

course title

TITLE GOES HERE

course number

ART 0000

instructor's name

Name Goes Here

contact

contact info goes here

meeting day/time

DayHere/00:00 – 00:00 x.m.

location

Location goes here [please indicate site and room number]

course description

Please insert the course description that appears in the college catalog. You can find course descriptions on the college website:

[http://www.sunywcc.edu/dep/pub\\_archive/index.htm](http://www.sunywcc.edu/dep/pub_archive/index.htm)

course learning outcomes

Uniform course learning outcomes have been established for several of our 3 credit courses [see attached]. Instructors for other courses may continue to develop their own brief list of course objectives. Course learning outcomes should be from the point of view of the student, and emphasize concrete competencies:

Upon successful completion of this class, students will be able to:

1. Use action verbs such as Do, Identify, Explain, Relate

course requirements

Assignments

Specify all assignments, projects, homework, presentations, field trips, or any other **graded** or **required** activity for the course. Specify due dates and resubmission deadlines if applicable.

Critiques

List critique dates (if applicable)

Exams/quizzes

List exam/quiz dates, and describe make-up policy.

**Note:** all 3 credit courses must conduct a Final Exam

assessment

According to the college catalog "It is the responsibility of each faculty member at the start of the course to provide a clear written statement of the methods used to evaluate student achievement." (p. 71). Students have the right to know how much each of their activities/assignments/projects will count towards their final grade; students also have a right to know their grade standing in the class throughout the semester. Therefore, it is not advisable to count a final portfolio or project towards more than 50% of the final grade.

Example:

Assignment(s)

x% or points

Project(s)

x% or points

Homework	x% or points
Tutorial(s)	x% or points
Quiz(zes)	x% or points
Presentation(s)	x% or points
Attendance/Participation	x% or points
Progress	x% or points
Final Exam (mandatory for 3 cr classes)	x% or points

attendance and make-up policy

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Course syllabi should include clear statements about attendance and make-up exam policies. Please note that college policy does not allow instructors to assign a failing grade for poor attendance. However, because of the performative nature of studio art classes, it may be reasonable to tie attendance to class grade. Professor Steven Riedel, Arts Department Chair, has drafted the following attendance policy for his acting classes. You may modify it to suit your needs:

Attendance

This class meets one time per week: Tuesday from 6 – 8:40pm. Students are allowed the equivalent of two week’s worth of absences; in this case, two classes. This policy assumes medical necessity is the cause. Additional absences will reduce the final course grade by one letter grade per occurrence. Only prolonged infirmity or an approved university required function would be reason for altering this policy. Each tardy will count as a half absence. If you cannot attend class please notify the instructor and any assignment partner ahead of time!

**Note: This is largely an experiential, laboratory type of class. If you are not in class than you are missing important participation in projects and activities for which there is no possible make-up. The grade reduction (gauged by attendance), even to the point of failing the course, is based on that missed work or lack of participation in the course.**

topic outline

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Your Topic Outline should provide an overview of the topics to be covered for each class or week. Please note: since your course syllabus may be reviewed for transfer credit evaluation, weekly topics should include a clear identification of the class content for that week, and learning objectives you hope to achieve – rather than just identifying the project that students will be working on. Your topic outline should be a “snap shot” of the content and learning goals for your class.

Week 1:

Week 2-3:

Week 3-4:

Week 5-6:

Week 7: Midterm Evaluation – Note: students should be informed of their midterm grade in advance of the drop deadline

Week 8-9:

Week 10-11:

Week 12-13:

Week 14-15:

Final Week: Final Exam (mandatory for all 3 credit courses) Date and Time\_\_\_\_\_

**required/recommended textbooks**

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List required/recommended textbooks

**required/materials & supplies**

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Students should have a detailed list of materials they will be required to purchase, and an estimate of out of pocket cost. Instructors of specialized courses may also provide information about recommended vendors and online resources for purchasing required supplies

**students with disabilities**

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Westchester Community College provides services for students with documented learning disabilities, psychiatric disabilities, physical disabilities, visual, hearing, and other health impairments. To learn more about what support services are available visit: [http://www.sunywcc.edu/programs/distance\\_learning/prospectives/disabilities.htm](http://www.sunywcc.edu/programs/distance_learning/prospectives/disabilities.htm)

**academic integrity**

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*Modify to fit your needs:*

This class will be conducted in accordance with the college's Student Code of Conduct and basic standards of academic honesty. Cheating, plagiarism, or any other form of academic dishonesty will not be tolerated.

