



**Ratified at July 18, 2018 meeting**

**Board of Trustees Meeting  
June 26, 2018**

Minutes of the meeting of the Board of Trustees of Westchester Community College held on Tuesday, June 26, 2018, at 3 PM in the Event Room of the Student Center on the Valhalla campus.

**Trustees Present:**

Hon. John Nonna, Chairperson, Hon. Andrew Spano, Vice-Chairperson, Dr. LeRoy Mitchell, Vice-Chairperson, Toni Cox-Burns, Dr. Norman Jacknis, Elizabeth Lugones, Deborah Raizes, Dr. Gregory Robeson Smith, Betsy Stern, and Yolanda Howell, Secretary to the Board of Trustees.

**Trustees Excused:**

Robin Bikkal, Esq.

**Cabinet Members Present:**

Dr. Belinda S. Miles, President, Dr. Shawn Brown, Chief of Staff, Dr. Vanessa Morest, Provost and Vice President, Academic Affairs, Brian Murphy, Vice President and Dean of Administrative Services, Eve Larner, Vice President and Dean, External Affairs, Executive Director, WCC Foundation, Anthony Scordino, Vice President, Information Technology, Tere Wisell, Vice President and Dean, Continuing Education and Workforce Development.

**Call to Order**

The Meeting was called to order by Chairperson John Nonna.

**Introduction of New Trustees**

Chairperson Nonna introduced the Board's three new trustees.

**Deborah Raizes** is a senior consultant with Hazard, Young, Attea & Assoc., Ltd., an executive search firm, where she helps recruit public school superintendents. She has a long history of service in education and has been a member of the New York State School Board Association and Westchester-Putnam School Board Association; a

member, vice president, and president of the Scarsdale Board of Education, and president of the Scarsdale Council of PTAs. She is an alumna of Lesley University and has served on its Board of Trustees since 1991, including as chair. She has been an active member of the Westchester Community College Foundation Board since 1997 and has been both president and chair of that board.

**Dr. Gregory Robeson Smith** is the Senior Pastor of the historic Mount Hope African Methodist Episcopal Zion Church located in White Plains, New York. Dr. Smith has more than twenty years of successful experience managing and marketing multi-national organizations, multi-million dollar fund raising campaigns, and major P & L responsibilities. Along with a proven track record of success leading non-governmental, private voluntary and religious agencies, and Fortune 100 companies, he has strong expertise in the development of strategic alliances between public and private sectors. He was appointed December 1990 by President Bush as President and Chief Executive Officer of the African Development Foundation, an independent Federal agency in Washington, D.C., with offices in 25 African nations and staff of 3000+. Dr. Smith continued to serve in this position in the Clinton Administration until May 1995.

**Elizabeth Lugones** is an engineering major from Rye, New York. Here is an excerpt from her statement to students on why she ran for student trustee: "I have a deep commitment to this school and want to channel this passion by representing the student body. I have demonstrated hard work through my academic achievements and involvement as the President of Phi Theta Kappa. I believe I possess both the leadership qualities and communication skills this position requires, and plan to use what I've learned from my accomplishments to fulfil the needs of the student body...My primary goal is to create an avenue by creating a forum for students to vocalize their concerns freely. I believe an opportunity like this can effectively bring student affairs to the attention of the Board of Trustees as well as the SGA Executive Board."

Chairman Nonna also introduced the college's new Vice President and Dean of Administrative Services **Brian Murphy**.

An executive with a considerable background in higher education finance, he has earned a number of degrees relating to the field. He attained his Master of Science in Education in Higher Education Administration from Baruch College, Master of Business Administration in Finance and Management from the University of Cincinnati, and Bachelor of Science in Finance and Economics from the University of Dayton. He also studied at the Institute of Educational Management at Harvard University's Graduate School of Education. Most recently, he served as Finance Director at the New York Structural Biology Center at City College/CUNY. Previously, he held various other roles with CUNY including Executive Director of the Finance and Business Operations at Hunter College, Assistant Vice President for Finance at Queens College, and Assistant Vice President for Budget and Planning at Queens College. In addition, he was the Executive Director of Accounting and Finance, Student and Administrative Services, for

Columbia University and Business Manager and Senior Business Manager with the Time Warner Book Group/Hachette Book Group USA in Manhattan.

### **Ratification of Minutes**

Trustee Stern made a motion seconded by Trustee Jacknis to ratify the minutes of the May 16, 2018 board meeting. The motion passed.

