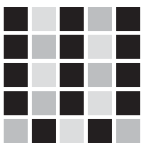


Summer 2009

# Lifelong Learning & Professional Development

Division of Continuing Education  
914-606-6830



Westchester  
Community College

State University of New York

Try Our Online Registration! Visit us at  
[sunywcc.edu/CE/registration](http://sunywcc.edu/CE/registration)

## CERTIFICATIONS & LICENSING

### Youth Sports New York

#### SUNY's Volunteer Parent-Coach Certification Program

Young people want a coach who uses fun drills and a game plan that includes them. Win or lose, they want to remember their playing days. Parents want an organized coach with knowledge, fairness, a safe approach, and a knack for healthy competition who helps their children develop. Join SUNY's training program, Youth Sports New York, a statewide network of coaches who will share their insights and best practices into the sport

you love. Courses taught by SUNY certified facilitators; co-sponsored with the SUNY Youth Coaching Institute. Earn state-wide certification. For more information, visit [www.youthsportsny.org](http://www.youthsportsny.org).

1 Thurs., 6:30-9:30 pm, \$20, Phys Ed Bldg #4.

- June 4. #WJ-D666
- July 9. #WJ-D838
- Aug. 6. #WJ-D844
- Aug. 20. #WJ-D108

### **NEW** Personal Training Certification

Come join this fun field and be a part of what *ABC News* calls the fourth hottest job in the US. This challenging course is taught over a five-week period for better retention and skill competency, with the national exam held on the sixth week. Fifteen hours of hands on practical training prepares you to actually work with clients one-on-one. Lectures include anatomy, exercise physiology, nutrition, and health screening. Proof of CPR and a 20-hour internship will fully qualify you to work in the fitness field.

\*Call 1-888-330-9487 to order the required textbook for the course. Instructors provided by the World Instructor Training Schools.

6 Sun., June 7-July 19 (skip 7/5), 9:00 am-4:00 pm, Room TBD, \$525. To register, visit [www.witseducation.com](http://www.witseducation.com)

### - Home Inspection Training -

Offered in partnership with American Home Inspectors Training (AHIT), we now offer training to prepare for a career in Home Inspection. Get ready to both start and operate your own successful home inspection business or to be a significant contributor in an established company. For those new to the field, our classroom-based training program gets you started. For those already established and looking for professional development opportunities, our online classes make it easy!

#### Classroom-Based Training Program

Our hands-on program will show you how to succeed as a professional home inspector. The courses and field training provide you with a step-by-step process to execute a complete professional home inspection and produce a professional home inspection report. Additionally, the classroom courses provide information on how to start, market and build your own business. Perform actual inspections with our instructors. Curriculum approved by NYS.

Class begins June 1-13. Field training begins June 22-26.

For additional course information on the home inspection licensing training program and how to register, visit [www.ahit.com/affiliates/sunywcc](http://www.ahit.com/affiliates/sunywcc) or contact American Home Inspectors Training Institute, N19 W24075 Riverwood Dr., Waukesha, WI 53188 Phone: 1-800-441-9411; Fax: 262-754-3748

### - Online Professional Development Classes -

#### An Introduction to Green Building

**New Construction:** The Ins and Outs of Building and Inspecting New Homes and Understanding the Code

#### Report Writing for Risk Reduction

**Marketing:** Start Your Home Inspection Career Off Right!

**Marketing:** Get into the Heads of Successful Realtors

**Marketing:** How to be a Top Performing Home Inspector

**Marketing:** Marketing Solutions to Help Grow Your Home Inspection Career

**Marketing:** Relationship Selling Helps You Build Your Business Fast

For further information on these courses and how to register, visit [www.ahit.com/affiliates/sunywcc](http://www.ahit.com/affiliates/sunywcc)

## Life, Accident and Health Pre-Licensing

NYS approved class to prepare for the State exam. Textbook must be brought to first class. Chapters 1-7 must be read prior to the first class. \$299 (+ textbook).

■ F/Sa/Su, June 5-7, 8:30 am-5:30 pm and Mon., June 8, 8:30 am-1:30 pm, Room TBD, J Sayour. #WJ-D299

■ M/T/W, Aug. 10-12, 8:30 am-5:30 pm and Thurs., Aug. 13, 8:30 am-12:30 pm, Room TBD, P Bugbee. #WJ-D530

### - Life, Accident and Health Continuing Education -

All agents must have 15 hours of CE credit within 2 years from the date of their last birthday.  
All courses taught by G Gershonowitz.

#### Professional Liability Protection

8 credit hrs. of CE for Life, Accident & Health and for Property & Casualty pending approval.

8:30 am-4:30 pm, Room TBD, \$125.

■ 1 Sat., June 20. #WJ-D080

■ 1 Sun., July 12. #WJ-D085

#### Replacing Permanent with Term Insurance

8 credit hrs. of CE for Life, Accident & Health pending approval.

8:30 am-4:30 pm, Room TBD, \$125.

■ 1 Sat. July 18. #WJ-D089

■ 1 Sun. Aug. 9. #WJ-D094

#### A New View of Annuities

4 credit hrs. of CE for Life, Accident & Health pending approval.

6:00-10:00 pm, Room TBD, \$75.

■ 1 Mon. June 22. #WJ-D087

■ 1 Wed. July 8. #WJ-D088

## Pet First Aid Certification

Learn to protect both pet owners and their pets from further harm, injury or suffering during emergencies by using prompt, effective actions and care. American Red Cross approved. Must bring book to class.

1 Sun, June 28, 9:00 am-1:00 pm, Room TBD, \$45 (+ \$16.95 for book/DVD; order at [www.shopstaywell.com](http://www.shopstaywell.com); order Dog First Aid-order #657780 or Cat First Aid-order #657781; or pick up at the college bookstore).  
B Bischoff. #WJ-D691

## Tobacco Sales Training

NYS Department of Health approved coursework designed to prevent the sale of tobacco products to minors. For owners and employees of establishments licensed to sell tobacco; participation is encouraged by a penalty-reduction incentive, which allows for reduced penalty in case of violation. Certification valid for three-year period.

Fee is \$55. Call 914-606-6830 (press 1) for schedule and to register.

## "Servsafe" Food Service Sanitation & Safety

Mandatory for anyone who handles and/or distributes food. English and Spanish sections available. Prepare for the Dept. of Health Food Protection Certificate exam. Call 914-606-6830 (press 1) for schedule and registration form. Also, meets State Agriculture and Markets education requirements for food purveyors. Offered at Valhalla, Mt. Vernon, and Ossining locations.

Fee is \$205 plus \$8 student fee (+ \$76.80 for textbook at college bookstore). Call 914-606-6830 (press 1) for schedule and to register.

## Pool Operator Safety

For both professional pool operators (complies with NYS Sanitary Code requirements) and homeowners with private pools. Topics include water chemistry, filtration, disinfection systems, whirlpool operations safety, and liability. Offered in cooperation with UYMCA and Westchester Department of Health.

5 Wed., June 3-July 1, 4:00-6:15 pm, CLA-104, \$175 (+ textbook). F Guido. #WJ-D927

## Child Abuse Seminar

New York State approved coursework. If already licensed, bring license to class.

1 Sat., 9:00 am-12:00 noon, \$60. C Booth.

At Valhalla Campus: Aug. 15, CLA-304. #WJ-D296

At Ossining Center: July 25. #OS-D016

## School Violence Prevention and Intervention Workshop

New York State approved coursework. \$45. V Dacquino

At Valhalla Campus: 1 Wed., June 24,

6:30-8:30 pm, Room TBD. #WJ-D129

At Ossining Center: 1 Sat., July 18, 10:00 am-12:00 noon. #OS-D107

## Notary Public Exam Prep

Prepare for the NYS test. Topics include how to avoid conflicts of interest, maintain professional ethics, charge proper fees, and minimize legal liability.

1 Mon., 6:30-9:00 pm, \$45.

■ June 22, AAB-306. #WJ-D409

■ Aug. 10, AAB-415. #WJ-D567

# CAREER TRANSITIONS

## - Career Info Sessions -

All Career Info Sessions are **FREE**, but pre-registration is required.

### Real Estate Appraisal

1 Tues., May 19, 6:30-8:30 pm, Room TBD.  
D Zagaroli. #WJ-D906

### Real Estate Salesperson and Brokers

1 Wed., May 20, 6:30-8:30 pm, Room TBD.  
#WJ-D322

### Careers in Dietetics

Call 914-606-6830 (press 1) for more  
information. #WJ-D184

### **NEW** Personal Fitness Training

1 Sun., May 31, 10:00-11:00 am, Room TBD.  
#WJ-D891

### Certified Nursing Assistant & Other Healthcareers

6:00-7:00 pm. J Maloney.

