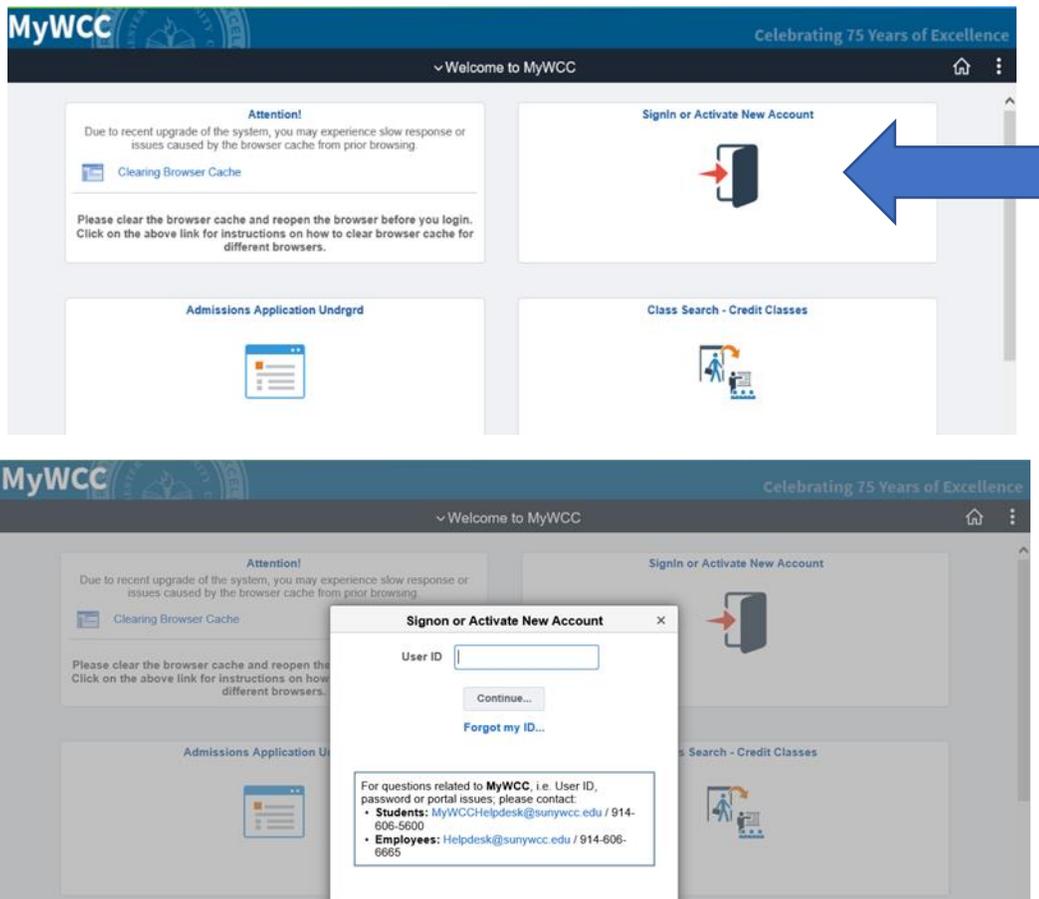




How to Drop a Course in College Scheduler

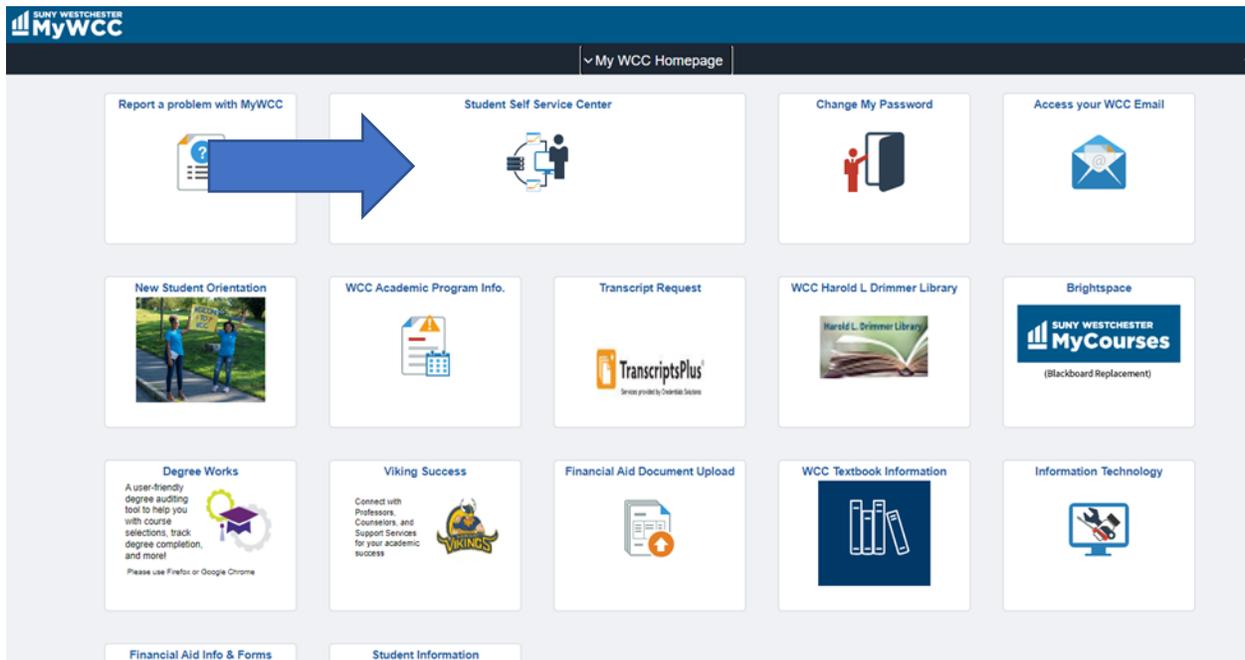
STEP 1:

Go to the MyWCC Portal - [HTTPS://MYWCC.SUNYWCC.EDU](https://mywcc.sunywcc.edu) - and, under “SIGN IN”, put your USER ID and PASSWORD. (If you have not already created your USER ID and PASSWORD, this must be done first!).



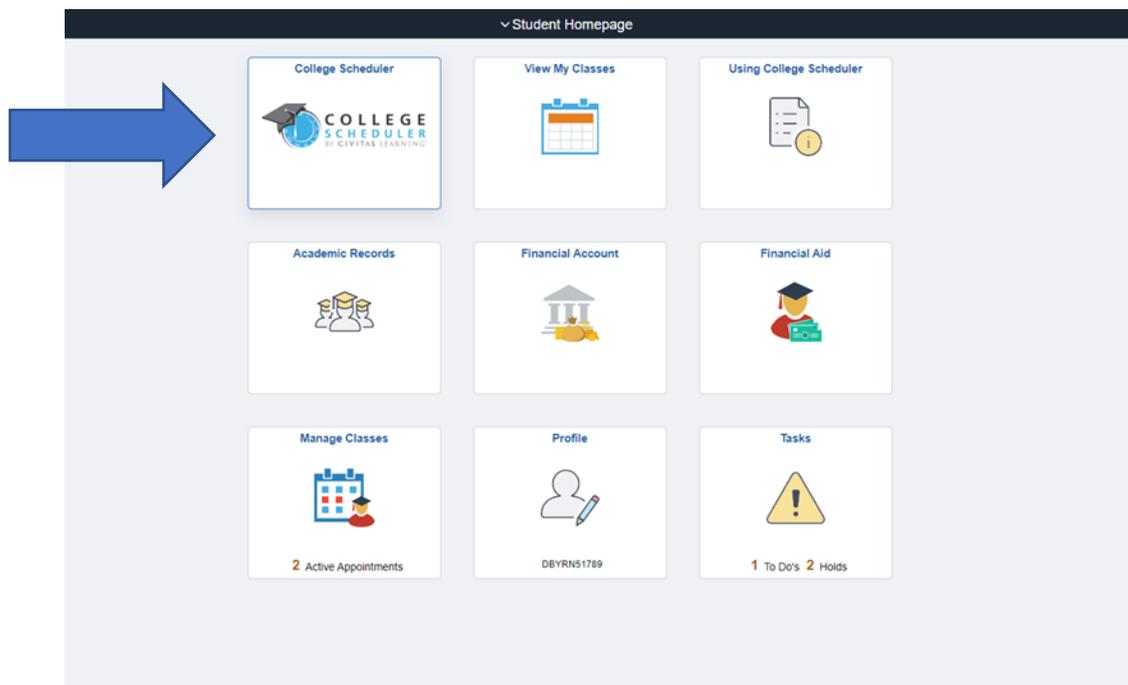
STEP 2:

