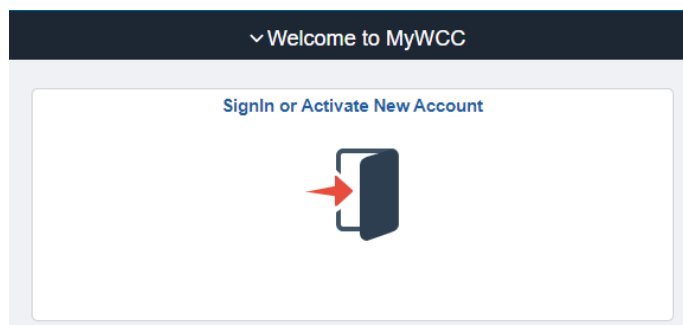


## How to Make a Payment Online

If you need assistance or have any questions, please contact the Office of High School Partnerships at 914-606-6800 or 914-606-7253. We speak Spanish/Hablamos español.

Go to the **MyWCC** Portal – [HTTPS://MYWCC.SUNYWCC.EDU](https://mywcc.sunywcc.edu) and click on the **SignIn or Activate New Account**  
*\*If your account has already been activated, please proceed to Page #2 and click on the Student Self-Service Center to continue.*



Enter your “**User ID**” included in the registration email sent to you by [HSpartner@sunywcc.edu](mailto:HSpartner@sunywcc.edu) and click on the **Activate My User ID**.

*\*Your “User ID” is the first letter of your first name, the first four letters of your last name, and the last 5-digits of your WCC ID number.*

Select two security questions and create your password.

### Activate My Account

User ID:  
Name:

In case you lose your password, please select two security questions and provide their answers which can be used later to confirm your identity.

Question 1: -- select a question --  
Answer 1:

Question 2: -- select a question --  
Answer 2:

Enter your password and type it again to confirm it.  
Click [here](#) for the password policy.

Password:  
Confirm Password:

### Password Policy

The following are the minimum requirements for your password:

Minimum Length	7
Maximum Length	25
Minimum # of Uppercase Characters	1
Minimum # of Lowercase Characters	1
Minimum # of Numeric Characters	1
Longest Sequence of Same Character	3
Minimum # of Unique Characters	3

Your password may not contain your user ID, first name or last name.

Attention Students: For Microsoft Live Email accounts the following ADDITIONAL restrictions apply:

Maximum Length	16
Special Characters Allowed	` ~ ! @ # \$ % ^ & * ( ) _ + - = { }   [ ] \ : " ; ' < > ? , . /

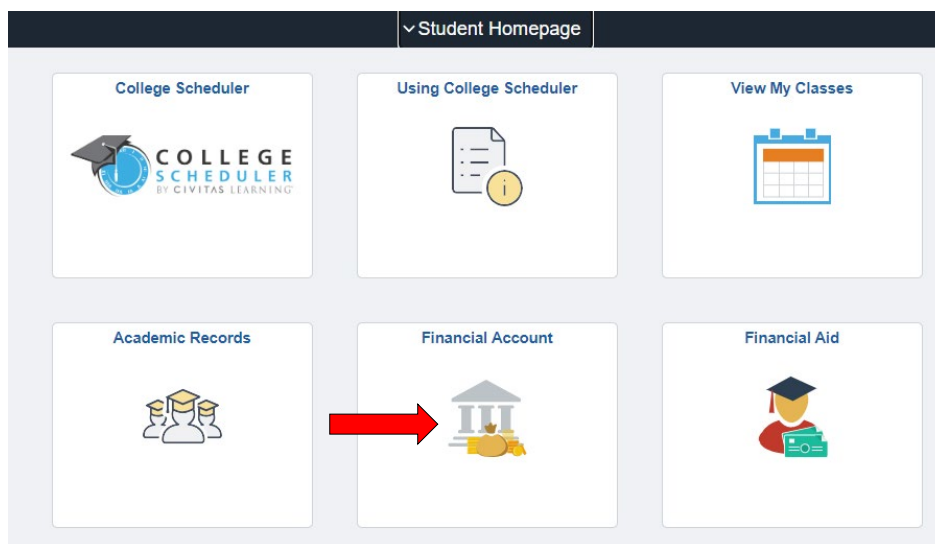
*\*After activating your account, please wait 45 minutes before logging in to make a payment.*

Once you've successfully logged in with your User ID and Password, please click on the **Student Self Service Center** tile and you will see the following tiles:

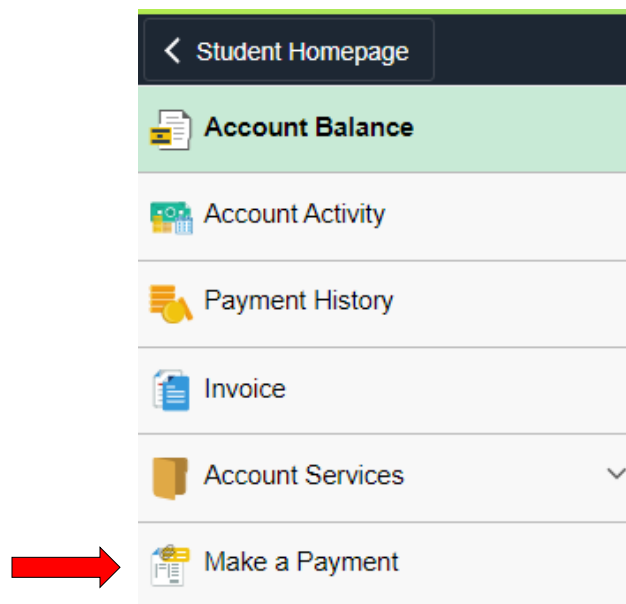
**\*For the survey questions, feel free to scroll down to opt out.**



Click **FINANCIAL ACCOUNT**



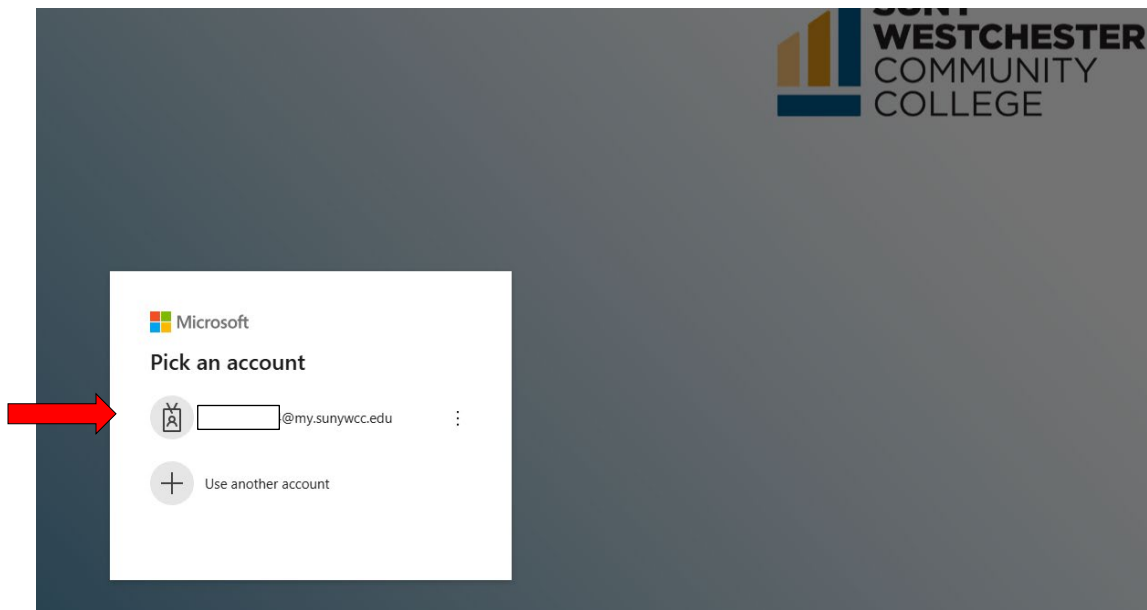
Click on **MAKE A PAYMENT**



Enter your **WCC Email address and your password**

*\* Your college email address is your MyWCC user ID with the ending @my.sunywcc.edu after it.*

*\*Your email password is the same as your MyWCC password.*



*\*After logging in with your WCC email address, you will be prompted to enter a phone number and email for authentication.*

Click on **Make Payment**

A screenshot of the SUNY Westchester Community College website's "Account Payment" page. The top navigation bar is blue with the college logo on the left and a menu on the right. The menu includes "My Account", "My Profile", "Make Payment" (which is circled in red), and "Help". Below the navigation bar, the page title "Account Payment" is centered. Underneath, there are four icons in a row: a camera icon labeled "Amount", a credit card icon labeled "Method", a thumbs up icon labeled "Confirmation", and a list icon labeled "Receipt". Below these icons, there is a section for "Payment Date" showing "4/1/25". The main section is titled "Select Payment Option" and contains two radio button options: "Current Account Balance" with a value of "\$0.00" and "Future Amount Due" with a value of "\$0.00". At the bottom right, there is a summary row showing "Payment Total" as "\$0.00" and a yellow "Continue" button.