

TO CHANGE RESIDENCE TO WESTCHESTER COUNTY

To change and/or prove residence **from** out of county residence **to** Westchester County residence, the student must meet the following qualifications, and submit acceptable identification to the Bursar's Office, see the list below.

QUALIFICATIONS NEEDED:

-Be a Resident of New York State for at least one (1) year prior to start of the semester.

AND

- Be a Resident of Westchester County for at least six (6) months prior to the start of the semester.

DOCUMENTS ACCEPTED:

You must submit 2 forms of documentation.

One **Primary** and one **Secondary**

EITHER ONE of the following two **Primary** Identification cards

- New York State Driver's License with Photo, issued one year or older.
- New York State Identification Card with Photo, issued one year or older.

ANY ONE of the following **Secondary** documents, containing the name of the student.

- New York State Tax Return from the prior year
- Bank statement
- Employer Pay Stub
- Utility Bill
- Phone Bill Cell/Home
- Cable Bill
- Automobile Registration card
- Automobile Insurance Policy
- Voter Registration card

NOTE: Acceptable documentation, and residency change is subject to final approval by the Bursar's Office. Additional documentation may be required.