

## CERTIFICATIONS & LICENSING

### Youth Sports New York

#### SUNY's Volunteer Parent-Coach Certification Program

Young athletes want a coach who uses fun drills and a game plan that includes them. Win or lose they want to remember their playing days. Parents want an organized coach with knowledge, fairness, a safe approach and a knack for healthy competition that helps their children develop. Join SUNY's statewide training program, "Youth Sports New York," a

statewide network of coaches who will share their insights and best practices into the sport you love. Courses taught by SUNY certified facilitators.

6:30-9:30 pm, \$20, Room TBD.

■ 1 Mon., June 9. #WJ-D834

■ 1 Wed., July 16. #WJ-D835

■ 1 Thurs., Aug. 14. #WJ-D836

### Life, Accident and Health Pre-Licensing

NYS approved class to prepare for the State exam. Textbook must be brought to first class. P Bugbee. \$299 (+ textbook).

Sa/Su/M, June 21-23, 8:30 am-5:30 pm **and** Wed., June 25, 8:30 am-1:30 pm, Room TBD. #WJ-D530

### Notary Public Exam Prep

1 Mon., 6:30-9:00 pm, \$45. L Coughlan.

■ June 30, Room TBD. #WJ-D409

■ Aug. 11, Room TBD. #WJ-D567

### Pet First Aid Certification

Learn to protect both pet owners and pets from harm, injury or suffering during emergencies by using prompt, effective actions and care. Earn American Red Cross certification.

1 Sun., Aug. 10, 9:00 am-1:00 pm, Room TBD, \$45 (+ \$15 for book and certificate, payable to instructor). B Bischoff. #WJ-D691

### Tobacco Sales Training

NYS Department of Health approved coursework designed to prevent the sale of tobacco products to minors.

Fee is \$45. Call 914-606-6830 (press 1) for schedule and to register.

### "Servsafe" Food Service Sanitation & Safety

Prepares students to take the Dept. of Health Food Protection Certificate exam. Also approved by the State Department of Agriculture and Markets as certification for persons-in-charge of retail food stores.

Fee is \$175 plus \$8 registration fee (+ \$76.80 for textbook at college bookstore).

Call 914-606-6830 (press 1) for schedule and to register.

### Pool Operator Safety

For both professional pool operators (complies with NYS Sanitary Code requirements) and homeowners with private pools. Topics include water chemistry, filtration, disinfection systems, whirlpool operations safety, and liability. Offered in cooperation with UYMCA and Westchester Department of Health.

5 Wed., June 4-July 2, 4:00-6:15 pm, Room TBD, \$125 (+ textbook). TBA. #WJ-D229

### Child Abuse Seminar

New York State approved coursework. If already licensed, bring license to class.

1 Sat., 9:00 am-12:00 noon, \$55. C Booth.

**At Valhalla Campus:** July 12, Room TBD.

#WJ-D296

**At Ossining Center:** July 26. #OS-D016

### School Violence Prevention and Intervention Workshop

New York State approved coursework. \$40. V Dacquino

**At Valhalla Campus:** 1 Thurs., June 5, 6:30-8:30 pm, Room TBD. #WJ-D129

**At Ossining Center:** 1 Sat., July 19, 10:00 am-12:00 noon. #OS-D107

## CAREER TRANSITIONS

### - Free Career Info Sessions -

All Career Info Sessions are **FREE**, but pre-registration is required.

#### Real Estate Appraisal

1 Tues., Aug. 19, 6:30-8:30 pm, Room TBD, D Zagaroli. #WJ-D906

#### Real Estate Salesperson and Brokers

1 Wed., Aug. 20, 6:30-8:30 pm, Room TBD, H Goldberg. #WJ-D322

#### Careers in Dietetics

Call 914-606-6830 (press 1) for more information. **FREE**. #WJ-D184

#### Certified Nursing Assistant & Other Healthcareers

6:00-7:00 pm. J Maloney.

**At Ossining Center:** 1 Tues., Aug. 5.

#OS-D166

**At Ossining Center:** 1 Thurs., Aug. 28.

#OS-D167

#### Surgical Technology

6:00-7:00 pm. Next class starts Fall, 2008.

**At Ossining Center:** 1 Thurs., June 19.

#OS-D138

**At Ossining Center:** 1 Tues., July 15.

#OS-D139

## - Options for New Careers -

### **NEW** Breaking Into the Public Relations Industry

Obtain an overview of the PR industry and determine a specific career path that's right for you. Learn about specialty areas, including consumer/lifestyle, corporate and crisis communications, as well as specific skills needed to succeed. Discuss pros/cons of different career tracks and networking ideas.

1 Tues., June 3, 7:00-10:00 pm, Room TBD, \$40. L West. #WJ-D294

### You're On the Air: How to Really Make It in Voice-Overs!

Voice-overs are hot today! Learn about an exciting new way to enter a thriving full- or part-time business! Includes income potential and the all-important demo and how to have it produced.

1 Tues., June 17, 7:00-9:00 pm, Room TBD, \$40. R Scigliompaglia. #WJ-D132

### **NEW** PR 101: Skills for Success

Learn the fundamental skills needed to succeed in the PR industry, including developing and executing pitch angles, press materials and media events.

4 Tues., June 10-July 1, 7:00-10:00 pm, Room TBD, \$125. L West. #WJ-D299

## FOR COLLEGE CREDIT

**Questions about credit class registration?** Call Admissions at 914-606-6735 or Steve Leone at 914-606-6658 or email: [steve.leone@sunywcc.edu](mailto:steve.leone@sunywcc.edu) Returning students can register on the web at [www.sunywcc.edu](http://www.sunywcc.edu)

**Summer Session 1: May 27 – June 26**

**Summer Session 2: June 30 – July 31**

Each course listed below is 3 credits, with tuition of \$432 plus student fees.

## - Computer Aided Drafting and Design Program -

### CAD I (MECH 260B)

M/W/Th, 6:30-10:30 pm, TEC-142A, Session 1. #3422

## - Paralegal Program -

### Intellectual Property (PRLGL 122)

T/W/Th, 6:30-9:20 pm, LIB G57, Session 1. #3428

### Immigration Law (PRLGL 117)

M/T/Th, 6:30-9:35 pm, CLA-206, Session 2. #4394

## - Medical Billing & Coding Certificate -

### Medical Coding/CPT4 (OFTEC 121)

M/T/Th, 6:30-9:35 pm, (Prereq: NHSCI 101 Medical Terminology), CLA-207, Session 1. #3426

## SKILLS FOR COLLEGE AND WORK SUCCESS

### **NEW** Communication On the Job

Communication on the job can present a challenge. In this interactive workshop participants will learn anger management techniques, explore their boundaries and learn effective communication skills that can be used to better understand and be understood by others.

8 Mon., June 16-Aug. 4, 8:00-10:00 pm, Room TBD, \$150. P King. #WJ-D282

### **NEW** Everything You Wanted To Know About Grammar...But Were Afraid To Ask

Your daughter is assigned an essay on *Hamlet*. She asks you to read the final draft. You trip over an ambiguous pronoun, plunging headlong into a vortex of misplaced modifiers and split infinitives. Your ear tells you that something isn't quite right but you're unable to explain why. This class will finally explain why!

12 Tues., June 3-Aug. 19, 6:00-7:30 pm, Room TBD, \$175. S Herschattf. #WJ-D300

### Public Speaking

Acting tricks for writers, teachers, businesspeople—anyone who delivers words to an audience—to overcome nerves or bad habits, make words come alive, and keep audiences interested. Bring a 5-minute written piece to deliver orally.

4 Thurs., June 5-26, 6:00-8:00 pm, Room TBD, \$75. K Dean. #WJ-D093

### **NEW** No More Math Phobia!

Math can be simple if you know some basic rules and how to apply them. Being comfortable with numbers is useful and fun and it is practical for successful living. This class will be tailored to the participants' levels and needs...whether to help you get a job, pass a college test or be a smarter consumer.

6 Fri., June 6-July 18 (skip 7/4), 6:00-7:30 pm, Room TBD, \$95. P King. #WJ-D303

Register online at **3**  
[www.sunywcc.edu/ce/registration](http://www.sunywcc.edu/ce/registration)  
or call 914-606-6830

## **NEW** Influence and Persuasion

Communication principles utilized by major advertising and public relations professionals are adaptable to personal relations. Discover how humor, music, sex and nonverbal elements are used, as well as the truth behind subliminal advertising. Includes workshop and focus group sessions on identifying psychological needs, understanding international influences and developing persuasive ideas. Taught by a 24-year veteran of the Young & Rubicam advertising agency.

6 Mon., July 7-Aug. 11, 6:00-7:30 pm, Room TBD, \$95. S Hecker. #WJ-D097

## Spelling & Grammar Workshop

Improve your spelling skills through phonics, syllabification, and the study of prefixes, suffixes, and roots. Grammar instruction includes parts of speech, sentence structure, and punctuation. The focus is on correcting the most common errors. FOR NATIVE ENGLISH SPEAKERS ONLY.

10 Mon., June 2-Aug. 4, 7:00-9:00 pm, Room TBD, \$186 (+ textbook). S Fraley. #WA-D587

## Building a Good Vocabulary

Learn new words and their spellings, pronunciations, definitions, and how to use each correctly in a sentence. The importance of prefixes and suffixes in identifying a word will be explained. Bring a paperback dictionary to class.

6 Tues., May 27-July 1, 6:00-8:00 pm, Room TBD. \$110. S Fraley. #WA-D568

## Spelling 101

Are you embarrassed by misspelling and a poor vocabulary? Learn the phonetic and syllable-based rules that lead to better spelling. You'll learn word roots and apply new words in communicating. Recommended for anyone who wants to improve their spelling skills.

4 Sat., May 31-June 21, 10:30 am-12:00 noon, Room TBD, S Fraley. \$55. #WA-D214

## How to Publicize Anything

Get your news noticed! Learn how to publicize a client, event, organization—or yourself—even without a budget. (Publicity is free; advertising costs money!) Taught by an experienced PR pro.

2 Mon., June 9 & 16, 6:00-8:00 pm, Room TBD, \$50. K DiLorenzo. #WJ-D323

## Life After College: Finding a Job

These sessions will help you focus on your marketable skills and teach you how to apply them to the world of work. Resume writing and interviewing will be discussed, along with the best job search methods and techniques.

5 Mon., June 2-30, 6:30-8:30 pm, Room TBD, \$95. V Ruder. #WJ-D724

## Improve Your Writing Skills

For both new and out-of-practice writers. Learn to write clearer sentences, develop effective paragraphs, design opening statements, arrange facts and ideas logically and increase readability. A knowledge of basic grammar rules is assumed.

6 Thurs., May 29-July 10 (skip 7/3), 6:00-8:00 pm, Room TBD, \$103. S Fraley. #WA-D567

## Math 101

For those who want a math brush-up before tackling college-level classes. This refresher class covers skills in basic math through algebra.

8 Tues. June 10-July 29, 7:00-9:00 pm, Room TBD, \$148 (+ textbook). #WA-D569

# A TASTE OF WESTCHESTER

Join us at several of Westchester's most exciting restaurants for a culinary adventure that will tantalize your taste buds. Each chef will offer a private cooking demonstration, followed by a tasting of the prepared items. Fees include non-alcoholic beverages and recipes. New menu items each semester. Call restaurants for directions.

For menus, please call 914-606-6830 or visit [www.sunywcc.edu/restaurants](http://www.sunywcc.edu/restaurants)

## Sam's of Gedney Way

52 Gedney Way, White Plains  
914-949-0978

1 Wed., May 28, 7:00-9:00 pm, \$15 (+ \$20 sampling fee, payable to instructor). #WJ-D503

## Fair Deal Café

253 Mamaroneck Ave., White Plains  
914-946-3000

1 Mon., June 16, 6:00-9:00 pm, \$15 (+ \$25 sampling fee, payable to instructor). #WJ-D628

## Silver Tips Teahouse

3 North Broadway, Tarrytown  
914-332-8515

1 Thurs., June 19, 6:00-8:00 pm, \$15 (+ \$20 sampling fee, payable to instructor). #WJ-D338

## Terra Rustica

550 North State Street, Briarcliff Manor  
914-923-5807

1 Thurs., June 12, 7:00-9:00 pm, \$15 (+ \$25 sampling fee, payable to instructor). #WJ-D839

## Memphis Mae's BBQ Bistro

173 Riverside Ave., Croton, 914-271-0125

1 Mon., June 30, 6:00-8:00 pm, \$15 (+ \$20 sampling fee, payable to instructor). #WJ-D796

## Plates

121 Myrtle Blvd., Larchmont, 914-834-1244

1 Sun., June 8, 3:00-5:00 pm, \$15 (+ \$25 sampling fee, payable to instructor). #WJ-D810

### Attention Restaurant Owners and Chefs:

Interested in hosting a class at your restaurant or offering a cooking class on campus?  
Please call Sarah Fowler-Rogers at 914-606-6985 to discuss your ideas.

## FOR HEALTHCARE PROFESSIONALS

Unless otherwise noted, classes in this section meet at the **Ossining Extension Center**, located in the Arcadian Center on Route 9. Call 914-606-7400 for more information and to register for these classes.

### Clinical Calculations

For nursing students and licensed nurses. Morning session: intro to measurements, basic calculations. Afternoon session: insulin, IV therapy and clinical calculations.

**At Valhalla Campus:** 1 Wed., Aug. 20, Room TBD, \$40. K DeLuca.

■ 9:00 am-12:00 noon. #WJ-D334

■ 1:00-4:00 pm. #WJ-D339

**Save money!** Register for both morning and afternoon sessions for only \$70. Use #WJ-D342

### First Responder

The 18-hour American Red Cross emergency response course for those first on the accident scene.

3 Thurs., June 5-19, 6:00-10:00 pm, and 1 Sat., 9:00 am-3:00 pm, June 21, \$180 (+ \$16 materials fee, payable to instructor). #OS-D208

### Infection Control Seminar

New York State approved coursework for practicing MDs, physician's assistants, dentists, dental hygienists, RNs, LPNs, optometrists, funeral directors and podiatrists.

1 Thurs., Aug. 28, 6:00-9:00 pm, \$60. #OS-D037

### Infection Control for Phlebotomy Students

Prerequisite for students entering Phlebotomy. Designed for entry-level healthcare professionals and includes key infection control concepts and regulations surrounding infection control practices in New York State.

■ 1 Sat., May 17, 9:00 am-1:00pm, \$60. #OS-D036

■ 1 Tues., May 20, 6:00-10:00 pm, \$60. #OS-D034

### First Aid

Covers first aid basics: how to handle sudden illness, bleeding control, burns, injuries to bones and joints, and emergencies involving excessive heat and cold.

**At Valhalla Campus:** 1 Sat., June 21, 9:00 am-2:00 pm, PEB-Mat Room, \$45 (+ \$15 materials fee for book, skill card and certificate, payable to instructor). J Lederman. #WJ-D110

### CPR for the Professional Rescuer

This course is designed for healthcare professionals and anyone who is interested in a comprehensive CPR class that includes one- and two-person rescue techniques for infants, children, and adults, and use of the AED. In order to participate, you must have a pocket face mask, available at the Campus Bookstore or through the American Red Cross.

9:00 am-5:00 pm, \$75 (+ \$15 materials fee, payable to instructor). J Lederman.

**At Ossining Center:** 1 Thurs., July 31. #OS-D098

**At Ossining Center:** 1 Sat., Aug. 23. #OS-D099

**At Valhalla Campus:** July 12, Room TBD. #WJ-D110

Completion of the following three classes (Phlebotomy, Phlebotomy II, and ECG) earns a Certificate of Completion and, through satisfying the required number of instructional hours, allows the student to legally draw blood in NYS. Textbooks are required for these classes and are available at the Campus Bookstore in Valhalla.

### Phlebotomy I

Introduces basic concepts of the procedures used for obtaining blood from veins and capillaries. The use of appropriate equipment and types of blood tubes will be explained. Prerequisite: Infection Control for Phlebotomy Students. Bring a bag lunch.

3 Sat., May 31-June 14, 9:00 am-3:00 pm, \$240 (+ textbook). J Greene. #OS-D020

### Phlebotomy II

Gain more practice and in-depth knowledge of obtaining blood from veins and capillaries, including special procedures. Prerequisite: Infection Control for Phlebotomy Students and Phlebotomy. Upon successful completion of Phlebotomy I and II, students are eligible to take the Certified Phlebotomy Tech Examination offered by the National Health Career Association; additional fee for exam. Bring a bag lunch.

3 Sat. June 28-July 19 (skip 7/5), 9:00 am-3:00 pm, \$240 (+ textbook). J Greene. #OS-D022

### Electrocardiography (ECG)

Introduction to the techniques necessary to perform a twelve-lead electrocardiogram, troubleshoot technical problems, and identify normal and common abnormal rates. Prerequisite: Infection Control for Phlebotomy Students. Upon successful course completion, students are eligible to take the Certified ECG Tech Examination offered by the National Health Career Association; additional fee for exam. Bring a bag lunch.

