TO CHANGE RESIDENCE TO WESTCHESTER COUNTY

To change and/or prove residence from out of county residence to Westchester County residence, the student must meet the following qualifications, and submit acceptable identification to the Bursar’s Office, see the list below.

QUALIFICATIONS NEEDED:

- Be a Resident of New York State for at least one (1) year prior to start of the semester.
  AND
- Be a Resident of Westchester County for at least six (6) months prior to the start of the semester.

DOCUMENTS ACCEPTED:

You must submit 2 forms of documentation.
  One Primary and one Secondary

EITHER ONE of the following two Primary Identification cards

- New York State Driver’s License with Photo, issued one year or older.
- New York State Identification Card with Photo, issued one year or older.

ANY ONE of the following Secondary documents, containing the name of the student.

- New York State Tax Return from the prior year
- Bank statement
- Employer Pay Stub
- Utility Bill
- Phone Bill Cell/Home
- Cable Bill
- Automobile Registration card
- Automobile Insurance Policy
- Voter Registration card

NOTE: Acceptable documentation, and residency change is subject to final approval by the Bursar’s Office. Additional documentation may be required.