

# **COMPREHENSIVE TRANSFER ARTICULATION AGREEMENT**

**Westchester Community College, SUNY**

75 Grasslands Road  
Valhalla, NY 10595

and

**SUNY Polytechnic Institute**

100 Seymour Rd  
Utica, NY 13502

## **I. PURPOSE**

Westchester Community College (hereafter referred to as WCC), a community college in Westchester County, New York and SUNY Polytechnic Institute, an institution in Oneida County, New York, agree to articulate the programs outlined in this document to ensure a smooth transfer process for Westchester Community College graduates.

The purpose of this Articulation Agreement (the “Agreement”) is to establish collaboration between Westchester Community College and SUNY Polytechnic Institute, to promote degree completion and facilitate the transfer process. This Agreement provides assurance that students will matriculate into SUNY Polytechnic Institute with junior standing. The following general principles guide the operation of this Agreement:

## **II. ADMISSIONS**

This agreement applies to those students who have followed the Westchester Community College fall 2019 undergraduate catalog requirements, or thereafter. Any pre-existing agreements with SUNY Polytechnic Institute continue to apply to students prior to fall 2020.

This agreement only applies to students who have successfully met graduation requirements prior to enrollment at the transfer institution. They will be accepted to SUNY Polytechnic Institute based on the following conditions:

## **III. GUARANTEED ACCEPTANCE**

WCC graduates with a **2.5** or better WCC grade point average will be **guaranteed transfer** admission to SUNY Polytechnic Institute and will transfer with junior standing. The only exception would be for students transferring into the Nanoscale Engineering degree program which requires a 2.75.

## **IV. ACCEPTANCE OF CREDITS**

A minimum of 60 credits from the associate degree will be applied toward the completion of the articulated bachelor’s degree program.

A maximum of 76 credits will be applied toward the completion of the articulated bachelor’s degree program.

If all credits do not count for requirements in the major, they will then count as elective credit toward the degree.

Students will receive a transfer credit evaluation admission following their admissions decision.

## **V. REMAINING CREDITS AT RECEIVING INSTITUTION**

Students who attend SUNY Polytechnic Institute under this agreement will be required to fulfill SUNY Polytechnic Institute’s bachelor’s degree requirements that are in effect the semester/year they matriculate, not to exceed the number of remaining credits outlined in Appendix A.

## **VI. GENERAL EDUCATION CREDITS**

By virtue of completion of the A.A., A.S., or A.A.S. degree at WCC, all students will be granted completion of all of the general education requirements that they have completed at Westchester Community College. If a student earned a grade lower than a C they will still retain the completion of the associated general education category.

## **VIII. SCHOLARSHIPS**

SUNY Polytechnic Institute also offers the following scholarships to transfer students:

### **Institutional Merit Scholarships for Transfer Students (New York State Residents)**

SUNY Polytechnic offers several types of scholarships for high achieving transfer students. To be considered for a merit scholarship, a complete application for admission must be received by March 1 for fall admission, and October 1 for spring admission. Only applicants who have applied for full-time study (12 credits or more) will be considered.

### **Transfer Achievement Scholarship Award Levels**

\$2,000 (GPA of 3.8 - 4.0)

\$1,000 (GPA of 3.50 - 3.79)

\$500 (GPA of 3.25 - 3.49)

### **Phi Theta Kappa Scholarship**

\$500 award available to members of Phi Theta Kappa. (Awarded in addition to the Transfer Achievement Scholarship.)

Submit ONE of the following items to [admissions@sunypoly.edu](mailto:admissions@sunypoly.edu) for verification of membership for consideration:

- Official college transcripts with membership listing
- Letter from PTK advisor
- Copy of membership card
- Copy of induction certificate

Additional Transfer Student Scholarships:

FIRST (For Inspiration and Recognition of Science and Technology) and SUNY Polytechnic Institute have established a scholarship to assist deserving students who have been part of a high school FIRST team and plan to attend SUNY Poly.