3 Sat., Aug. 2-16, 9:00 am-3:00 pm, \$240 (+ textbook). J Greene. #OS-D022

### Certified Nursing Assistant

New York State approved training for employment as nursing assistants. 120 hr. course (text required) includes classroom work and clinical experiences at a local nursing home. Application to program (deadline May 1) required before registration. Call 914-606-7400 for more information and an application.

June 3-July 16, T/W/Th, 9:00 am-2:30 pm and F, 9:00 am-12:00 noon, \$1125 (+ textbook/workbook).

**Free Careers in Nursing Assistant Open House, see page 2.**

## PROFESSIONAL DEVELOPMENT CENTER COURSES FOR BUSINESS AND MANAGEMENT

### PROFESSIONAL DEVELOPMENT CENTER

We have provided training for some of Westchester's largest employers and we are consistently rated by our clients as their training partner of choice. The Professional Development Center is proud of the role that it plays in the Westchester business community. With highly qualified trainers, partnerships with AchieveGlobal, Cheetah Learning, and Gatlin Educational Services, we are able to provide training on site, online, or at our campus in Valhalla. Some of the programs that we offer are project management, leadership and supervisory skills, Microsoft Office, customer service and business communication.

**For more information, please call**

**Harry Horowitz, Director at 914-606-6669, or email [harry.horowitz@sunywcc.edu](mailto:harry.horowitz@sunywcc.edu)**

### The Academy for Entrepreneurial Excellence

In partnership with The Business Council of Westchester, this program, now entering its eighth year, is Westchester's premier program for small business owners. This unique program combines 45 hours of classroom training and weekly executive coaching sessions. Experts in fields such as business planning, insurance, sales, and legal matters deliver seminars to small business owners and managers on the skills needed to bring a business to the next level. Graduates of this program have gone on to be leaders in Westchester's business community.

For fall 2008 dates, please call 914-606-6669 or email [harry.horowitz@sunywcc.edu](mailto:harry.horowitz@sunywcc.edu)

For more information on The Academy for Entrepreneurial Excellence, visit [www.sunywcc.edu/programs/pdc/academy](http://www.sunywcc.edu/programs/pdc/academy)

### Oral Presentation Skills

Whether you are talking to prospects, customers, or vendors, how you speak is as important as what you say. This workshop will help give you tools to plan what you want to say and say it with conviction.

1 Wed., July 16, 8:00-10:00 am, CLA-206, \$40. #XA-P928

### Quick Start to Business Success – at Peekskill

These workshops are held at the Peekskill Extension Center, located at 27 N. Division Street in Peekskill. For more information or to register call 914-606-7300.

#### Marketing the Arts

Students and professionals in the arts will use their creative skills to develop a personal marketing plan. Includes: marketing terminology, strategy in market research, and promotional materials to support marketing plans.

3 Thurs., June 12-26, 6:00-9:00 pm, \$250.  
#PE-P292

#### The Business of Being an Artist

A professional development course for artists who wish to hone their business acumen. Learn what it takes to make art your day job. Includes a self-assessment, case studies, development of a presentation strategy, and a business plan. Suggested book: *The One Page Business Plan*.

3 Wed., June 11-25, 6:00-9:00 pm, \$250.  
#PE-P293

### Professional Matting and Framing

Learn from a professional how to mat and frame works of art. Focuses on mat design and cutting, and provides hands-on-training. Give your artwork the presentation it deserves!

M/W, June 16 & 18, 6:00-9:00 pm, \$150 (+ \$50 lab fee). #PE-P294

#### IMPORTANT SECURITY INFORMATION

In compliance with the Federal Crime Awareness and Campus Security Act, Westchester Community College publishes an annual "Campus Security & Safety Report." This report includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by the College; and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies related to campus security, such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, bias crimes and other crimes. The Advisory Committee on Campus Safety will provide upon request all campus crime statistics as reported to the United States Department of Education. To get a copy of this report and included crime statistics, contact the Security Office, Student Center, Room 113 (914-606-6730) or visit [www.sunywcc.edu/security](http://www.sunywcc.edu/security)

# COMPUTERS & INFORMATION TECHNOLOGY

**Interested in Project Management or IT certifications such as A+, MCSE?**

Call 914-606-7904 or email [PDC@sunywcc.edu](mailto:PDC@sunywcc.edu) for more information.

**Computer students: please bring a diskette or USB flash drive to class.**

## Computer Basics 1: Getting Started

For those with little or no experience in operating a personal computer, this class covers working with the mouse and keyboard, understanding the Windows desktop, using Windows accessory programs and more. Pick up some new tips and tricks! \$125 (+ textbook).

**At Valhalla Campus:** Sat., June 7 & 14, 10:00 am-1:00 pm, TEC-13D. #XA-P450

**At Valhalla Campus:** Tues., June 17 & 24, 6:30-9:30 pm, TEC-13D. #XA-P451

**At Valhalla Campus:** Mon., July 7, 9:00 am-4:00 pm, TEC-13D. #XA-P452

**At Cross County Center:** M/W, May 5 & 7, 6:00-9:00 pm. #YR-Y117

**At Cross County Center:** M/W, July 7 & 9, 6:00-9:00 pm. #YR-Y199

**At Ossining Center:** Tues., July 15 & 22, 6:30-9:30 pm. #OS-D168

**At Peekskill Center:** M/W, June 2 & 4, 6:30-9:30 pm. #PE-P309

## Computer Basics 2: Managing Your Computer

Learn to create and organize folders, copy, move, and rename files, search for files, work with shortcuts, customize your Desktop and more. Prerequisite: Computer Basics 1 or equivalent. \$125 (+ textbook).

**At Valhalla Campus:** Sat., June 21 & 28, 10:00 am-1:00 pm, TEC-13D. #XA-P491

**At Valhalla Campus:** Tues., July 1 & 8, 6:30-9:30 pm, TEC-13D. #XA-P492

**At Valhalla Campus:** Tues., July 8, 9:00 am-4:00 pm, TEC-13D. #XA-P493

**At Cross County Center:** Th/M, May 8 & 12, 6:00-9:00 pm. #YR-Y118

**At Cross County Center:** M/W, July 14 & 16, 6:00-9:00 pm. #YR-Y200

**At Ossining Center:** Tues., July 29 & Aug. 5, 6:30-9:30 pm. #OS-D169

**At Peekskill Center:** M/W, June 9 & 11, 6:30-9:30 pm. #PE-P309

## Computer Basics 3: Internet and Email

Get up to speed on the information superhighway and learn how to explore the vast resources of the Web along with the ins and outs of keeping in touch with others through email. Prerequisite: Computer Basics 1 or equivalent. \$125 (+ textbook).

**At Valhalla Campus:** Sat., July 12 & 19, 10:00 am-1:00 pm, TEC-13D. #XA-P497

**At Valhalla Campus:** Tues., July 15 & 22, 6:30-9:30 pm, TEC-13D. #XA-P496

**At Valhalla Campus:** Thurs., July 10, 9:00 am-4:00 pm, TEC-13D. #XA-P495

**At Cross County Center:** W/Th, May 14 & 15, 6:00-9:00 pm. #YR-Y119

**At Cross County Center:** M/W, July 21 & 23, 6:00-9:00 pm. #YR-Y201

**At Ossining Center:** Tues., Aug. 12 & 19, 6:30-9:30 pm. #OS-D170

**At Peekskill Center:** M/W, June 16 & 18, 6:30-9:30 pm. #PE-P298

**Save \$\$ when you register for all three Computer Basics classes in a series for only \$310.**

For the Valhalla Saturday series, use #XA-P501 (skip 7/5)

For the Valhalla evening series, use #XA-P502

For the Valhalla weekday series, use #XA-P500

For the Cross County May series, use #YR-Y120

For the Cross County July series, use #YR-Y202

For the Ossining series, use #OS-D171

For the Peekskill series, use #PE-P311

**Sorry, you may not mix and match courses.**

## Keyboarding on the Computer

Strongly recommended for individuals with less than 40 wpm keyboarding skills. Designed to provide introductory and brush-up touch-typing instruction on the keyboard.

M/W, June 2-July 2, 6:00-8:00 pm, TEC-13D, \$140 (+ textbook). #XA-P019

## Introduction to QuickBooks

Learn how to handle accounts payable and receivable, customer info, inventory, payroll, and track your business's financial health. No accounting experience required. Prerequisite: Computer Basics 1 and 2 or equivalent experience. \$370 (+ textbook).

**At Valhalla Campus:** T/W/Th, June 10-12, 9:00 am-4:00 pm, TEC-13E. #XA-P990

**At Peekskill Center:** T/W/Th, July 8-10, 9:00 am-4:00 pm. #XA-P605

**Textbooks are required for all courses and are not included in fee.**

## - Microsoft User Specialist -

Prepare for the Microsoft Office Specialist certification exams or just build new skills. Our Microsoft applications courses are taught using MS Office 2007.

### Take Your Microsoft Office Certification Exams on Campus!

You can now take your Microsoft Office Specialist (MOS) exams for Office 2003 or Microsoft Certified Application Specialist (Office 2007) at the Valhalla campus. Contact Mary Beth Jerry (marybeth.jerry@sunywcc.edu or 914-606-7904) for further details or to make a test appointment.

### MS Office Skills for the Workplace

Today's workplace is competitive! Don't let weak computer skills hold you back. Learn to use key applications in the Microsoft Office Suite – Word, Excel, PowerPoint, and Outlook – in this intensive introductory course. Prerequisite: Computer Basics 1 and 2 or equivalent experience. M/T/Th, July 14-Aug. 14, 9:00 am-1:00 pm, TEC-13D, \$1,079 (+ textbook). #XA-P683

### MS PowerPoint Level 1

Learn the basics of this easy to use program to create visually compelling presentations and slides. Wizards and templates give you a quick start on professional presentations and you'll also learn to develop your own designs with text, graphics and special effects. Prerequisite: Computer Basics 1 and 2 or equivalent experience. \$250 (+ textbook).

**At Valhalla Campus:** M/W, June 2-11, 6:30-9:30 pm, TEC-13E. #XA-P987

**At Cross County Center:** Sat., June 7-28, 9:00 am-12:00 noon. #YR-Y203

**At Cross County Center:** T/Th, July 8 & 10, 9:00 am-4:00 pm. #YR-Y008

### MS PowerPoint Level 2

Enhance your presentations with a variety of chart types. Integrate PowerPoint with other programs, like Excel, to represent data graphically with more impact. Include multimedia and web resources in your presentations. Explore options for preparing a presentation for live delivery, web delivery, and distribution on CD. Prerequisite: PowerPoint Level 1 or equivalent experience. \$250 (+ textbook).

**At Valhalla Campus:** M/W, June 16-25, 6:30-9:30 pm, TEC-13E. #XA-P685

**At Cross County Center:** Sat., July 12-Aug. 2, 9:00 am-12:00 noon. #YR-Y204

**Save \$\$ when you register for both PowerPoint classes at the same location for only \$445.**

For the Valhalla PowerPoint series, use #XA-P169.

For the Cross County PowerPoint Saturday series, use #YR-Y205 (skip 7/5)

For the Cross County PowerPoint weekday series, use #YR-Y138

### MS Outlook

Outlook is more than just email! Master intro and advanced features of Outlook mail, explore the powerful calendar and meeting scheduler, contacts and address book, and task manager Prerequisite: Computer Basics 1, 2 and 3 or equivalent experience. \$125 (+ textbook).

**At Valhalla Campus:** M/W, May 12 & 14, 9:00 am-12:00 noon, CLA-321. #XA-P168

**At Valhalla Campus:** M/W, Aug. 18 & 20, 6:30-9:30 pm, TEC-13E. #XA-P579

**At Cross County Center:** Tues., July 22, 9:00 am-4:00 pm. #YR-Y146

**At Cross County Center:** Sat., Aug. 9 & 16, 9:00 am-12:00 noon. #YR-Y206

### Advanced Outlook

Learn more powerful features of Outlook including using rules, voting, filters, categories, and customization features. Prerequisite: MS Outlook or equivalent experience.

■ M/W, May 19 & 21, 9:00 am-12:00 noon, CLA-321. #XA-P011

■ M/W, Aug. 25 & 27, 6:30-9:30 pm, TEC-13E. #XA-P533

### Project Transition—A FREE Program for Displaced Homemakers

Need to compete in today's workplace? Are you divorced, widowed, separated, a single parent or have a spouse who is disabled or unemployed? Project Transition provides specially funded computer/office skills training for qualified displaced homemakers. Learn Microsoft Word, Excel, PowerPoint, and Outlook; also résumé writing, interviewing techniques and job search strategies. Prerequisite: 25 wpm typing speed. Classes offered summer, fall, winter and spring. QuickBooks taught periodically.

**All services are free for those eligible for the program; proof of eligibility required.**

**For information, eligibility and details, please call Marika Scotti at 914-606-6825, or email her at marika.scotti@sunywcc.edu**

Program funded by NYS Department of Labor Office of Workforce Development.

#### CLASS LOCATIONS

Most classes (course codes **VA, WA, WJ, WK, XA, YA**) meet on the Valhalla Campus.

#### OTHER LOCATIONS:

**Ossining** (course code **OS**): 22 Rockledge Ave. (Arcadian Shopping Center), 914-606-7400

**Mt. Vernon** (course code **MV**): 175 Gramatan Ave., 914-606-7200

**Yonkers/Cross County Shopping Center** (course codes **YR & YK**): 6 Xavier Dr., 5th floor, across from Sears, 914-606-7100

**Peekskill** (course code **PE**): 27 N. Division St., 914-606-7300

### MS Word – Level 1

Get started with Word even if you have not done word processing before. Covers editing documents, formatting text, paragraphs and documents and creating and formatting tables – fundamental skills for creating letters, reports and documents. Prerequisite: Computer Basics 1 and 2 or equivalent experience. \$250 (+ textbook).

**At Valhalla Campus:** M/W, June 2-11, 9:00 am-12:00 noon, CLA-321. #XA-P417

**At Valhalla Campus:** M/W, July 7-16, 6:30-9:30 pm, TEC-13E. #XA-P428

**At Cross County Center:** T/Th, May 27-June 5, 6:00-9:00 pm. #YR-Y 101

**At Cross County Center:** T/Th, May 20 & 22, 9:00 am-4:00 pm. #YR-Y207

**At Cross County Center:** M/T/W/Th, July 28-31, 9:00 am-12:00 noon. #YR-Y211

### MS Word – Level 2

Expand your skills and enhance your documents by adding graphics, using styles and templates, and managing multi-page documents. Create personalized mailings by merging data into your documents. Learn how easy it is to turn your Word document into a web page. Prerequisite: MS Word Level 1 or equivalent experience. \$250 (+ textbook).

**At Valhalla Campus:** M/W, June 16-25, 9:00 am-12:00 noon, CLA-321. #XA-P429

**At Valhalla Campus:** M/W, July 21-30, 6:30-9:30 pm, TEC-13E. #XA-P899

**At Cross County Center:** T/Th, June 10-19, 6:00-9:00 pm. #YR-Y102

**At Cross County Center:** T/Th, May 27 & 29, 9:00 am-4:00 pm. #YR-Y208

**At Cross County Center:** M/T/W/Th, Aug. 4-7, 9:00 am-12:00 noon. #YR-Y212

### MS Word – Level 3

Master more advanced features of Word such as building forms, creating charts and diagrams, collaborating with others on a document, working with references, advanced graphics, and integrating Word with other applications. Prerequisite: MS Word Level 2 or equivalent experience. \$250 (+ textbook).

**At Valhalla Campus:** M/W, June 30-July 9, 9:00 am-12:00 noon, CLA-321. #XA-P431

**At Valhalla Campus:** M/W, Aug. 4-13, 6:30-9:30 pm, TEC-13E. #XA-P900

**At Cross County Center:** T/Th, June 24-Jul. 10 (skip 7/1 & 3), 6:00-9:00 pm. #YR-Y103

**At Cross County Center:** T/Th, June 3 & 5, 9:00 am-4:00 pm. #YR-Y209

**At Cross County Center:** M/T/W/Th, Aug. 11-14, 9:00 am-12:00 noon. #YR-Y213

**Save \$\$ when you register for all three Word classes at the same location for only \$670.**

For the Valhalla Word day series,  
use #XA-P901

For the Valhalla Word evening series,  
use #XA-P432

For the Cross County Word evening series,  
use #YR-Y104 (skip 7/1 & 3)

For the Cross County Word full day series,  
use #YR-Y210

For the Cross County Word morning series,  
use #YR-Y214

### MS Excel – Level 1

Get started with Excel even if you have not used a spreadsheet before. Topics include building and editing worksheets, formatting a worksheet, working with charts and working with formulas and functions. Prerequisite: Computer Basics 1 and 2 or equivalent experience. \$250 (+ textbook).

