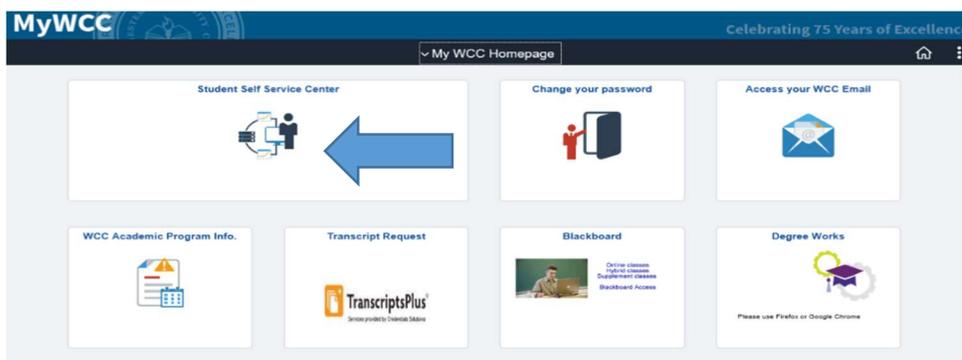
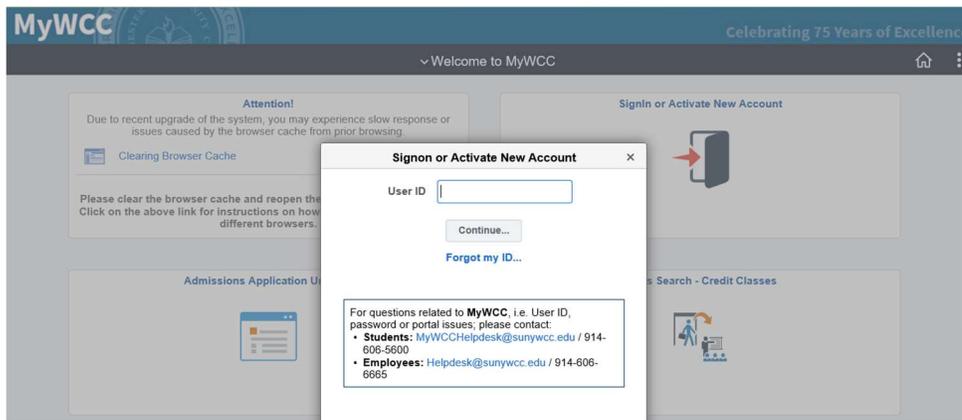
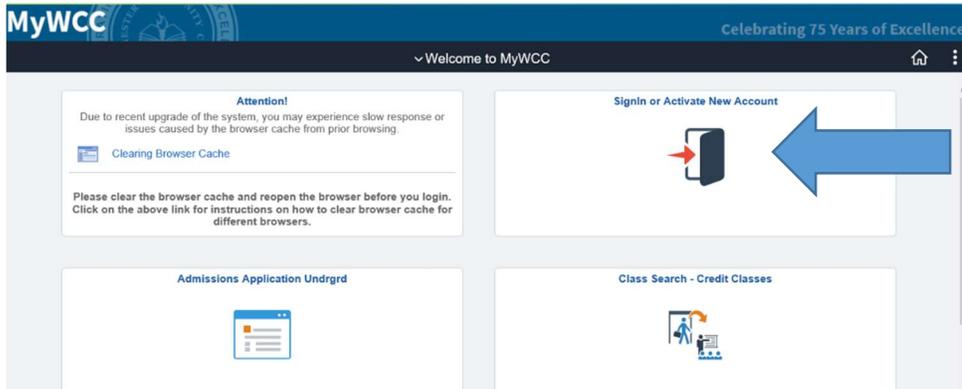


How to Request Enrollment Verification

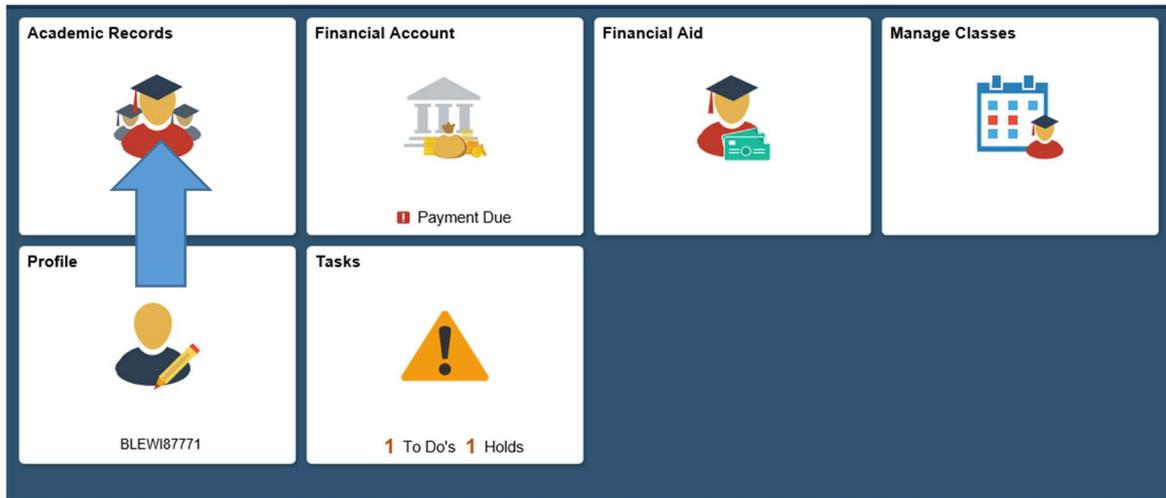
STEP 1:

Go to the MyWCC Portal - [HTTPS://MYWCC.SUNYWCC.EDU](https://mywcc.sunywcc.edu) - and, under “SIGN IN”, put in your “USER ID” and “PASSWORD”. (If you have not already created your USER ID and PASSWORD previously, that must be done first!)



STEP 2:

Here you click onto the "*Academic Records*" Tile



STEP 3

The screenshot shows a sidebar menu with items: 'Program / Plan Status', 'Advisors', 'Course History', 'View Grades', 'View Unofficial Transcript', 'EnrollmentVerification', 'Transfer Credit Report', and 'Apply for graduation'. A blue arrow points to 'EnrollmentVerification'. To the right is a table titled 'Expected Graduation Term'.

Academic Career	School	Major/Concentration	Expected Graduation Term
Undergrad	School-Math, Sci & Engineering	Mechanical Technology (AAS)	Spring 2019
Undergrad	School - Arts, Hum & Soc Sci	Lib Arts: Social Science (AA)	Spring 2020

STEP 4

The screenshot shows a student dashboard with a sidebar menu and a main content area. The sidebar menu includes: 'Program / Plan Status', 'Advisors', 'Course History', 'View Grades', 'View Unofficial Transcript', 'EnrollmentVerification', 'Transfer Credit Report', and 'Apply for graduation'. The main content area has a header 'Self Serv Enroll Verif Req' and text explaining the National Student Clearinghouse's Student Self-Service program. A blue button labeled 'National Student Clearinghouse' is highlighted with a dashed box.

Through National Student Clearinghouse's Student Self-Service program, Westchester Community College enables our students to perform a wide range of enrollment verification activities via the Web for free, including:

- Printing enrollment verification certificates (which they send to health insurers, housing providers and others)
- Checking enrollment verification that the Clearinghouse has provided to student service providers on their behalf
- Obtaining loan information
- Viewing enrollment history

Please click below to be transferred to the National Student Clearinghouse's Student Self-Service website for these services.

[National Student Clearinghouse](#)