Awards range up to \$1,000 per year for up to four years. Consideration will be given to students who meet the following criteria:

Minimum GPA of: 3.2

Amount of involvement in FIRST

Major in any STEM program

Deadline: February 1

\*\*SUNY Poly scholarship criteria and award levels are subject to change at any time. \*\*

### **IX. PROMOTION/OUTREACH**

WCC and SUNY Polytechnic Institute agree to publicize this Agreement via, but not limited to printed and electronic marketing materials and communications. WCC and SUNY Polytechnic Institute agree to collaborate to ensure successful transfer initiatives.

WCC and SUNY Polytechnic Institute grant a reciprocal license for each to use the name and/or logo of the other educational institution for the purpose of promotion and advertisement of this specific agreement, addressing graduates of Westchester Community College, promoting their associate degree completion. Neither party is authorized to use the other's name and/or logo for any purpose other than stated herein. Advertisement will be disseminated only after consultation between the parties. WCC and SUNY Polytechnic Institute will communicate their marketing and promotion plan to each other to avoid duplication and to make effective use of promotion resources.

### **X. REVERSE TRANSFER**

This transfer articulation agreement will be honored in the event students from WCC transfer to SUNY Polytechnic Institute prior to completion of their WCC associate's degree, and subsequently obtain their associate's degree through WCC's reverse transfer process.

SUNY Polytechnic Institute will work collaboratively with WCC to communicate with students who have transferred from WCC prior to associate's degree completion, so that the reverse transfer process can be activated.

### **XI. TERM/MONITOR/REVIEW**

- A.** The initial term of this agreement shall be four years from the date of the signature, with three (3) automatic renewals of two years each.
- B.** The agreement may be amended or renewed by mutual agreement and will be formalized via revision of this agreement.
- C.** SUNY Polytechnic Institute will provide WCC annually with statistics regarding transfer students from WCC. Data requested includes: number of applications, enrollments, transfer credits, majors, GPAs, financial aid awarded outside of state/federal aid, as well as completion statistics.
- D.** WCC and SUNY Polytechnic Institute agree to communicate program changes in a timely manner to avoid disruption of student progress toward degree completion.


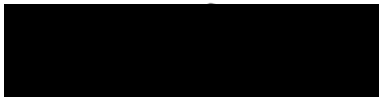


### **XII. TERMINATION**

The Agreement may be terminated by either party for due cause and after written notification with a minimum of 90 days' notice. Termination of the Agreement will not affect any students currently enrolled at or accepted to SUNY Polytechnic Institute at the time of termination.

**XIII. APPENDICES**

As part of this agreement, the following have been included:

Appendix A: Program to Program Table, including links to program-specific advising materials.

<b>Westchester Community College</b>			
<i>Provost &amp; Vice President of Academic Affairs</i>	<i>Dr. Vanessa Morest</i>		2/12/2021
	<i>Name</i>	<i>Signature</i>	<i>Date</i>
<i>President</i>	<i>Dr. Belinda S. Miles</i>		3/24/21
	<i>Name</i>	<i>Signature</i>	<i>Date</i>
<b><u>SUNY Polytechnic Institute</u></b>			
<i>Interim Provost</i>	<i>Dr. Steven M. Schneider</i>		1/19/2021
	<i>Name</i>	<i>Signature</i>	<i>Date</i>
<i>Acting President</i>	<i>Dr. Tod Laursen</i>		1/21/2021
	<i>Name</i>	<i>Signature</i>	<i>Date</i>

*There are two original signed documents, one for each institution.  
Upon completion, please return documents to:*

*Dr. Vanessa Morest  
Provost & Vice President of Academic Affairs  
Westchester Community College  
75 Grasslands Road  
Valhalla, New York 10595*

[Vanessa.Morest@sunywcc.edu](mailto:Vanessa.Morest@sunywcc.edu) Ph. (914) 606-6712