At Ossining Center:

■ 1 Tues., May 12. #OS-D166

■ 1 Thurs., Aug. 13. #OS-D167

### Surgical Technology

6:00-7:00 pm. Next class starts Fall, 2009.

At Ossining Center:

■ 1 Thurs., June 18. #OS-D138

■ 1 Tues., July 14. #OS-D139

## - Options for New Careers -

### Start a Home-Based Medical Transcription Business

Demand for medical transcriptionists is soaring! Make money part-time or full-time. If you want to choose your own hours, have a business at home, find clients easily and make great money, this class will get you started. Any questions? Contact the instructor directly at [info@medtranscription.com](mailto:info@medtranscription.com).

1 Tues., June 9, 6:30-9:30 pm, AAB-306, \$40  
(+ \$20 workbook fee, payable to instructor).  
D Burns. #WJ-D964

### You're On the Air: How to Really Make It in Voice-Overs!

Voice-overs are hot today! Learn about an exciting new way to enter a thriving full- or part-time business! Includes income potential and the all-important demo and how to have it produced.

1 Tues., June 23, 7:00-9:00 pm, Room TBD,  
\$40. R Scigliampaglia. #WJ-D132

### Entrepreneurship

Learn the behind the scenes practical information on how to start a successful home-based second income business which can become full-time. With little money down, learn how to decide on a business or product to sell. Also, discuss how to avoid major financial mistakes and the business of franchising.

1 Thurs., June 18, 8:00-10:00 pm,  
AAB-306, \$25. B Nathan. #WJ-D034

### Accounting and Bookkeeping: Part 2

7 Sat., June 6-July 25, 9:30 am-12:30 pm,  
Room TBD, \$195. R Balotti. #WJ-D078

### Get Employed ASAP: What You Don't Know Can Hinder You!

In times like these you need to know what to do to get employed. Learn why misinformation and insufficient information can hinder you, why your resume may not get the response it should, and explore techniques and methods to help you become a superior employment candidate. Whether you are unemployed, underemployed or just seeking to change careers, find new employment ASAP!

3 Sat., July 11-25, 11:00 am-1:00 pm, Room  
TBD, \$60. C Holman. #WJ-D754

### Have Diploma...What's Next?

Focus on your marketable skills and learn how to apply them to the world of work. Topics include: resume writing, interviewing and job search activities.

5 M/W, June 1-15, 6:30-8:30 pm, AAB-414,  
\$95. G Ruder. #WJ-D049

### Developing Your Public Speaking Voice

The ability to effectively deliver presentations is a critical factor in job success. Learn to overcome fear of public speaking, utilize your voice to persuade, and adapt your speaking skills to leave a lasting impression on every audience. Get an individual analysis of your presentation skills and vocal quality, in addition to an opportunity to view yourself presenting on camera!

2 Sat., June 13 & 20, 8:00 am-12:30 pm,  
CLA-208, \$95 (+ \$10 for course packet,  
payable to instructor). L B Pauline. #WJ-D074

### Passion as a Career Path!

What if you never have to work for money? What if you could be paid to play? This class is inspiring, fun and has practical application to anything you choose to be or do. You will leave with a better understanding of yourself, a specific goal for your life and outline for actions needed to reach that goal.

4 Wed., June 10-July 1, 7:00-9:30 pm,  
AAB-306, \$95. P King. #WJ-D282

# SKILLS FOR COLLEGE AND WORK SUCCESS

## **NEW** Getting Through Tough Times: Surviving Unemployment

"Tough times don't last forever, tough people do." Unemployment is a time of transition with challenges that can be met in a pro-active manner. This four-part series covers material that will empower you with knowledge, strategies and techniques to enhance employment opportunities.

1 Sat., 11:00 am-1:00 pm, Room TBD, \$15. C Holman, Employment Specialist and Career Coach

### Job-Hunting: Identifying Where the Jobs Are

Finding a new job is hard work—especially if you're unemployed. Find out where the jobs are, which industries and occupations are in demand, and what it takes to land a job in your field of choice.

June 6. #WJ-D076

### Strategies for Effective Interviewing

Ace the interview! The single most important part of the job search process is the interview. Learn what prospective employers are "really" looking for and how to deliver.

June 20. #WJ-D070

### Resume Writing

Your resume is critical to your job search success, and it must be effective to capture an employer's attention in today's market. Learn how to create a resume that markets you well, and how to decipher which resume format and style is best to use.

June 13. #WJ-D071

### Networking: How to Get Leads for the Job You Want

Networking, a "proactive approach," is one of the best strategies for finding a new or better job. Learn and develop networking skills that help you increase opportunities leading to employment.

June 27. #WJ-D073

## - Improving Your Skills -

NY/Westchester County Residency: All tuition rates in this section are resident rates.

Call 914-606-6830 for information. Non-residents are welcome, but pay a 150% non-resident surcharge in addition to the regular tuition.

### Spelling & Grammar Workshop

Improve your spelling skills through phonics, syllabification, and the study of prefixes, suffixes, and roots. Grammar instruction includes parts of speech, sentence structure, and punctuation. The focus is on correcting the most common errors. FOR NATIVE ENGLISH SPEAKERS ONLY.

10 Mon., June 1-Aug. 3, 7:00-9:00 pm, CLA-203, \$186 (+ textbook). S Fraley. #WA-D139

### Building a Good Vocabulary

Learn new words and their spellings, pronunciations, definitions, and how to use each correctly in a sentence. The importance of prefixes and suffixes in identifying a word will be explained. Bring a paperback dictionary to class.

6 Tues., June 2-July 7, 6:00-8:00 pm, SCI-316, \$110. S Fraley. #WA-D568

### Spelling 101

Are you embarrassed by misspelling and a poor vocabulary? Learn the phonetic and syllable-based rules that lead to better spelling. You'll learn word roots and apply new words in communicating. Recommended for anyone who wants to improve their spelling skills.

4 Sat., May 30-June 20, 10:30 am-12:00 noon, AAB-305, S Fraley. \$55. #WA-D214

### Improve Your Writing Skills

For both new and out-of-practice writers. Learn to write clearer sentences, develop effective paragraphs, design opening statements, arrange facts and ideas logically and increase readability. A knowledge of basic grammar rules is assumed.

6 Thurs., June 4-July 9, 6:00-8:00 pm, AAB-416, \$110. S Fraley. #WA-D567

### Math 101

For those who want a math brush-up before tackling college-level classes. This refresher class covers skills in basic math through algebra.

8 Tues., June 9-July 28, 7:00-9:00 pm, CLA-111, \$148. #WA-D569

### ROOM ASSIGNMENTS

For classes held at the Valhalla campus, the building/room location is indicated for your class. If ADM-207 is the listed location, you can obtain the correct assignment 48 hours prior to the course's start by visiting our web site at [www.sunywcc.edu/CE](http://www.sunywcc.edu/CE) and clicking on "room assignments," or by calling us at 914-606-6830 (choose option 1).

## FOR HEALTHCARE PROFESSIONALS

Unless otherwise noted, classes in this section meet at the Ossining Extension Center, located in the Arcadian Center on Route 9. Call 914-606-7400 for more information and to register for these classes.

### Clinical Calculations

For nursing students and licensed nurses. Morning session: intro to measurements and basic calculations. Afternoon session: insulin, IV therapy and clinical calculations.

**At Valhalla Campus:** 1 Wed., Aug. 19, HSC-02, \$40. K DeLuca.

■ 9:00 am-12:00 noon. #WJ-D020

■ 1:00-4:00 pm. #WJ-D022

Save money! Register for both morning and afternoon sessions for only \$70. Use #WJ-D023

### First Responder

The 18-hour American Red Cross emergency response course for those individuals who are first on the accident scene.

3 Thurs., June 4-18, 6:00-10:00 pm, **and** 1 Sat., 9:00 am-3:00 pm, June 20, \$180 (+ \$16 materials fee, payable to instructor). #OS-D208

### Infection Control Seminar

New York State approved coursework for practicing MDs, physician's assistants, dentists, dental hygienists, RNs, LPNs, optometrists, funeral directors and podiatrists.

1 Thurs., Aug. 27, 6:00-9:00 pm, \$60.

#OS-D037

### Infection Control for Phlebotomy Students

Prerequisite for students entering Phlebotomy. Designed for entry-level healthcare professionals and includes key infection control concepts and regulations surrounding infection control practices in New York State.

■ 1 Sat., April 18, \$65, 9:00 am-1:00 pm. #OS-D036

■ 1 Wed., May 20, 6:00-10:00 pm, \$65, #OS-D034

### CPR for the Professional Rescuer

This course is designed for healthcare professionals and anyone who is interested in a comprehensive CPR class that includes one- and two-person rescue techniques for infants, children, and adults, and use of the AED. In order to participate, you must have a pocket face mask, available at the Campus Bookstore or through the American Red Cross.

