



Ratified at March 28, 2018 meeting

**Board of Trustees Meeting
January 25, 2018**

Minutes of the meeting of the Board of Trustees of Westchester Community College held on Thursday, January 25, 2018, at 2 PM in the Event Room of the Student Center on the Valhalla campus.

Trustees Present:

Hon. John Nonna, Chairperson, Hon. Andrew Spano, Vice-Chairperson, Robin Bikkal, Esq., Toni Cox-Burns, Dr. Norman Jacknis, Dr. LeRoy Mitchell, and Yolanda Howell, Secretary to the Board of Trustees.

Trustees Excused:

Betsy Stern Vice-Chairperson, Nicholas Singh, David Swope, Esq.

Cabinet Members Present:

Dr. Belinda S. Miles, President, Dr. Shawn Brown, Chief of Staff, Dr. Vanessa Morest, Vice President and Provost, Academic Affairs, Eve Larner, Vice President and Dean, External Affairs, Executive Director, WCC Foundation, Anthony Scordino, Vice President, Information Technology, Sara Tweedy, Vice President and Dean Student Access, Involvement and Success, Tere Wisell, Vice President and Dean, Continuing Education and Workforce Development.

Call to Order

The Meeting was called to order by Chairperson John Nonna

Ratification of Minutes

Trustees Cox-Burns and Mitchell made a motion to ratify the minutes of the December 20, 2017 board meeting. The motion passed.

INFORMATION AND DECISION

A. President's Report

Dr. Belinda S. Miles reported:

- Welcome to the first board meeting of **2018** and the first board meeting of our **spring term**. With today's weather, we will have to remember springtime in our hearts.
- As I have been visiting different groups at the college, one word has come to mind. "WOW"! There are wow stories in every direction that we turn. Students say "WOW" about every interaction with a faculty member, staff member, or administrator. Another wow factor are our faculty accomplishments we will speak more them in a resolution for tenure and reappointment this afternoon. A huge WOW factor is our men's basketball. They have not been outscored during 16 games this season.
- A day after we celebrated Martin Luther King Jr. Day, we welcomed our students back on National Racial Healing Day.
- Enrollment update – Weather may affect student registration. Our extension sites will begin classes next week.
- We have an ESL agreement with Berkeley College. We are welcoming 42 students from Guizhou University of Finance & Economics school of finance and economics in China for ESL classes this semester.
- I participated in a workforce development completion ceremony. The program had 125+ finishers.
- I would like to take a moment to recognize Dr. Kwesi Amoa Dean of Mathematics, Science, and Engineering. He has accepted a position as Dean of Natural and Applied Sciences at Onondaga Community College. Dr. Ray Houston has been named interim dean. These transitions are important. Work never stops or takes a break.
- We are looking forward to some work this semester from the Faculty Senate committee on shared values. We are pleased generally with our improved communications with Faculty Senate and Administration as we look at our shared governance responsibilities.

- We have a Middle States report due September 2018.
- We are looking this spring to integrate the many plans that we have put together
 - Campus master plan
 - Academic master plan
 - Diversity equity and inclusion
 - Technology
 - Enrollment
- Westchester County Board of Health President Steven Nakashima commended the college for its expanded tobacco-free policy. A letter is in your packets.
- The Collective Bargaining Agreements have been forwarded to the Board of Legislators for approval. We thank County Government for its role in this process.

B. Board Chair’s Report

- We extend our best wishes to Trustee David Swope who has been hospitalized.
- Westchester Community College was the site for the inauguration of our new County Executive George Latimer. The event was well organized. Thanks to Robert Cirillo, Janice Adams, our media services department and all the others who helped to make the event a success.

C. Committees

Governance

Trustee Spano reported:

The Governance committee had discussion on the following topics.

- The evaluation process for the president and the board
- We started a discussion that deals with the imagining process. Imagining the future. How the college or education fits into the whole issue with the changes in our communities, state and the world.

Finance/Facilities

Trustee Mitchell asked John Paul Iannace to give the finance report.

Resolution: Contract Ratification

WHEREAS, Westchester Community College is required to enter into agreements for the continued operation of the College; and

WHEREAS, the attached schedule represents those agreements approved by the College since the last meeting of the Board of Trustees; therefore

BE IT RESOLVED, that the Board of Trustees of Westchester Community College hereby ratifies the aforementioned agreements.

<u>CONTRACT #</u>	<u>CONTRACTOR NAME</u>	<u>CONTRACT DESCRIPTION</u>	<u>TERM</u>	<u>AMOUNT</u>
180410359 – AA	COPYRIGHT CLEARANCE CENTER	Annual copyright license agreement for academic institutions	11/10/17 – 11/9/18	\$ 9, 448
189498357 – EA	GORDON SNYDER	Evaluation services in connection with the College’s implementation of the National Science Foundation’s grant in the amount of \$199,926	12/18/17 – 5/31/20	\$15,600
18WCC43900 – FAC	LYNSTAAR ENGINEERING	Design services in connection with the air conditioner replacement at the Tech Building Data Center	11/17/17 – 12/31/18	\$12,700
180240355 – FAC	AMERICAN PETROLEUM EQUIPMENT & CONSTRUCTION COMPANY	Emergency remediation and replacement of underground oil tank at the Maintenance I Building	12/20/17 – 4/30/18	\$11, 950
180240358 – FAC	AMERICAN PETROLEUM EQUIPMENT & CONSTRUCTION COMPANY	Compliance program services for under and above ground tanks and fuel island to meet NYDEC and WCDH requirements and Preventative maintenance on fuel pumps	2/1/18 – 1/31/19	\$15,680

****Motion: Spano/Mitchell – all in favor**

Tenure Recommendations

WHEREAS, Westchester Community College appoints members of the faculty within the regulations of the Board of Trustees and with the County of Westchester; and

WHEREAS, the President recommends reappointment with tenure for the attached list of faculty members whose credentials have been reviewed by a committee of their peers, their respective Vice President and Dean, and the President; therefore

BE IT RESOLVED, that the Board of Trustees of Westchester Community College hereby approves reappointment with tenure for the aforementioned faculty members.

1. Alexis del Sol
2. Kamil Hamaoui
3. Laura Milhaven
4. Megan Moore
5. Helen O'Brien

6. Jason Polisar
7. Matthew Rogala
8. Erich Werner
9. Gelaine Williams

****Motion: Mitchell/Jacknis – all in favor**

The Vice-Chairperson convened an Executive Session under provisions of Section 105 of Article 7 of the Public Officers Law to discuss personnel matters.

Motion to go into Executive Session to discuss personnel issues.

****Motion: Bikkal/Jacknis – all in favor.**

Motion out of Executive Session

****Motion: Spano/Mitchell – all in favor.**

Adjournment

****Motion: Cox-Burns/Mitchell – all in favor.**

The next meeting of the Board of Trustees is scheduled for March 21, 2018.

Respectfully submitted,

Yolanda Howell

Yolanda Howell
Secretary, Board of Trustees