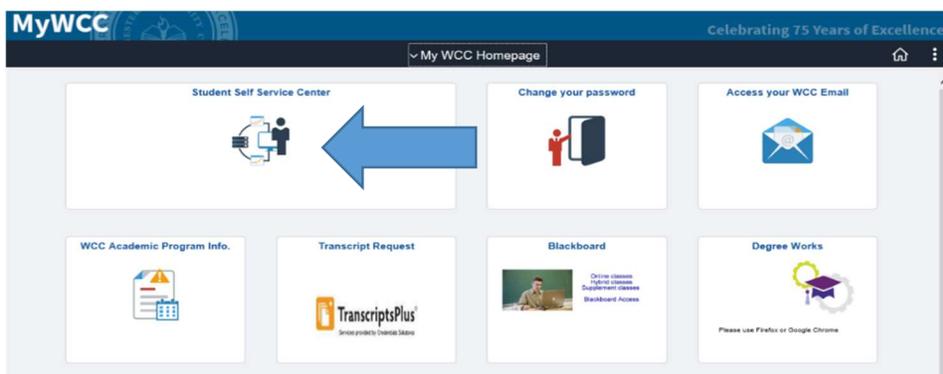
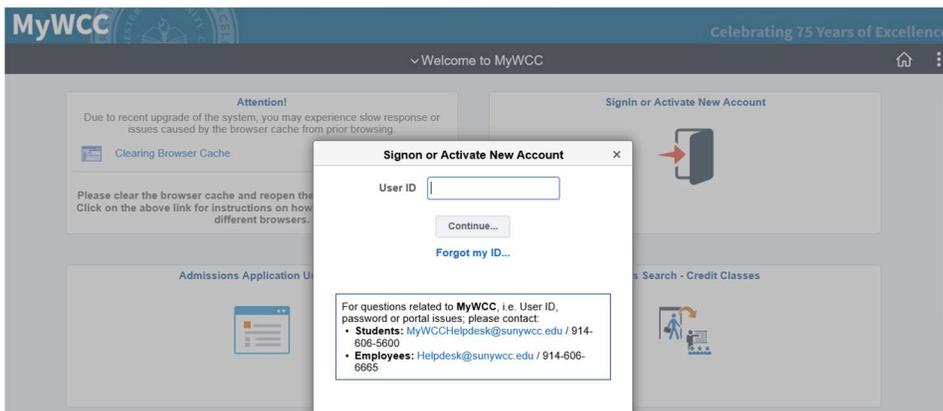
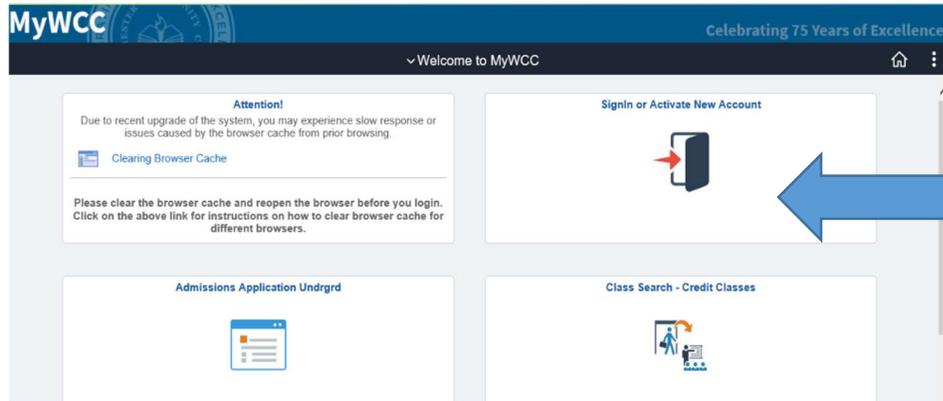


# How to Apply for Graduation Online

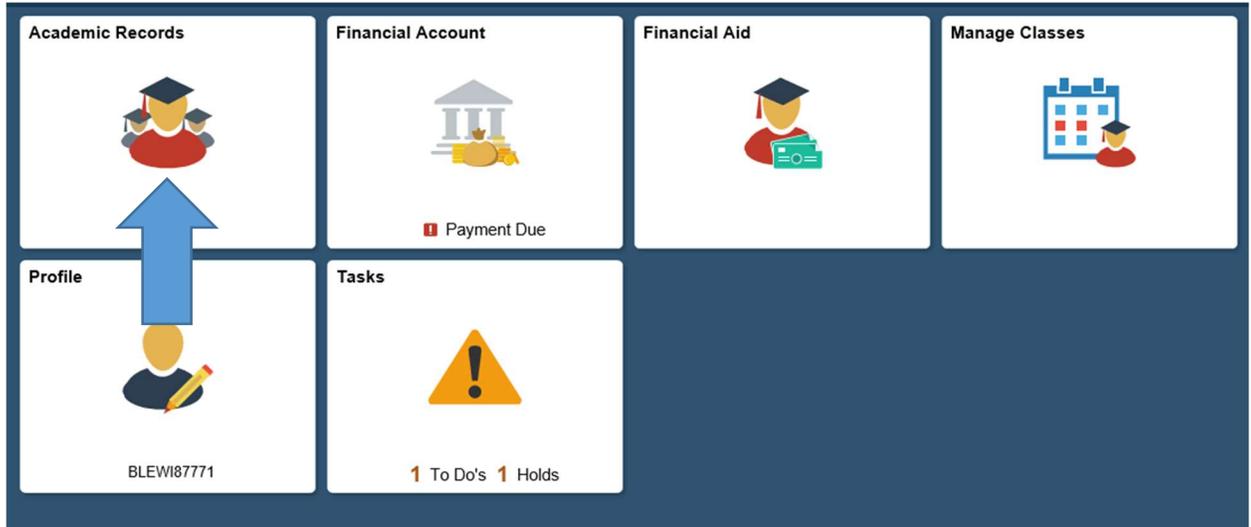
## STEP 1:

Go to the MyWCC Portal - [HTTPS://MYWCC.SUNYWCC.EDU](https://mywcc.sunywcc.edu) - and, under “SIGN IN”, put in your “USER ID” and “PASSWORD”. (If you have not already created your USER ID and PASSWORD previously, that must be done first!)