9:00 am-5:00 pm, \$80 (+ \$15 materials fee, payable to instructor). J Lederman.

**At Valhalla Campus:** 1 Sat., June 20, Phys. Ed. Bldg. #4. #WJ-D272

**At Ossining Center:** 1 Thurs., July 30. #OS-D098

**At Ossining Center:** 1 Sat., Aug. 22. #OS-D099

Completion of the following three classes (Phlebotomy, Phlebotomy II, and ECG) earns a Certificate of Completion and, through satisfying the required number of instructional hours, allows the student to legally draw blood in NYS. Textbooks are required for these classes and are available at the Campus Bookstore in Valhalla.

### Phlebotomy I

Introduces basic concepts of the procedures used for obtaining blood from veins and capillaries. The use of appropriate equipment and types of blood tubes will be explained. Prerequisite: Infection Control for Phlebotomy Students. Bring a bag lunch.

3 Sat., May 30-June 13, 9:00 am-3:00 pm, \$250 (+ textbook). #OS-D020

### Phlebotomy II

Gain more practice and in-depth knowledge of obtaining blood from veins and capillaries, including special procedures. Prerequisite: Infection Control for Phlebotomy Students and Phlebotomy. Upon successful completion of Phlebotomy I and II, students are eligible to take the Certified Phlebotomy Tech Examination offered by the National Health Career Association; additional fee for exam. Bring a bag lunch.

3 Sat. June 27-July 18 (skip 7/4), 9:00 am-3:00 pm, \$250 (+ textbook). #OS-D022

### Electrocardiography (ECG)

Introduction to the techniques necessary to perform a twelve-lead electrocardiogram, troubleshoot technical problems, and identify normal and common abnormal rates.

Prerequisite: Infection Control for Phlebotomy Students. Upon successful course completion, students are eligible to take the Certified ECG Tech Examination offered by the National Health Career Association; additional fee for exam. Bring a bag lunch.

3 Sat., Aug. 1-15, 9:00 am-3:00 pm, \$250 (+ textbook). #OS-D022

### Certified Nursing Assistant

New York State approved training for employment as nursing assistants. 120 hr. course (text required) includes classroom work and clinical experiences at a local nursing home. Application to program (deadline May 3) required before registration. Call 914-606-7400 for more information and an application. T/W/Th/F, June 2-July 17, T/W/Th: 9:00 am-2:30 pm / F 9:00 am-12:00 noon (July 6-10, clinical hours, 7:00 am-3:00 pm), \$1160 (+ textbook/workbook).

**Free Careers in Nursing Assistant Open House, see page 4.**

## Patient Care Technician

Patient Care Technicians are multi-skilled healthcare workers who are much in demand! Complete the following courses and apply to earn a Patient Care Technician Certificate:\*

- Infection Control for Phlebotomy Students
- Phlebotomy I and II
- ECG
- Certified Nursing Assistant Program
- CPR-Adults

\*Requires completion of the Patient Care Technician application and submission of appropriate documentation.

## Spanish for Healthcare Professionals

10 Sat., June 2-August 15 (skip 7/4), \$190 (+ textbook). A Grigorian

**Beginners:** Focuses on specific vocabulary and basic skills used in realistic, everyday situations in the health care workplace. 10:00 am-12:00 noon. #OS-D014

**Intermediate:** Prerequisite: basic Spanish communication skills. Practice conversational skills and gain confidence in your ability to interact in Spanish. 12:00 noon-2:00 pm. #OS-D015

**Advanced:** Dialogue and interaction using questions and responses common in the healthcare workplace. 2:00-4:00 pm. #OS-D017

# PROFESSIONAL DEVELOPMENT CENTER COURSES FOR BUSINESS AND MANAGEMENT

The Professional Development Center, long recognized for its commitment to helping entrepreneurs, is now offering its business courses for employees of small businesses.

## A New Career for You in Independent Consulting

This workshop contains the roadmap and the tools necessary to start and sustain a successful consulting practice. Participants apply the material to their individual aspirations and walk away with comprehensive marketing, operational and financial strategies. This nationally acclaimed program has provided hundreds of professionals with everything they need to join the lucrative field of consulting.

2 Wed., July 8 & 15, 9:00 am-3:00 pm, Room TBD, \$240. #XA-P812

## Administrative Assistant Basics

Launch into a career that demands good communication, diplomacy and organizational skills. In this program, you will learn the basics of planning meetings, effective communication with co-workers and supervisors, project management, and business writing.

3 Thurs., July 9-23, 10:00 am-12:00 noon, Room TBD, \$120. #XA-P813

## DiSC Assessment for Managers

Your behavioral style will dictate how you manage your team or organization. The DiSC Assessment is one of the most recognized tools for managers and workers, dividing people into one of four categories: dominance, influence, steadiness, and conscientiousness. Once you understand your behavior type, you will have better opportunities to prove your effectiveness as a manager.

1 Tues., July 21, 9:00 am-3:00 pm, Room TBD. \$120. #XA-P814

## Time Management for Business Professionals

This highly interactive time management training seminar offers attendees a collection of practical tools to help get things done in today's chaotic economic climate and constantly changing work environment.

1 Tues., July 14, 9:00 am-12:00 noon, Room TBD, \$60. #XA-P816

## Business Writing

Business writing can be the most powerful tool that an employee possesses. Learn the art of creating content for emails, PowerPoint presentations, memos and reports.

2 Tues., July 7 & 14, 9:00 am-12:00 noon, Room TBD. \$120. #XA-P817

## For College Credit

PDC sponsors classes for college credit this summer in CAD, Paralegal, and Medical Billing & Coding.

Visit us at [www.sunywcc.edu/CE](http://www.sunywcc.edu/CE) and choose For College Credit for information, or call 914-606-6658.

# COMPUTERS & INFORMATION TECHNOLOGY

**Interested in Project Management or IT certifications such as A+, MCSE?**

**Our instructor-led online programs may be your solution!**

Call 914-606-7904 or email [PDC@sunywcc.edu](mailto:PDC@sunywcc.edu) for more information.

**Computer students: please bring a diskette or USB flash drive to class.**

## Computer Basics 1: Getting Started

For those with little or no experience in operating a personal computer, this class covers working with the mouse and keyboard, understanding the Windows desktop, using Windows accessory programs and more. Pick up some new tips and tricks! \$130 (+ textbook).

**At Valhalla Campus:** 2 Sat., June 6 & 13, 10:00 am-1:00 pm, CLA-321. #XA-P450

**At Valhalla Campus:** 2 T/Th, May 5 & 7, 6:30-9:30 pm, TEC-13D. #XA-P451

**At Valhalla Campus:** 2 Wed., July 1 & 8, 9:00 am-12:00 noon, CLA-321. #XA-P452

**At Cross County Center:** 2 T/Th, May 26 & 28, 6:00-9:00 pm. #YR-Y215

**At Cross County Center:** 1 Tues., July 21, 9:00 am-4:00 pm. #YR-Y117

**At Ossining Center:** 2 Tues., July 14 & 21, 6:30-9:30 pm. #OS-D168

## Computer Basics 2: Managing Your Computer

Learn to create and organize folders, copy, move, and rename files, search for files, work with shortcuts, customize your Desktop and more. Prerequisite: Computer Basics 1 or equivalent. \$130 (+ textbook).

**At Valhalla Campus:** 2 Sat., June 20 & 27, 10:00 am-1:00 pm, CLA-321. #XA-P491

**At Valhalla Campus:** 2 T/Th, May 12 & 14, 6:30-9:30 pm, TEC-13D. #XA-P492

**At Valhalla Campus:** 2 Wed., July 15 & 22, 9:00 am-12:00 noon, CLA-321. #XA-P493

**At Cross County Center:** 2 T/Th, June 2 & 4, 6:00-9:00 pm. #YR-Y118

**At Cross County Center:** 1 Thurs., July 23, 9:00 am-4:00 pm. #YR-Y216

**At Ossining Center:** 2 Tues., July 28 & Aug. 4, 6:30-9:30 pm. #OS-D169

## Computer Basics 3: Internet and Email

Get up to speed on the information superhighway and learn how to explore the vast resources of the Web along with the ins and outs of keeping in touch with others through email. Prerequisite: Computer Basics 1 or equivalent. \$130 (+ textbook).

