

Importing Tests, Surveys and Pools

Overview

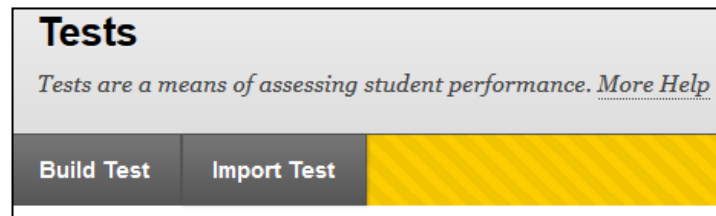
You can export tests, surveys, and pools as ZIP files that you or other instructors can import to other courses. This is an effective way to share them with others and to save them for later use.

You can also import test banks and question pools made available by your textbook publisher. Check your specific publisher's website for instructions on how to export and save the questions in a format that is compatible with importing to Blackboard Learn.

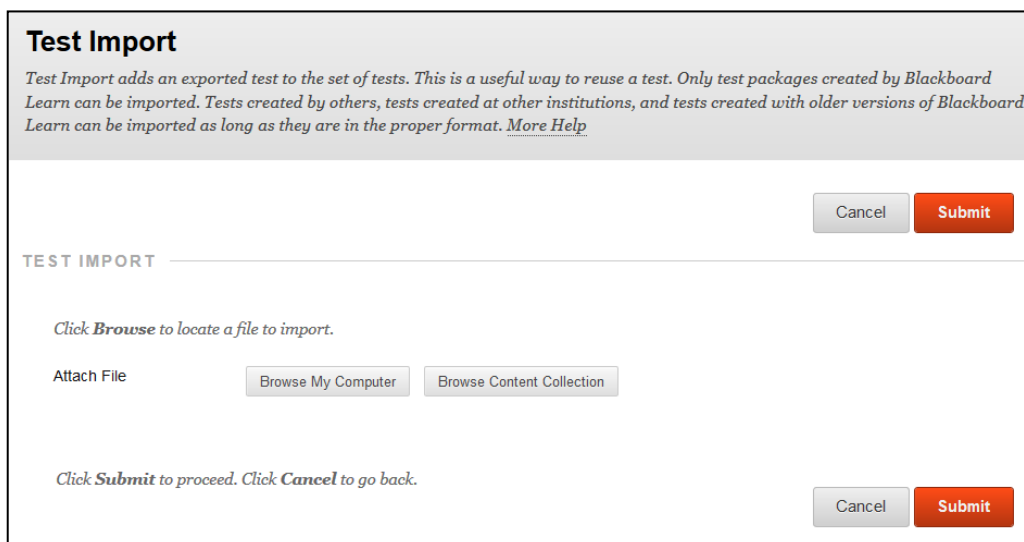
Go to the [Control Panel](#) and select [Tests, Surveys, and Pools](#) under [Course Tools](#).

On the [Tests, Surveys, and Pools](#) page, click on [Tests](#).

Click on the [Import Test](#) tab



On the Test Import page, locate the appropriate file using one of the following options: To upload a file from your computer, click [Browse My Computer](#) -OR- click [Browse Content Collection](#).



Find the Zip file, attach, and Click [Submit](#).

You can use the above process for importing Surveys and Pools as well.