Appendix A: Program to Program Alignment

Westchester Community College		SUNY Polytechnic Institute				Conditions		Additional Specifications
Program	Degree Type	Program	Degree Type	Remaining # Credits to Graduate	Link to Advising Materials	Min. GPA @ WCC	Min. Grade Requirements	
Accounting	A.S.							
Art and Design	A.S.							
Business Management	A.S.							
Business Management- Global Business	A.S.							
Business Management-Human Resource Management	A.S.							
Business Management- Management	A.S.							
Business Management- Sales Management	A.S.							
Business Management- SUNY Transfer	A.S.							
Chemical Dependency Counseling	A.A.S.							
Civil Technology	A.A.S.							
Communications And Media Arts	A.A.							
Computer Information Systems	A.A.S.							
Computer Science	A.S.							
Criminal Justice-Corrections	A.A.S.							
Criminal Justice-Police	A.A.S.							
Culinary Arts and Hospitality Management	A.A.S.							
Cybersecurity	A.A.S.							
Digital Filmmaking	A.S.							
Early Childhood	A.A.S.							
Electrical Technology	A.A.S.							
Energy Systems	A.A.S.							
Engineering Science	A.S.	Civil Engineering	B.S.	64		2.5		
Engineering Science	A.S.	Electrical and Computer Engineering (Computer Concentration)	B.S.	67		2.5		
Engineering Science	A.S.	Electrical and Computer Engineering (Electrical Concentration)	B.S.	62				
Engineering Science	A.S.	Mechanical Engineering	B.S.	61		2.5		
Environmental Science	A.S.							
Environmental Studies	A.S.							
Fashion Design & Technology	A.A.S.							
Fashion Merchandising	A.A.S.							
Foods & Nutrition	A.S.							
Health and Human Performance	A.S.							
Health Information Technoloy	A.A.S.	Health Information Management	B.S.	60		2.5		
Health Studies	A.S.							
Human Services	A.A.S.							
Human Services	A.S.							

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Westchester Community College		SUNY Polytechnic Institute				Conditions		Additional Specifications
Program	Degree Type	Program	Degree Type	Remaining # Credits to Graduate	Link to Advising Materials	Min. GPA @ WCC	Min. Grade Requirements	
Journalism	A.S.							
Liberal Arts & Sciences: Childhood Education (Teacher Education Transfer)- Art	A.S.							
Liberal Arts & Sciences: Childhood Education (Teacher Education Transfer)- English	A.S.							
Liberal Arts & Sciences: Childhood Education (Teacher Education Transfer)- History	A.S.							
Liberal Arts & Sciences: Childhood Education (Teacher Education Transfer)- Mathematics	A.S.							
Liberal Arts & Sciences: Humanities	A.A.							
Liberal Arts & Sciences: Humanities- Art Studio	A.A.							
Liberal Arts & Sciences: Humanities- English	A.A.							
Liberal Arts & Sciences: Humanities- History	A.A.							
Liberal Arts & Sciences: Humanities- Honors	A.A.							
Liberal Arts & Sciences: Humanities- Spanish	A.A.							
Liberal Arts & Sciences: Mathematics and Science	A.S.							
Liberal Arts & Sciences: Mathematics and Science- Biology	A.S.							
Liberal Arts & Sciences: Mathematics and Science- Chemistry	A.S.							
Liberal Arts & Sciences: Mathematics and Science- Health Science	A.S.							
Liberal Arts & Sciences: Mathematics and Science- Mathematics	A.S.							
Liberal Arts & Sciences: Social Sciences	A.A.							
Liberal Arts & Sciences: Social Sciences- Anthropology	A.A.							
Liberal Arts & Sciences: Social Sciences- Economics	A.A.							
Liberal Arts & Sciences: Social Sciences - Honors	A.A.							
Liberal Arts & Sciences: Social Sciences- Psychology	A.A.							
Liberal Arts & Sciences: Social Sciences- Sociology	A.A.							
Marketing	A.S.							
<b>Mechanical Technology</b>	<b>A.A.S.</b>	<b>Mechanical Technology</b>	<b>B.S.</b>	<b>61</b>				
Networking	A.A.S.							
Nursing	A.A.S.							
Office Technologies	A.A.S.							
Paralegal	A.A.S.							
Paramedic	A.A.S.							
Performing Arts	A.S.							
Radiologic Technology	A.A.S.							
Respiratory Care	A.A.S.							
Veterinary Technology	A.A.S.							