



Ratified at March 20, 2019 meeting

**Board of Trustees Meeting
January 30, 2019**

Minutes of the meeting of the Board of Trustees of Westchester Community College held on Wednesday, January 30, 2019, at 3 PM in the Event Room of the Student Center on the Valhalla campus.

Trustees Present:

Hon. John Nonna, Chairperson, Hon. Andrew Spano, Vice-Chairperson, Dr. LeRoy Mitchell, Vice-Chairperson, Robin Bikkal, Esq., Dr. Norman Jacknis, Elizabeth Lugones, Deborah Raizes, Dr. Gregory Robeson Smith, and Yolanda Howell, Secretary to the Board of Trustees.

Trustees Excused:

Betsy Stern, Toni Cox-Burns

Cabinet Members Present:

Dr. Belinda S. Miles, President, Dr. Vanessa Morest, Provost and Vice President, Academic Affairs, Dr. Shawn Brown, Chief of Staff, Brian Murphy, Vice President and Dean of Administrative Services, Eve Lerner, Vice President and Dean, External Affairs, Executive Director, WCC Foundation, Anthony Scordino, Vice President, Information Technology, Tere Wisell, Vice President and Dean, Continuing Education and Workforce Development, Dr. Sara Thompson Tweedy, Vice President and Dean of Student Access, Involvement, & Success.

Call to Order

Chairperson John Nonna called the meeting to order.

Ratification of Minutes

Trustee Spano made a motion seconded by Trustee Mitchell to ratify the minutes of the December 19, 2018 Board meeting. The motion passed.

INFORMATION AND DECISION

A. President's Report

Dr. Belinda S. Miles reported:

President Miles gave updates on the following:

Highlights of some of the achievements that we have had year to date of our progress here at the college

- We have strengthened the pipeline and structures that facilitate college-ready and all students entering, progressing through and completing Westchester Community College learning opportunities and transitioning to successful outcomes.
- We have established systems to ensure quality structures and program offerings that attract and retain learners throughout adulthood.
- We have explored new revenue (over expense) opportunities
- Strengthened college culture through inclusive planning and event processes
- Raised the profile of Westchester Community College regionally & nationally positioning the college as a leader in resource development, student success, and lifelong learning.

Dr. Miles introduced Suzanne Mathews, Director of the Center for Financial and Economic Education at Westchester Community College. Ms. Matthews gave a presentation titled "The Money Smart Forum, Real-life Money Skills for College and Career.

B. Board Chair's Report

Let us observe a moment of silence for Dr. Joseph N. Hankin and Carol Ann Zavarella-Vasta who passed away this month. A memorial service will be held for Dr. Joseph Hankin in the spring at the college.

Trustee Nonna reported:

- The State is looking at different ways to fund community colleges
- The County has entered into a contract to lease 60 acres of the Grasslands Reservation to develop a Bio-Medical Technology Center. A component of this agreement provides opportunities for Westchester Community College.

Follow up from prior Board Meetings

- Vet Tech Program – we have entered into a contract regarding a laboratory.

- Teachers Retirement System – we have established a committee to discuss issues with the retirement program for faculty.

C. Committees

Governance

Trustee Spano reported:

The Governance committee had discussion on the following topics.

- A Strategic Planning discussion with Professor McGrath
- Imaginarium – Presentations are welcomed
- Awarding Honorary degrees – what criteria should we be considering
- The MOU between the College and the FSA

Program Committee Report

Trustee Jacknis reported:

The Program committee spent the majority of their meeting discussing the Viking Roads program.

Student Trustee Report

- The SUNY Student Assembly met with the Chancellor in November
- We are having refocusing sessions to gather data regarding persistence and completion.

Finance/Facilities

Trustee Mitchell reported:

The Finance committee had discussion on the following topics.

- Campus-wide operating forecast
- Reduction in state aid
- We are the fifth most affordable community college in the SUNY system.

Vice President Murphy presented the contracts to the Board.

Resolution: Contract Ratification

WHEREAS, Westchester Community College is required to enter into agreements for the continued operation of the College; and

WHEREAS, the attached schedule represents those agreements approved by the College since the last meeting of the Board of Trustees; therefore

BE IT RESOLVED, that the Board of Trustees of Westchester Community College hereby ratifies the aforementioned agreements.

<u>CONTRACT #</u>	<u>CONTRACTOR NAME</u>	<u>CONTRACT DESCRIPTION</u>	<u>TERM</u>	<u>AMOUNT</u>
189102557 – CE	ORION DEVELOPMENT GROUP, INC.	Provision of onsite leadership training for corporate partners in collaboration with the Workforce Development Center	12/1/18-11/30/19	\$14,400 (revenue)
198221559 – CE	NEW YORK STATE INDUSTRIES FOR THE DISABLED, INC. (NYSID)	Janitorial services for Mt. Vernon Extension Center	1/1/19 – 6/30/19	\$42,670
199508411 – FAC	CARE SECURITY SYSTEMS,	Installation of a security system for	1/1/19 – 3/30/19	\$7,564
190240391 – FAC	EMPIRE MECHANICAL SERVICES	Installation of compressor for Library Building	1/1/19 – 6/30/19	\$13,800
190240558 – FAC	EMPIRE MECHANICAL SERVICES	Repair Hartford hall HVAC system	2/1/19 – 1/31/20	\$12,370
190405554 – FAC	NATIONAL STANDBY REPAIR INC.	Preventive maintenance on all campus generators	1/1/19 – 12/31/19	\$19,200
190240555 – FAC	AMERICAN PETROLEUM EQUIPMENT & CONSTRUCTION CO.	Compliance program for under and above ground tanks and fuel island to meet NYDEC and WCDH requirements	2/1/19 – 1/31/20	\$15,680

****Motion: Robeson Smith/Mitchell – all in favor**

Public Comment

Chairman Nonna invited members of the community for public comment

Barbara Shapiro

Addressed the Board regarding the Center for the Arts closing.

Natalie Axelrod

Addressed the Board regarding the Center for the Arts closing.

Carol Stern

Addressed the Board regarding the Center for the Arts closing.

Wilma Reid

Addressed the Board regarding the Center for the Arts closing.

Lois Lewis

Addressed the Board regarding the Center for the Arts closing.

Kira Clarkson

Addressed the Board regarding the Center for the Arts closing.

John Torrieri

Addressed the Board regarding the New York State Teachers Retirement System meeting on February 5.

Lisa Milazzo

Addressed the Board regarding the Center for the Arts closing.

Clare Palermo Flower

Addressed the Board regarding the Center for the Arts closing.

Beatrice Demartino

Addressed the Board regarding the Center for the Arts closing.

Leslie Anders

Addressed the Board regarding the Center for the Arts closing.

Marijana Kocho

Addressed the Board regarding the Center for the Arts closing.

Tere Wisell, Vice President, Workforce Development and Community Education thanked the Center for the Arts students for attending the Board meeting. Vice President Wisell informed everyone that a variety of different options are being considered regarding the Center for the Arts.

Adjournment

****Motion: Mitchell/Lugones – all in favor.**

The next meeting of the Board of Trustees is scheduled for March 20, 2019.

Respectfully submitted,

Yolanda Howell

Yolanda Howell
Secretary, Board of Trustees