**At Valhalla Campus:** 2 Sat., July 11 & 18, 10:00 am-1:00 pm, CLA-321. #XA-P495

**At Valhalla Campus:** 2 T/Th, May 19 & 21, 6:30-9:30 pm, TEC-13D. #XA-P496

**At Valhalla Campus:** 2 Wed., July 29 & Aug. 5, 9:00 am-12:00 noon, CLA-321. #XA-P497

**At Cross County Center:** 2 T/Th, June 9 & 11, 6:00-9:00 pm. #YR-Y119

**At Cross County Center:** 1 Tues., July 28, 9:00 am-4:00 pm. #YR-Y217

**At Ossining Center:** 2 Tues., Aug. 11 & 18, 6:30-9:30 pm. #OS-D170

**Save \$\$ when you register for all three Computer Basics classes in a series for only \$330.**

For the Valhalla Saturday series, use #XA-P501 (skip 7/4)

For the Valhalla evening series, use #XA-P500

For the Valhalla weekday series, use #XA-P502

For the Cross County Evening series, use #YR-Y120

For the Cross County Daytime series, use #YR-Y218

For the Ossining series, use #OS-D171

**Sorry, you may not mix and match courses.**

## Keyboarding on the Computer

Strongly recommended for individuals with less than 40 wpm keyboarding skills. Designed to provide introductory and brush-up touch-typing instruction on the keyboard.

M/W, June 1-July 1, 6:00-8:00 pm, CLA-321, \$160 (+ textbook). #XA-P019

## Introduction to QuickBooks

Learn how to handle accounts payable and receivable, customer info, inventory, payroll, and track your business's financial health. No accounting experience required. Prerequisite: Computer Basics 1 and 2 or equivalent experience. \$380 (+ textbook).

T/W/Th, June 16-18, 9:00 am-4:00 pm, CLA-321. #XA-P376

**Textbooks may be required and are not included in fee.**

**Where required, textbooks can be purchased at the bookstore at 914-606-6475 or ordered online at [www.sunywcc.edu](http://www.sunywcc.edu)**

## - Computers and Your Career -

### Creating Effective Electronic and MS Word Resumes

A busy employer may only give your resume 20 seconds of attention before deciding if you make the first cut to stay in the applicant pool. Having an attention-grabbing resume is essential for landing the right job. Learn what makes an effective resume; the importance of keywords; creating, attaching and posting electronic resumes; and how MS Word tables and templates can help you create a great looking resume. Prerequisite: Word Level 1 or equivalent. \$60.

2 Tues., July 7 & 14, 9:00 am-12:00 noon, TEC-13D. #XA-P804

### Job Search Using the Internet

Today, an effective job search requires you to use the Internet. Find out how to search out jobs and research companies, which sites are best to use, how to post your resume and how to manage your time online. Prerequisite: Computer Basics 3: Internet and Email or equivalent experience. \$60.

2 Tues., July 21 & 28, 9:00 am-12:00 noon, TEC-13D. #XA-P807

## - Internet and Web Technologies -

### Get Started in Blogging

Want to join the blogging explosion? Stats from BlogWorld report that over 12 million American adults currently maintain a blog and 22 of the 100 most popular web sites in the world are blogs! Learn how to create, write, design and promote your own blog on a topic of your choice. Prerequisite: Computer Basics 3 or equivalent experience. \$200.

5 Tues., May 19-June 16, 7:00-9:00 pm, TEC-13E. #XA-P663

### Creating and Using Social Networks

Social networks, such as Facebook and LinkedIn, are changing how we network, communicate, and stay in touch. Non-profits, educational and professional organizations, and individuals are building new informal communities and so can you! This class explores popular sites and will guide you through how to set up your own online community. Prerequisite: Computer Basics 3 or equivalent experience. \$200.

4 Wed., June 3-24, 6:30-9:30 pm, TEC-13D. #XA-P700

### Creating Web Pages with MS Expression Web

Create your own personal or business web site using Microsoft's latest full-featured web site authoring program. \$380 (+ textbook)

6 Wed., July 1-Aug. 5, 6:30-9:30 pm, TEC-13D. #XA-P808

## - Using the Computer for Digital Photography and Video -

### Using Microsoft Windows Movie Maker

Microsoft's free video editor is a simple way to create your own movies from photos and videos. You'll be impressed by how easily you can create a professional looking movie that can be shared with co-workers, family and friends. Prerequisite: Computer Basics 1 and 2 or equivalent experience. \$100.

2 Tues., June 23 & 30, 6:30-9:30 pm, TEC-13E. #XA-P291

### Managing Your Digital Photographs

You've taken hundreds of pictures with your digital camera—now what? Learn to organize them and burn them to CDs. Explore how to touch-up and adjust, print, and share, using readily available free software and Internet services. Prerequisite: Computer Basics series or equivalent experience. \$90.

3 T/Th/T, June 16-23, 9:00 am-12:00 noon, TEC-13E. #XA-P907

3 T/Th/T, July 14-21, 1:00-4:00 pm, TEC-13D. #XA-P809

### Project Transition—A FREE Program for Displaced Homemakers

Need to compete in today's workplace? Are you divorced, widowed, separated, a single parent or have a spouse who is disabled or unemployed? Project Transition provides specially funded computer/office skills training for qualified displaced homemakers. Learn Microsoft Word, Excel, PowerPoint, and Introduction to Outlook; also résumé writing, interviewing techniques and job search strategies. Prerequisite: 25 wpm typing speed, and high school diploma or GED. Classes offered summer, fall, winter and spring. QuickBooks taught periodically.

**All services are free for those eligible for the program; proof of eligibility required.  
For information, eligibility and details, please call Marika Scotti at 914-606-6825,  
or email her at [marika.scotti@sunywcc.edu](mailto:marika.scotti@sunywcc.edu)**

Program funded by NYS Department of Labor Office of Workforce Development  
and the NYS Office of Temporary and Disability Assistance

## - Microsoft Office Applications -

Prepare for the Microsoft Office Specialist certification exams or just build new skills.  
**Our Microsoft applications courses are taught using MS Office 2007 unless otherwise noted.**

### Take Your Microsoft Office Certification Exams on Campus!

You can now take your Microsoft Office Specialist (MOS) exams for Office 2003 or Microsoft Certified Application Specialist (Office 2007) at the Valhalla campus. Contact Mary Beth Jerry (marybeth.jerry@sunywcc.edu or 914-606-7904) for further details or to make a test appointment.

### MS Office Skills for the Workplace

Today's workplace is competitive! Don't let weak computer skills hold you back. Learn to use key applications in the Microsoft Office Suite – Word, Excel, PowerPoint, and Outlook – in this intensive introductory course. Prerequisite: Computer Basics 1 and 2 or equivalent experience. \$1150 (+ textbook).

- 24 T/Th, May 26-Aug. 13, 6:30-9:30 pm, TEC-13D. #XA-P683
- 18 M/T/Th, June 22-July 30, 9:00 am-1:00 pm, CLA-321. #XA-P810

### MS PowerPoint Level 1

Learn the basics of this easy to use program to create visually compelling presentations and slides. Wizards and templates give you a quick start on professional presentations and you'll also learn to develop your own designs with text, graphics and special effects. Prerequisite: Computer Basics 1 and 2 or equivalent experience. \$260 (+ textbook).

**At Valhalla Campus:** 4 T/Th, June 2-11, 6:30-9:30 pm, CLA-321. #XA-P685

**At Valhalla Campus:** 4 M/W, July 13-22, 9:00 am-12:00 noon, TEC-13D. #XA-P987

**At Cross County Center:** 2 T/Th, July 7 & 9, 9:00 am-4:00 pm. #YR-Y186

### MS PowerPoint Level 2

Enhance your presentations with a variety of chart types. Integrate PowerPoint with other programs, like Excel, to represent data graphically with more impact. Include multimedia and web resources in your presentations. Explore options for preparing a presentation for live delivery, web delivery, and distribution on CD. Prerequisite: PowerPoint Level 1 or equivalent experience. \$260 (+ textbook).

**At Valhalla Campus:** 4 T/Th, June 16-25, 6:30-9:30 pm, CLA-321. #XA-P589

**At Valhalla Campus:** 4 M/W, July 27-Aug. 5, 9:00 am-12:00 noon, TEC-13D. #XA-P590

**At Cross County Center:** 2 T/Th, July 14 & 16, 9:00 am-4:00 pm. #YR-Y187

**Save \$\$ when you register for both PowerPoint classes at the same location for only \$470.**

For the Valhalla PowerPoint 2007 evening series, use #XA-P811

For the Valhalla PowerPoint 2007 morning series, use #XA-P603

For the Cross County PowerPoint 2007 series, use #YR-Y188

### MS Outlook

Outlook is more than just email! Master intro and advanced features of Outlook mail, explore the powerful calendar and meeting scheduler, contacts and address book, and task manager. Prerequisite: Computer Basics 1, 2 and 3 or equivalent experience. \$260 (+ textbook).