**At Valhalla Campus:** T/Th, June 3-12, 6:30-9:30 pm, TEC-13E. #XA-P433

**At Valhalla Campus:** M/W, July 14-23, 9:00 am-12:00 noon, CLA-321. #XA-P444

**At Cross County Center:** T/Th, June 10 & 12, 9:00 am-4:00 pm. #YR-Y167

**At Cross County Center:** T/Th, July 15-24, 6:00-9:00 pm. #YR-Y105

### MS Excel – Level 2

Expand your skills in Excel by learning to use and analyze tables, and enhance your charts and worksheets. Explore techniques for managing workbooks, sharing Excel files, and incorporating web information. Prerequisite: MS Excel Level 1 or equivalent experience. \$250 (+ textbook).

**At Valhalla Campus:** T/Th, June 17-26, 6:30-9:30 pm, TEC-13E. #XA-P445

**At Valhalla Campus:** M/W, July 28-Aug. 6, 9:00 am-12:00 noon, CLA-321. #XA-P897

**At Cross County Center:** T/Th, June 17 & 19, 9:00 am-4:00 pm. #YR-Y196

**At Cross County Center:** T/Th, July 29-Aug. 7, 6:00-9:00 pm. #YR-Y106

### MS Excel – Level 3

Master more advanced features of Excel such as What-If Analysis, analyzing data with PivotTables, exchanging data with other programs and advanced worksheet management. Prerequisite: MS Excel Level 2 or equivalent experience. \$250 (+ textbook).

**At Valhalla Campus:** T/Th, July 8-17, 6:30-9:30 pm, TEC-13E. #XA-P446

**At Valhalla Campus:** M/W, Aug. 11-20, 9:00 am-12:00 noon, CLA-321. #XA-P905

**At Cross County Center:** T/Th, June 24 & 26, 9:00 am-4:00 pm. #YR-Y197

**At Cross County Center:** T/Th, Aug. 12-21, 6:00-9:00 pm. #YR-Y107

**Save \$\$ when you register for all three Excel classes at the same location for only \$670.**

For the Valhalla Excel evening series,  
use #XA-P448 (skip 7/1 & 7/3)

For the Valhalla Excel day series,  
use #XA-P908

For the Cross County Excel day series,  
use #YR-Y198

For the Cross County Excel evening series,  
use #YR-Y108

### MS Office Skills Non-Credit Certificate

The applications in the Microsoft Office Suite (Access, Excel, Word, PowerPoint) are widely used and these skills are expected of today's working professional. Complete our series of classes in these four programs to qualify for this non-credit certificate. Apply for the certificate upon completing all requirements.

### MS Access – Level 1

Get started with Access, the Office Suite's powerful database program. Includes building and editing tables, using queries, forms and reports, and modifying your database structure. Prerequisite: Computer Basics 1 and 2 or equivalent experience.

T/Th., July 22-31, 6:30-9:30 pm, TEC-13E, \$250 (+ textbook). #XA-P413

### MS Access – Level 3

Master more advanced features of Access such as creating macros, creating modules, and developing advanced forms and reports. Learn how to simplify the database interface for other users and tips for maintaining your database. Prerequisite: Microsoft Access Level 2 or equivalent experience.

T/Th., Aug. 19-28, 6:30-9:30 pm, TEC-13E, \$250 (+ textbook). #XA-P415

**Save \$\$ when you register for all three Access classes for just \$670**

For the Access series, use #XA-P416

## Microsoft User Specialist – Online Program

If our class schedule doesn't match your availability, you can still train for a new career and sharpen your computer skills by enrolling in our online class offered in partnership with Gatlin Education Services. For more information, see page 12 or visit [www.gatlineducation.com/sunywcc](http://www.gatlineducation.com/sunywcc)

## Business Solutions with Microsoft Office

Your time and training dollars are stretched—these short courses are designed to teach the skills you need to solve specific business problems.

### MS Excel Basics

Learn the fundamentals: enter and edit text and values; create simple formulas; select cells and ranges; move around the worksheet; change column widths and row heights; insert and delete rows and columns; format numbers; copy and move data from one location to another using menus, fill-handle and drag and drop; save, retrieve and print worksheets. Prerequisite: Computer Basics 1 and 2 or equivalent experience. \$115 (+ textbook).

**At Valhalla Campus:** Thurs., June 17, 9:00 am-4:00 pm, TEC-13D. #XA-P982

**At Peekskill Center:** M/W, July 7 & 9, 6:00-9:00 pm. #PE-P299

### **NEW** MS PowerPoint Basics

Get a quick introduction to the fundamentals of creating dynamic slides in PowerPoint to present your text, graphics and charts. Prerequisite: Computer Basics 1 and 2 or equivalent experience. \$115 (+ textbook).

**At Valhalla Campus:** Tues., June 24, 9:00 am-4:00 pm, TEC-13D. #XA-589

**At Peekskill Center:** M/W, July 14 & 16, 6:00-9:00 pm. #XA-589

## - Programming -

### Web Programming in HTML

Learn to use HTML and basic JavaScript to create robust and functional web pages. Discover how the language is used and interpreted by web browsers to display text formats, colors, images and various layouts. Implement style sheets technology (CSS) to further control the appearance and positioning of the contents within your page. Prerequisite: Computer Basics series or equivalent experience.

6 Sat., May 31-July 12 (skip 7/5), 10:00 am-5:00 pm, TEC-13E, \$750 (+ textbook). #XA-P620

### MS Access – Level 2

Expand your skills in Access by learning to create multiple table queries, develop forms and subforms, create charts and Pivot Tables, and build advanced queries. Explore how to share Access data with other applications and enhance your reports. Prerequisite: Microsoft Access Level 1 or equivalent experience.

T/Th., Aug. 5-14, 6:30-9:30 pm, TEC-13E, \$250 (+ textbook). #XA-P414

### MS Word Basics

Learn the fundamentals of word processing for creating basic documents. Enter and edit text, correct spelling and grammar as you type, change fonts and font sizes, emphasize text, set margins and tabs, use bullets and numbering, create an envelope, search for and replace text. Prerequisite: Computer Basics 1 and 2 or equivalent experience. \$115 (+ textbook).

**At Valhalla Campus:** Tues., June 10, 9:00 am-4:00 pm, TEC-13D. #XA-P979

**At Peekskill Center:** M/W, June 23 & 25, 6:00-9:00 pm. #XA-P307

### Web Programming with JavaScript

With JavaScript programming you can convert static HTML pages into interactive and dynamic web applications. Examples of some things you'll learn are to validate form data on the client side, create interactive effects such as image rollovers and create dynamic page content based on user input. Prerequisite: Web Programming in HTML or equivalent experience.

6 Sat., July 19-Aug. 23, 10:00 am-5:00 pm, TEC-13E, \$750 (+ textbook). #XA-P621

**Save \$\$ when you register for both Web Programming classes for just \$1350**

For the Web Programming series, use #XA-P622 (skip 7/5)

## - Project Management -

### Introduction to Project Management

Project management skills are in demand in all types of organizations as there is increased pressure to meet project goals on time and within budget while maintaining quality. You will learn about project management framework, project lifecycle and explore key knowledge areas such as scope, time, cost, and risk management.

M/W, May 28-July 9 (skip 6/11), 6:30-8:00 pm, Room TBD, \$360. #XA-P606

### Cheetah Learning Project Management Master's Certificate

See details in our section on Online Courses, p. 13.

### Cheetah PMP Certification Exam Prep

As long as you have your eligibility from PMI® to sit for the exam, you can start the class on Monday and be PMP certified by Friday. If you're a busy project manager who wants to get this done FAST, we designed this course for you. This program, taught by a PMP certified coach from Cheetah Learning, uses an intense immersion approach with well proven, advanced, accelerated learning techniques. For further details contact Mary Beth Jerry (marybeth.jerry@sunywcc.edu or 914-606-7904). Registration deadline is June 4.

M/T/W/Th, Aug. 4-7, 8:00 am-6:00 pm Room TBD, \$3350. #XA-P038

## - Computer Classes at Peekskill -

For more information or to register call 914-606-7300. The Peekskill Extension Center is located at 27 N. Division Street in Peekskill.

### Intro to the Mac (OS X)

Computer skills are essential for adults to function effectively today at home and work. Computer art and design programs require basic knowledge of an Apple (Macintosh) operating system. This introductory class, for those new to the computer or to the Apple operating system, explains the hardware and software. The course is intended for those with low computer literacy skills.

Beginners learn basic skills, i.e. using a mouse, using menus and icons, managing files, folders and windows, and navigation in text. The use of floppy and zip disks and printers is explained. \$25.

■ Wed., May 21, 6:30-9:30 pm. #PE-P087

■ Wed., June 25, 6:30-9:30 pm. #PE-P152

■ Fri., May 23, 9:30 am-12:30 pm. #PE-P088

■ Fri., June 27, 9:30 am-12:30 pm. #PE-P153

### Quickstart to Photo Editing CS3

Learn to use the latest version of Adobe Photoshop, Photoshop CS3, a powerful photo retouching software program. Includes a short history of photo imaging, imaging terminology, use of Photoshop in computer graphics imaging, use of ImageReady and output to web, preparing graphics for video using Photoshop and a hands-on exercise.

T/Th, July 8 & 10, 6:00-9:00 pm, \$150 (+ \$50 lab fee). #PE-P184

### Quickstart to Adobe After Effects 7

Using Adobe After Effects in motion graphics and visual effects for film, video, DVD, and the Web creates magic in the movies, and is available for your home studio. Includes an explanation of motion graphics, orientation to the interface and tools, an explanation of tweening and time-based graphics, and a hands-on exercise.

T/Th, July 15 & 17, 6:00-9:00 pm, \$150 (+ \$50 lab fee). #PE-P186

### Quickstart to Adobe Illustrator CS3

Explore Adobe Illustrator CS3, a powerful illustration and typography design tool for anyone with an inclination toward computer graphics, with new 3D and web features. Includes digital illustration, drawing tools, Bezier curves, fonts, a short history of type and computer illustration, use of Illustrator in graphic design, output to the web and video, the use of Illustrator in 3D, and a hands-on exercise.

M/W, July 7 & 9, 6:00-9:00 pm, \$150 (+ \$50 lab fee). #PE-P185

### Quickstart to DVD Authoring & Creation

Using Apple's DVD Studio Pro 4, a comprehensive and flexible DVD authoring package that has new transitions, superb HD to SD MPEG-2 encoding, Graphical View, support for all professional audio formats, including DTS, and integration with Final Cut Pro HD and Motion, students will dive right into DVD authoring and creation.

M/W, July 21 & 23, 6:00-9:00 pm, \$150 (+ \$50 lab fee). #PE-P178

### Quickstart to Adobe InDesign CS3

Adobe InDesign CS3 enables you to take advantage of the integrative power of CS3 and the dynamic nature of InDesign with its powerful print to web solution. Includes an overview of graphic layout and design, a short introduction to electronic prepress, an orientation to its interface and tools, importing graphics and text, and an introduction to output to web and XML.

M/W, July 14 & 16, 6:00-9:00 pm, \$150 (+ \$50 lab fee). #PE-P163

### Quickstart to iLife

Make sense of Apple's basic computer graphics package that comes with your Mac. Unravel the iLife suite including: iPhoto, iMovie, iDVD, Garage Band, and iWeb. These simple tools will revolutionize your work flow and help you be more creative.

M/W, July 28 & 30, 6:00-9:00 pm, \$150 (+ \$50 lab fee). #PE-P290

## Quickstart to Dreamweaver CS3

Learn to use the latest version of Dreamweaver, a web site design tool. Use advanced graphics, text, animation, video, and audio tools to design a creative interactive online experience. Our introduction to this tool will include: an orientation to the interface, building basic web pages, and an overview of web site management in Dreamweaver.

M/W, July 21 & 23, 6:00-9:00 pm, \$150 (+ \$50 lab fee). #PE-P214

## Quickstart to Final Cut Pro 5

Apple's Final Cut Pro is a professional non-linear editing solution that suites your Mac desktop and your home budget. Includes a short history of video editing, video terminology, use of Final Cut Video Suite to assemble media and edit clips together, use of time codes, marking in and out points, adding effects to video production, exporting your finished video to QuickTime movie files, and a hands-on exercise.

M/W, July 14 & 16, 6:00-9:00 pm, \$150 (+ \$50 lab fee). #PE-P183

## Quickstart to Macromedia Flash CS3

Flash Pro 8 enables you to create animated vector graphics for the web. A quickstart to this tool includes an explanation of what Flash is, an orientation of the interface and tools, a short history of web animation, sample sites, and a hands-on exercise.

T/Th, July 22 & 24, 6:00-9:00 pm, \$150 (+ \$50 lab fee). #PE-P164

## Quickstart to Podcasting

Learn to create your own Podcast—a downloadable mp3 (digital audio) file. Podcasting allows others to subscribe to audio/video files through iTunes. You can make individual Podcasts for use on your iPod or for teaching purposes.

T/Th, July 29 & 31, 6:00-9:00 pm, \$150 (+ \$50 lab fee). #PE-P291

## Open Studio Access Package at Peekskill

The Peekskill Extension Center is an artist's space and a friendly environment in which to work. The Center hosts six Apple post-production studios including a recording studio, a video lab, and a midi studio, and has multiple stations for batch capture and DVD burning. This package is for the professional or aspiring artist with competent computer skills who wants to continue to develop a portfolio and use the Center's resources. Note: interview with Director and Technical Support Manager required.

M/T/W/Th, 9:00 am-9:00 pm, May 27-July 30, Summer Package Fee \$250. #PE-P177

# ONLINE CLASSES/NON-CREDIT

Set your own schedule to build your skills or prepare for a new career with our convenient online courses.

## Gatlin Education Services Courses

Our partnership with Gatlin Education Services brings opportunities to pursue high-end training and certification programs with the ease of distance learning access. Classes begin whenever you are ready—you can begin your class within a few days of completing your registration. Tuition for the class includes all texts and materials.



### Technology Certifications, including

**CompTIA A+:** 320 hours, \$1695.

**CompTIA Network+/Server+:** 120 hours, \$1495.

**MCSA (Microsoft Certified Systems Administrator):** 440 hours, \$2495.

**MCSE (Microsoft Certified Systems Engineer):** 700 hours, \$3295.

**MCDST (Microsoft Certified Desktop Support Technician):** 200 hours, \$1795.

**MOS (Microsoft Office 2003 Specialist):** 120 hours, \$1595

**MCAS (Microsoft Office 2007 Application Specialist):** 120 hours, \$1595

### Healthcare Certifications, including

**ICD-10 Medical Coding:** Preparation and Instruction for Implementation: 200 hours, \$1595.

**Human Resources for Healthcare Providers:** 80 hours, \$1995.

### Video Game Design and Development, including

**3ds max:** 650 hours, \$4095.

**Video Game Design and Development:** 500 hours, \$1995.

### Business Certifications, including

**Administrative Professional with Microsoft Office 2003 Specialist:** 240 hours, \$1995.

**Administrative Professional with Microsoft Office 2007 Application Specialist:** 240 hours, \$1995

**Six Sigma Blackbelt:** 200 hours, \$2695

**Certified Bookkeeper:** 80 hours, \$1795.

**Bookkeeping the Easy Way with**

**Quickbooks:** 140 hours, \$1695.

**Certified Global Business Professional:**

400 hours, \$2495

**eBusiness Certificate:** 200 hours, \$1995

**Payroll Practice and Management:**

80 hours, \$1595

**Management for IT Professionals:**

390 hours, \$2095

**Travel Agent Training:** 200 hours, \$1595

For more information on these and other courses, visit:

[www.gatlineducation.com/sunywcc](http://www.gatlineducation.com/sunywcc)  
or contact Mary Beth Jerry at 914-606-7904  
(email: [marybeth.jerry@sunywcc.edu](mailto:marybeth.jerry@sunywcc.edu))

# Cheetah Learning Project Management Master's Certificate



The **Cheetah Learning PM Master's Certificate** provides the knowledge, skills, and tools that are essential for the successful project manager. Designed for managers in all fields and professions including IT, Marketing, Sales, Operations and Engineering, the 200-hour, 7-course curriculum not only deals with the entire Project Management Body of Knowledge as recognized by the Project Management Institute; it goes well beyond the basic knowledge foundations of project management. All instructors have PMP certification. You may enroll in the courses individually or save money by enrolling for the entire certificate. Tuition for the Certificate Program is \$3,940 (price for all 7 classes if paid for individually would be \$10,095). A full description of this program is at [www.sunywcc.edu/programs/pdc/pm\\_certificate3.htm](http://www.sunywcc.edu/programs/pdc/pm_certificate3.htm)

**Other online project management courses are also available. For more details, contact Mary Beth Jerry at 914-606-7904 (email: [marybeth.jerry@sunywcc.edu](mailto:marybeth.jerry@sunywcc.edu)) or visit [www.sunywcc.edu/programs/pdc/wcc-cheetah-courses.htm](http://www.sunywcc.edu/programs/pdc/wcc-cheetah-courses.htm)**

## Education to Go Courses

Our instructor-led online courses from Education to Go each run for 6 weeks and consists of 12 lessons. The lessons are supplemented by interactive quizzes, assignments, tutorials, and an online discussion area available via the World Wide Web. Read your lessons and ask questions of your instructor at the time most convenient to you. See below for titles of some of our more than 150 course offerings. **Tuition for each course is \$105.**

**You'll find full course descriptions online at [www.ed2go.com/sunywcc](http://www.ed2go.com/sunywcc)**

### Courses are offered in these and other subject areas:

- Accounting
- Basic Computer Literacy
- Business Administration
- Starting Your Own Business
- Computer Applications
- Web Page Design
- Digital Photography & Digital Video
- Grant Writing & Nonprofit Management
- Languages
- Writing and Publishing
- Test Prep
- Personal Development
- Personal Enrichment

### How to learn more about – and register for – our Education to Go online courses

#### Explore

Visit the web site:  
[www.ed2go.com/sunywcc](http://www.ed2go.com/sunywcc)  
Use the Search feature or click on **Courses** to see a list of all course categories. Click on a category name to see a list of all courses in that topic. Click a course title to see a full description.

