



Ratified at January 30, 2019 meeting

**Board of Trustees Meeting
December 19, 2018**

Minutes of the meeting of the Board of Trustees of Westchester Community College held on Wednesday, December 19, 2018, at 3 PM in the Event Room of the Student Center on the Valhalla campus.

Trustees Present:

Hon. John Nonna, Chairperson, Hon. Andrew Spano, Vice-Chairperson, Dr. LeRoy Mitchell, Vice-Chairperson, Robin Bikkal, Esq., Dr. Norman Jacknis, Deborah Raizes, Dr. Gregory Robeson Smith, Betsy Stern, and Yolanda Howell, Secretary to the Board of Trustees.

Trustees Excused:

Toni Cox-Burns, Elizabeth Lugones.

Cabinet Members Present:

Dr. Belinda S. Miles, President, Dr. Vanessa Morest, Provost and Vice President, Academic Affairs, Dr. Shawn Brown, Chief of Staff, Brian Murphy, Vice President and Dean of Administrative Services, Eve Lerner, Vice President and Dean, External Affairs, Executive Director, WCC Foundation, Anthony Scordino, Vice President, Information Technology, Tere Wisell, Vice President and Dean, Continuing Education and Workforce Development, Dr. Sara Thompson Tweedy, Vice President and Dean of Student Access, Involvement, & Success.

Call to Order

Chairperson John Nonna called the meeting to order.

Ratification of Minutes

Trustee Robeson Smith made a motion seconded by Trustee Jacknis to ratify the minutes of the November 20, 2018 Board meeting. The motion passed.

INFORMATION AND DECISION

A. President's Report

Dr. Belinda S. Miles reported:

President Miles gave updates on the following:

- This is a time of peak activity for students and faculty heading into exams. Good luck to students wrapping up the semester.
- The college celebrated the success of approximately 900 students who are on track to complete their degrees this month at a wonderful completion ceremony last week. Thank you to Chairman Nonna, Trustees Cox-Burns, Raizes, Robeson Smith, and Student Trustee Elizabeth Lugones. These ceremonies are very special occasions for our students and their families. Thanks to faculty and staff who were able to participate.
- We appreciate the support from students and faculty regarding programing to other areas including Valhalla.

President Miles then introduced Tiffany Hamilton, Associate Dean—Diversity, Equity & Inclusion Chief Diversity Officer, Title IX Coordinator. Dean Hamilton addressed the Board regarding the Sexual Harassment Prevention Policy.

B. Board Chair’s Report

Trustee Nonna reported:

Completion ceremony

- There was an excellent turnout. One particular highlight of the ceremony was the alumni speaker who told the graduates that he once lived out of his car for several months while attending NYU Stern School of Business.

Westchester Community College Foundation Board Meeting

- I attended their Board meeting. It is gratifying to see the diversity of students.
- The foundation has reached a milestone. They have given out \$2 million dollars in scholarships.

Board of Trustees

- Members of the Board spent some time today exploring what the role of the Board of Trustees is. Some of the roles that we covered today were:
 - Handling issues relating to the curriculum and the budget
 - Responsible for adopting curricula
 - Responsible for the care, custody and control of facilities
 - Grant Honorary Associate degrees

C. Committees

Governance

Trustee Spano reported:

The Governance committee did not meet today.

Program Committee Report

Trustee Jacknis reported:

The Program committee had discussion on the following topics.

- The Veterinary Technology Program
- Work-study

RESOLUTION

WHEREAS, Westchester Community College appoints members of the faculty within the regulations of the Board of Trustees and with the County of Westchester; and

WHEREAS, the President recommends reappointment with tenure for the attached list of faculty members whose credentials have been reviewed by a committee of their peers, their respective Vice President and Dean, and the President; therefore

BE IT RESOLVED, that the Board of Trustees of Westchester Community College hereby approves reappointment with tenure for the aforementioned faculty members.