For more information about Westchester Community College's Academic Honesty Policy, please visit:

<http://www.sunywcc.edu/dep/english/plag/honesty.htm>

Visit Westchester Community College's plagiarism homepage for an excellent overview of plagiarism, and tips on how to avoid it:

<http://www.sunywcc.edu/dep/english/plag/plagindex1.htm>

**Westchester Community College Classroom Conduct Policy**

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For the college's policies on Student Conduct, Classroom Conduct, and other related topics, please visit the college website:

[http://www.sunywcc.edu/student\\_services/student\\_affairs/policies\\_procedures.htm#conduct](http://www.sunywcc.edu/student_services/student_affairs/policies_procedures.htm#conduct)

**Safety**

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Please insert here or distribute as a separate handout detailed information and instructions concerning safe use of materials, chemicals, and/or equipment specific to your area.

**Live Model Exemption**

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If your class uses a live nude model please insert your policy for students whose religious beliefs prevent them from participating

**Site-Specific Information**

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The Peekskill Extension Site has developed a separate attachment for course syllabi highlighting site-specific policies and information. Check with your site director for any materials that should be appended to your course syllabus.

DEPARTMENTALLY APPROVED COURSE LEARNING OBJECTIVES

The following is a sample of departmentally approved course learning goals for courses that are taught in multiple sections. We will continue to work with part-time instructors to develop uniform learning goals, competencies, topic outlines, and assessment measures for other courses over the next few semesters.

**Art 101: Drawing I**

Upon completion of this course students will be able to

1. Demonstrate basic drawing skills using a variety of traditional drawing materials
2. Render a range of subjects (still-life, portraits, the nude figure) from direct observation
3. Demonstrate an understanding of composition and design
4. Use drawing vocabulary to analyze and discuss drawings on the basis of technique, composition, creative process, and meaning

**Art 105: Painting I**

Upon completion of this course students will be able to

1. Demonstrate basic understanding of painting technique, and fluency in the handling of paint
2. Work from direct observation, with ability to depict mass, volume, and illusion of space
3. Demonstrate a basic understanding of composition and design
4. Demonstrate a basic understanding of hue, saturation, and value
5. Analyze and evaluate paintings on the basis of technique, composition, and content
6. Demonstrate some familiarity with historical styles of painting

**Art 108: Intro to Art I: Ancient to Medieval**

Upon successful completion of this course the student will be able to:

1. Recognize and identify major artifacts and monuments of the ancient world by Title, Period, and Artist (when known)
2. Discuss the subject matter, style, and content/function of major artifacts and monuments of the ancient world
3. Relate major artifacts and monuments of the ancient world to the social, religious and/or political contexts in which they were produced
4. Apply vocabulary and concepts learned in class to new works encountered in a museum
5. Use internet and library resources to locate and evaluate information relevant to art historical research

### **Art 109: Intro to Art II: Renaissance to Modern**

Upon successful completion, the student will be able to:

1. Recognize and identify major works of art from the western European tradition by Artist, Title, and Period
2. Discuss the subject matter, style, and content/function of major works of art from the western European tradition
3. Relate major works of art from the western European tradition to the cultural contexts in which they were produced
4. Apply vocabulary and concepts learned in class to new works encountered in a museum

### **Art 112A: Digital Design**

Upon completion of this course students will be able to

1. Create digital images and sequences that demonstrate an understanding of basic design principles
2. Create digital images and sequences that are expressive and/or communicate meaning
3. Demonstrate familiarity with professional applications of digital media in contemporary design
4. Demonstrate familiarity with the use of digital media in the work of selected contemporary artists and designers

### **Art 125: Digital Imaging I**

Upon successful completion of this course students will be able to

1. Use basic Photoshop tools to create images in a variety of formats (print, light projection, web)
2. Create digital images that are original and well designed
3. Create digital images that are expressive and/or communicate meaning
4. Demonstrate familiarity with professional applications of digital media in contemporary design
5. Demonstrate familiarity with the use of digital media in the work of selected contemporary artists and/or designers

### **Art 133: Photography I**

Upon successful completion of this course students will be able to

1. Operate a 35 mm film camera using manual features
2. Expose film correctly
3. Practice basic wet darkroom techniques

4. Demonstrate basic understanding of elements and principles of design
5. Produce exhibition quality prints for presentation, using basic photo finishing techniques
6. Analyze and evaluate photographs on the basis of technique, composition, and content

#### **Art 265: Graphic Design I**

Upon completion of this course students will be able to

1. Use digital tools (Adobe Illustrator, InDesign, & Photoshop) to create type/image compositions, including logos & page layouts
2. Recognize and apply basic design principles
3. Demonstrate an understanding of type as a design element
4. Develop design concepts from preliminary thumbnail sketches to finished comps
5. Take basic steps to prepare designs for print production
6. Modify designs based on evaluation and critique
7. Demonstrate familiarity with selected graphic designers and movements
8. Discuss design examples using appropriate vocabulary