



Viking Success


Student “How-To” Guide

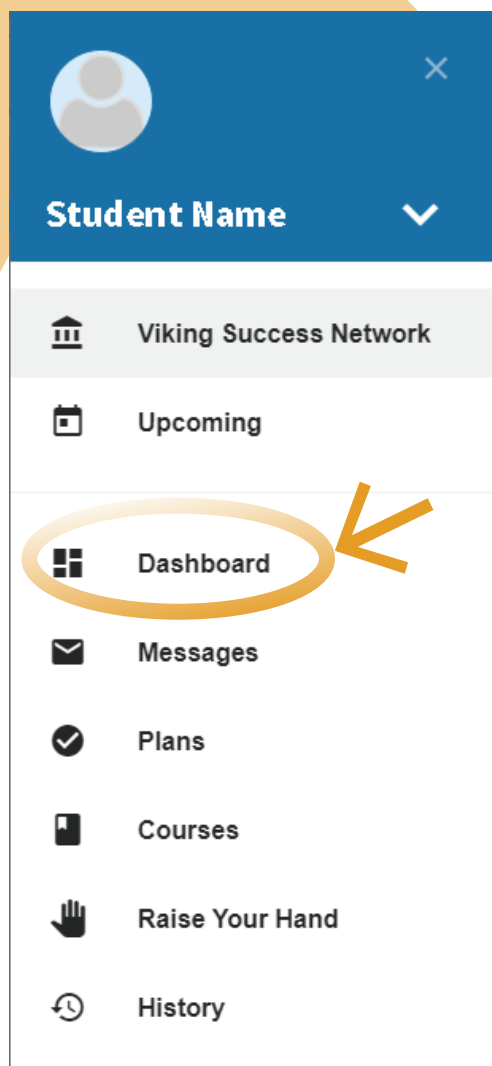
Topic: Using the Dashboard



Using the Dashboard

The Dashboard is in place to help students with managing coursework and notifications from professors, counselors, and other connections through Viking Success.

To access your dashboard, click on the menu dropdown bars  in the upper left-hand corner. Then click on Dashboard.



On the Dashboard, you can view assignments uploaded to blackboard by your professors. These assignments are listed by due date and course.

You'll also be able to view any flags of concern raised by your connections. Typically, flags are raised by your professors if you have missed too many classes, aren't doing well in class, or still haven't purchased your books.

A professor might also schedule an appointment to meet with you. This will also be viewable on the dashboard.

The screenshot displays the Viking Success dashboard interface. At the top, there is a blue header with the text "Viking Success" and a system announcement: "System Announcement: Information in Viking Success is refreshed overnight. Please note any changes on the student center or blackboard will appear the next day." Below the header, the dashboard is organized into a calendar view. The current date is "TUESDAY". A message states "No items scheduled today. Enjoy your day!". The calendar shows "MONDAY 02-24-2020" with several assignment due dates. One assignment is highlighted with a red exclamation mark icon and the text "Assignment Due: Module 4 Quiz" for the course "Health & Fitness For Life (2201 PE 110 OER 1003 -OL -Main -NODEV)". Another assignment is "Assignment Due: Lab #04 Fingerprint lab part 1- Classification" for "Intro Forensic Science Lec/Lab (2201 CHEM 127 reg EL01 -P -Main -NODEV)". On the right side, a sidebar titled "Attendance Concern" is visible, listing concerns raised by professors, assigned to an academic counselor, and their age (e.g., "20 Days Old"). A magnifying glass icon is overlaid on the dashboard, highlighting the assignment due dates and the attendance concerns sidebar.

Others, like academic counselors might send you a note or message. These are available for viewing in your messages area.