

## **DUAL ADMISSIONS PATHWAY AGREEMENT**

**Mercy College**

**555 Broadway  
Dobbs Ferry, NY 10522**

**And**

**Westchester Community College, SUNY**

**75 Grasslands Road  
Valhalla, NY 10595**

## I. PURPOSE

**Westchester Community College** (hereafter referred to as **WCC**), an affiliated community college within the State University of New York (SUNY) in Valhalla, New York, and **Mercy College**, an educational institution in Dobbs Ferry, New York, agree to a Dual Admissions Pathway program outlined in this document.

The purpose of this Admissions Agreement is to establish collaboration between **Westchester Community College** and **Mercy College** to increase the enrollment of students at **WCC** and to establish a clear path for acceptance and enrollment at **Mercy College** for **WCC** graduates. The agreement will begin for the **spring 2020** college term. This agreement will promote degree completion at **WCC** and facilitate a seamless transfer process of students to **Mercy College**. This Agreement provides assurance that students will matriculate into **Mercy College** with junior standing. The following general principles guide the operation of this Agreement

## II. ADMISSIONS

This agreement applies to those prospective students who reside in **Westchester County** who apply to **Mercy College** but do not meet the admittance standards for acceptance to **Mercy College**. **Mercy College** will create a pathway for acceptance by directing these students to first complete their associate degree at **WCC**. Students who successfully meet the graduation requirements at **WCC** will then be fully accepted to **Mercy College** based on the following conditions:

- Students will have GPA of 2.0 or higher and will have submitted their final official college transcripts from all colleges attended to Mercy
- Grades earned in major courses must be at least a C or better to transfer. (See specific program for grade requirements.)
- Students must fulfill particular requirements, regarding GPA, prerequisites, clinical experience, etc. that may be in place for certain academic programs at the College, including **Communication Disorders, Design and Animation, Music Production and Recording Arts, Nursing, Occupational Therapy Assistant, Social Work, and Veterinary Technology**

Upon meeting transfer admission requirements, students will transfer with junior standing at Mercy. All transfer students are expected to adhere to the general policies and procedures required for admission to the College. The Mercy College catalogue specifies, in detail, all relevant policies/procedures.

<http://catalog.mercy.edu/index.php?catoid=3>

### III. ACCEPTANCE OF CREDITS

A minimum of **60** credits from an Associate degree (A.A. or A.S.) will be applied toward the completion of the articulated bachelor's degree program.

A maximum of **75** credits can be applied toward the completion of the articulated bachelor's degree program from a 2-year school. If all credits do not count for requirements in the major, they will count as elective credits toward the degree.

Students will receive a transfer credit evaluation at the time of admission.

### IV. REMAINING CREDITS AT RECEIVING INSTITUTION

Students who attend **Mercy College** under this agreement will be required to fulfill **Mercy College's** bachelor's degree requirements that are in effect the semester/year they matriculate.

### V. GENERAL EDUCATION CREDITS

By virtue of completion of the A.A. or A.S. degree at **WCC**, students with at least 48 liberal arts credits will have the lower level general education/core requirements substituted at **Mercy College** with the exception of prerequisites that have not been fulfilled.

Please note

- \* All students must take the junior seminar course at **Mercy College**.
- \*The Arts requirement must be a theory-based arts course, art/music history or appreciation.
- \* Statistics does not fulfill the Math general education requirement at **Mercy College**.

Students with an A.A.S. degree may have to take additional lower level general education/core requirements at the receiving institution.

**VI. SCHOLARSHIPS** **Mercy College** offers the following general merit scholarships to transfer students:

| Scholarship Name                    | GPA                                 | Award Amount | Description   |
|-------------------------------------|-------------------------------------|--------------|---|
| Presidential Excellence Scholarship | 3.7 – 4.0 with 60+ transfer credits | \$5000       | These partial scholarships are awarded to outstanding entering transfer students who have a cumulative GPA of 3.7 or above and 60+ credits. Scholarship awards are renewable for two years or 4 semesters as long as the recipient maintains a 3.0 GPA and meets the conditions for retaining the award.      |
| Presidential Transfer Scholarship   | 3.7 – 4.0 Up to 59 transfer credits | \$5000       | These partial scholarships are awarded to outstanding entering transfer students who have a cumulative GPA of 3.7 or above and 24 to 59 credits. Scholarship awards are renewable for two years or 4 semesters as long as the recipient maintains a 3.0 GPA and meets the conditions for retaining the award. |

|                              |   |        |  |
|------------------------------|---|--------|--|
| Mercy Transfer Scholarship   | 3.4 – 3.69  | \$3000 | These partial scholarships are awarded to outstanding entering transfer students who have a cumulative GPA of 3.4 to 3.69 and 24+ credits. Scholarship awards are renewable for two years or four semesters as long as the recipient maintains a 3.0 GPA and meets the conditions for retaining the award. |
| Trustee Transfer Scholarship | 3.0 – 3.39  | \$2000 | These partial scholarships are awarded to entering transfer students who have a cumulative GPA of 3.0 to 3.39 and 24+ credits. Scholarship awards are renewable for two years or four semesters as long as the recipient maintains a 3.0 GPA and meets the conditions for retaining the award.             |
| Transfer Provost Scholarship | 2.5 - 2.99<br>AND 12+<br>credits<br>-or-<br>3.0+ AND<br>12 - 23.99<br>credits | \$1500 | These partial scholarships are awarded to entering transfer students who have a cumulative GPA of 2.5 or greater and 12+ credits, or have 12-23 credits and a 3.0+ GPA. Scholarship awards are renewable for two years or four semesters as long as the recipient maintains a 2.0 GPA.                     |
| Phi Theta Kappa Scholarship  |   | \$1500 | These one-time scholarships are awarded to entering transfer students who present proof of membership in PTK from their Community College.   |
| Alpha Beta Gamma Scholarship |   | \$1500 | These one-time scholarships are awarded to entering transfer students who present proof of membership in ABG from their Community College.   |

