



Ratified at May 16, 2018 meeting

**Board of Trustees Meeting
April 18, 2018**

Minutes of the meeting of the Board of Trustees of Westchester Community College held on Wednesday, April 18, 2018, at 3 PM in the Event Room of the Student Center on the Valhalla campus.

Trustees Present:

Hon. John Nonna, Chairperson, Betsy Stern Vice-Chairperson, Hon. Andrew Spano, Vice-Chairperson, Robin Bikkal, Esq., Toni Cox-Burns, Dr. Norman Jacknis, Dr. LeRoy Mitchell, and Yolanda Howell, Secretary to the Board of Trustees.

Trustees Excused:

Nicholas Singh.

Cabinet Members Present:

Dr. Belinda S. Miles, President, Dr. Shawn Brown, Chief of Staff, Dr. Vanessa Morest, Provost and Vice President, Academic Affairs, Eve Larner, Vice President and Dean, External Affairs, Executive Director, WCC Foundation, Anthony Scordino, Vice President, Information Technology, Tere Wisell, Vice President and Dean, Continuing Education and Workforce Development.

Call to Order

The Meeting was called to order by Chairperson John Nonna.

Ratification of Minutes

Trustees Stern and Mitchell made a motion to ratify the minutes of the March 28, 2018 board meeting. The motion passed.

INFORMATION AND DECISION

A. President's Report

Dr. Belinda S. Miles reported:

- We are one month away from celebrating another graduating class, and the calendar is filled with activities.
 - On March 27 the Women’s History Month event sponsored by Honors College featured student roundtable discussion: “Student stories of overcoming adversities.”
 - Phi Theta Kappa Induction Ceremony was held April 11: new members and officers.
 - Student Leader Recognition Dinner was Friday, April 13.
 - Earlier today, several students received Student Success Awards.
 - The athletics banquet is May 2. Our baseball team is 6-2 in Region XV. The next home game vs. Dutchess Community College today at 4 p.m. Get all of the athletics news at gowccvikings.com.
- We have a robust calendar of student-centered events through the remainder of the semester, plus the Chancellor’s awards for faculty and staff. Eight students recently received their Chancellor awards in Albany, including our student trustee Nicholas Singh.
- There was a very enlightening Vision and Values Summit last week.
- We had a very successful Community Conversation in Yonkers—thank you Trustee Cox Burns for representing the Board there. We received an enthusiastic response to our vision for expanding our footprint in Yonkers as we negotiate new leases for the Extension Site and EOC. The next event in Ossining is May 15.
- Similarly, we are always evaluating community partnerships.
 - North 60
 - Westhab
- These conversations on future programs and the places they are offered fits nicely with Vice Chair Spano’s call for a closer look at broader trends and their impact on education.
- We are in the process of distributing electronically articles that appeared in the NY Times Learning section on April 8. Thanks to those who have already circulated these articles. We thank Prof. Laurie Corey for the suggestion to circulate to everyone.
- Finally, a brief update on the state budget.
 - EOP and EOC funding was restored.
 - CC base aid increased by \$100/FTE to \$2,847.
 - \$200M restored in capital budget for critical maintenance including all community college projects.

- Congratulations on Trustee Mitchell for having an article accepted to ACCT magazine on effective government relations.

B. Board Chair's Report

Trustee Nonna reported:

- Corporate Cost Control
 - At the last meeting, several adjunct faculty members mentioned Corporate Cost Control and their handling of unemployment insurance claims. The BOT executive committee had a call with other members of the college community regarding the role of Corporate Cost Control. We came away with the assurance that Corporate Cost Control is making sure that claims fit within the law.
- Evaluation of President and Board
 - Looking at SUNY best practices
- Annual College Report
 - I would like to commend college community relations on the publication of the Westchester Community College annual report.
- Culinary Café
 - I have had the pleasure of bringing various members of the county government to the culinary café. They were very impressed with the cuisine that our students have prepared.
- Budget
 - We will be voting on the budget at this meeting
- Alumni
 - Sergio Serratto is being appointed as the Chairperson of the Hispanic Advisory Board of Westchester
- Reentry program
 - The County Executive last week issued an executive order barring the use of the question of whether someone has a criminal conviction from an application.

C. Committees

Governance

Trustee Spano reported:

- Yesterday the Governor issued an executive order regarding voting rights for persons on probation.

The Governance committee had discussion on the following topics.

- Imaginarium meeting will take place tomorrow
- Conflict of interest policy
- BOT Self evaluation
- Presidential evaluation process
- Dr. Ostman reported on Faculty Senate
- A nominating committee has been appointed by the Board to appoint board officers
- Orientation of new Board members
- Student member trustee process
- Dr. Shawn Brown has looked through all the board minutes up to 2011 to find policies that have been passed and put them all in one place that will be available for everyone.