■ 4 M/W, July 13-22, 1:00-4:00 pm, TEC-13D. #XA-P699

■ 4 T/Th, Aug. 11-20, 6:30-9:30 pm, CLA-321. #XA-P168

### Microsoft User Specialist – Online Program

If our class schedule doesn't match your availability, you can still train for a new career and sharpen your computer skills by enrolling in our online class offered in partnership with Gatlin Education Services. For more information, see page 14 or visit [www.gatlineducation.com/sunywcc](http://www.gatlineducation.com/sunywcc)

### MS Word – Level 1

Get started with Word even if you have not done word processing before. Covers editing documents, formatting text, paragraphs and documents and creating and formatting tables – fundamental skills for creating letters, reports and documents. Prerequisite: Computer Basics 1 and 2 or equivalent experience. \$260 (+ textbook).

At Valhalla Campus: 4 Th, May 28-June 18, 6:30-9:30 pm, TEC-13E. (Word 2003) #XA-P604  
At Valhalla Campus: 4 M/W, June 1-10, 9:00 am-12:00 noon, TEC-13D. #XA-P428  
At Valhalla Campus: 4 T/Th, June 30-July 9, 6:30-9:30 pm, CLA-321. #XA-P417  
At Cross County Center: 2 T/Th, May 26 & 28, 9:00 am-4:00 pm. #YR-Y177  
At Cross County Center: 4 T/Th, June 16-25, 6:00-9:00 pm. #YR-Y190

### MS Word – Level 2

Expand your skills and enhance your documents by adding graphics, using styles and templates, and managing multi-page documents. Create personalized mailings by merging data into your documents. Learn how easy it is to turn your Word document into a web page. Prerequisite: MS Word Level 1 or equivalent experience. \$260 (+ textbook).

At Valhalla Campus: 4 Th, June 25-July 16, 6:30-9:30 pm, TEC-13E. (Word 2003) #XA-P605  
At Valhalla Campus: 4 M/W, June 15-24, 9:00 am-12:00 noon, TEC-13D. #XA-P899  
At Valhalla Campus: 4 T/Th, July 14-23, 6:30-9:30 pm, CLA-321. #XA-P429  
At Cross County Center: 2 T/Th, June 2 & 4, 9:00 am-4:00 pm. #YR-Y178  
At Cross County Center: 4 T/Th, June 30-July 9, 6:00-9:00 pm. #YR-Y191

### MS Word – Level 3

Master more advanced features of Word such as building forms, creating charts and diagrams, collaborating with others on a document, working with references, advanced graphics, and integrating Word with other applications. Prerequisite: MS Word Level 2 or equivalent experience. \$260 (+ textbook).

At Valhalla Campus: 4 Th, July 23-Aug. 13, 6:30-9:30 pm, TEC-13E. (Word 2003) #XA-P606  
At Valhalla Campus: 4 M/W, June 29-July 8, 9:00 am-12:00 noon, TEC-13D. #XA-P900  
At Valhalla Campus: 4 T/Th, July 28-Aug. 6, 6:30-9:30 pm, CLA-321. #XA-P431  
At Cross County Center: 2 T/Th, June 9 & 11, 9:00 am-4:00 pm. #YR-Y179  
At Cross County Center: 4 T/Th, July 14 & 23, 6:00-9:00 pm. #YR-Y192

**Save \$\$ when you register for all three Word classes at the same location for only \$700.**

For the Valhalla Word 2003 series, use #XA-P607

For the Valhalla Word 2007 morning series, use #XA-P901

For the Valhalla Word 2007 evening series, use #XA-P432

For the Cross County Word 2007 full day series, use #YR-Y180

For the Cross County Word 2007 evening series, use #YR-Y193

### MS Excel – Level 1

Get started with Excel even if you have not used a spreadsheet before. Topics include building and editing worksheets, formatting a worksheet, working with charts and working with formulas and functions. Prerequisite: Computer Basics 1 and 2 or equivalent experience. \$260 (+ textbook).

At Valhalla Campus: 4 M/W, June 1-10, 1:00-4:00 pm, TEC-13D. #XA-P433  
At Valhalla Campus: 4 M/W, June 29-July 8, 6:30-9:30 pm, TEC-13E. (Excel 2003) #XA-P511  
At Valhalla Campus: 4 M/W, July 13-22, 6:30-9:30 pm, CLA-321. #XA-P444  
At Cross County Center: 2 T/Th, June 16 & 18, 9:00 am-4:00 pm. #YR-Y181

### MS Excel – Level 2

Expand your skills in Excel by learning to use and analyze tables, and enhance your charts and worksheets. Explore techniques for managing workbooks, sharing Excel files, and incorporating web information. Prerequisite: MS Excel Level 1 or equivalent experience. \$250 (+ textbook).

At Valhalla Campus: 4 M/W, June 15-24, 1:00-4:00 pm, TEC-13D. #XA-P445  
At Valhalla Campus: 4 M/W, July 13-22, 6:30-9:30 pm, TEC-13E. (Excel 2003) #XA-P533  
At Valhalla Campus: 4 M/W, July 27-Aug. 5, 6:30-9:30 pm, CLA-321. #XA-P897  
At Cross County Center: 2 T/Th, June 23 & 25, 9:00 am-4:00 pm. #YR-Y182

### MS Excel – Level 3

Master more advanced features of Excel such as What-If Analysis, analyzing data with PivotTables, exchanging data with other programs and advanced worksheet management. Prerequisite: MS Excel Level 2 or equivalent experience. \$250 (+ textbook).

At Valhalla Campus: 4 M/W, June 29-July 8, 1:00-4:00 pm, TEC-13D. #XA-P446

At Valhalla Campus: 4 M/W, July 27-Aug. 5, 6:30-9:30 pm, TEC-13E. (Excel 2003) #XA-P579  
At Valhalla Campus: 4 M/W, Aug. 10-19, 6:30-9:30 pm, CLA-321. #XA-P905  
At Cross County Center: 2 T/Th, June 30 & July 2, 9:00 am-4:00 pm. #YR-Y183

**Save \$\$ when you register for all three Excel classes at the same location for only \$670.**

For the Valhalla Excel 2007 evening series, use #XA-P448

For the Valhalla Excel 2007 afternoon series, use XA-P908

For the Valhalla Excel 2003 series, use #XA-P510

For the Cross County Excel day series, use #YR-Y184

### MS Office Skills Non-Credit Certificate

The applications in the Microsoft Office Suite (Access, Excel, Word, PowerPoint) are widely used and these skills are expected of today's working professional. Complete our series of classes in these four programs to qualify for this non-credit certificate. Apply for the certificate upon completing all requirements.

## Using PivotTables in Excel

A PivotTable is an interactive table that automatically extracts, organizes, and summarizes your data, making it easier to analyze. If you work with large data sets, PivotTables can help you make comparisons, detect patterns and relationships, and analyze trends with greater ease. Prerequisite: Excel Level 2 or equivalent experience.

1 Tues., June 2, 9:00 am-4:00 pm, CLA-321, \$125. #XA-P806

## MS Access – Level 1

Get started with Access, the Office Suite's powerful database program. Includes building and editing tables, using queries, forms and reports, and modifying your database structure. Prerequisite: Computer Basics 1 and 2 or equivalent experience.

M/W, May 11-20, 6:30-9:30 pm, TEC-13E, \$260 (+ textbook). #XA-P413

## MS Access – Level 2

Expand your skills in Access by learning to create multiple table queries, develop forms and subforms, create charts and Pivot Tables, and build advanced queries. Explore how to share Access data with other applications and enhance your reports. Prerequisite: Microsoft Access Level 1 or equivalent experience.

M/W, June 1-10, 6:30-9:30 pm, TEC-13E, \$260 (+ textbook). #XA-P414

## MS Access – Level 3

Master more advanced features of Access such as creating macros, creating modules, and developing advanced forms and reports. Learn how to simplify the database interface for other users and tips for maintaining your database. Prerequisite: Microsoft Access Level 2 or equivalent experience.

M/W, June 15-24, 6:30-9:30 pm, TEC-13E, \$260 (+ textbook). #XA-P415

**Save \$\$ when you register for all three Access 2007 classes for just \$700**

For the Access series, use #XA-P416 (skip 5/25 & 27)

## - Digital Art Classes at Peekskill -

For more information or to register call 914-606-7300. The Peekskill Extension Center is located at 27 N. Division Street in Peekskill.

## Intro to the Mac OS X Leopard

Computer skills are essential for adults to function effectively today at home and work. Digital art and design programs require basic knowledge of an Apple (Macintosh) operating system. This introductory class, for those new to the computer or to the Apple operating system, explains the hardware and software. The course is intended for those with low computer literacy skills. Beginners learn basic skills, i.e. using a mouse, using menus and icons, managing files, folders and windows, and navigation in text. The use of storage devices and printers is explained. \$25

■ Wed., May 20, 6:30-9:30 pm. #PE-P087

■ Fri., May 29, 9:00 am-12:00 noon. #PE-P088

■ Fri., June 26, 9:00 am-12:00 noon. #PE-P152

■ Wed., July 1, 6:30-9:30 noon. #PE-P153

## Open Studio Access Package at Peekskill

The Peekskill Extension Center is an artist's space and a friendly environment in which to work. The Center hosts six Apple post-production studios including a recording studio, a video lab, and a midi studio, and has multiple stations for batch capture and DVD burning. This package is for the professional or aspiring artist with competent computer skills who wants to continue to develop a portfolio and use the Center's resources. Note: interview with Director and Technical Support Manager required.