- | | |
|--------------------|----------------------|
| 1. Alannah Bennie | 8. Erika Mahr |
| 2. Matthew Cataldo | 9. Philip McGrath |
| 3. Tom Curanovic | 10. Elizabeth Miller |
| 4. Jenny Evans | 11. Danielle Nerko |
| 5. Richard Gennaro | 12. Matthew Sokol |
| 6. Daniel Gromulat | 13. Joshua Weber |
| 7. George Keteku | |

****Motion: Jacknis/Spano, all in favor**

RESOLUTION

WHEREAS, in accordance with New York State Education Law and the State University of New York (SUNY) Community College Regulations, the Board is authorized to reappoint and promote College faculty, as well as to award tenure and sabbaticals to College faculty; and

WHEREAS, in accordance with New York State Education Law and SUNY Community College Regulations, the Board is further authorized to delegate this authority to the College President; and now therefore

BE IT RESOLVED, that the Board of Trustees of Westchester Community College hereby delegates to the President of Westchester Community College, the authority to reappoint and promote College faculty, as well as to award tenure and sabbaticals to College faculty.

****Motion: Jacknis/Robeson Smith, all in favor**

Finance/Facilities

Trustee Mitchell reported:

The Finance committee had discussion on the following topics.

- Comparative financial statements
- Contracts

Trustee Mitchell asked Vice President Brian Murphy to go over the forecast for the month ending November 30, 2018 and the contracts.

Vice President Murphy presented the contracts to the Board.

Resolution: Contract Ratification

WHEREAS, Westchester Community College is required to enter into agreements for the continued operation of the College; and

WHEREAS, the attached schedule represents those agreements approved by the College since the last meeting of the Board of Trustees; therefore

BE IT RESOLVED, that the Board of Trustees of Westchester Community College hereby ratifies the aforementioned agreements.

| <u>CONTRACT #</u> | <u>CONTRACTOR NAME</u> | <u>CONTRACT DESCRIPTION</u> | <u>TERM</u> | <u>AMOUNT</u> |
|-------------------|--|---|--------------------|---------------|
| 190130390 – ADM | UNISA | Provide monthly maintenance of the Perkins Loan program | 1/1/19 – 12/31/19 | \$6,000 |
| 198216636 – CE | NEW YORK STATE INDUSTRIES FOR THE DISABLED, INC. (NYSID) | 6-month contract for cleaning services at Yonkers Extension Center | 1/1/19 – 6/30/19 | \$49,496 |
| 190240387 – FAC | WESTAR CONSTRUCTION GROUP | Insulation work for Academic Arts Building and Science Building – Rooms 204, 316 317 & 516 | 12/20/18 – 5/31/19 | \$9,600 |
| 190245382 – FAC | MSDS ONLINE INC. | Provision of electronic material safety Data sheet (MSDS) and chemical inventory Service | 3/1/19 -2/28/23 | \$18,396 |
| 190245380 – FAC | VEOLIA ENVIRONMENTAL SERVICES TECHNICAL SOLUTIONS, LLC. | Annual removal, disposal and refilling of waste limestone from the acid neutralization Tank in the basement of the Science Building | 1/1/19 – 12/31/21 | \$18,600 |

****Motion: Mitchell/Robeson Smith, all in favor**

Public Comment

Chairman Nonna invited members of the public for public comment

Arlene Seguire

Addressed the Board regarding the Center for the Arts closing.

John Torrieri

Addressed the Board regarding the New York State Teachers Retirement System reporting not being reported correctly.

Marijana Kocho

Addressed the Board regarding the Center for the Arts closing.

Claudia Cardoso

Addressed the Board regarding the New York State Teachers Retirement System reporting for younger adults.

Noreen Van Valkenburgh

Addressed the Board regarding the New York State Teachers Retirement System and adjuncts at Westchester Community College.

Mel Bienenfeld

Addressed the Board regarding adjuncts teaching the majority of classes at Westchester Community College. He also wanted to let the Board know that he wrote to Deputy County Executive Ken Jenkins regarding the Faculty contract going before the Board of Legislators.

Paul Presendieu

Addressed the Board regarding sustainable initiatives.

Peter Singh

Addressed the Board regarding sustainable initiatives.

Sheldon Malev

Thanked the Board everything that they have done regarding the tobacco free campus policy.

Iris Cook

Addressed the Board regarding the Completion Ceremony and thanked Chairman Nonna for speaking to the Collegium.

Center for the Arts Discussion

Vice President Tere Wisell provided additional information regarding the proposed closing of the Center for the Arts.

Adjournment

****Motion: Stern/Mitchell all in favor.**

The next meeting of the Board of Trustees is scheduled for January 30, 2019.

Respectfully submitted,

Yolanda Howell

Yolanda Howell
Secretary, Board of Trustees