

Using Quizzes in Blackboard

Taking a Quiz in Blackboard

Some consideration **before** taking a Quiz in Blackboard:

1. Do not take the quiz unless you are ready
2. Close down other programs or application running on your computer
3. Do not wait until the last minute to take the Quiz
4. Use the recommended Browsers such as Internet Explorer version 5.5 and above
5. Make sure your internet connection support the action
6. Do not resize or refresh your screen after loading the Quiz

Some consideration while you are **loading or taking** a Quiz:

1. When accessing the Quiz just click once the link. Be patient it may take some time to upload it
2. Do not use the back and forward buttons to move to and from the Quiz; instead scroll down or use the arrows keys to navigate
3. Remember that Blackboard system is case sensitive, entered the correct answer
4. Do not click the Submit button unless you have completed and reviewed the Quiz
5. If your browser session expires, your Quiz may be not completed; if that the case informed your Instructor immediately
6. After you review and complete the Quiz you may click the Submit button

What will I see during the Quiz?

Some of the information you will locate when you are taking a Quiz would be the following:

1. Quiz Information
 - a. Title of the Quiz
 - b. Duration

- c. Number of questions
 - d. Start Time
 - e. Time allowed
2. Quiz Questions and place for answers
 3. Your Progress/Time: which is the time remaining for you to complete the quiz

Answering Questions

1. To save your answer to a question, click **Save**
2. This will ensure you that in the case you may face a technical problem the work that you have done would be save

Submitting Quiz

1. To submit the quiz for grading, click **Finish**
2. A confirmation message will appears
3. Click **Ok**

Troubleshooting

- a. Browser Configuration
 - Enable JavaScript
 - Set browser to check version
- b. JavaScript errors
 - If you encounter a JavaScript error, close down the browser completely and restart it