



June 10, 2024

RE: Great News: SUNY Westchester Community College's Retiree Website

To All Westchester Community College Retirees:

We are happy to announce the launch of SUNY Westchester Community College's Retiree Website. This site was developed as a resource for all WCC retirees. The website provides announcements, benefit links, forms and a secured way to upload and submit documents and forms.

The Retiree Webpage can be accessed by typing the following address into your web browser: <https://www.sunywcc.edu/retirees>. For an electronic copy of this notice, please visit the site and download from the *Announcements* area.

Here is a brief view of the site.

Announcements

Retirees under UMR or NYSHIP will be able to view important announcements regarding benefit updates and/or plan changes.

Announcements

- UMR News: Mount Sinai and UnitedHealthcare have reached an agreement; therefore, Mount Sinai will remain as an in-network provider.
- UMR Retirees: The 2024 1st Quarter Medicare Part B checks will be issued on Friday, April 19, 2024.
- In February (2024), a file was submitted in error to Center of Medicare/Medicaid (CMS) indicating UMR was primary to Medicare. This error has since been corrected. If you are receiving denied claims, please have your provider resubmit claims to Medicare.

Benefit Links

Benefit Links are available to navigate you directly to UMR or NYSHIP. It also provides general contact information and forms that can be downloaded.

Benefit Links

UMR

- [UMR.com](#)
- **Claims:** 800-826-9781
- **Retiree Billing:** 800-207-1824

Forms

- [Enrollment/Change Form - Medical and/or Dental \(PDF\)](#)
- [Medical Claim Form \(PDF\)](#)
- [Dental Claim Form \(PDF\)](#)
- [Optum Rx Claim Form \(PDF\)](#)

NYSHIP

- <https://www.cs.ny.gov/employee-benefits/login/>
- **NYSHIP-Empire Plan:** 877-769-7447
- **Employee Benefits Division:** 518-457-5754 or 800-833-4344

Forms

- [NYSHIP Health Insurance Transaction Form PS 404R \(PDF\)](#)
- [Empire Plan Health Claim Form \(PDF\)](#)
- [Empire Blue Cross Hospital Claim Form \(PDF\)](#)
- [CVS Caremark Mail Service Order Form \(PDF\)](#)
- [Empire Plan Prescription Drug Program Reimbursement Claim Form \(PDF\)](#)
- [Empire Plan Medicare Rx Reimbursement Claim Form \(PDF\)](#)
- [IRMAA Reimbursement Form - 2024 \(PDF\)](#)

Retirement & Pension

The *Retirement & Pension* area provides links to the Social Security Administration, NYS Employees Retirement System and the NYS Teachers Retirement System.

Retirement & Pension

- [Social Security Administration](#)
- [NYS Employees Retirement System](#)
- [NYS Teachers Retirement System](#)

Medicare
800-633-4227

HR Benefits Secure Link

Retirees can access and upload forms and documents using the secured link, *HR Benefits Document Uploads* link. Please see the enclosed document on how to navigate this feature.

HR Benefits Secure Link

To upload benefit election forms and supporting documents, click on the blue link below.

[HR Benefit Document Uploads](#)

Benefits Plan Rates

The *Benefits Plan Rates* provides a link to the current monthly retiree benefits costs by class and plan elected.

Benefits Plan Rates

[2024-Retiree-Monthly-Rate-Sheet \(PDF\)](#)

We hope that this new website is a great resource to you. We also welcome any feedback so please feel free to email us at Benefitsinfo@sunywcc.edu.

Sincerely,



Cathy Estella Flashman, SHRM-CP
Benefits Manager
Human Resources

/ce
Encl.

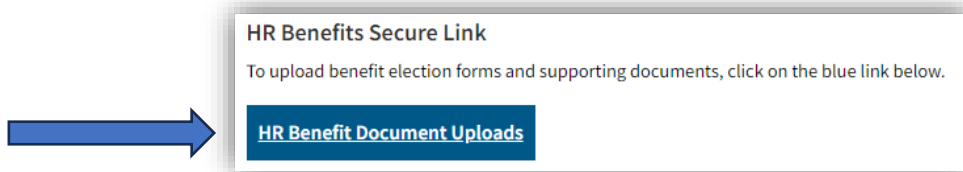


HR Benefits Secured Link Navigation Guide

The SUNY Westchester Community College Retiree Website provides a secure way to access and uploads documents such as health benefits elections, change of address, etc.