Click on the “Student Self Service Center” Tile.



STEP 3:

Click on the “College Scheduler” tile.



STEP 4:

On the top of your schedule, click on the “Edit or Drop Classes” button.

Build Schedule Shopping Cart (0) Current Schedule (4)

My Current Schedule for Spring 2023

Email Swap **Edit or Drop Classes** Print

Class #	Status	Section	Subject	Course	Instructor	Day(s) & Location(s)	Credits	Campus
18369	Enrolled	D001	ECON	101	AMEEN, FARHAD	TTh 10:00am - 11:15am	3	Main Campus
18573	Enrolled	XD30	ENG	101		M 12:00pm - 2:50pm	3	Yonkers Campus
19231	Enrolled	I001	MATH	117		Online	3	Main Campus
18871	Enrolled	I005	PSYCH	101	HAMAOU, KAMIL G	Online	3	Main Campus
							12	

Week 2 (01/23/2023 - 01/30/2023)

Week	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
ECON 101																	
ENG 101																	
MATH 117																	
PSYCH 101																	

	Monday	Tuesday	Wednesday	Thursday	Friday
8am					
8:15					
8:30					
8:45					
9am					
9:15					
9:30					
9:45					
10am					
10:15		ECON-101 AMEEN, FARHAD		ECON-101 AMEEN, FARHAD	
10:30					

STEP 5:

Select the course(s) you wish to drop by checking the “drop” box and clicking on the “save” button.

Build Schedule Shopping Cart (0) Current Schedule (4)

Edit or Drop Classes for Spring 2023 Cancel Save

Course	Section	Class Settings	Actions
ECON-101	D001	Grading Basis A-F Grading	<input type="checkbox"/> Drop
ENG-101	XD30	Grading Basis A-F Grading	<input type="checkbox"/> Drop
MATH-117	I001	Grading Basis A-F Grading	<input type="checkbox"/> Drop
PSYCH-101	I005	Grading Basis A-F Grading	<input type="checkbox"/> Drop

If successful, you will receive a green checkmark along with messaging that the course has successfully been removed from your schedule. If unsuccessful, you will receive an error message indicating the reason.

Build Schedule Shopping Cart (0) Current Schedule (3)

Edit or Drop Classes for Spring 2023 Cancel Save

Course	Section	Class Settings	Actions
ECON-101	D001	Grading Basis A-F Grading	<input type="checkbox"/> Drop
ENG-101	XD30	Grading Basis A-F Grading	<input type="checkbox"/> Drop
MATH-117	I001	Grading Basis A-F Grading	<input type="checkbox"/> Drop

Registration Results

✔ You have successfully made changes for the following courses.

PSYCH-101, I005, HAMAOU, KAMILG

- Success: This class has been removed from your schedule.

OK

If more help is needed, please see our How To Videos on using College Scheduler at the link below:

<https://www.sunywcc.edu/admissions/registering-for-classes/how-to-videos/>