M/T/W/Th, 9:00 am-9:00 pm, May 26-July 30, Summer Package Fee \$250. #PE-P178

## Quick Start to Smart Classrooms

An overview of some of the common digital technologies that are now basic classroom tools. This workshop is aimed at helping teachers teach easily with new technologies by gaining a comfort level in the smart room.

M/W, July 6 & 8, 6:00-9:00 pm, \$150 (+ \$50 lab fee). #PE-P291

## Quick Start to Online Social Networking

An overview of social networking tools such as blogging, vlogging, and Facebook within our 6-hour intensive format. Students will start out with Facebook and then move into creation tools such as Blogger, Flickr, and YouTube.

T/Th, July 7 & 9, 6:00-9:00 pm, \$150 (+ \$50 lab fee). #PE-P292

## Quick Start to Adobe Illustrator CS4

Explore Adobe Illustrator, a powerful illustration and typography design tool for anyone with an inclination toward computer graphics, with new 3D and web features. Includes digital illustration, drawing tools, Bezier curves, fonts, a short history of type and computer illustration, use of Illustrator in graphic design, output to the web and video, the use of Illustrator in 3D, and a hands-on exercise.

M/W, July 13 & 15, 6:00-9:00 pm, \$150 (+ \$50 lab fee). #PE-P293

### Quick Start to Photoshop CS4

Learn to use the latest version of Adobe Photoshop, Photoshop CS3, a powerful photo retouching software program. Includes a short history of photo imaging, imaging terminology, use of Photoshop in computer graphics imaging, use of ImageReady and output to web, preparing graphics for video using Photoshop and a hands-on exercise.

T/Th, July 14 & 16, 6:00-9:00 pm, \$150 (+ \$50 lab fee). #PE-P294

### Quick Start to iMovie

Create professional looking videos using iMovie. Covers the editing process from capture to export. Includes: setting up preferences, logging and capturing DV footage, transitions, adding and mixing audio, importing stills, timeline editing, and exporting the edited movie.

M/W, July 13 & 15, 6:00-9:00 pm, \$150 (+ \$50 lab fee). #PE-P295

### Quick Start to Adobe InDesign CS4

Adobe InDesign enables you to take advantage of the integrative power of CS3 and the dynamic nature of InDesign with its powerful print to web solution. Includes an overview of graphic layout and design, a short introduction to electronic prepress, an orientation to its interface and tools, importing graphics and text, and an introduction to output to web and XML.

M/W, July 20 & 22, 6:00-9:00 pm, \$150 (+ \$50 lab fee). #PE-P302

### Quick Start to Dreamweaver CS4

Learn to use the latest version of Dreamweaver, a web site design tool. Use advanced graphics, text, animation, video, and audio tools to design a creative interactive online experience. Our introduction to this tool will include: an orientation to the interface, building basic web pages, and an overview of web site management in Dreamweaver.

T/Th, July 21 & 23, 6:00-9:00 pm, \$150 (+ \$50 lab fee). #PE-P303

### Quick Start to Adobe After Effects CS4

Using Adobe After Effects in motion graphics and visual effects for film, video, DVD, and the Web creates magic in the movies, and is available for your home studio. Includes an explanation of motion graphics, orientation to the interface and tools, an explanation of tweening and time-based graphics, and a hands-on exercise.

T/Th, July 21 & 23, 6:00-9:00 pm, \$150 (+ \$50 lab fee). #PE-P304

### Quick Start to Macromedia Flash CS4

Flash enables you to create animated vector graphics for the Web. A quickstart to this tool includes an explanation of what Flash is, an orientation of the interface and tools, a short history of web animation, sample sites, and a hands-on exercise.

M/W, July 27 & 29, 6:00-9:00 pm, \$150 (+ \$50 lab fee). #PE-P305

### Quick Start to Podcasting

Learn to create your own Podcast—a downloadable mp3 (digital audio) file. Podcasting allows others to subscribe to audio/video files through iTunes. You can make individual Podcasts for use on your iPod or for teaching purposes.

T/Th, July 28 & 30, 6:00-9:00 pm, \$150 (+ \$50 lab fee). #PE-P306

## ONLINE CERTIFICATE PROGRAMS

Set your own schedule to build your skills or prepare for a new career with our convenient online courses.

### Cheetah Learning Project Management Master's Certificate



**The Cheetah Learning PM Master's Certificate** provides the knowledge, skills, and tools that are essential for the successful project manager. Designed for managers in all fields and professions including IT, Marketing, Sales, Operations and Engineering, the 200-hour, 7-course curriculum not only deals with the entire Project Management Body of Knowledge as recognized by the Project Management Institute; it goes well beyond the basic knowledge foundations of project management. All instructors have PMP certification. You may enroll in the courses individually or save money by enrolling for the entire certificate. Tuition for the Certificate Program is \$3,940 (price for all 7 classes if paid for individually would be \$10,095). A full description of this program is at [www.sunywcc.edu/programs/pdc/pm\\_certificate3.htm](http://www.sunywcc.edu/programs/pdc/pm_certificate3.htm)

**Other online project management courses are also available. For more details, contact Mary Beth Jerry at 914-606-7904 (email: [marybeth.jerry@sunywcc.edu](mailto:marybeth.jerry@sunywcc.edu)) or visit <http://www.sunywcc.edu/programs/pdc/wcc-cheetah-courses.htm>**

## Gatlin Education Services Courses



Our partnership with Gatlin Education Services brings opportunities to pursue high-end training and certification programs with the ease of distance learning access. Classes begin whenever you are ready—you can begin your class within a few days of completing your registration. Tuition for the class includes all texts and materials.

### Technology Certificates, including

- CompTIA A+:** 320 hours, \$1695.
- CompTIA Network+/Server+:** 120 hours, \$1495.
- MCSA (Microsoft Certified Systems Administrator):** 440 hours, \$2495.
- MCSE (Microsoft Certified Systems Engineer):** 700 hours, \$3295.
- MCDST (Microsoft Certified Desktop Support Technician):** 200 hours, \$1795.
- MOS (Microsoft Office 2003 Specialist):** 120 hours, \$1595
- MCAS (Microsoft Office 2007 Application Specialist):** 120 hours, \$1595

### Business Certificates, including

- Administrative Professional with Microsoft Office 2003 Specialist:** 240 hours, \$1995.
- Administrative Professional with Microsoft Office 2007 Application Specialist:** 240 hours, \$1995
- Six Sigma Blackbelt:** 200 hours, \$2695
- Certified Bookkeeper:** 80 hours, \$1795.
- Bookkeeping the Easy Way with Quickbooks:** 140 hours, \$1695.
- Certified Global Business Professional:** 400 hours, \$2495

- eBusiness Certificate:** 200 hours, \$1995
- Payroll Practice and Management:** 80 hours, \$1595
- Management for IT Professionals:** 390 hours, \$2095
- Travel Agent Training:** 200 hours, \$1595

### Healthcare Certificates, including

- ICD-10 Medical Coding:** Preparation and Instruction for Implementation: 200 hours, \$1595.
- Human Resources for Healthcare Providers:** 80 hours, \$1995.

### Video Game Design and Development, including

- 3ds max:** 650 hours, \$4095.
- Video Game Design and Development:** 500 hours, \$1995.

