



Ratified at May 19, 2021 meeting

**Board of Trustees Meeting
April 21, 2021**

Minutes of the meeting of the Board of Trustees of Westchester Community College held on Wednesday, April 21, 2021, at 3:30 PM via zoom video conference.

Trustees Present:

Hon. John Nonna, Chairperson, Dr. LeRoy Mitchell, Vice-Chairperson, Susan Gerry, Dr. Norman Jacknis, Estefany Palencia, Deborah Raizes, Dr. Gregory Robeson Smith, Hon. Andrew Spano, and Yolanda Howell, Secretary to the Board of Trustees.

Trustees Excused:

Robin Bikkal, Esq., Lyndon Williams.

Cabinet Members Present:

Dr. Belinda S. Miles, President, Dr. Vanessa Morest, Provost and Vice President, Academic Affairs, Dr. Shawn Brown, Chief of Staff and Vice President of Strategic Operations, Brian Murphy, Vice President and Dean of Administrative Services, Dolores Swirin Yao, Vice President and Dean, External Affairs, Executive Director, WCC Foundation, Anthony Scordino, Vice President, Information Technology, Tere Wisell, Vice President and Dean, Continuing Education and Workforce Development, & Student Access, Involvement, & Success.

Note: Prior to the start of the official board meeting members of the Board of Trustees held a "Meeting of the Whole" where officers from the Student Government Association (Gianna Jimenez, SGA President and Sebastian Loreti, SGA Secretary) gave a presentation regarding the recent discrimination survey that was completed by Westchester Community College students.

Call to Order

Chairperson John Nonna called the meeting to order.

Ratification of Minutes

Trustee Mitchell made a motion seconded by Trustee Gerry to ratify the minutes of the March 17, 2021 Board meeting as amended. The motion passed.

INFORMATION AND DECISION

A. President's Report

Dr. Belinda S. Miles reported:

President Miles gave updates on the following:

- Dr. Miles thanked the SGA for their report regarding the discrimination survey
- We had the 75th Anniversary kickoff for the college last week.
- ASPEN Summit (Allied Strategic Planning Engaged Network) took place last week. Thanks to everyone who participated

B. Board Chair's Report

Trustee Nonna reported:

- I participated in the visit by SUNY Chancellor Malatras at the college for an EOP event. We had two Westchester Community College students speak about how EOP has helped them overcome obstacles and be successful. Also joining the Chancellor at this event were Senator Andrea Stewart Cousins and Senator Shelley Mayer.
- The verdict in the Chauvin trial yesterday was significant for achieving the promise of our constitution. The road to social justice and racial justice does not end with the conviction of one person. It is an ongoing process. I encourage students and Dr. Reddick (DEI Coordinator) to have some programs on police reform and what is being discussed.

C. Committees

Governance

Trustees Robeson Smith and Raizes reported:

The Governance committee had discussion on the following topics.

- Bylaws for the Board of Trustees
- Nominating Committee for Board Officers

- Annual evaluation of the president (process changes)
- DEI Policy
- BOT Retreat

Program Committee Report

Trustee Jacknis reported:

The Program committee had discussion on the following topics.

- New program of student leadership development badges
- Student Survey on discrimination
- Commencement update
- Update on the fall semester
- Student survey on discrimination

Student Trustee Report

Trustee Palencia reported:

- This is my last meeting with all of you
- Elections were held for the Student Government Association (SGA). We are looking for the positions of student trustee and treasurer.

Trustee Palencia asked SGA President Gianna Jimenez to present the Sustainability Resolution that will be sent out to the college community later today.

Finance/Facilities

Trustee Mitchell reported:

The Finance committee had discussion on the following topics.

- Operating forecast
- Capital projects
- Contracts
- Operating budget

Trustee Mitchell asked Vice President Brian Murphy to go over the forecast for the month ending March 31, 2021, the capital projects, and the contracts.

Vice President Murphy presented the contracts to the Board.