#### Learn More

Find a course you like? Click on the no-obligation **Enroll Now** button located on the course description page. As you complete the process you may request further details by email on how to complete your registration and tuition payment.

#### Register

Follow the instructions in the email message to complete your registration and tuition payment by mail, phone, fax or online.

#### Grow!

Once your class begins, go to [www.ed2go.com/sunywcc](http://www.ed2go.com/sunywcc) and click the **Classroom** link. Log in with the password you set up when you enrolled and enjoy your class!

#### All online classes start on these dates:

May 21, June 18, July 16, Aug. 20

Check course descriptions for information on required texts, software, etc.

Have questions? Call Mary Beth Jerry at 914-606-7904 or email [marybeth.jerry@sunywcc.edu](mailto:marybeth.jerry@sunywcc.edu)

# LANGUAGES

All language courses require the additional purchase of a textbook, available at the college bookstore (914-606-6475).

## Chinese

7:00-9:00 pm, Room TBD, \$195. R Chen.  
Beginning/Level I: 10 Tues., June 3-Aug. 5.  
#WJ-D101  
Beginning/Level II: 10 Wed., June 4-Aug. 6.  
#WJ-D700  
Intermediate: 10 Mon., June 2-Aug. 4.  
#WJ-D607

## French

10 Sat., June 7-Aug. 16 (skip 7/5), Room TBD, \$195. J Marchionni  
Beginning/Level I: 9:00-11:00 am. #WJ-D752  
Intermediate: 11:00 am-1:00 pm. Instructor TBA. #WJ-D169  
Advanced: 1:30-3:30 pm. #WJ-D994

## **NEW** Bon Voyage en France

Focus on concise, practical, verbal communication. Speak French learning essential vocabulary, everyday expressions and short sentences. Practice situational conversation using real life situations such as "the airport," "the restaurant," and "going shopping." We will also discuss France, its geography and culture.

10 Sat., June 7-Aug. 16 (skip 7/5), 11:00 am-1:00 pm, Room TBD, \$195. J Marchionni.  
#WJ-D441

## German

8 Sat., June 7-Aug. 2 (skip 7/5), Room TBD, \$160. H Soderstrom.  
Beginning/Level I: 3:00-5:00 pm. #WJ-D755  
Beginning/Level II: 12:45-2:45 pm. #WJ-D966  
Intermediate: 10:15 am-12:15 pm. #WJ-D179  
Advanced: 8:00-10:00 am. #WJ-D114

## Japanese

9 Sat., June 7-Aug. 9 (skip 7/5), Room TBD, \$180. K Hayashi.  
Beginning/Level I: 9:00-11:00 am. #WJ-D756  
Beginning/Level II: 11:15 am-1:15 pm.  
#WJ-D027

## **NEW** Survival Japanese

Are you visiting Japan for pleasure or business? Then learn survival Japanese! Some Japanese characters, including Kanji, customs and cultural differences in daily life are also introduced.

4 Wed., June 4-25, 7:00-9:00 pm, Room TBD, \$75. K Hayashi. #WJ-D024

## Portuguese – Elementary Continental

8 T/Th, July 8-31, 6:00-8:00 pm, Room TBD, \$160. T Lopes. #WJ-D757

## Russian

7:00-9:00 pm, Room TBD, \$210 (+ \$15 materials fee, payable to instructor). M Bolgova.  
Beginning/Level I: 12 Wed., June 4-Aug. 20.  
#WJ-D091  
Intermediate (for students trained in the usage of basic Russian verbs and cases): 12 Thurs., June 5-Aug. 21. #WJ-D072  
Advanced: 12 Tues., June 3-Aug. 19.  
#WJ-D818

## Spanish

10 sessions, \$195 (+ \$5 materials fee, payable to instructor).  
Beginning/Level I:  
■ Sat., June 7-Aug. 16 (skip 7/5), 9:00-11:00 am, Room TBD. E Buffa. #WJ-D564  
■ Mon., June 9-Aug. 11, 6:30-8:30 pm, Room TBD. E Buffa. #WJ-D662  
Beginning/Level II:  
■ Sat., June 7-Aug. 16 (skip 7/5), 11:15 am-1:15 pm, Room TBD. E Buffa. #WJ-D176  
■ Tues., June 10-Aug. 12, Wed., 6:30-8:30 pm, Room TBD. E Buffa. #WJ-D355  
Intermediate: 10 Sat., June 7-Aug. 16 (skip 7/5), 9:00 am-11:00 am, Room TBD. M Khalil. #WJ-D175  
Advanced: Sat., 10 Sat., June 7-Aug 16 (skip 7/5), 11:15 am-1:15 pm, Room TBD. M Khalil. #WJ-D174

## La Casa de Bernarda Alba: An In-Depth Study of the Novel

Read the much acclaimed novel in Spanish and visit the Repertorio Espanol (Spanish theater) to see the play. For intermediate and advanced Spanish speakers.

10 Thurs., June 12-Aug. 14, 6:30-8:30 pm, Room TBD, \$195 (+ \$5 material fee, payable to instructor at class). E Vernon-Buffa.  
#WJ-D650

## American Sign Language

6:45-8:45 pm, Room TBD, \$180 (+ textbook). P Ditiimi  
Level I: 10 Wed., June 4-Aug. 6. #WA-D491  
Level II: 10 Tues., June 3-Aug. 5. #WA-D588

NY/Westchester County Residency: Sign Language tuition rates in this section are resident rates. Call 914-606-6830 (choose option 1) for information. Non-residents are welcome, but pay a 150% non-resident surcharge in addition to the regular tuition.

## **NEW** Italian for Travelers — Intensive

This intensive course is designed to brush up the practical use of the language in the most common situations while abroad and to ensure cultural awareness while communicating with Italians.

12 T/Th, July 15-Aug. 21, 6:30-8:30 pm, Room TBD, \$210 (+ textbook). P Maderna-Stitt. #WJ-D135

## La Buona Novella: Contemporary Italian Women's Writing

An Italian language and contemporary culture course based on an anthology of short stories: an in-class reading, comprehension and discussion course for intermediate and advanced students. Anthology includes stories by Fausta Cialente, Natalia Ginzburg, Elsa Morante, Lelle Romano, Dacia Maraini, Ginevra Bombiani, and others. Readings supported by critical notes and an extensive vocabulary.

6 Sat., July 19-Aug. 23, 8:30-10:30 am, Room TBD, \$125. P Maderna-Stitt. #WJ-D726

## **NEW** Italo Calvino and Post-WWII Italian Fiction

Italo Calvino and Post-Modernist fiction in Italy after WWII. Fabulist novels and sci-fi shorts from Calvino and contemporary Italian authors.

10 M/Th, June 9-July 14 (skip 7/3), 6:30-8:30 pm, Room TBD, \$200. R Manichello. #WJ-D253

## Il Salotto Italiano

Conversation only for intermediate and advanced Italian language students. Topics will include Italian culture and lifestyle, travel destinations, food and wine, art and architecture, and cinema.

12 M/W, July 14-Aug. 20, 6:30-8:30 pm, Room TBD, \$210. P Maderna-Stitt. #WJ-D946

# HISTORY, CULTURE, & FILM

## **NEW** Art Talk Tours: North of Chelsea

Designed to provide both exposure and expertise in viewing the art spaces of Westchester County and regions north, this three-part series will feature museums, galleries, and introduce notable art world representatives. Tour guides are experts in their field. Transportation and lunch will not be provided. Students pay discounted admission fees to museums at the door.

1 Sat., 12:00 noon-4:00 pm, \$30.  
Peekskill Tour: June 7. #PE-P303  
Beacon Tour: June 14. #PE-P304  
Katonah/Aldridge Tour: June 21. #PE-P305  
Special Package: All 3 Tours. \$80. #PE-P306

## The Civil War via Film

What is your favorite Civil War film? How well do such films present reality of this war? This course, through a discussion of films such as *Gangs of New York*, *Gettysburg*, *The Red Badge of Courage*, and *Cold Mountain*, will examine some of the key events and personalities of the Civil War era. Specific events to be discussed will include the Battle of Gettysburg, the New York City draft riots, the experience of combat, the treatment of POW's, and the myths created by Civil War films. Each class will show clips from great Civil War films plus a discussion of background information.

4 Wed., June 4-25, 7:00-9:00 pm, Room TBD, \$85. P Gettler. #WJ-D306

## **NEW** From Salem to Iraq: American History via Film

How well have John Wayne, Mel Gibson, Oliver Stone and Steven Spielberg presented the American military experience? How have Presidents such as Nixon, Kennedy, Roosevelt and Lincoln been shown on film? How has the representation of Native Americans in film evolved over the years? How have events such as the Scopes trial and the Salem witch trials been explained via film? Films to be discussed include *The Crucible*, *Nixon*, *Platoon*, *Thirteen Days*, *Gettysburg*, *Glory* and *The Alamo*.

4 Wed., July 2-23, 7:00-9:00 pm, Room TBD, \$85. P Gettler. #WJ-D137

## **NEW** Classic Movie Directors

Join a film historian as he takes you back to Hollywood's Golden Age, where you will screen some of the lesser-known works of such directors as John Ford, Alfred Hitchcock, and others. All titles will be presented on film rather than video.

4 Sat., June 7-28, 10:00 am-12:00 noon, Room TBD, \$75. L Sabini. #WJ-D464

## History and Culture of Ancient Egyptian Pharaohs

Discover Ancient Egyptian history's thirty dynasties. Be captivated by the wealth and wisdom of the Nile civilization as revealed in the politics, philosophies and treasures of its rulers and the extraordinary tombs in which they were buried.

1 Sat., Aug. 23, 9:00 am-12:00 noon, Room TBD, \$35. N Salama. #WJ-D271

# TRAVEL & TOURS

## **NEW** Highlights of the Commonwealth of Dominica: The Nature Isle

An overview of Dominican history, economy, and education, will be provided with a first hand account of its fascinating geography, climate, demographics, culture, cuisine, transportation, points of interest, holidays, and special events.

4 Wed., June 4-25, 6:00-9:00 pm, Room TBD, \$125. L Tomlinson. #WJ-D465

## **NEW** Destination: Lake Como District

Paola and Miles provide an interesting Italian and American perspective and a wealth of useful information about a region that is one of the best-kept secrets of Italy. Public transportation, shopping, local cuisine and customs, villas and gardens to visit, and outdoor adventures to experience, are presented in English.

1 Sat., July 26, 10:30 am-12:30 pm, Room TBD, \$30. P Maderna-Stitt. #WJ-D467

## TRAVEL AND LEARNING FOR ADULTS: MAKING THE WORLD YOUR CLASSROOM



Westchester Community College, in partnership with the TravelLearn Network, provides adult learners with an opportunity to combine learning with travel to 18 worldwide destinations.

Departures for these worldwide destinations are scheduled throughout the year. For more information about these programs and specifics about various tours, itineraries and pricing visit [www.travellearn.com/westchester](http://www.travellearn.com/westchester)

**NEW** Destination: Switzerland –  
The Glacier and the Bernina Express Trains

Combine panoramic train rides among Swiss villages, valleys, and glaciers with outdoor adventures. Stop to shop for local arts and crafts, enjoy earthy local cuisine, and discover local languages and cultures. Paola and Miles share unforgettable experiences; orientation and practical tips for a Swiss vacation are presented in English.

1 Sat., Aug. 9, 10:30 am-12:30 pm, Room TBD, \$30. P Maderna-Stitt. #WJ-D582

Yonkers Downtown  
Waterfront Tour

Join city planner and tour guide Mario Caruso for a walk to explore Yonkers' 400 years of history and architecture while hearing about the city's famous musicians, actors, scientific inventors and entrepreneurs. Meet at Yonkers downtown train station.

1 Sat., Aug. 9, 12:00 noon-3:00 pm, \$30.  
M Caruso. #WJ-D614

**- Walking Tours of the Old Croton Aqueduct -**

Co-sponsored with The Friends of the Old Croton Aqueduct

The aqueduct is a 41-mile brick-lined conduit constructed between 1837 and 1842 to bring fresh water from the Croton River to New York City; one of the great engineering achievements of the 19th century! For further information, please call Mavis Cain at 914-693-0529.

Visit the Tunnel of the Old  
Croton Aqueduct

See the inside of the tunnel, discover how it was made and why it saved New York City. Includes film and lecture. Meet at the Visitors Center in Ossining, 95 Broadway, just north of Main St. and Rt. 9.

1 Sat., June 7, 11:00 am-1:00 pm, \$20.  
M Cain. #WJ-D533

Walk on the Aqueduct Trail

Walk on the Aqueduct trail from the Keeper's House on Walnut Street in Dobbs Ferry to Lyndhurst in Irvington – seeing interesting architecture and learning the history of the first Keepers of this section of Aqueduct in the 1840's. Bring a bag lunch.

1 Sat., June 14, 10:00 am-1:00 pm, \$25.  
M Cain. #WJ-D575

**GEMOLOGY**

Unless otherwise noted, these classes all meet for 1 Sat. and are taught by Nabila Salama.

A Diamond is Forever:  
Essentials and grading in one course

Learn the 4Cs – color, clarity, cut, and carat weight – and apply them to understand the value of your diamonds. Understand GIA Grading Reports and familiarize yourself with the best selling types of diamond jewelry.

June 7, 9:00 am-12:00 noon, Room TBD, \$40 (+ \$20 optional fee for loupe, payable to instructor). #WJ-D315

Colored Stone Essentials

Learn how to relate quality, rarity, and color to gemstone value. In addition, get in-depth information on the "Big Three" gemstones: ruby, sapphire, and emerald.

June 14, 9:00 am-12:00 noon, Room TBD, \$40. #WJ-D313

Gem Identification

Practice with stones to learn many of the identification techniques. Use gem-testing instruments to identify gemstones, separate natural gems from synthetics, and detect treated gems. Learn how to use gem identification skills to protect yourself from costly mistakes. It will be helpful if you also attend color stone essential class

June 14, 1:00-4:00 pm, Room TBD, \$40 (+ \$20 optional for loupe, payable to instructor). #WJ-D317

Jewelry Essentials

Learn which metals and settings are best suited for durability, wearability, and design. Become acquainted with different manufacturing techniques such as casting, die striking, electroforming, and hand fabrication.

July 19, 9:00 am-1:00 pm, Room TBD, \$45 (+ \$20 materials fee, payable to instructor at class). #WJ-D313

Pearls Essentials

Discover Akoya, South Sea, Tahitian, and freshwater pearls. Learn 7 Pearl Value Factors™: size, shape, color, luster, surface quality, nacre quality, and matching.

Understand the difference between natural and cultured pearls. Learn about post-harvest treatments, imitation pearls, and pearl testing.

June 21, 9:00 am-12:00 noon, Room TBD, \$40 (+ \$20 optional fee for loupe, payable to instructor). #WJ-D319

Pearl and Bead Stringing

Master the skills of stringing and restringing pearls and beads professionally. Learn to create simple and advanced pieces with the tools provided. Topics include how to choose the right clasps and decorative accents and how to successfully handle special requests or problems. Gain the necessary knowledge to buy, design, and sell custom-strung jewelry. You could create a business of your own!

2 Sat., June 21, 1:00-4:00 pm & June 28, 9:00 am-4:00 pm, Room TBD, \$120 (+ \$40 materials fee for pearl and bead stringing kit, payable to instructor). N Salama. #WJ-D320

## THE PERFORMING ARTS

### **NEW** Buff-up Your Shakespeare

Explore the great William Shakespeare's life, times, and renowned works through this interactive program. Join in the fun and celebrate the Bard!

4 M/W, July 7-16, 6:30-9:30 pm, Room TBD, \$125. I Toovey. #WJ-D501

### **NEW** Broadway Composers

Love the music of the major Broadway composers including Berlin, Gershwin, Porter and more. Learn about their lives, times and music through lecture, live music and sing-alongs.

5 Fri., July 25-Aug. 22, 7:00-8:30 pm, Room TBD, \$80. E Edwards. #WJ-D506

### Basic Principles of Acting

Learn tricks of the trade from a professional actress trained by Britain's Royal National Theatre. Discover what works on stage/screen and gain confidence, all while having fun with theatre exercises.