**For more information on these and other courses, go to**  
[www.gatlineducation.com/sunywcc](http://www.gatlineducation.com/sunywcc) or contact Mary Beth Jerry at 914-606-7904 (email: [marybeth.jerry@sunywcc.edu](mailto:marybeth.jerry@sunywcc.edu))

## LEARNING ONLINE

### Education to Go Courses

Our instructor-led online courses from Education to Go each run for 6 weeks and consists of 12 lessons. The lessons are supplemented by interactive quizzes, assignments, tutorials, and an online discussion area available via the World Wide Web. Read your lessons and ask questions of your instructor at the time most convenient to you. **Tuition for each course is \$110.**

**You'll find full course descriptions at [www.ed2go.com/sunywcc](http://www.ed2go.com/sunywcc)**

**Courses are offered in these and other subject areas.**

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>■ Accounting</li> <li>■ Basic Computer Literacy</li> <li>■ Business Administration</li> <li>■ Starting Your Own Business</li> <li>■ Computer Applications</li> <li>■ Courses for Teaching Professionals</li> <li>■ Database Management &amp; Programming</li> <li>■ Web Page Design</li> <li>■ Digital Photography &amp; Digital Video</li> <li>■ Grant Writing &amp; Nonprofit Management</li> <li>■ Healthcare, Nutrition, &amp; Fitness</li> <li>■ Law &amp; Legal Careers</li> </ul> | <ul style="list-style-type: none"> <li>■ Math</li> <li>■ The Internet</li> <li>■ Web Graphics &amp; Multimedia</li> <li>■ Personal Finance &amp; Wealth Building</li> <li>■ Web &amp; Computer Programming</li> <li>■ Sales &amp; Marketing</li> <li>■ Languages</li> <li>■ Writing and Publishing</li> <li>■ Test Prep</li> <li>■ Personal Development</li> <li>■ Personal Enrichment</li> </ul> |
|---|---|

**How to learn more about – and register for – our Education to Go online courses**

**Explore**

Visit the web site: [www.ed2go.com/sunywcc](http://www.ed2go.com/sunywcc)  
Use the Search feature or click on **Courses** to see a list of all course categories. Click on a category name to see a list of all courses in that topic. Click a course title to see a full description.

**Learn More**

Find a course you like? Click on the no-obligation **Enroll Now** button located on the course description page. As you complete the process you may request further details by email on how to complete your registration and tuition payment.

**Register**

Follow the instructions in the email message to complete your registration and tuition payment by mail, phone, fax or online.

**Grow!**

Once your class begins, go to [www.ed2go.com/sunywcc](http://www.ed2go.com/sunywcc) and click the **Classroom** link. Log in with the password you set up when you enrolled and enjoy your class!

**All online classes start on these dates:**  
 May 20 • June 17 • July 15 • August 19  
 Check course descriptions for information on required texts, software, etc.  
 Have questions? Call Mary Beth Jerry at 914-606-7904 or email [marybeth.jerry@sunywcc.edu](mailto:marybeth.jerry@sunywcc.edu)

## The Center for Real Estate


### Real Estate Salespersons and Appraisal Pre-Licensing and Continuing Education Courses for Salespersons, Brokers and Appraisers

All real estate sales courses are approved by NYS Department of State, as meeting the educational requirements under Sections 176.3 and 176.4. Real Estate Appraisal Classes also qualify as CE for Salespeople and Brokers. All Appraiser courses are approved by NYS Department of State, as meeting the educational requirements under Section 1103 to meet NYS Appraiser Assistant, Licensed and Certified Residential requirements. For the Appraiser Assistant and Licensed Residential categories, the R courses must be taken in sequence (R5 through R10). The Certified Residential category requires that R5 through R11 be taken in sequence along with SMF (Statistics, Modeling and Finance) and an elective (RE-1 or RE-2). In addition, the 15-hr. National USPAP Course can be taken at anytime for all 3 licensing categories. For further licensing and exam information, call 518-474-4429 or visit [www.dos.state.ny.us/lcns/realtest.html](http://www.dos.state.ny.us/lcns/realtest.html)

Visit us online at [www.sunywcc.edu/ce](http://www.sunywcc.edu/ce) and click on Real Estate for complete course descriptions, or call 914-606-6830 and choose option 1.

For registration options, go to [www.sunywcc.edu/ce](http://www.sunywcc.edu/ce)

## LANGUAGES

All language courses require the additional purchase of a textbook, available at the college bookstore (914-606-6475). 

### Elementary Arabic

This course is designed to teach the Arabic sound system, provide correct pronunciation and offer intensive oral practice. Students will learn basic grammar, and will read and write using Arabic elementary vocabulary.

8 Thurs., June 4-July 30 (skip 7/2), 4:00-6:00 pm, Room TBD, \$185. M Andrews. #WJ-D876

### Chinese

7:00-9:00 pm, CLA-103, \$215. R Chen.

**Beginning Level I:** 10 Sat., June 6-Aug. 15, CLA-105. #WJ-D101

**Beginning Level II:** 10 Thurs., June 4-Aug. 6, CLA-304. #WJ-D303

**Intermediate Level I:** 10 Wed., June 3-Aug. 5, CLA-104. #WJ-D607

**Intermediate Level II:** 10 Mon., June 1-Aug. 3, CLA-304. #WJ-D026

### Conversational Chinese I

This course is for those who want to travel to China. Students will learn the phonetic system (pinyin) and useful phrases and sentences used in daily conversations.

10 Tues., June 2-Aug. 4, 7:00-9:00 pm, CLA-103, \$215. R Chen. #WJ-D035

### French

10 Sat., June 6-Aug. 15 (skip 7/4), CLA-102, \$215.

**Beginning/Level I:** 9:00-11:00 am. #WJ-D752

**Intermediate:** 11:00 am-1:00 pm. #WJ-D169

### Intro to Japanese: Intensive

Learn the pronunciation, writing system, hiragana, katakana & kanji and the very basic speaking skills, with words and phrases used in daily life. Also included: customs, cultural differences, manga, and more.

4 Sat., June 6-27, 10:00 am-12:00 noon, CLA-107, \$80. K Hayashi. #WJ-D756

### American Sign Language

6:45-8:45 pm, \$180 (+ textbook). P Ditiimi.

**Level I:** 10 Wed., June 3-Aug. 5. AAB-305.

#WA-D491

**Level II:** 10 Tues., June 2-Aug. 4. AAB-414.

#WA-D559

*NY/Westchester County Residency: Sign Language tuition rates in this section are resident rates. Call 914-606-6830 (choose option 1) for information. Non-residents are welcome, but pay a 150% non-resident surcharge in addition to the regular tuition.*

 Textbook required.

### Portuguese: Elementary Continental

8 Mon., July 6-Aug. 24, 6:00-8:00 pm, AAB-413, \$190. T Lopes. #WJ-D757

### Russian

7:00-9:00 pm, Room TBD, \$235 (+ \$15 materials fee, payable to instructor). M Bolgova.

**Beginning/Level I:** 12 Wed., June 3-Aug. 19. #WJ-D091

**Intermediate** (for students trained in the usage of basic Russian verbs and cases):

12 Thurs., June 4-Aug. 20 #WJ-D072

**Advanced:** 12 Tues., June 2-Aug. 18. #WJ-D818

### Spanish

10 sessions, \$215 (+ \$5 materials fee, payable to instructor).

**Beginning Level I:**

■ Sat., June 6-Aug. 8 (skip 7/4), 9:00-11:00 am, Room TBD. E Buffa. #WJ-D758

■ Mon., June 1-Aug. 3 (skip 7/4), 6:30-8:30 pm, CLA-104. E Buffa. #WJ-D662

**Beginning Level II:**

■ Sat., June 6-Aug. 8 (skip 7/4), 11:15 am-1:15 pm, Room TBD. E Buffa. #WJ-D176

■ Tues., June 2-Aug. 4, 6:30-8:30 pm, AAB-416. E Buffa. #WJ-D564

**Intermediate:**

■ Sat., June 6-Aug. 8 (skip 7/4), 9:00-11:00 am, CLA-104. M Khalil. #WJ-D175

■ Thurs., June 4-Aug. 6, 6:30-8:30 pm, CLA-111. E Buffa. #WJ-D355

**Advanced:**

Sat., June 6-Aug. 8 (skip 7/4), 11:15 am-1:15 pm, CLA-104. M Khalil. #WJ-D174

### La Casa de Bernarda Alba: An In-Depth Study of the Novel

Read the much acclaimed novel in Spanish and visit the Repertorio Espanol (Spanish theater) to see the play. For intermediate and advanced Spanish speakers.

10 Wed., June 3-Aug. 5, 6:30-8:30 pm, AAB-307, \$215 (+ \$5 material fee, payable to instructor). E Buffa. #WJ-D650

Register online at [www.sunywcc.edu/ce/registration](http://www.sunywcc.edu/ce/registration) 15  
or call 914-606-6830

## HISTORY, CULTURE, & LITERATURE

### History of the Hudson Valley Region

Learn about the history of the Hudson Valley region including how the modern local towns developed out of early settlements. Learn the local folklore and historic characters of the region: Benedict Arnold, Sybil Ludington, Major John Andre, and Henry Wells, among others.

4 Sat., July 11-Aug. 1, 10:00 am-12:00 noon, AAB-305, \$80. L DiMartino. #WJ-D267

### **NEW** Famous People & Their Contributions to the Development of the Hudson Valley

Learn about our region's colorful personalities and their impact on the Hudson Valley region. Among those whose background and works will be discussed: James Fenimore Cooper, Washington Irving, Edgar Allen Poe, Pete Seeger, Aaron Copeland, Theodore Roosevelt, Franklin Roosevelt, Mark Twain and Ulysses S. Grant.