Resolution: Contract Ratification

WHEREAS, Westchester Community College is required to enter into agreements for the continued operation of the College; and

WHEREAS, the attached schedule represents those agreements approved by the College since the last meeting of the Board of Trustees; therefore

BE IT RESOLVED, that the Board of Trustees of Westchester Community College hereby ratifies the aforementioned agreements.

<u>CONTRACT #</u>	<u>CONTRACTOR NAME</u>	<u>CONTRACT DESCRIPTION</u>	<u>TERM</u>	<u>AMOUNT</u>
21-8102-620- CE	NYS & CSEA Partnership For Education & Training Partnership for Education & Training.	Provider agreement for tuition voucher program w/NYS & CSEA.	4/1/21 – 3/31/22	\$15,000 (Revenue)
21-8102-619-PDC	Orion Development Group, Inc.	Vendor agreement with training Provider (Orion Development Group). Correction from October 2020. (\$210K revenue)	10/1/20 – 12/31/21	\$98,000 (Revenue \$163,333)
21-8102-618-FAC	L&L Gardens, Inc.	Repair sidewalks around the Academic Arts and Science Building, due to hazardous walkway conditions.	5/1/21 – 9/30/21	\$18,650
21-0101-493-AA	Ogletree, Deakins, Nash, Smoak, & Stewart, PC	Prep of Affirmative Action Plan for WCC.	5/1/21 – 12/31/21	\$9,000
21-9532-213-SPS	James P. Huguley	Honorarium to speak at Trauma Awareness Webinar Series.	4/7/21 – 4/7/21	\$750 (Grant funded)
21-9532-214-SPS	Janie Tietgen	Honorarium to speak at Trauma Awareness Webinar Series.	3/31/21 – 3/31/21	\$250 (Grant funded)
N/A	SUNY Research Foundation	Subaward for SUNY Upstate Bridges to Baccalaureate program.	9/1/20 – 8/31/21	\$18,036 (Grant) (Revenue)

****Motion: Mitchell/Robeson Smith – all in favor**

WCC 2021/2022 Operating Budget

WHEREAS, Westchester Community College seeks to provide accessible, high quality and affordable education and related services to meet the needs of its diverse community; and

WHEREAS, Westchester Community College must balance financial stability with affordability to ensure the continued success of its mission; therefore be it

RESOLVED, that the Board of Trustees of Westchester Community College herewith approves the College’s 2021/22 Unrestricted Operating Budget Request in the amount of \$98,860,000; and be it further

RESOLVED, that the Board of Trustees of Westchester Community College authorizes a tuition increase of Twenty-Five Dollars (\$25.00) per semester from Two Thousand Three Hundred Sixty-Five Dollars (\$2,365.00) to Two Thousand Three Hundred Ninety Dollars

(\$2,390.00) for full-time credit courses and an equivalent increase of 1.1% for part-time credit courses.

****Motion: Robeson Smith/Raizes – all in favor**

RESOLUTION TO AMEND THE BYLAWS

WHEREAS, the Governance Committee has reviewed the Bylaws of the Westchester Community College Board of Trustees to determine whether existing provisions should be updated or revised;

WHEREAS, the Governance Committee has recommended specifying the duration of the terms of Officers of the Board;

WHEREAS, the Board of Trustees has received the Governance Committee's findings and agrees with the recommendations and changes suggested by the Governance Committee;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby approves the amendment to Article II, Sections 2 and 3 of the Bylaws as shown on the attached red-lined version of those sections.

****Motion: Robeson Smith/Mitchell – all in favor**

Note: Trustee Nonna had to leave the meeting early. Trustee Mitchell presided.

Public Comment

Trustee Mitchell invited members of the community for public comment

1. Peter Singh addressed the board to thank them for making his education possible.
2. Vanessa Gonsalves (SGA Senator) addressed the board regarding a question that was asked during the discrimination survey presentation by the students prior to the start of the board meeting.

Adjournment

****Motion: Robeson Smith/Raizes – all in favor.**

The next meeting of the Board of Trustees is scheduled for May 19, 2021.

Respectfully submitted,

Yolanda Howell

Yolanda Howell
Secretary, Board of Trustees