6 Tues., June 3-July 8, 6:00-8:00 pm, Room TBD, \$125. K Dean. #WJ-D104

### **NEW** Acting II

Learn the techniques of Britain's Royal National Theatre and Royal Shakespeare Company: acting exercises, movement, and voice work to help develop characters, monologues, and scenes. Previous training or experience required.

6 Tues., July 15-Aug. 19, 6:00-8:00 pm, Room TBD, \$125. K Dean. #WJ-D105

### How to Audition

Actors: learn to audition effectively. Class covers selecting appropriate material, understanding typecasting, creating instant characterizations in "cold" readings, delivering monologues, and a/cing interviews.

6 Wed., July 16-Aug. 20, 6:00-8:00 pm, Room TBD, \$125. K Dean. #WJ-D540

### **NEW** Screen Acting

Learn the technique of on-camera acting. Class covers the technical demands of the camera and microphone, as well as typecasting. Participants will work with monologues and scenes, both prepared and unrehearsed.

6 Thurs., July 10-Aug. 14, 6:00-8:00 pm, Room TBD, \$125. K Dean. #WJ-D777

### How to Find Work as an Actor

Learn practical information: tools of the trade, employment sources, hidden markets, and tips on conducting business. This isn't an acting class; it's about working as a performer.

1 Thurs., Aug. 21, 6:00-8:00 pm, Room TBD, \$30. K Dean. #WJ-D127

### Singing for Non-Singers: Live Your Dream

Whether you fantasized about becoming a professional singer, karaoke star, or simply want to sound better in the shower, if you have a love for singing, this course is for you! Learn from a professional singer and teacher how to sing in any vocal style, from Pop, R&B, Rock, Musical Theater, even Opera! Enter the course either as an observer or participant, but be prepared at the end of the course to experience a sense of joy as you discover your own true voice!

6 Fri., June 6-July 18 (skip 7/4), 7:00-9:00 pm, Room TBD, \$125. S Miller. #WJ-D278

### Guitar Workshop

10 Thurs., June 5-Aug. 7, Room TBD, \$175 (+ \$35 for book & Companion Music CD, payable to instructor). J Lorusso.

Beginners: 6:00-8:00 pm. #WJ-D211

Intermediate: 8:15-10:15 pm. #WJ-D177

### Intensive Piano for Adult Beginners

Learn how to read music and play with basic theory. Individualized and group instruction.

8 M/Th, July 14-Aug. 7, 6:00-8:00 pm, Room TBD, \$150 (+ \$16 or \$20 with CD, materials fee, payable to instructor). H Dutton. #WJ-D426

## LEARNING CAMPS FOR KIDS AND TEENS

### - COOKING AT MT. VERNON -

The Mt. Vernon Center is located at 175 Gramatan Avenue.

For more information or to register, call 914-606-7200.

### Jr. Chef Academy – For Ages 10-13

Jr. Chefs will learn kitchen safety, cooking and baking techniques, healthy lifestyle eating, and food preparation skills. Two new components include nutrition education and using the computer lab to make a personalized cookbook. Weekly topics include fun with healthy foods, snack attack, baker's delight and let's make a meal. New recipes and menus introduced each week. Choose one week or a combination of our five weeks of instruction for a food-and-fun-filled summer!

M/T/W/Th, 9:00 am-4:00 pm, includes supervised lunch break (students must bring their own lunch), \$250 (+ \$50 lab fee, payable at the time of registration). J Poole.

■ June 30-July 3. #MV-V133

■ July 21-24. #MV-V136

■ July 28-31. #MV-V137

■ July 7-10. #MV-V134

■ July 14-17. #MV-V135

## **NEW** Teen Chef Cooking Academy – For Ages 14-16

The Academy is expanding and will include teen chefs this summer. Teens cover the same topics as the Jr. Chef Academy but teens will also have the opportunity to compete in teams with fellow classmates during the week to earn the title of “2008 Top Teen Chefs”!

M/T/W/Th, 9:00 am-4:00 pm, includes ½ hour lunch break (students must bring their own lunch), \$250 (+ \$50 lab fee, payable at the time of registration). J Poole.

Aug. 4-7. #MV-V212

### - JUST FOR FUN FOR KIDS -

#### Skills for Babysitters – Ages 11-15

Covers safety and safe play, basic care, first aid and professionalism. Earn American Red Cross certification.

At Valhalla Campus: 2 Sun., July 20 & 27, 9:00 am-1:00 pm, Room TBD, \$60 (+ \$15 materials fee for books and certificate, payable to instructor). B Bischoff. #WJ-D373

#### Judo for Children – Ages 4-13

**Note:** Parent required to attend each session with child.

At Valhalla Campus: 10 Sat., June 7-Aug. 16, 12:00 noon-2:00 pm, PEB-Mat Room, \$195. #WJ-D372

#### See also:

Crochet for Mothers and Daughters, p. 25

### - THE OSSINING SUMMER ACADEMIES -

For more information, a brochure, or to register, call 914-606-7400.

The Ossining Extension Center is located on Route 9 in the Arcadian Shopping Center.

For those who select a day-long experience, a 30-minute supervised lunch is scheduled between morning and afternoon sessions (student-provided lunch).

For complete course descriptions, visit our web site at [www.sunywcc.edu/CE/summercamps](http://www.sunywcc.edu/CE/summercamps) or call 914-606-7400.

### - The Summer Leadership Academy -

#### Being Strong – For Girls – For Ages 8-12

M/T/W/Th, July 7-10, 9:30 am-12:00 noon,  
\$85. #OS-D189

#### Leadership Workshop for Girls – For Ages 8-12

M/T/W/Th, July 7-10, 12:30-3:00 pm, \$85.  
#OS-D192

### - The Summer Reading Academy -

#### Parent-Child Literacy Program – For Ages 8-12 and Their Parents

M/W, July 14-Aug. 14, 10:00-11:30 am, \$125.  
#OS-D186

#### Summer Fun Book Club – For Ages 8-12

T/Th, July 14-Aug. 14, 10:00-11:30 am, \$125.  
#OS-D188

#### Summer Reading Challenges – For Ages 8-12

T/Th, July 14-Aug. 14, 10:00-11:30 am, \$125. #OS-D187

### - The Brain Puzzler Academy -

#### Brain Gym – For Ages 13-17

M/T/W/Th, July 7-10, 12:00 noon-2:00 pm,  
\$75. #OS-D194

#### Be a Math Wizard – For Ages 9-12

M/T/W/Th, July 7-17, 9:30-11:30 am, \$150.  
#OS-D196

#### Card and Board Games –

For Ages 8-12

M/T/W/Th, July 7-17, 9:30-11:30 am, \$150.  
#OS-D201

#### Card and Board Games – For Ages 13-17

M/T/W/Th, July 7-17, 9:30-11:30 am, \$150.  
#OS-D204

#### Puzzle Wizardry – For Ages 8-12

M/T/W/Th, July 7-17, 12:00 noon-2:00 pm,  
\$150. #OS-D197

## - The Science Academy -

### Fact or Fiction: The Science Behind the Media – For Those in 9th-12th Grades

M/T/W/Th, July 21-31, 9:30 am-12:00 noon and 12:30-3:00 pm. \$300. #OS-D195

### Intro to Human Anatomy – For Ages 8-12

M/T/W/Th, Aug. 4-14, 9:30-11:30 am, \$150. #OS-D126

### The Scientist as Detective – For Ages 8-9

M/T/W/Th, Aug. 4-14, 12:00 noon-2:00 pm. \$150. #OS-D125

### The Scientific Method – For Ages 10-12

M/T/W/Th, Aug. 4-14, 12:00 noon-2:00 pm, \$150. #OS-D199

### The Science of Forensics: What's Behind CSI? – For Ages 13-17

M/T/W/Th, Aug. 4-14, 9:30-11:30 am. \$150. #OS-D128

### The World of Emergency Medicine – For Ages 13-17

M/T/W/Th, Aug. 4-14, 12:00 noon-2:00 pm, \$150. #OS-D119

## - PEEKSKILL PRE-COLLEGE 2008 OFFERINGS -

For more information or to register call 914-606-7300. The Peekskill Extension Center is located at 27 N. Division Street in Peekskill, NY.

*Affordable Digital Art Classes for Teens and Children  
State of the Art Equipment • Nurturing Instruction • Opportunity for Fun & Creativity*

For complete course descriptions, visit us at [www.summeroncampus.com/main/ProgramDetail.asp?ID=986](http://www.summeroncampus.com/main/ProgramDetail.asp?ID=986) or call 914-606-7300.

Students may register for one or more classes for their age group. These 2-hour classes meet from 9:30-11:30 am and from 12:00 noon-2:00 pm, with a half hour supervised lunch break. The only time exception is Game Design, which meets from 9:30-11:30 am and continues from 12:00 noon-2:00 pm with a half hour lunch at 11:30 am (4 total class hours). Students must bring their own non-perishable lunches. \$1 insurance fee will be added per child.

## Digital Art Classes for Teens: Ages 12-17

Game Design is \$150 (+ \$50 lab fee); all other classes are \$100 (+ \$50 lab fee).  
All classes meet M/T/W/Th.

### Graphic Design

- July 7-17, 9:30-11:30 am. #PE-P157
- July 21-31, 12:00 noon-2:00 pm. #PE-P215

### Digital Audio

- July 7-17, 12:00 noon-2:00 pm. #PE-P162
- July 21-31, 9:30-11:30 am. #PE-P216

### Digital Video

- July 7-17, 9:30-11:30 am. #PE-P172
- July 21-31, 12:00 noon-2:00 pm. #PE-P217

### Web Design

- July 7-17, 12:00 noon-2:00 pm. #PE-P179
- July 21-31, 9:30-11:30 am. #PE-P181

### Game Design

- \$150 (+ \$50 lab fee).
- July 7-17, 9:30 am-2:00 pm. #PE-P180
  - July 21-31, 9:30 am-2:00 pm. #PE-P182

### Digital Animation

- July 7-17, 12:00 noon-2:00 pm. #PE-P160
- July 21-31, 9:30-11:30 am. #PE-P161

## Digital Art Classes for Children: Ages 7-11

All classes meet M/T/W/Th, \$100 (+ \$50 lab fee).

### Cartooning

- July 7-17, 12:00 noon-2:00 pm. #PE-P285
- July 21-31, 9:30-11:30 am. #PE-P287

### **NEW** Multimedia Storytelling

- July 7-17, 9:30-11:30 am. #PE-P218.
- July 21-31, 12:00 noon-2:00 pm. #PE-P202

### Digital Art

- July 7-17, 12:00 noon-2:00 pm. #PE-P175
- July 21-31, 9:30-11:30 am. #PE-P197

### Painting and Drawing

- July 7-17, 12:00 noon-2:00 pm. #PE-P173
- July 21-31, 9:30-11:30 am. #PE-P174

### **NEW** Stop-Motion Filmmaking

- July 7-17, 9:30-11:30 am. #PE-P212
- July 21-31, 12:00 noon-2:00 pm. #PE-P176

### **NEW** Sculpture with Reusable Materials

- July 7-17, 9:30-11:30 am. #PE-P288
- July 21-31, 12:00 noon-2:00 pm. #PE-P289

## FINANCES AND WEALTH BUILDING

### **NEW** Mortgage Market Meltdown: Lessons Learned

A review of the forces that led to the mortgage crisis in 2007, the implications, and the lessons learned.

2 Tues., June 3 & 17, 6:30-9:00 pm, Room TBD, \$50. J Dolan. #WJ-D842

### **NEW** Financial Literacy and You

This course will provide an overview of strategies to help you gain and maintain financial literacy, better understand the basics of financial transactions, plan for and track your finances, and guide you to available resources.

4 Sat., June 14-July 12 (skip 7/5), 10:00 am-12:00 noon, Room TBD, \$75. D Smedley. #WJ-D344

### **NEW** Money Smarts for Women

Do money matters frustrate you? Regardless of age, marital status or income, money affects every aspect of our lives. Learn to calculate your current financial situation and differentiate between good and bad debt. Familiarize yourself with basic financial terms to help you handle your banking and credit more efficiently. Leave with the basic tools necessary to establish and meet your financial goals.

2 Tues., June 10 & 17, 7:00-9:00 pm, Room TBD, \$50. H Cuevas Zakhar. #WJ-D438

### How to Stage and Sell Your Home

Is your house ready "For Sale" in this competitive real estate market? Learn simple ways to make your home more attractive to buyers and how to prepare for a home inspection.

1 Sat., June 14, 9:00 am-3:00 pm, Room TBD, \$65. D Alvarez. #WJ-D668

### Property Management and Investments

Learn successful property management, how to locate properties for purchase, and how to maximize cash returns and appreciation. Topics covered include: investment types/analysis, rent collection, tenant selection, budgeting for repairs and capital improvements, landlord relations, legal protection, insurance, and taxes.

4 Tues., June 17-July 8, 6:00-9:00 pm, Room TBD, \$125. D Alvarez. #WJ-D737

### Buying & Selling Real Estate

Learn negotiating techniques, working with and without realtors, obtaining financing, buying for no money down, renting with options, and screening potential buyers or renters.

1 Wed., July 16, 8:00-10:00 pm, Room TBD, \$50 (+ \$18 materials fee, payable to instructor). R Nathan. #WJ-D908

### Protecting and Investing Your Wealth Wisely

Learn the secrets of buying or leasing cars, buying insurance, screening financial planners, buying mutual funds and investigating long term care insurance.

1 Wed., July 16, 6:00-8:00 pm, Room TBD, \$30 (+ \$18 materials fee, payable to instructor). R Nathan. #WJ-D187

### Wheeling and Dealing: Car Buying Wisely

Save money when car buying! Discuss how to buy new/used cars, invoice price, wholesale price, rebates, hidden rebates, hidden warranties, negotiating, tricks of leasing, salesman tricks, buying off the Internet and good sources of information. After this course you will have the ability to negotiate from strength and not get ripped off.

1 Wed., July 16, 6:00-8:00 pm, Room TBD, \$30 (+ \$18 optional materials fee, payable to instructor). B Nathan. #WJ-D679

## FAMILY & PARENTING

### **NEW** Candid Conversations about Motherhood

Motherhood: we know what it's supposed to be, now let's talk about what it's really like. Here's a chance to speak openly and honestly about motherhood, and explore the family issues, societal pressures and expectations that can make motherhood so stressful. Join Sherri Muroff Kalt, Founder and President of The Authentic Mom, to discuss what mothers are really going through.

1 Wed., June 11, 7:00-8:00 pm, Room TBD, Free. S Muroff Kalt. #WJ-D434

### **NEW** Empowerment for Moms of Teen Girls

This workshop guides moms in learning how to create the lives they truly want for themselves and their teen daughters, through journaling, drawing, guided visualization, self-reflection and supportive discussion.

4 Sat., July 12-Aug. 2, 9:00 am-12:00 noon, Room TBD, \$100. S Whitten. #WJ-D840

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## Parent Survival Kit

Think of this workshop as a tool kit, filled with all tips and techniques to keep your child safe. Your tool kit includes how to treat stings and bites, helping your overweight child become healthier, managing sibling rivalry, owning a dog when you have children, and abduction prevention tips.

1 Sat., July 12, 9:00 am-12:00 noon, Room TBD, \$30. N Salama. #WJ-D655

## Starbound Talent: Is Your Child a Rising Star?

Provides information for parents, their children or young adults who aspire to work in the entertainment business. Includes where to receive training for your specialty; how to write a performing resume; what kinds of pictures are needed; and where and how to obtain work.

3 Wed., June 11, July 19 & Aug. 6, 6:00-7:00 pm, Room TBD, \$45. I Kent. #WJ-D603

# HOME, GARDEN, & FOOD

## Starting Your Vegetable Garden

The basics of starting your vegetable garden from initial soil preparation through the process of putting the plants and seeds into the soil. Perennials will be included.

2 Wed., June 4 & 11, 6:00-9:00 pm, Room TBD, \$60. G Hohenstein. #WJ-D343

## Automotive Basics and Repair for Women

Basic knowledge of car maintenance and how to make minor repairs. Learn what to ask to make an informed decision about repairs at your local garage.

2 Wed., June 4 & 11, 6:00-9:00 pm, Room TBD, \$60. C Hohenstein. #WJ-D649

## Make Beautiful, Decorative Salad and Fruit Platters

Create elegant, fancy vegetable and fruit salads, as well as platters and watermelon boats for large parties and gatherings. Take as a gift or create platters for your catering business. Learn how to select fruits and vegetables, how to cut designs, and how to arrange, wrap and store the final product.

1 Sat., Aug., 2, 9:00 am-2:00 pm, Room TBD, \$50 (+ \$30 optional materials fee for produce, tray, and wrapping paper; or bring your own supplies). N Salama. #WJ-D783

# PRACTICAL SKILLS FOR EVERYDAY LIFE

## Save a Life with CPR

Earn American Red Cross certification. Note: Adult sections include use of the automated external defibrillator (AED).

\$55 (+ \$16 materials fee, payable to instructor). J Lederman.