To access, please type the following address to your browser: <https://www.sunywcc.edu/retirees>.

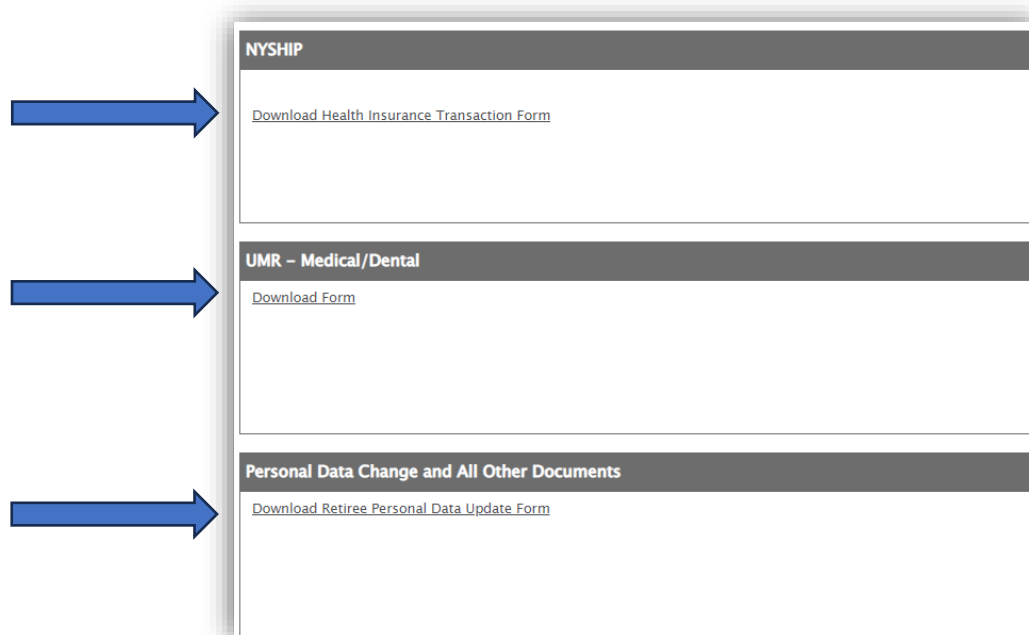
- Under the *HR Benefits Secure Link* title, click on **HR Benefits Document Uploads**:



- You will be navigated to a page titled **WCC Retirees: Submit Documentation for the HR Office**. Enter your first name, last name, and date of birth. All other areas are optional.

The screenshot shows a form titled "WCC Retirees: Submit Documentation for the HR Office". It contains several input fields: First Name*, Middle Name, Last Name*, Date of Birth*, and Benefit Year. On the right side, there are fields for Employee ID Number (if known), WCC login (with a note: "WCC login (this is your login to mywcc. It is the same as the first part of your WCC email short version, e.g. TJ32 if your email is TJ32@sunywcc.edu)"), and Social Security Number.

- Select the form your wish to download, i.e., NYSHIP Health Insurance Transaction Form, UMR – Medical/Dental Form, or Personal Data Change Form.



- Once you have completed the necessary form(s), you may return it by attaching/uploading it using the corresponding designated area. Also, you are able to upload any supporting documents such as a marriage certificate, divorce decree, etc. using the “Attach All Other Documents” area.

The screenshot shows a web interface with three distinct sections for document uploads, each with a blue arrow pointing to its respective button:

- Attach Health Insurance Transaction Form (0)**
HR-Benefits - Health Insurance Election
[Attach HR-Benefits - Health Insurance Election](#)
- Attach Dental/Vision Election (0)**
HR-Benefits - Dental and vision election
[Attach HR-Benefits - Dental and vision election](#)
- Attach All Other Documents (0)**
HR-Benefits - other
[Attach personal update form or any other benefit related documents for the HR office](#)

- Lastly, confirm that you are not a robot by clicking on the gray square near “I’m not a robot” then click “Submit”.

The screenshot shows the reCAPTCHA verification area with two blue arrows pointing to the checkbox and the Submit button:

- I'm not a robot
- reCAPTCHA
Privacy - Terms
- [Submit](#)

To confirm receipt of your documents, you can email Benefitsinfo@sunywcc.edu to verify receipt.