STEP 2:

Here you click onto the "*Academic Records*" Tile



STEP 3:

From the menu, select "*Apply for Graduation*"

The navigation menu on the left includes: Program / Plan Status, Advisors, Course History, View Grades, View Unofficial Transcript, Enrollment Verification, Transfer Credit Report, and Apply for graduation. A blue arrow points to the 'Apply for graduation' item.

Expected Graduation Term				
Academic Career	School	Major/Concentration	Expected Graduation Term	Graduation Status
Undergrad	School-Math, Sci & Enginring	Mechanical Technology (AAS)	Spring 2019	Degree Awarded
Undergrad	School - Arts, Hum & Soc Sci	Lib Arts. Social Science (AA)	Spring 2020	Eligible for Graduation

STEP 4:

Click the link “*Apply for Graduation*”

< Student Homepage Self-Service Graduation Apply

Program / Plan Status  
Advisors  
Course History  
View Grades  
View Unofficial Transcript  
Enrollment Verification  
Transfer Credit Report  
**Apply for graduation**

Select the Apply for Graduation link to proceed with your application. If the link is not visible you may not be eligible for graduation at this time. Please see your Academic Advisor for more information.

**Program: School-Math, Sci & Engineering**  
**Westchester Community College | Undergraduate**  
Degree: Associate in Applied Science  
Major: Mechanical Technology (AAS)

**Program: School - Arts, Hum & Soc Sci**  
**Westchester Community College | Undergraduate**  
Degree: Associate in Arts  
Major: Lib Arts: Social Science (AA) [Apply for Graduation](#)

STEP 5:

In the drop down menu, select your *Expected Graduation Term*, then “*Continue*”

**Student Homepage** **Self-Service Graduation Apply**

- Program / Plan Status
- Advisors
- Course History
- View Grades
- View Unofficial Transcript
- EnrollmentVerification
- Transfer Credit Report
- Apply for graduation**

The academic program listed here was selected to apply for graduation. If this is not correct, return to the previous page and select a different academic program.

Select a valid term to apply for graduation by selecting a value from the dropdown. Only terms in which you are able to apply for graduation will be displayed.

**Program: School - Arts, Hum & Soc Sci**

**Westchester Community College | Undergraduate**

Degree: Associate in Arts  
Major: Lib Arts: Social Science (AA)

Expected Graduation Term Spring 2020

**Graduation Instructions**

P><i>YOUR LEGAL & PRIMARY/ ENROLLED NAME IS WHAT WILL BE PRINTED ON YOUR DEGREE OR CERTIFICATE.</i><br> Make sure your name is listed in the system correctly. Please verify and correct your address if necessary.</i><br> DIPLOMAS WILL BE MAILED DIRECTLY FROM OUR VENDOR TO THE HOME ADDRESS ON FILE.</i><br>The additional cost for a reprint of a misspelled or returned diploma/certificate is the responsibility of the student.< i>YOUR DEGREE(S) and/or CERTIFICATE(S) WILL BE ISSUED IN THE CURRICULUM(S) YOU ARE CURRENTLY ENROLLED/DISPLAYED.</i></P>

Select Different Program Continue

**STEP 6:**

Review your information then ***“Submit Application”***

**Student Homepage** **Self-Service Graduation Apply**

- Program / Plan Status
- Advisors
- Course History
- View Grades
- View Unofficial Transcript
- EnrollmentVerification
- Transfer Credit Report
- Apply for graduation**

**Program: School - Arts, Hum & Soc Sci**

**Westchester Community College | Undergraduate**

Degree: Associate in Arts  
Major: Lib Arts: Social Science (AA)

Expected Graduation Term Spring 2020

**Graduation Instructions**

P><i>YOUR LEGAL & PRIMARY/ ENROLLED NAME IS WHAT WILL BE PRINTED ON YOUR DEGREE OR CERTIFICATE.</i><br> Make sure your name is listed in the system correctly. Please verify and correct your address if necessary.</i><br> DIPLOMAS WILL BE MAILED DIRECTLY FROM OUR VENDOR TO THE HOME ADDRESS ON FILE.</i><br>The additional cost for a reprint of a misspelled or returned diploma/certificate is the responsibility of the student.< i>YOUR DEGREE(S) and/or CERTIFICATE(S) WILL BE ISSUED IN THE CURRICULUM(S) YOU ARE CURRENTLY ENROLLED/DISPLAYED.</i></P>

Select Different Program **Submit Application** Select Different Term

**STEP 7:**

# You have now applied for Graduation! Congratulations!

<a href="#">← Student Homepage</a>	<b>Self-Service Graduation Apply</b>
 Program / Plan Status	<p data-bbox="711 352 1040 384"> You have successfully applied for graduation.</p> <p data-bbox="748 405 1117 447">Please check your WCC email account for updates. Notifications will only be sent to your WCC email account.</p>
 Advisors	
 Course History	
 View Grades	
 View Unofficial Transcript	
 Enrollment Verification	
 Transfer Credit Report	
 <b>Apply for graduation</b>	