### Adults:

At Vahalla Campus: 1 Sat., June 7, 9:00 am-2:00 pm, Phys. Ed. Bldg. #WJ-D061

At Ossining Center: 1 Thurs., June 26, 5:00-10:00 pm. #OS-D091

### Infants & Children:

At Valhalla Campus: 1 Sat., June 14, 9:00 am-2:00 pm, Phys. Ed. Bldg. #WJ-D348

## Defensive Driving

This classroom course qualifies you for 10% reduction in insurance premiums for 3 years and a reduction of up to 4 points from your driver's record. Co-sponsored by "I Drive Safely" and approved by the NYS DMV and the NYS Dept. of Insurance. You MUST arrive 15 minutes early for pre-registration.

1 Sat., 8:45 am-4:00 pm, Room TBD, \$50 (includes \$15 materials fee).

■ June 7. #WJ-D394

■ Aug. 2. #WJ-D396

## 5-Hr. Drivers Pre-Licensing Class

Required five-hour pre-licensing class needed to earn your MV-278 and schedule your road test. Bring learner's permit to class. This course is open to individuals 16 years of age and older. Call 914-606-7405 to register.

1 Sat., 9:00 am-2:00 pm, \$40. T Gomes.

### At Ossining Center:

■ June 14. #OS-D038 ■ July 26. #OS-D040

■ June 28. #OS-D039 ■ Aug. 23. #OS-D041

## **NEW** Time Management: Get A Life!

We're all allocated the same 24 hours in a day; how we utilize our time is a balancing act! Are you feeling overwhelmed with your daily routine? Regardless of the demands on your life, there are proven techniques to alleviate stress and become more efficient. Learn to establish priorities, identify "time robbers" and develop an action plan.

2 Thurs., June 5 & 12, 7:00-9:00 pm, Room TBD, \$50. H Cuevas Zakhar. #WJ-D511

## **NEW** Speed Reading

Increase your reading rate through practice with timed exercises while incorporating skills of skimming, scanning, avoiding sub-vocalizing, understanding structures of different types of text and other techniques.

4 Mon., June 2-23, 6:00-9:00 pm, Room TBD, \$125. L Tomlinson. #WJ-D513

## HEALTH & WELLNESS

### **NEW** Living Above Chronic Illness

Sufferers of chronic illnesses, especially invisible ones, are often misdiagnosed, mis- or under-treated, characterized as hypochondriacs, and, if housebound, left alone. Together we can learn how to be your own best advocate; how to talk to your doctor and others; how to develop support; and about medicines, treatments, and supplements. Learn not just to survive but to overcome. Bring lunch.

4 Sat., June 7-28, 11:00 am-3:30 pm, Room TBD, \$150 (+ \$10 materials fee + \$6 optional book fee, payable to instructor). D Marchionni. #WJ-D529

### **NEW** Train Your Brain for Change

Strengthen your ability to cope with and create change and help others to do the same. In this interactive workshop, you will gain tools to turn on the brain's "go" signal for change, access the brain's "field of change," and engage in change thinking.

3 Mon., July 14-28, 6:30-8:30 pm, Room TBD, \$75. D Piercy. #WJ-D560

### Prescription for Nutritional Healing

Discover various approaches to good health using drug-free remedies (such as juicing, fasting, and poultices). Understand the basic elements of health: nutrition, diet, and wellness. Learn troubleshooting for the most common disorders, and how to choose and implement remedies and therapies.

1 Sat., July 12, 9:00 am-12:00 noon, Room TBD, \$35. N Salama. #WJ-D539

### **NEW** Eat for Balance and Energy

Are you always tired? Do you experience energy (and mood) swings? Would like to solve these issues and have balanced energy? Learn how food and lifestyle choices can affect your energy level.

1 Tues., June 3, 7:00-8:30 pm, Room TBD, \$25. B Jaeck. #WJ-D563

### **NEW** Eat Out Healthy and Still Have Fun

Do you eat out frequently and want to have a better handle on what you eat? Learn how to make educated, healthy choices in restaurants or modify your favorite dishes to make them healthier.

1 Wed., June 18, 7:00-8:30 pm, Room TBD, \$25. B Jaeck. #WJ-D566

### **NEW** Getting Out of Your Head: How to Relax and Stop the Chatter

Is your mind always racing? Do you have difficulty getting to sleep? Discuss some of the reasons the chatter exists and some ways to calm it.

1 Thurs., June 12, 7:00-8:30 pm, Room TBD, \$25. B Jaeck. #WJ-D569

### **NEW** Learn How (and Why) to Read Food Labels

We all know we should read the labels on the food we eat. But, do we know why or what we are looking for? Attend this class and learn the answer to both of these questions.

1 Mon., June 30, 7:00-8:30 pm, Room TBD, \$25. B Jaeck. #WJ-D576

### **NEW** Resolve Your Sleep Issues

Do you have trouble sleeping—getting to sleep or staying asleep? We'll discuss reasons and some solutions for both. Even if you think you sleep well, this class will be informative.

1 Tues., June 24, 7:00-8:30 pm, Room TBD, \$25. B Jaeck. #WJ-D585

### Reiki

Learn the Usui system of laying on of hands therapy and receive the first and second levels of attunement. Bring a towel and lunch, and for Level II also bring a picture of someone to work on.

1 Sat., 10:00 am-4:00 pm, Room TBD, \$75 (+ \$15 materials fee for handout and ceremonial fee, payable to instructor). S Govoni.

Level I: June 7. #WJ-D180

Level II: Prerequisite: Reiki I. July 19. #WJ-D032

### Reiki Circle

Reiki circles offer an opportunity to practice what you have learned about the universal life force energy. Students will share in the healing process, helping each other through group healing. Prerequisite: Reiki I.

3 Tues., June 24, July 15 & Aug. 5, 6:30-9:00 pm, Room TBD, \$95. S Govoni. #WJ-D075

### Reflexology I

An introductory workshop on the basic principles of reflexology. Through hands-on demonstrations and practice, understand the basic reflex areas and points on the feet and hands. Reflexology can reduce stress, relieve pain, increase energy, and strengthen the immune system. Bring a towel, pillow, nail clippers and lunch.

1 Sat., Aug. 2, 10:00 am-4:00 pm, Room TBD, \$75 (+ \$5 materials fee for handout and reflexology oil, payable to instructor). S Govoni. #WJ-D878

### Stress Relief

Learn and practice in one session how to disconnect and quiet your stress responses for better stress management and, ultimately, improved physical and emotional health.

1 Sat., June 7, 9:30 am-1:00 pm, Room TBD, \$35. B Bruno. #WJ-D090

## **NEW** Exploring Meditation

Come learn a simple yet profound way to meditate, relieve stress and live each day more peacefully and vibrantly. For beginners, a chance to experience what meditation can do for you. For the experienced, a chance to expand your perspectives and refresh your practices.

Room TBD, \$65. M Harmin.

- 4 Tues., June 3-July 1 (skip 6/17), 7:30-9:00 pm. #WJ-D689
- 4 Sat., July 12-Aug. 2, 10:30 am-12:00 noon. #WJ-D587

## Stress Reduction through Meditation Visualization

Focus on relaxation techniques, use of affirmations, as well as meditative and visualization techniques. Wear comfortable clothes.

3 Tues., June 10-24, 6:30-8:00 pm, Room TBD, \$45. D Atkins. #WJ-D040

## SPORTS & FITNESS

### Dance It Off With Belly Dancing

Wear comfortable workout clothes such as leggings or leotards. Acceptable foot attire: socks, dance slippers or barefoot. Bring water, hip scarf, veil, and a pair of cymbals.

6:30-8:00 pm, Room TBD, (+ \$30 materials fee, payable to instructor). N Salama.

Beginners: 4 Fri., June 6-27, \$75. #WJ-D549

Advanced: 5 Fri., July 18-Aug. 15, \$85. #WJ-D597

### Adult Ballet and Pointe

Explore the foundations of ballet in a fun, active environment. Includes barre work, center floor, adagio, pirouettes, and petite and grande allegro. Work on dance combinations to improve technical skill, memory and performance. Ballet slippers, tights, leotard or leggings required.

9 Sun., June 1-Aug. 10 (skip 6/22 & 7/6), 11:00 am-1:00 pm, Room TBD, \$175. I Kent. #WJ-D601

### Judo – Ages 13 and up

**Note:** Parent required to attend each session for students under 18 years of age. PEB-Mat Room, \$185. K Watanabe.

■ 10 Mon., June 9-Aug. 11, 8:00-10:00 pm. #WJ-D292

■ 10 Wed., June 11-Aug. 13, 8:00-10:00 pm. #WJ-D547

■ 10 Sat., June 7-Aug. 16, 10:00 am-12:00 noon. #WJ-D307

**Save \$\$** and register in two classes for only \$350. Use #WJ-D593

**Save \$\$\$** and register in all three classes for only \$500. Use #WJ-D545

#### See also:

Judo for Children, p. 18

### Aikido (Tomiki Style)

An art of self-defense utilizing strikes, arm locks, wrist locks and off-balancing techniques to control or defeat an opponent.

PEB-Mat Room, \$185, Sensei Watanabe.

■ 10 Tues., June 10-Aug. 12, 8:00-10:00 pm. #WJ-D548

■ 10 Sat., June 7-Aug. 16, 2:00-4:00 pm. #WJ-D748

**Save \$\$** and register in both Tues. and Sat. classes for only \$350. #WJ-D749

### Golf – Beginners and Advanced

First class meets on campus, remaining classes held off campus. Cost of balls extra. Group instruction. Bring a 9 iron. Registration limited to 12.

6 Mon., June 9-July 14, Phys Ed. Bldg., \$75 (+ \$7 materials fee, payable to instructor).

T Stanton

Beginners: for new golfers and those with little experience. 5:30-6:30 pm. #WJ-D406

Advanced: for those with some experience. 6:30-7:30 pm. #WJ-D407

### Get in Shape for Life Workshops

A program designed as the first step in reclaiming control over your eating and your life. Included is a group hypnotic session to start participants on their journey to a healthier, slimmer self.

2 Wed., June 11 & 18, 7:00-9:00 pm, Phys. Ed. Bldg., \$40. K Bauer. #WJ-D667

### Swimming for Adults

For beginners (those who cannot float), intermediates and advanced swimmers. Bring swimsuit & several towels.

10 Sat., June 7-Aug. 9, or 12 Sun., June 8-Aug. 10, PEB-Pool, \$125.

#### Beginners:

■ Sat., 9:00-10:00 am. #WJ-D081

■ Sun., 9:00-10:00 am. #WJ-D082

#### Intermediate:

■ Sat., 10:00-11:00 am. #WJ-D083

■ Sun., 10:00-11:00 am. #WJ-D084

#### Advanced:

■ Sat., 11:00 am-12:00 noon. #WJ-D704

■ Sun., 11:00 am-12:00 noon. #WJ-D705

### Water Exercise/Aerobics

Exercises are performed in shallow water and paced to individual levels.

■ 10 Sat., June 7-Aug. 9, 8:00-9:00 am, PEB-Pool, \$125. #WJ-D118

■ 10 Sun., June 8-Aug. 10, 8:00-9:00 am, PEB-Pool, \$125. #WJ-D119

### Scuba Diving Basics

Prepare to apply for Professional Association of Diving Instructors certification. You must be at least an intermediate swimmer. Ages 10-14 must be accompanied by an adult; ages 15-17 must have written parental permission.

Physician's approval may be required. **NOTE:** To apply for PADI Certification, additional dives required. Textbook and materials (mask, fins and snorkel) are required and will be available for purchase at the first session. For additional information, call 201-327-2822.

8 T/Th, July 8-31, 7:00-10:00 pm, PEB-Pool, \$195. D Riscinti. #WJ-D006

### Tennis for Adults (Beginners Only)

Tennis sneakers, racquet, and fresh can of tennis balls required. Classes held rain or shine (indoors or out).

6 Sun., June 8-July 20 (skip 7/6), PEB-Courts (behind gym), \$80.

- 9:00-10:00 am. #WJ-D012
- 10:00-11:00 am. #WJ-D013
- 11:00 am-12:00 noon. #WJ-D014
- 12:00 noon-1:00 pm. #WJ-D015

### Yoga: The Anti-Aging

#### Combination: Hatha & Kundalini Yoga

Combines the basics of Hatha Yoga, using posture alignment, strength and flexibility, with Kundalini Yoga, using breathing and movement to regenerate and heal the nervous system. Wear comfortable clothes; towel or mat is optional.

8 Thurs., June 5-July 31 (skip 7/3), 7:00-9:00 pm, PEB-Mat Room, \$135. M Orfino. #WJ-D021

### Yoga/Pilates Fusion

Strengthen your body as you balance and center your mind. A fun, fast paced class for all levels and abilities. Please bring your own yoga mat and wear comfortable clothes. Be prepared to have fun!

10 Fri., June 13-Aug. 15, 8:00-9:00 am, PEB-Mat Room, \$95. C Wetzell. #WJ-D519

### Self Defense for Women

A multi-dimensional martial arts course consisting of basic striking/grappling techniques, rape defense, escapes and weapons defense. Course includes fitness regimen.

10 Tues., June 3-Aug. 5, 6:30-8:00 pm, PEB-Mat Room, \$150. #WJ-D400

### Cardio Kickboxing

A multi-dimensional fitness course consisting of basic kickboxing instruction, calisthenics, stretching and aerobic conditioning. Students learn proper skill development and practical application.

10 Fri., June 6-Aug. 15 (skip 7/4), 7:00-9:00 pm, PEB-Mat Room, \$175. R Varian. #WJ-D418

## SELF-AWARENESS & RELATIONSHIPS

### **NEW** Keeping Balance While in Transition

Learn the steps you can take to stay grounded and in balance while you ease through a transitional time. You'll discuss how food and other lifestyle choices can assist you in the process.

1 Tues., June 10, 7:00-8:30 pm, Room TBD, \$25. B Jaeck. #WJ-D595

### **NEW** Introduction to Emotional Freedom Technique

EFT is a user-friendly method, using gentle fingertip tapping on acupressure points. EFT can help release fears, clear the cravings of emotional eating, ease painful memories, and more.

1 Sat., June 14, 9:00 am-1:00 pm, Room TBD, \$50. L Snow. #WJ-D616

### **NEW** Manifesting Your Life

What is the secret to creating our lives and how can we use it? Come explore how the Law of Attraction works, and learn techniques to uncover keys to manifesting our life dreams.

3 Tues., June 10-24, 7:00-9:00 pm, Room TBD, \$60. C Schwartzberg. #WJ-D772

### Mind-Body Healing

Our minds can heal our bodies, and our spirits can heal our minds. Learn and practice some powerful ways to heal.

1 Sat., June 7, 1:00-4:30 pm, Room TBD, \$35. B Bruno, Ph.D. #WJ-D256

### Intuitive Eating

Intuitive eating puts us back in charge of our eating habits, frees us from dieting and improves our physical and mental health. Learn and practice this holistic, natural approach to nourishing yourself and your family.

3 Mon., June 9-23, 6:00-8:30 pm, Room TBD, \$75. B Bruno. #WJ-D613

## THE WRITING CENTER

### Nonfiction Writing

Learn from a published writer how to communicate creatively in a variety of genres and media. Class will analyze examples provided and write their own pieces for critiquing and discussion.

6 Wed., June 4-July 9, 6:00-8:00 pm, Room TBD, \$125. K DiLorenzo. #WJ-D632

### Advanced Writer's Workshop

This workshop is designed for writers with work in progress. Focus will be on editing and revising. Works will be read aloud and comments will be made on writing pieces. Discussions and lessons will be generated by student work.

5 Tues., May 27-June 24, 6:00-9:00 pm, Room TBD, \$150. V Dacquino. #WJ-D651

## HOBBIES & CRAFTS

### Be a Nifty Knitter With Rake Knitting

Frame or rake knitting, going back to the 18th century, has been known by many different names, such as ring, spool, and French knitting. The great tasseled caps worn by the French revolutionaries were knitted this way on ring or circular frames, while shawls, petticoats, blankets, and even curtains were made on ring or straight knitting frames in France, Britain, and Germany. Learn to use the looms to create scarves, purses, and ponchos.

1 Sat., Aug., 9, 1:00-4:00 pm, Room TBD, \$40 (+ \$20 materials fee for knitting kit and yarn, payable to instructor). N Salama. #WJ-D659

### How to Make a Pair of Picture-Beaded Earrings

Learn to make a pair of picture-beaded earrings such as Santa, doves, cactus, hearts, animals and more! All it takes is a few bugle beads and seed or rochaille beads, strong beading thread, thin beading needle, and scissors (all supplied by instructor).

1 Sat., July 26, 2:00-5:00 pm, Room TBD, \$30 (+ \$20 materials fee, payable to instructor). N Salama. #WJ-D497

### Dress Making Using a Pattern

Learn how easy it is to make clothes using step-by-step instructions for dressmaking. Patterns come in a variety of sizes and styles; learn to find one that has the right fit for your shape and style of clothing. You'll use McCall's, Simplicity, or Vogue beginner patterns.