## **INFORMATION AND DECISION**

### **A. President's Report**

Dr. Belinda S. Miles reported:

President Miles first welcomed Mr. Brian Murphy as our Chief Executive Officer then reported on positive media coverage of the college.

Then she reported on a range of events where she represented Westchester Community College on the county state, and national levels. The report concluded with the Aspen Institute prize as a possible award to seek in the future.

### **B. Board Chair's Report**

Trustee Nonna reported:

- Thanked the Board of Legislators for appointing our new trustees so expeditiously.
- Was very pleased to see the Grant that the Virginia Marx Children's Center has received.
- In the fall, members of this board will be giving a presentation on Shared Governance at the Association of Community College Trustees annual meeting in New York City.
- Praised the Westchester Community College Educational Opportunity Center and the Volunteer Program for their impact on the college community.

### **The Chairperson convened an Executive Session under provisions of Section 105 of Article 7 of the Public Officers Law to discuss personnel matters.**

Motion to go into Executive Session to discuss matters of personnel.

**\*\*Motion: Spano/Jacknis – all in favor.**

Motion out of Executive Session

**\*\*Motion: Stern/Bikkal – all in favor.**

## **C. Committees**

### Governance

Trustee Spano reported:

Thank you to our County Clerk Timothy Idoni for coming by today to swear in our new board members.

The Governance committee had discussion on the following topics.

- Imaginarium Update
- Evaluation of the President and the Board
- Orientation process for new Trustees

### Program Committee Report

Trustee Jacknis reported:

The Program committee had discussion on the following topic.

- Guided Pathways

### Student Trustee

Trustee Lugones reported:

- The Tier 1 organizations at the college had a retreat on May 30 – June 1, where the Student Government Association E-Board had their first full meeting. They discussed initiatives focused on student outreach and education on student government.

### Finance/Facilities

Trustee Mitchell reported:

The Finance committee had discussion on the following topics.

- The budget forecast
- Contracts that will be presented later at this meeting

Trustee Mitchell asked Brian Murphy to go over the forecast for the month ending May 31, 2018.

Brian Murphy presented the contracts to the Board.

Resolution: Contract Ratification

**WHEREAS**, Westchester Community College is required to enter into agreements for the continued operation of the College; and

**WHEREAS**, the attached schedule represents those agreements approved by the College since the last meeting of the Board of Trustees; therefore

**BE IT RESOLVED**, that the Board of Trustees of Westchester Community College hereby ratifies the aforementioned agreements.

<u>CONTRACT #</u>	<u>CONTRACTOR NAME</u>	<u>CONTRACT DESCRIPTION</u>	<u>TERM</u>	<u>AMOUNT</u>
188221549 – CE	WESTHAB, INC.	License agreement for Westhab to use Mt. Vernon Extension Center space For job training/educational purposes	6/1/18 – 12/21/18	\$25,000 (revenue)
180115548 – EA	PTB & ASSOCIATES	Exercise option to renew an agreement for grant consulting and writing services	7/1/18 – 6/30/19	\$28,000
180245533 – FAC	SPACE AGE ALARMS, INC.	Annual inspection/testing of electronic fire alarm systems on main campus	8/1/18 – 7/31/19	\$20,000
180240373 – FAC	CASE SYSTEMS, INC.	Emergency 911 blue phone annual full service and maintenance (25 stationery and outside solar powered cellular telephones)	8/1/18 – 7/31/19	\$10,000

**\*\*Motion: Stern/Cox-Burns – all in favor**

Resolution

The Finance Committee Chair brought forward a resolution to change the student tuition for 2018-2019 as a result of developments since the last Board of Trustees meeting favorable to student affordability. Trustee Mitchell proposed a modification to tuition from an increase of \$75.00 to an increase of \$50.00 per semester.

**\*\*Motion: Mitchell/Spano – all in favor**

Public Comment

Chairman Nonna invited members of the public for public comment

Alexis Del Sol – Professor – Performing Arts

Addressed the Board regarding granting her an exception to the college policy for health insurance for her newborn.

Sheldon Malev – Professor – Psychology

Addressed the Board regarding Solar Energy and the Vaping Policy. He also thanked Trustee Nonna for attending the Earth Day event.

Peter Singh – Westchester Community College Student

Addressed the Board about renewable energy

Emilio Escaladas – Professor – Civil Technology  
Addressed the board regarding sustainability

Adjournment

**\*\*Motion: Jacknis/Spano – all in favor.**

The next meeting of the Board of Trustees is scheduled for July 18, 2018.

Respectfully submitted,

*Yolanda Howell*

Yolanda Howell  
Secretary, Board of Trustees