## VII. RESPONSIBILITIES OF THE PARTIES

### A. *Mercy College will have the responsibility to:*

1. Identify students from the recruitment territories at Mercy that are in alignment with WCC territories, applied as freshmen, and were not eligible for admission at Mercy College. This list will be shared with The Office of Admissions at WCC who will identify which of these students also applied to WCC.
2. Notify students who have not been accepted at Mercy that they are eligible for the Dual Admissions program between Mercy and WCC.
3. Provide a link that allows students to opt-in to the Dual Admissions program which will also prompt the message to apply to WCC, if applicable. This opt-in agreement will provide student consent for WCC to share student contact information with Mercy College.
4. Work with The Office of Admissions at WCC to create a dual admission letter which will be sent to the eligible students.
5. Develop a series of events and workshops for these students that will be offered at WCC and Mercy College designed to help them transition into a Baccalaureate program upon completion of an Associate's degree program. Topics such as

admissions process, financial aid academic advising and career planning will be covered.

6. Assign a Transfer Admissions specialist from Mercy College who will work closely with the Coordinator of Transfer Services at WCC, to develop a schedule for student appointments and individual advising.
7. Ensure that the admission process from WCC to Mercy College is seamless.

**B. *Westchester Community College (WCC) will have the responsibility to:***

1. The Office of Admissions at WCC will work closely with the Office of Admissions at Mercy College to identify students who applied to both Mercy College and WCC and who may be eligible for dual admissions.
2. Ensure that the Office of Admissions at WCC works with Mercy College to prepare a dual admission letter which will be sent to eligible students.
3. Assign the Coordinator of Transfer Services at WCC to arrange a location for events and workshops on the WCC campus offered by Mercy College.
4. Ensure that the Coordinator of Transfer Services at WCC will work closely with the Mercy Transfer Admissions specialist and provide a location for student appointments.

#### **VIII. STUDENT PRIVACY**

The parties agree to abide by the Family Education Rights and Privacy Act (FERPA) and any other applicable federal and state laws and regulation addressing student privacy.

WCC and Mercy College shall be responsible for obtaining from each student participating in the dual admissions program a consent form that allows WCC to share the students' academic records prior to disclosing any records to Mercy College that are protected by FERPA or any other applicable federal and state laws.

#### **IX. PROMOTION/OUTREACH**

**WCC and Mercy College** agree to publicize this Agreement via, but not limited, to printed and electronic marketing materials and communications. **WCC and Mercy College** agree to collaborate to ensure successful enrollment and transfer initiatives, including information and advisement sessions, academic presentations and direct mail/email campaigns to students.

**WCC and Mercy College** grant a reciprocal license for each to use the name and/or logo of the other educational institution for the purpose of promotion and advertisement of this specific agreement. The agreed-upon name of this agreement/relationship for publicity purposes will be consistently referred to as a **Dual Admissions Pathway Agreement**. Neither party is authorized to use the other's name and/or logo for any purpose other than stated herein. Advertisement will be disseminated only after consultation between the parties. **WCC and Mercy College** will communicate their marketing and promotion plan to each other to avoid duplication and to make effective use of promotion resources.



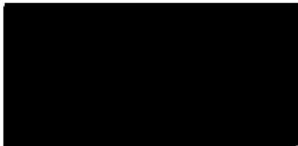

#### **VIII. TERM/MONITOR/REVIEW**

- A. The initial term of this agreement shall be four years from the date of the last signature, with three (3) automatic renewals of two years each.

- B. The agreement may be amended or renewed by mutual agreement and will be formalized via revision of this agreement.
- C. **WCC and Mercy College** will collaborate to share enrollment statistics for students in this agreement. Data requests include: number of applications, enrollments, majors, GPAs, financial aid awarded outside of state/federal aid, as well as completion statistics. In return, **Mercy College** will provide enrollment and degree completion data for these students to **WCC**.
- D. **WCC and Mercy College** agree to communicate program changes in a timely manner to avoid disruption of student progress toward degree completion.

#### **IX. TERMINATION**

The Agreement may be terminated by either party for just cause and after written notification with a minimum of 90 days' notice. Termination of the Agreement will not affect any students currently enrolled at or accepted to **Mercy College** at the time of termination.

| Westchester Community College                         |                              |  |             |
|---|------------------------------|--|-------------|
| <i>Provost and Vice President of Academic Affairs</i> | <i>Dr. Vanessa Morest</i>    |    | 9/11/2020   |
|   | <i>Name</i>                  | <i>Signature</i>   | <i>Date</i> |
| <i>President</i>                                      | <i>Dr. Belinda S. Miles</i>  |    | 8/19/2020   |
|   | <i>Name</i>                  | <i>Signature</i>   | <i>Date</i> |
| Mercy College   |                              |  |             |
| <i>Vice President of Admissions</i>                   | <i>Adam Castro</i>           |    | 5/5/2020    |
|   | <i>Name</i>                  | <i>Signature</i>   | <i>Date</i> |
| <i>President</i>                                      | <i>Pres. Timothy L. Hall</i> |  | 5/5/2020    |
|   | <i>Name</i>                  | <i>Signature</i>   | <i>Date</i> |

*There are two original signed documents, one for each institution.  
Upon completion, please return documents to:*

*Anne Gilligan  
Assistant Vice President of Admissions  
Mercy College  
555 Broadway  
Dobbs Ferry, New York 10606*

*[agilliganevans@mercy.edu](mailto:agilliganevans@mercy.edu)  
Ph. (914)674 3023*