1 Sat., Aug. 16, 9:00 am-5:00 pm, Room TBD, \$75 (+ \$20 materials fee for all the supplies you'll need to get started, payable to instructor). N Salama. #WJ-D781

### Crochet For Mothers and Daughters (13 and above)

Together, mothers and daughters learn the art of crochet from the most basic techniques to the more advanced. Create matching hat and scarf set and a bag.

6 Tues., July 1-Aug. 5, 5:00-7:00 pm, Room TBD, \$95 per person (+ \$20 materials fee, payable to instructor, or you may bring your own supplies; for supply list, email [comeokwe@yahoo.com](mailto:comeokwe@yahoo.com)). C Singleton. #WJ-D681

## - Drawing and Watercoloring -

Each class below meets for 6 sessions, 6:00-8:00 pm, Room TBD, \$115. J Cianflone.  
For materials list, email the instructor at [auntiejan@optonline.net](mailto:auntiejan@optonline.net) prior to first class.

### Watercolor for Fun

Explore the unique and beautiful qualities of watercolors! Learn the basic techniques of painting with watercolors such as washes and dry on wet. Brushes, papers, and other materials used in the process will be explained.

6 Wed., June 4-July 9, 6:00-8:00 pm, Room TBD, \$115. J Cianflone. #WJ-D719

### Watercolor Workshop

This class is suitable for students who know the basics of watercolor painting but want to develop their skills. Color mixing, and individual projects will be emphasized.

6 Wed., July 16-Aug. 26, 6:00-8:00 pm, Room TBD, \$115. J Cianflone. #WJ-D830

### Digital Camera Controls and Techniques

Knowing what your camera's controls are for will help you capture the best possible image. Get tips on composition, lighting, perspective, selective focus, etc. At the last session, bring in some sample images to analyze for ways to correct or improve them.

- Thurs., June 5-19, 6:30-9:30 pm, TEC-13D. #XA-P906
- Thurs., July 31-Aug. 14, 6:30-9:30 pm, TEC-13D. #XA-P907
- Sat., June 7-21, 10:00 am-1:00 pm, CLA-321. #XA-P590
- Sat., Aug. 2-16, 10:00 am-1:00 pm, CLA-321. #XA-P603

### Craft Wire Beading Creations

Learn to make wire jewelry, as well as home and stationary decorative items. All it takes is a few inexpensive wires, pliers and beads (all supplied by the instructor).

1 Sat., July 26, 9:00 am-1:00 pm, Room TBD, \$30 (+ \$20 materials fee, payable to instructor). N Salama. #WJ-D780

### Learn Basic Crochet in 3 Hours!

Create fabric from a length of cord, yarn or thread with a hooked tool. Learn this popular pastime and create a crocheted item of your choice. Bring yarn and size J crochet hook.

1 Sat., Aug. 9, 9:00 am-12:00 noon, Room TBD, \$35. N Salama. #WJ-D652

### Knitter's Workshop

Start at the very beginning or improve and expand your current knitting skill level. Bring #7 needles and a skein of solid, light colored worsted weight yarn or a current project – or both.

5 Tues., June 3-July 1, 6:00-8:00 pm, Room TBD, \$95. D Freeman. #WJ-D277

### Beginning Drawing

Almost all art starts out with drawing as the first step. From quick sketches to detailed compositions, cover the basics of shading, crosshatching, proportion and size. Learn to use shape, line and texture.

6 Mon., June 2-July 14 (skip 7/7), 6:00-8:00 pm, Room TBD, \$115. J Cianflone. #WJ-D907

### Drawing Workshop

For students who want to expand their knowledge of drawing. Gain skill by using soft and hard pencils, charcoal and other materials. Guided instruction allows the process of individual growth

6 Mon., July 21-Aug. 25, 6:00-8:00 pm, Room TBD, \$115. J Cianflone. #WJ-D933

# CENTER FOR REAL ESTATE EDUCATION

For complete course descriptions, visit us at [www.sunywcc.edu/CE/realestate](http://www.sunywcc.edu/CE/realestate) or call 914-606-6830

## - Real Estate Licensing and Continuing Education Courses -

All courses are approved by NYS Department of State, as meeting the educational requirements under Sections 176.3 and 176.4. Real Estate Appraisal Classes also qualify as CE for Salespeople and Brokers – see appraisal section below. For further licensing and exam information, call 518-474-4429 or visit [www.dos.state.ny.us/lcns/realest.html](http://www.dos.state.ny.us/lcns/realest.html)

**NOTE: NYS Department of State requires 90% attendance to sit for the Real Estate Sales exam and 100% attendance in all CE classes is required to earn CE credit. No partial CE hours can be awarded. Please bring license to first class.**

## - Real Estate Sales -

### Real Estate Salespersons

New 2008 NYS Department of State requirement: 75 hour required course for salesperson's licensing exam.  
20 M/W, June 9-Aug. 13, 6:00-10:00 pm, Room TBD, \$625 (+ textbook). H Goldberg. #WJ-D790

### Fair Housing

New 2008 NYS Department of State requirement for all who renew their Real Estate Sales license on or after July 1, 2008; 3 hrs. of CE pending approval for Salespersons and Brokers.

1 Thurs., Room TBD, \$65 (+ textbook). H Goldberg.  
■ July 24, 9:30 am-12:30 pm. #WJ-D688  
■ Aug. 7, 6:00-9:00 pm. #WJ-D841

### Real Estate Financing

Approved for 15 hours of CE.  
5 T/Th, July 8-22, 7:00-10:00 pm, Room TBD, \$160. H Goldberg. #WJ-D791

### Real Estate Closing

Approved for 15 hours of CE.  
5 T/Th, July 24-Aug. 7, 7:00-10:00 pm, Room TBD, \$160. H Goldberg. #WJ-D170

### **NEW** 30-Hour Remedial Salespersons Course: Intensive

This course is required to qualify for licensure if you completed the Real Estate Sales course and did not obtain license prior to 7/1/08. Approval pending for CE for Salespersons.  
M/T/W/Th/F, July 21-25, 9:30 am-4:30 pm, Room TBD, \$390 (+ textbook). H Goldberg. #WJ-D437

### Condominiums and Cooperatives

Approved for 15 hrs. of CE.  
5 T/Th, June 3-17, 7:00-10:00 pm, Room TBD, \$160. H Goldberg. #WJ-D138

### Real Estate Documents

Approved for 7.5 hours of CE.  
3 T/Th, June 19-26, 7:00-10:00 pm, Room TBD, \$95. H Goldberg. #WJ-D183

### **NEW** Why Size Matters: Calculating Gross Living Area

Approval for 3 hours of CE for Appraisers, Salespersons and Brokers pending.  
1 Tues., July 1, 9:00 am-12:00 noon, Room TBD, \$60. D Zagaroli. WJ-D261

## - Real Estate Appraisal -

New 2008 Requirements: These courses are approved by NYS Department of State, 518-474-4429, as meeting the educational requirements under Section 1103 to meet NYS Appraiser Assistant, Licensed and Certified Residential requirements. For the Appraiser Assistant and Licensed Residential categories, the R courses must be taken in sequence (R5 through R10). The Certified Residential category requires that R5 through R11 be taken in sequence along with SMF (Statistics, Modeling and Finance) and an elective (RE-1 or RE-2). In addition, the 15 Hr. National USPAP Course must be taken after completion of the R-5 and R-6 classes for all 3 licensing categories.

**NOTE: 90% attendance is required by the NYS Department of State for the qualifying courses and 100% attendance to earn Continuing Education credit and for the National USPAP courses.**

**Required textbooks available at Westchester Community College Bookstore unless otherwise noted. Phone 914-606-6475. The R Series of courses all require a textbook.**

### R-5: Basic Appraisal Principles

A 30-hr. qualifying course. Approved for 22.5 hrs. of CE for Salespersons and Brokers upon passing the exam.

5 W/F, June 6-20, 9:00 am-4:00 pm, Room TBD, \$390. D Zagaroli. #WJ-D572

### R-6: Basic Appraisal Procedures

30-hr. qualifying course. Approved for 22.5 hrs. of CE for Salespersons and Brokers upon passing the exam.

5 W/F, July 9-23, 9:00 am-4:00 pm, Room TBD, \$390. D Zagaroli. #WJ-D571

**NEW** R-10: Residential Report Writing and Case Studies

A 15-hr qualifying course. Approved for 15 hrs of CE for Salespersons and Brokers upon passing the exam.  
4 T/Th, June 3-12, 6:00-9:45 pm, Room TBD, \$200. D Zagaroli. #WJ-D136

**NEW** R-11: Advanced Residential Applications and Case Studies

A 15-hr qualifying course. Approved for 15 hrs. of CE for Salespersons and Brokers upon passing the exam.

4 T/Th, June 17-26, 6:00-9:45 pm, Room TBD, \$200. D Zagaroli. #WJ-D329

**NEW** Statistics, Modeling and Finance

A 15-hr qualifying course. Approved for 15 hrs. of CE for Salespersons and Brokers upon passing the exam. This is a required course for the Certified Residential and Certified General Appraisal Licensing categories.

4 T/Th, July 8-17, 6:00-9:45 pm, Room TBD, \$200. D Zagaroli. #WJ-D420

**CE Courses Approved for Appraisers, Salespersons, and/or Brokers. No textbooks required; materials will be distributed by the instructor and are included as part of the tuition.**

**Understanding the Appraisal Principles in the Estimation of Value**

Approved for 4 hrs. of CE for Appraisers, Salespersons and Brokers.

1 Wed., June 4, 9:00 am-1:00 pm, Room TBD, \$80. D Zagaroli. #WJ-D875

**Area and Neighborhood Analysis**

Approved for 3 hrs. of CE for Appraisers, Salespersons and Brokers.

1 Wed., June 4, 2:00-5:00 pm, Room TBD, \$65. D Zagaroli. #WJ-D872

**Valuation of Individual Condominium Units**

Approved for 3 hrs. of CE for Appraisers, Salespersons and Brokers.

1 Sat., June 7, 9:00 am-12:00 noon, Room TBD, \$65. D Zagaroli. #WJ-D161

**Valuation of 2 to 4 Family Residences and the Secondary Market**

Approved for 4 hrs. of CE for Appraisers, Salespersons and Brokers.

1 Tues., July 1, 1:00-5:00 pm, Room TBD, \$80. D Zagaroli. #WJ-D330

**Valuating the Small Commercial Property**

Approved for 3 hrs. of CE for Appraisers, Salespersons and Brokers.

1 Wed., July 23, 6:15-8:15 pm, Room TBD, \$65. D Zagaroli. #WJ-D787

**Changing Market Conditions and the Appraiser**

Approved for 3 hrs. of CE for Appraisers, Salespersons and Brokers.

1 Mon, July 28, 9:00 am-12:00 noon, Room TBD, \$65. D Zagaroli. #WJ-D785

**Valuation of High End Residential Properties**

Approved for 3 hrs. of CE for Appraisers, Salespersons and Brokers.

1 Mon., July 28, 1:00-4:00 pm, Room TBD, \$65. D Zagaroli. #WJ-D570

**Analysis of Market Sales: When Are They Comparable?**

Approved for 3 hrs. of CE for Appraisers, Salespersons and Brokers.

1 Mon., Aug. 11, 6:15-9:15 pm, Room TBD, \$65. D Zagaroli. #WJ-D402

**Applicability of the Cost Approach to Value**

Approved for 3 hrs. of CE for Appraisers, Salespersons and Brokers.

1 Mon., Aug. 18, 9:00 am-12:00 pm, Room TBD, \$65. D Zagaroli. #WJ-D086

**The Appraiser Underwriter Relationship**


No textbook required. Approved for 3 hrs. of CE for Appraisers, Salespersons and Brokers.

1 Mon., Aug. 18, 1:00-4:00 pm, Room TBD, \$65. D Zagaroli. #WJ-D766

**7-Hour National USPAP Update Course (Mandatory AQB Continuing Education Class)** 

Fulfills the 7-hour requirement as established by the Appraisal Qualifications Board (AQB) of The Appraisal Foundation. Approved for 7 hrs. of CE for Appraisers. Program co-sponsored by the Westchester County Society of Real Estate Appraisers, Inc. (WCSREA).

1 Thurs., June 12, 9:00 am-5:00 pm, Room TBD, \$175 (includes continental breakfast); mail registration by check only; make check payable to WCSREA and mail with registration form to Continuing Ed at the college (+ USPAP text and student manual). A Mantovani. #WJ-D546

**15-Hour National USPAP Course (Mandatory AQB Qualifying Course)** 

Fulfills the 15-hour requirement as established by the Appraisal Qualifications Board (AQB) of The Appraisal Foundation. A 15-hr. qualifying course. Approved for 15 hrs. of CE for Salespersons and Brokers.

2 F/M, July 25 & 29, 9:00 am-5:30 pm, Room TBD, \$310 (+ USPAP text and student manual). A Mantovani. #WJ-D578

**Both USPAP courses require a text and a student manual, which MUST be ordered AND received before the first class from The Appraisal Foundation: [www.appraisalfoundation.org](http://www.appraisalfoundation.org) or call 1-800-348-2831.**

# ENGLISH LANGUAGE INSTITUTE

English as a Second Language (ESL) classes meet the needs of learners whose native language is not English. Beginner through advanced levels are offered. Level is determined by placement exam. Registration begins at the English Language Institute in Academic Arts Bldg., Rm. 302. The Institute Office is open Tues. & Thurs., 12:00 noon-7:30 pm, Wed. & Fri. 9:00 am-4:30 pm, Sat., 9:00-11:30 am and closed Mondays. See registration instructions on page 30.

## GENERAL MULTI-LEVEL ESL INTENSIVE (5-DAY) SATURDAY (ALL DAY) EVENING (2-DAY)

*Nine levels of ESL instruction are offered. Each level provides balanced instruction and active practice in all English language skills: listening, speaking (including pronunciation), standard grammar, reading, and writing. New students take an examination to determine the level at which they begin study. Most ESL students use a language laboratory for additional practice. Our English-only environment for all activities promotes maximum learning. These courses serve the needs of the general learner and learners preparing for college/university study. Instructors are professionals in TESOL (Teaching English to Speakers of Other Languages). Our courses are also offered in Fall (Sept.-Dec.) and Spring (Jan.-Apr.).*

### Semi-Intensive English Programs

Nine levels (Pre-1 to 8): A multi-level program in English as a Second Language providing balanced instruction in all language skills. New students are placed by exam. See below for test date and location (registration required to take placement test).

**Saturday All-Day ESL:** 12½ Sat., May 3-Aug. 9 (skip 5/10; 7/5), 9:00 am-3:30 pm. Placement test on May 3, 9:00 am in CLA-200. \$252\* (+ \$8 FSA fee). #WK-D001

**T/Th Evening ESL:** 25 T/Th, May 6-Aug. 7 (skip 5/8-15), 6:30-9:30 pm. Placement test on May 6, 6:30 pm in CLA-200. \$252\* (+ \$8 FSA fee). #WK-D002

**M/W Evening ESL:** 25 M/W, May 7-Aug. 11 (skip 5/12, 14, 26), 6:30-9:30 pm. Placement test on May 7, 6:30 pm in CLA-200. \$252\* (+ \$8 FSA fee). #WK-MWE

**Sunday All-Day ESL:** 12 1/2 Sun., May 11-Aug. 10 (skip 7/6), 9:00 am-3:30 pm. Placement test on May 11, 9:00 am in KNC-5. \$252\* (+ \$8 FSA fee). #WK-D005

**Morning ESL:** 24 classes, 9:00 am-12:00 noon in Mt. Vernon, Yonkers, Ossining and Peekskill. \$241\*. (See schedules and available levels below, under In Your Neighborhood).

**\*Textbooks are required for all courses and are not included in fee.**

### Intensive English Program (Morning or Afternoon)

5 days, Mon-Fri. This 15-hour per week course allows motivated learners of English to advance rapidly starting at any level from zero-beginner to advanced. The Intensive English Program meets the needs of serious learners, such as preparation for university study, or to increase career possibilities. Placement test is required of all new students. ESL Special Topics, open to all IEP students, supplements the Intensive English Program with an additional 3 hours per week of instruction and practice in one or more particular skill or content areas. Students who have F-1 status (have an I-20 form) can satisfy the full-time requirement by adding Special Topics OR any other non-credit ESL course meeting at least 3 hours per week. Register early to obtain your choice of morning or afternoon schedules.

**Morning Dates & Schedule:** 64 sessions, May 9-Aug. 15 (skip 5/12-16, 26; 7/4), 9:00 am-12:00 noon. Last placement exam on Fri., May 9, 9:00 am, KNC-5; 1st class: Monday, May 19. \$845 (+ \$8 FSA fee). #WK-D020/D021

**Afternoon Dates & Schedule:** 35 sessions, June 23-Aug. 15 (skip 6/24-27; 7/4), 3:00-6:00 pm. Placement exam on Fri., June 23, 3:00 pm, KNC-5; 1st class: Monday, Jun. 30. \$462 (+ \$8 FSA fee). #WK-D017/D018

**ESL Special Topics (IEP)\*:** 26 T/Th, May 20-Aug. 14 (no skip), 1:00-2:30 pm. \$178. #WK-ST

F-1 Students: See Specialized Courses section for more course options.

