

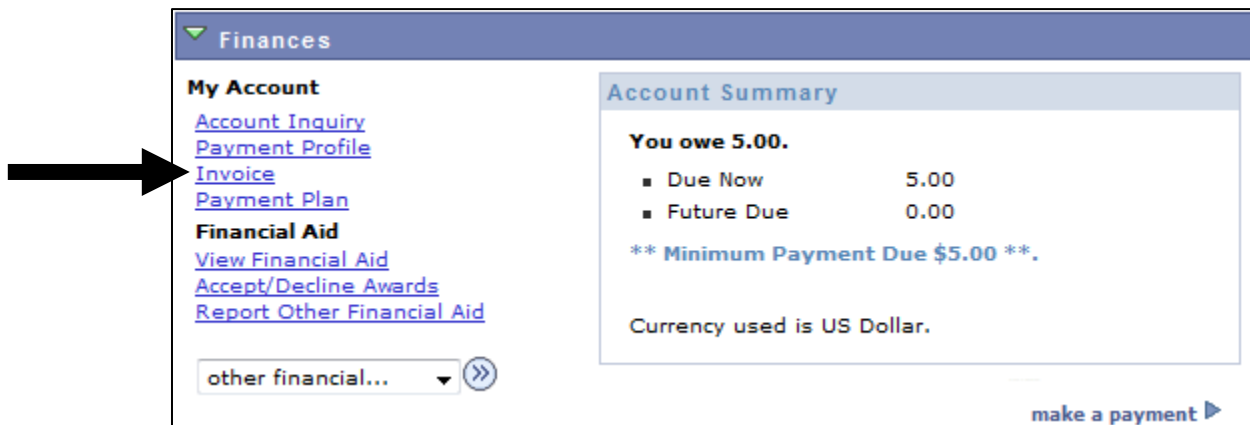
How to Print Your Paid Receipt

STEP 1: Go to the *MyWCC* Portal – [HTTPS://MYWCC.SUNYWCC.EDU](https://mywcc.sunywcc.edu) – and, under “SIGNON”, put in your “USER ID” and “PASSWORD”. (If you have not already created your USER ID and PASSWORD previously, that *must* be done first!)

Once you’ve successfully logged into your Home Page, in the second column under the Student Center box, you will see the following box:



STEP 2: Under the “FINANCES” portion of your Student Center, click on the “INVOICE” link.



STEP 3: Select the term you wish to view.

Balance for all Accounts:		0.00 USD
Term		Term Balance
Summer 2011		0.00 USD
Spring 2011		0.00
Fall 2010		0.00

STEP 4: If your “TERM BALANCE” says “0.00”, print this page. For a detailed account of payment, click on the “VIEW ACCOUNT DETAIL” link.

Westchester Community College	
Total Charges:	113.00 USD
Total Payments:	-113.00
Financial Aid Disbursed:	0.00
Anticipated Aid (Pending):	0.00
Term Balance:	0.00 USD View Account Detail
Return	