Program Committee Report

Trustee Jacknis reported:

The Program committee had discussion on the following topics.

- Diversity Initiatives presentation
- Loaner calculators and laptops
- Data updates
- International student body update
- Manufacturing program presentation to help provide certifications to people who need to have those skills.

Finance/Facilities

Trustee Mitchell reported:

The Finance committee had discussion on the following topics.

- Budget for 2018/19 was the main item discussed
- Reviewed the current year's budget

Trustee Mitchell asked Dawn Gillins to go over the forecast for the month ending March 31, 2018.

Approval of the 18/19 College Operating Budget & Tuition Increase

WHEREAS, Westchester Community College seeks to provide accessible, high quality and affordable education and related services to meet the needs of its diverse community;
and

WHEREAS, Westchester Community College must balance financial stability with affordability to ensure the continued success of its mission; therefore be it

RESOLVED, that the Board of Trustees of Westchester Community College herewith approve the College's 2018/19 Unrestricted Operating Budget Request in the amount of \$124,260,966; and be it further

RESOLVED, that the Board of Trustees of Westchester Community College authorizes a tuition increase of Seventy Five (\$75.00) per semester from Two Thousand One Hundred and Forty Dollars (\$2,140.00) to Two Thousand Two Hundred Fifteen Dollars (\$2,215.00) for credit courses, and equivalent increase of 3.5% for non-credit courses, and a change to the student service and activity fee in accordance with the attached schedule for the College Operating Budget and Faculty Student Association, effective Fall Semester 2018 subject to the approval of the SUNY Board of Trustees.

****Motion: Spano/Stern – all in favor**

John Paul Iannace presented the contracts to the Board.

Resolution: Contract Ratification

WHEREAS, Westchester Community College is required to enter into agreements for the continued operation of the College; and

WHEREAS, the attached schedule represents those agreements approved by the College since the last meeting of the Board of Trustees; therefore

BE IT RESOLVED, that the Board of Trustees of Westchester Community College hereby ratifies the aforementioned agreements.

<u>CONTRACT #</u>	<u>CONTRACTOR NAME</u>	<u>CONTRACT DESCRIPTION</u>	<u>TERM</u>	<u>AMOUNT</u>
188102538 – CE	ORION DEVELOPMENT GROUP	Provision of onsite leadership training for corporate partners in collaboration with the Workforce Development Center	12/17/17 – 11/30/18	\$27,000
189110159 – EOC	YONKERS PUBLIC SCHOOLS	Rental of Saunders High School auditorium for EOC rehearsals and graduation	6/1/18 – 6/30/18	\$2,500
180240354 – FAC	NATIONAL STANDBY REPAIR, INC.	Preventative maintenance on all campus generators	2/1/18 – 12/31/18	\$18,200
180240364 – FAC	UNITY MECHANICAL CORP.	Replace Hartford Hall secondary natural gas regulator	4/1/18- 8/31/18	\$8,482
180240360 – FAC	CHIEF FIRE PREVENTION AND MECHANICAL CORP.	Cleaning of ducts in the Children's Center and Student Center kitchens in accordance with County Health Department regulations	7/1/18 – 6/30/23	\$12,726
180245367 –FAC	CARE SECURITY SYSTEMS, INC.	Software licensing, service and Support for GENETEC Advantage (CCTV) and AMAG SSA (Access Control) in connection with security access control and investigations	4/1/18 – 8/31/18	\$12, 290

****Motion: Mitchell/Cox-Burns – all in favor**

Public Comment

Chairman Nonna invited members of the public for public comment

Professor Sheldon Malev – Faculty, Psychology

- Invited members of the Board and the public to the “Earth Day” activities that will be taking place on campus tomorrow. Student Peter Singh will be speaking at the event.
- Introduced former student Paul Anthony Presendieu-Cuesta who will be receiving the 2018 J.R. Tesone Youth Public Health Service Award tomorrow in Peekskill.

Professor Jessica Godin – Faculty, Veterinary Technology

- Informed the Board about Health Services space issues
 - We don’t have adequate resources
 - Vet Tech is up for re-accreditation next year

The Vice-Chairperson convened an Executive Session under provisions of Section 105 of Article 7 of the Public Officers Law to discuss personnel matters.

Motion to go into Executive Session to discuss personnel issues.

****Motion: Stern/Spano – all in favor.**

Motion out of Executive Session

****Motion: Stern/Jacknis – all in favor.**

Adjournment

****Motion: Jacknis/Spano – all in favor.**

The next meeting of the Board of Trustees is scheduled for May 16, 2018.

Respectfully submitted,

Yolanda Howell

Yolanda Howell
Secretary, Board of Trustees