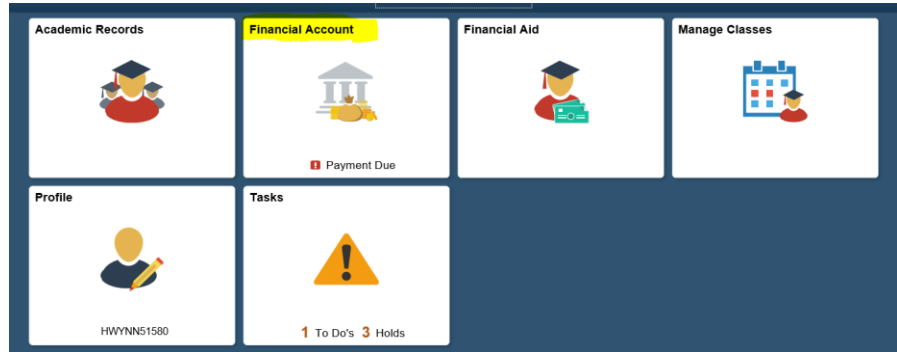


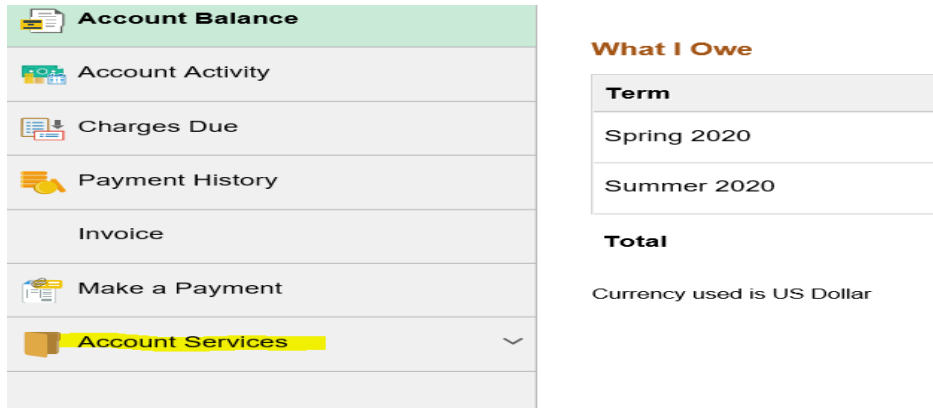
VIEW AND PRINT YOUR 1098-T

Go to the **MyWCC Portal** – [HTTPS://MYWCC.SUNYWCC.EDU](https://mywcc.sunywcc.edu) – and, under “SIGNON”, put in your “USER ID” and “PASSWORD”. (If you have not already created your USER ID and PASSWORD previously, that *must* be done first!) Once you’ve successfully logged into your Home Page, you will see the following tile:

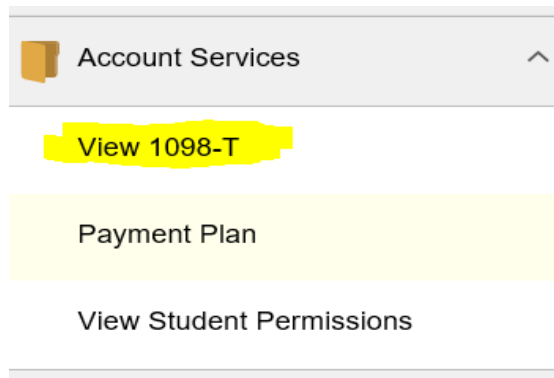
Click on **FINANCIAL ACCOUNT**



Click **ACCOUNT SERVICES**



Click **View 1098-T**



If you have NOT previously consented to receiving your 1098-T via on-line access, click **GRANT CONSENT**



You have not consented to receive your 1098-T via on-line access. Select the Grant Consent push button to allow on-line receipt.

Grant Consent

Click **YES, I have read the agreement and SUBMIT**

1098-T Consent



1. 1098-T Consent Agreement

I agree to receive my 1098-T Tax form electronically through on-line access. Selecting the 'Yes, I have read the agreement' checkbox means you will no longer receive the 1098-T form via US mail. Select the Submit push button to always access your 1098-T on-line. Select the Cancel push button to return to the 1098-T Year selection.

The agreement is dated

03/11/2020

Yes, I have read the agreement

Cancel

Submit

Click **View 1098-T Selection**

1098-T Consent



2. 1098-T Consent Confirmation



You have elected to receive your 1098-T electronically instead of through the US mail. Select the View 1098-T Selection button to continue viewing your 1098-T.

View 1098-T Selection