Note: Immigration form I-20A/B available to F-1 student visa/status applicants; Call 914-606-6163 for important information and a special application.

## SPECIALIZED ESL COURSES

### PRONUNCIATION FOR BASICS/ESL

Pronunciation course designed for mid-beginning to low-intermediate level (ELI Levels 2-4) English language students to help students at this level master essential basics. This course will introduce students to essential elements of English pronunciation such as sounds (and how to produce them), rhythm, intonation, word stress and vowel reduction. These skills will help improve students' ability to both make themselves better understood when they speak, and comprehend what they hear, thereby improving students' confidence.

14 Mon., May 5-Aug. 11 (skip 5/26), 1:00-4:00 pm, KNC-3, \$183 (+ \$8 FSA fee). #WK-02A

## English Pronunciation I/ESL – Monday or Saturday Schedules Available

Designed for intermediate to advanced learners. Prerequisite: Conversational Proficiency in American English or ELI level 6+, or with permission. All new pronunciation students, except the most advanced, should begin with this course. Upon completion of the course, students will have improved their ability to discriminate similar English sounds and to better articulate English sounds in a variety of phonetic environments to improve comprehensibility and build confidence. Participants will have identified problematic areas in their speech related to the production of vowels and consonants.

- 14 Mon., May 5-Aug. 11 (skip 5/26), 6:30-9:30 pm, AAB-302, \$183 (+ \$8 FSA fee). #WK-03A
- 14 Sat., May 10-Aug. 16 (skip 7/5), 9:00 am-12:00 noon, AAB-302, \$183 (+ \$8 FSA fee). #WK-03B

## English Pronunciation II/ESL – on Mondays or Saturdays!

Pronunciation for high intermediate to advanced English language learners. This course is for intermediate to advanced learners of ESL (ELI Level 6+). Improve English sounds, rhythm and intonation at a more advanced level. Prerequisite: Conversational Proficiency in American English, or ELI Level 6+, or with permission, or the course WK-003.

- 14 Mon., May 5-Aug. 11 (skip 5/26), 6:30-9:30 pm, AAB-302, \$183 (+ \$8 FSA fee). #WK-04A
- 14 Sat., May 10-Aug. 16 (skip 7/5), 9:00 am-12:00 noon, AAB-302, \$183 (+ \$8 FSA fee). #WK-04B

## ESL Writing Workshop

A course in academic and general purpose writing offered at the low intermediate to advanced level. Level determined by testing at first session. Improve personal, academic, and job-related writing skills. Prerequisite: Intermediate English proficiency (ELI level 5+). 22 M/W, May 19-July 30 (skip 5/26), 7:00-9:30 pm, \$214 (+ \$8 FSA fee). Placement test for new, registered, students at first class, May 19 in KNC-5 at 6:30 pm. #WK-019.

## TOEFL Preparation Workshop

This course is designed to help improve the English language and test-taking skills of learners preparing for the Test of English as a Foreign Language or other high intermediate level learners focusing on academic reading and listening comprehension, grammatical accuracy and clarity in speech and writing. Prerequisite: high intermediate to advanced proficiency in English (ELI Level 6+).

- 22 M/W, May 19-Aug. 4 (skip 5/26), 7:00-9:30 pm, AAB-302, \$214 (+ \$8 FSA fee). #WK-14A
- 14 Sat., May 10-Aug. 16 (skip 7/5), 12:30-4:25 pm, AAB-302, \$214 (+ \$8 FSA fee). #WK-14B

At Somers: Available in Fall and Spring terms in Somers

## Business English for Internationals

Develop your spoken and written English skills for business study and practical applications. Participants build fluency and increase their knowledge of terminology and cultural differences affecting communication.

Prerequisite: high intermediate proficiency in English (ELI Level 6+).

14 Sat., May 10-Aug. 16 (skip 7/5), 12:30-3:30 pm, AAB-302, \$183 (+ \$8 FSA fee). #WK-15C

## Computer Skills: Basics for ESL Learners

For non-native speakers of English only. This course has been adapted to the special requirements of students with only a basic (or higher) ability to understand, speak and read English. Intro to computers, Windows basics, Intro to Word and Internet skills. Prerequisite: High beginner proficiency in English or ELI Level 3 or higher.

6 Mon., May 12-June 30 (skip 5/19, 26), 6:30-9:30 pm, TEC-13D, \$115. #WK-PC1  
At Peekskill Center: 6 Tues, May 13-June 24 (skip 5/20), 6:30-9:30 pm, \$115. #PE-PC1  
At Cross County Center: 6 Thurs., May 8-June 12, 6:30-9:30 pm, \$115. #YK-PC1

## Test Taking Skills/ESL: Citizenship Prep for English Learners

Good test-taking skills will help you succeed! Learn effective test-taking strategies to reduce your anxiety and improve your performance. There are three parts which may be taken together or individually depending on your needs.

At Cross County Center:

Part 1: Citizenship Application, June 7, 9:00 am-11:00 am. \$10. #YK-C01  
Part 2: US History and Civics Exam Preparation, June 7, 11:15 am-1:15 pm. \$10. #YK-C02  
Part 3: Interview Preparation, June 7, 2:15-4:00 pm. \$10. #YK-C03

## English for Academic Purposes Program

The ELI's General Multi-Level ESL programs are designed to help you prepare for college courses and other uses of English, but we also offer this program that focuses on academic English skills necessary for success in college courses. It is designed especially for learners scoring 4 on the college's English placement essay at the Testing and Assessment Center, or who have attained ELI level 6 or higher. Additional assessment will be completed at the first class session.

- 24 W/F, May 16-Aug. 8 (skip 7/4), 9:00 am-12:00 noon, AAB-302, \$281 (+ \$8 FSA fee). #WK-D057
- 24 M/W, May 21-Aug. 13 (skip 5/26), 6:30-9:30 pm, KNC-4, \$281 (+ \$8 FSA fee). #WK-D058
- 14 Sat., May 10-Aug. 16 (skip 7/5), 9:00 am-12:00 noon, AAB-302, \$183 (+ \$8 FSA fee). #WK-D059

At Mt. Vernon Center: 24 M/W, May 21-Aug. 13 (skip 5/26), 9:00 am -12:00 noon, \$281. #MV-V058

## WOULD YOU LIKE TO BEGIN A COLLEGE DEGREE OR CERTIFICATE PROGRAM?

If you have completed level 5 in our Intensive or Semi-Intensive program (or have an equivalent level of English proficiency) and are considering enrolling in a college/university program, contact Rachel Bradshaw at 914-606-7889 to make an appointment to discuss your future studies.

## LEARN ENGLISH IN YOUR NEIGHBORHOOD

We also offer ESL courses close to your home or job in Mt. Kisco, Mt. Vernon, New Rochelle, Peekskill, Port Chester, Ossining, Somers, and Yonkers/Cross County Shopping Center.

The placement test is on the first day of each course.

**Information for all locations: call us at 914-606-6656. Se habla español.**

### **MOUNT KISCO** (Lutheran Church of the Resurrection, 15 S. Bedford Rd)

ESL: All the Basics (levels 0-1): 24 M/W, Apr. 30-July 28 (skip 5/5, 26), 6:30-9:30 pm, \$78. Register, pay and take test on 4/30 at Luth. Ch. of the Resurrection. #MK-D006

### **MOUNT VERNON** (175 Gramatan Ave.)

**Evening ESL (levels 4-7):** 24 T/Th, May 8-Aug. 5 (skip 5/13, 15), 6:30-9:30 pm, \$241. #MV-V002

**Saturday ESL (levels 0-3):** 12 Sat., May 3-Aug. 16 (skip 5/10, 17; 7/5), 9:00 am-3:30 pm, \$241. #MV-V001

**Morning ESL (levels 0-3):** 24 T/Th, May 13-Aug. 7 (skip 5/15, 20), 9:00 am-12:00 noon, \$241. #MV-V003

**NEW! English for Academic Purposes:** 24 M/W, May 21-Aug. 13 (skip 5/26), 9:00 am-12:00 noon, \$281. #MV-V058

**NEW! Real World ESL: Cooking:** 8 Wed., Apr. 9 –June 11, 9:00 am-12:00 noon, \$175. (+ \$80 fee for food, due at registration). #MV-CK1 (visit [www.sunywcc.edu/ESL](http://www.sunywcc.edu/ESL) for complete description.)

### **OSSINING** (Rockledge Ave., behind Arcadian Shopping Center)

**Evening ESL (levels 0-4):** 24 M/W, May 12-Aug. 11 (skip 5/14, 19), 6:30-9:30 pm, \$241. #OS-D002

**Saturday ESL (levels 0-4):** 12 Sat., May 17-Aug. 23 (skip 5/24; 7/5), 9:00 am-3:30 pm, \$241. #OS-D001

**Sunday ESL (levels 0-4):** 12 Sun., May 11-Aug. 10 (skip 7/6), 9:00 am-3:30 pm, \$241. #OS-D001

**Morning ESL (levels 5-7):** 24 T/Th, May 15-Aug. 7 (skip 5/20), 9:00 am-12:00 noon, \$241. #OS-003

### **PEEKSKILL** (27 N. Division St.)

**Morning ESL (levels 0-3):** 24 T/Th, May 13-Aug. 5 (skip 5/15), 9:00 am-12:00 noon, \$241. #PE-003

**Evening ESL (levels 0-6):** 24 M/W, May 7-Aug. 4 (skip 5/19, 26), 6:30-9:30 pm, \$241. #PE-002

**Saturday ESL (levels 5-8):** 12 Sat., May 10-Aug. 16 (skip 5/17; 7/5), 9:00 am-3:30 pm, \$241. #PE-001

**Computer Skills: Basics for ESL Learners:** 6 Tues., May 13-June 24, 6:30-9:30 pm, \$115. #PE-PC1

### **PORT CHESTER** (Port Chester Middle School, across street from

Rye Ridge Shopping Center cinema)

**Evening ESL (levels 0-5):** 24 sessions, M/T/W/Th, May 5-June 19 (skip 5/6-8, 26), 6:30-9:30 pm, \$241. #PC-P002

### **YONKERS/CROSS COUNTY** (6 Xavier Dr., 5th Fl., entrance between Wachovia and Bank of America)

**M/W Evening ESL (levels 0-3):** 24 M/W, May 14-Aug. 11 (skip 5/19, 26), 6:30-9:30 pm, \$241. #YK-K002

**T/Th Evening ESL (levels 4-7):** 24 T/Th, May 15-Aug. 7 (skip 5/20), 6:30-9:30 pm, \$241. #YK-K005

**Saturday ESL (levels 4-7):** 12 Sat., May 17-Aug. 23 (skip 5/24; 7/5), 9:00 am-3:30 pm, \$241. #YK-K001

**Morning ESL (levels 0-3):** 24 T/Th, May 8-July 31 (skip 5/13), 9:00 am-3:30 pm, \$241. #YK-K004

**Computer Skills: Basics for ESL Learners:** 6 Thurs., May 8-June 12, 6:30-9:30 pm, \$115. #YK-PC1

**Test Taking Skills/ESL: Citizenship Prep for English Learners:** June 7, (See information below under Specialized Courses.) #YK-C01, C02 & C03.

## HOW TO REGISTER FOR ESL

**WHEN?** Registration for Summer 2008 ESL courses opens Tues., Mar. 25.

**WHERE?** First, English Language Institute Office in AAB-302; then pay in Continuing Education Office in Administration Bldg, room 207 (ADM-207).

**FIRST:** Obtain all information about courses & placement testing; complete registration form at English Language Institute Office, AAB-302.

**SECOND:** Take completed form to ADM-207 (Office of Continuing Education).

Payment by Visa or MasterCard, check/money order or cash. All on-campus students pay an \$8.00 F.S.A. fee once per semester in addition to the tuition.



Telephone and Internet registration also begins Tues., Mar. 25. Call 914-606-6656 or go to [www.sunywcc.edu/ESL](http://www.sunywcc.edu/ESL) and pay with Visa or MasterCard.

■ **NY/Westchester County Residency:** All ESL tuition rates in this section are resident rates. Call 914-606-6656 for information. Non-residents are welcome, but pay a 150% non-resident surcharge in addition to the regular tuition. Residents have been in New York for one year or more.

■ **PLACEMENT TEST:** Testing required if you are new or did not take final exam in Fall 2007 or Spring 2008. Placement test is given at first session of all Semi-Intensive and Intensive ESL programs. You must already be registered to take the test. Testing information and appointments are provided at time of registration.

English Language Institute Office: AAB-302

**INFO:** 914-606-6656 ■ [ESL@sunywcc.edu](mailto:ESL@sunywcc.edu)

# Express Registration



## Online

www.sunywcc.edu/CE/registration  
MasterCard or Visa



## By Phone

914-606-6830  
MasterCard or Visa



## By Fax

914-606-6129  
MasterCard or Visa



## By Mail

Continuing Education  
Westchester Community College  
75 Grasslands Rd.  
Valhalla, NY 10595  
MasterCard, Visa, or  
Check/Money Order



## In Person

Administration Bldg., Rm. 207  
MasterCard, Visa, or  
Check/Money Order

# Customer Information

### Refunds

- There are no refunds for classes that meet for one session only
- Before first class: 100% refund of tuition.
- Before second class: 50% refund.
- After second class: no refund.

All refund requests must be made to the college in writing. If you paid by check, please allow 6-8 weeks for your refund to be processed. Credit card refunds are processed immediately.

### Changes and Closings

The college reserves the right to make faculty substitutions at its discretion. The college also reserves the right to cancel any under-enrolled class and return all fees. Time and date changes and other rescheduling may be made if necessary. In the event of severe weather or other emergencies, classes may be cancelled and every effort will be made to reschedule the class. For information on emergency closings, call 914-606-6900.

### Returned Check Fee

The charge for a returned check is \$10.

### Confirmations

You are officially enrolled when we receive your registration and payment. We will contact you only if there is a change in your class. If you are not contacted, your class will meet as scheduled. Please make a note of your course information.

**DO NOT USE FOR ESL REGISTRATION. SEE PAGE 57.**

Social Security Number |\_\_\_\_\_|-|\_\_\_\_\_|-|\_\_\_\_\_|

Date of Birth |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_|  
MM DD YY

Last Name |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_|

First Name |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_|

Address |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_|

City |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_|

State |\_\_\_\_\_| |\_\_\_\_\_| Zip |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_|

Home Phone (\_\_\_\_\_|) |\_\_\_\_\_| |\_\_\_\_\_|-|\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_|

Business Phone (\_\_\_\_\_|) |\_\_\_\_\_| |\_\_\_\_\_|-|\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_|

Fax (\_\_\_\_\_|) |\_\_\_\_\_| |\_\_\_\_\_|-|\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_|

Email Address \_\_\_\_\_

Enclosed is my check, payable to Westchester Community College.

Charge to my  Visa  MasterCard

Card No. |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_|

Exp Date \_\_\_\_\_ Approval Code No. \_\_\_\_\_ (from back of card)

Signature \_\_\_\_\_

COURSE NUMBER	COURSE TITLE	STARTING DATE	TUITION
*F.S.A. fee (registration fee)			\$8.00
TOTAL ENCLOSED			\$

\* Payable once each semester for non-credit courses that meet more than one day or are longer than 8 hours. The FSA fee covers campus parking, photo ID and limited accident insurance while on campus. **This fee is waived for non-credit courses held off campus.** (Materials fees are payable to the instructor at the first class).

The Department of Health & Human Services requires institutions of higher education to report student enrollments by ethnic status. The information requested below will assist in meeting this requirement. Please check the appropriate box (Response is optional.)

1. <input type="checkbox"/> White, not of Hispanic Origin	4. <input type="checkbox"/> Asian or Pacific Islander
2. <input type="checkbox"/> Black, not of Hispanic Origin	5. <input type="checkbox"/> American Indian or Alaska Native
3. <input type="checkbox"/> Hispanic	6. <input type="checkbox"/> Non-resident Alien

### Parking

A parking permit is required for all day classes on the Valhalla campus. For classes which meet for one session only, use Lot 1; for classes with multiple sessions, use Lot 1 for the first class and obtain a permit from your instructor or at the guardhouse at the E. Grasslands Gate. Cars parked in other lots during the day without a permit are subject to ticketing by campus or County police. Parking at our community locations varies; call the site directly for information.

### Room Assignments

For classes held at the Valhalla campus, the building/room location is indicated for your class. If Room TBD is the listed location, you can obtain the correct assignment 48 hours prior to the course's start by visiting our web site at [www.sunywcc.edu/CE](http://www.sunywcc.edu/CE) and clicking on "room assignments," or by calling us at 914-606-6830 (choose option 1).

*Westchester Community College adheres to the policy that no person on the basis of race, color, creed, national origin, age, gender, sexual orientation or handicap is excluded from, or is subject to discrimination in any program or activity. Westchester Community College is an equal opportunity, affirmative action employer.*

**Register online at [www.sunywcc.edu/ce/registration](http://www.sunywcc.edu/ce/registration)  
or call 914-606-6830**