



Ratified at March 17, 2021 meeting

**Board of Trustees Meeting
February 3, 2021**

Minutes of the meeting of the Board of Trustees of Westchester Community College held on Wednesday, February 3, 2021, at 3 PM via zoom video conference.

Trustees Present:

Hon. John Nonna, Chairperson, Dr. LeRoy Mitchell, Vice-Chairperson, Robin Bikkal, Esq., Toni Cox-Burns, Sue Gerry, Dr. Norman Jacknis, Estefany Palencia, Deborah Raizes, Dr. Gregory Robeson Smith, and Yolanda Howell, Secretary to the Board of Trustees.

Trustees Excused:

Hon. Andrew Spano, Vice-Chairperson

Cabinet Members Present:

Dr. Belinda S. Miles, President, Dr. Vanessa Morest, Provost and Vice President, Academic Affairs, Dr. Shawn Brown, Chief of Staff and Vice President of Strategic Operations, Brian Murphy, Vice President and Dean of Administrative Services, Eve Lerner, Vice President and Dean, External Affairs, Executive Director, WCC Foundation, Anthony Scordino, Vice President, Information Technology, Tere Wisell, Vice President and Dean, Continuing Education and Workforce Development, & Student Access, Involvement, & Success.

Call to Order

Chairperson John Nonna called the meeting to order.

Ratification of Minutes

Trustee Gerry made a motion seconded by Trustee Mitchell to ratify the minutes as amended of the December 16, 2020 Board meeting. The motion passed.

INFORMATION AND DECISION

A. President's Report

Dr. Belinda S. Miles reported:

President Miles gave updates on the following:

- Thank you to the President's staff for their hard work and dedication
- Thank you to the physical plant team who have been working diligently during the recent snowstorms.
- Thank you to the IT department for all the technology during the pandemic
- Thank you to all the faculty for all of their dedication during the pandemic
- Sadly, Raphael Henkin one of our adjunct faculty members has died. We want to extend our heartfelt condolences to his family.
- Westchester Community College will become a vaccine site beginning this Friday.
- Our student trustee Estefany Palencia has been selected as a Dream Scholar at the Achieving the Dream conference coming up in a few weeks.
- 75th Anniversary - 2021 begins our 75th anniversary of the college.

B. Board Chair's Report

Trustee Nonna reported:

- This will be a year of transition. Three members of the board will be retiring. They will continue to serve until they have been replaced.
- Trustee Spano has stepped down from chairing the governance committee. Trustees Robeson Smith and Raizes will take over as co-chairs and we also welcome Susan Gerry as a member of the governance committee.
- 2020 was a challenging year but the college came through with flying colors
- We begin this new year with hope. We can focus on racial justice and social justice. Our democracy is still in danger. Our students need to learn how to think critically and evaluate what they are told critically.

C. Committees

Governance

Trustee Raizes reported:

The Governance committee had discussion on the following topics.

- Executive Committee membership
- Board of Trustee vacancies

- Retreat facilitator
- New trustee orientation

Program Committee Report

Trustee Jacknis reported:

The Program committee had discussion on the following topics.

- Yonkers Extension converting to a branch campus
- Statics on students during COVID
- Beacon conference – Estefany Palencia reciting a poem

Student Trustee Report

Trustee Palencia reported:

- Honored to be representing Westchester Community College at the Beacon Conference
- Tic Toc video
 - Have students felt this way about other professors?
 - SGA will be making a statement
 - SGA may also conduct a survey

Finance/Facilities

Trustee Mitchell reported:

The Finance committee had discussion on the following topics.

- The budget

Trustee Mitchell asked Vice President Brian Murphy to go over the forecast for the month ending December 31, 2020 and the contracts.

Vice President Murphy presented the contracts to the Board.

Resolution: Contract Ratification

WHEREAS, Westchester Community College is required to enter into agreements for the continued operation of the College; and

WHEREAS, the attached schedule represents those agreements approved by the College since the last meeting of the Board of Trustees; therefore

BE IT RESOLVED, that the Board of Trustees of Westchester Community College hereby ratifies the aforementioned agreements.

<u>CONTRACT #</u>	<u>CONTRACTOR NAME</u>	<u>CONTRACT DESCRIPTION</u>	<u>TERM</u>	<u>AMOUNT</u>
21-0240-485 – FAC	Mengler Mechanical, Inc.	Replace and commission the gas regulator to Hartford Hall Boiler.	10/19/20 – 12/31/20	\$25,316.96 (new amount) (original estimate \$7,500 from Oct 21, 2020 BOT)
21-0110-488 - EA	Focus Media, Inc.	Public Relations Consulting Services to be provided on an as needed basis. This is an extension of existing contract.	10/1/20 - 9/30/21	\$10,000

****Motion: Mitchell/Robeson-Smith – all in favor**

Public Comment

Trustee Nonna invited members of the community for public comment

No public comment

The Vice-Chairperson convened an Executive Session under provisions of Section 105 of Article 7 of the Public Officers Law to discuss personnel matters.

Motion to go into Executive Session to discuss personnel issues.

****Motion: Mitchell/Raizes – all in favor**

Motion out of Executive Session

****Motion: Mitchell/Gerry – all in favor**

Adjournment

****Motion: Raizes/Gerry – all in favor**

The next meeting of the Board of Trustees is scheduled for March 17, 2021.

Respectfully submitted,

Yolanda Howell

Yolanda Howell
Secretary, Board of Trustees