4 Sat., July 11-Aug. 1, 12:30-2:30 pm, AAB-305, \$80. L DiMartino. #WJ-D805

### An Introduction to Jane Austen

Examine Jane Austen's era through her works and learn about her life. This class will combine reading with short writing assignments to encourage a greater understanding of the classic elements of a novel, as well as the intricate relationship between Austen's characters.

4 Sat., July 11-Aug. 1, 10:00 am-12:00 noon, AAB-412, \$75. P Golonka. #WJ-D897

### **NEW** The French & Indian War (1754-1763)

Learn about a part of history that had a major impact on North America and has influenced both the United States and Canada with emphasis on the New England region. The French and Indian War has also influenced authors such as James Fennimore Cooper and Henry Wadsworth Longfellow. A fascinating course to consider in broadening your knowledge of history.

4 Sat., June 6-27, 10:00 am-12:00 noon, CLA-108, \$75. L DiMartino. #WJ-D592

### The Courtesan in European Literature and Art

Like few cultural figures, the courtesan possesses the power to captivate, to fascinate, and to shock. The courtesan reveals a society's ideas about women, sexuality, money, honor, and personal freedom. Delve into the role of the courtesan in European literature and arts.

6 Fri., June 5-July 17 (skip 7/3), 7:00-9:00 pm, Room TBD, \$100. E K Amditis. #WJ-D873

### Schtick 'Em Up: Jewish Humor in Popular Culture

From the Marx Brothers through Jerry Seinfeld, Jewish sensibilities have influenced comedy in America. Lectures with clips illustrate not only the laughter but the depth found in classic Jewish humor.

3 Sun., Aug. 9-23, 5:00-7:00 pm, AAB-308, \$60. D Griboff. #WJ-D105

### Foundations and Origins of the Irish Republican Free State

Learn how the modern Irish Free State came into existence and how major events of the early days of the last century laid the foundation for this nation. Discuss some of the colorful personalities of this era including Patrick Pearse, James Connolly, Joseph Plunkett, Countess Constance Markievicz, Michael Collins and Eamon deValera.

4 Sat., June 6-27, 12:30-2:30 pm, CLA-108, \$75. L DiMartino. #WJ-D805

### **NEW** The Civil War: Combat, Leaders, Terror and Race

What was the experience of combat like during the Civil War? Which leaders, civilians and military, had the greatest impact on the war? How did brutality towards civilians and POW's become commonplace? What was the impact of race on war? Using film, lectures, discussions, and maps, we'll address these questions.

4 Wed., June 3-24, 7:00-9:00 pm, AAB-304, \$75. P Gettler. #WJ-D306

### **NEW** The Civil War: A Military History

Did the North win or the South lose the Civil War? Which general had the greatest impact on the war? Was Gettysburg really the most important battle of the war? How does the Civil War compare to other wars, both American and foreign? Using film, lectures, discussions, and maps, we'll address these questions.

4 Wed., July 1-22, 7:00-9:00 pm, CLA-107, \$75. P Gettler. #WJ-D137

### Russian Folklore

Examine the folk traditions of the Russians, including religious beliefs, the supernatural, witchcraft and sorcery, holidays, housing and food, family customs, costume, folk tales, and the role of folk culture in more recent Russian society.

6 Wed., June 3-July 8, 7:00-9:00 pm, Room TBD, \$100. E K Amditis. #WJ-D659

### Seven Wonders of Russian Culture

Examine Russian culture through "The Seven Wonders of the Russian World." Through these seven fascinating artifacts, we can glimpse the Russians' understanding of key concepts such as spirituality, beauty, power and authority; Russia's relationship to the West; and other themes vital for an understanding of this intriguing nation.

6 Sat., June 6-July 18 (skip 7/4), 10:00 am-1:00 pm, Room TBD, \$100. E K Amditis. #WJ-D426

**NEW** **Word Origins: Etymology for the Curious**

What is the history of words like hacker or dude? Look at word origins through the lens of historical linguistics for theories and explanations.

3 Fri., June 5-19, 6:30-8:30 pm, Room TBD, \$60. D Matson. #WJ-D036

**NEW** **Women of Ancient Rome**

Learn about the women of ancient Rome including Livia, who became a goddess, and her stepdaughter, Julia, who was banished. Discover why the women of Ancient Rome had more power and sexual independence than their contemporaries, but why they were by no means the equals of men.

6 Tues., June 30-Aug. 4, 6:30-8:30 pm, Room TBD, \$100. D Matson. #WJ-D037

## TRAVEL & LEISURE

**NEW** **The RV Lifestyle**

This course will educate you on how to purchase, operate and care for all types of recreation vehicles. Also, learn how to choose a campground and how to enjoy camping.

4 Thurs., June 4-25, 7:00-9:00 pm, Room TBD, \$75. R Riccardi. #WJ-D079

**NEW** **A Trip to Egypt**

Discover the geography, climate, culture, and people of Egypt. Also included in this "live travel guide": Pharos history, facts for visitors, travel through discounted agent deals, getting around, Cairo, Luxor and temples, cruising along Nile Valley, the Red Sea and more.

1 Sun., Aug. 2, 10:00 am-1:00 pm, AAB-308, \$30. N Salama. #WJ-D050

**Slicing the Apple: NYC for Prospective Tour Guides**

A course for lovers of urban history and prospective NYC tour guides that will dynamically combine the history, ethnography, and architecture of a complex, diverse city. It will also prepare you to become a certified NYC tour guide. Course ends with each student conducting a simulated tour of a NYC neighborhood of his choice.

5 Tues., July 7-Aug. 4, 7:00-9:00 pm, CLA-202, \$100. H Fischer. #WJ-D815

**Midtown Manhattan Walking Tour**

Join urban planner and tour guide Mario Caruso for a walk through the heart of the Big Apple. Highlights include Grand Central Terminal, Chrysler Building, New York Public Library, Bryant Park, Times Square, and Rockefeller Center, capped off with an optional trip to the "Top of the Rock" observatory. Meet at the clock at the center of Grand Central Terminal.

1 Sat., June 6, 12:00 noon-3:00 pm, \$30 (transportation additional). M Caruso. #WJ-D861

### - Walking Tours of the Old Croton Aqueduct -

Co-sponsored with The Friends of the Old Croton Aqueduct

The aqueduct is a 41-mile brick-lined conduit constructed between 1837 and 1842 to bring fresh water from the Croton River to New York City; one of the great engineering achievements of the 19th century! For further information, please call Mavis Cain at 914-693-0529.

**Visit the Tunnel of the Old Croton Aqueduct**

See the inside of the tunnel and discover how it was made and why it saved New York City. Includes film and lecture. Meet at the Visitors Center in Ossining, 95 Broadway, just north of Main St. and Rt. 9.

1 Sat., June 13, 11:00 am-1:00 pm, \$25. M Cain. #WJ-D533

**Lower Manhattan Walking Tour**

Explore the architecture and history of New York's Financial District with urban planner and tour guide Mario Caruso. Highlights include City Hall, the Woolworth Building, Federal Hall, Stock Exchanges, the World Trade Center site, Trinity Church and much more. Meet at Broadway and Barclay St., City Hall Plaza Heritage Tourism kiosk.

1 Sat., June 13, 12:00 noon-4:00 pm, \$40 (transportation additional). M Caruso. #WJ-D854

**Yonkers Waterfront Walking Tour**

Join city planner and tour guide Mario Caruso for a walk to explore Yonkers' 400 years of history and architecture while hearing about the city's famous musicians, actors, scientific inventors and entrepreneurs. Meet at the Yonkers downtown train station.

1 Sat., June 20, 12:00 noon-3:00 pm, \$30. M Caruso. #WJ-D614

**Central Park East Walking Tour**

Explore the 1853 masterpiece of Frederick Law Olmstead and Calvert Vaux with urban planner and tour guide Mario Caruso. Highlights include the Loeb Boathouse, Conservatory Water, Bethesda Fountain, Literary Walk, Wollman Rink, the Zoo and much more. Meet at the 72nd Street entrance along 5th Avenue.

1 Sat., June 27, 12:00 noon-3:00 pm, \$30 (transportation additional). M Caruso. #WJ-D855

**Walk on the Aqueduct Trail**

Walk on the Aqueduct trail starting from the Keeper's House on Walnut Street in Dobbs Ferry to Lyndhurst in Irvington – seeing interesting architecture and learning the history of the first Keepers of this section of Aqueduct in the 1840's. Bring a bag lunch.

1 Sun., June 14, 10:00 am-1:00 pm, \$30. M Cain. #WJ-D575

## THE PERFORMING ARTS

### **NEW** Lifelong Music Learning: The Joys of Learning Music as an Adult

A workshop and support group for those beginning music study as adults. We will share thoughts on the joys as well as pitfalls to guard against when learning to play an instrument as an adult.

1 Fri., July 17, 6:30-8:30 pm, Room TBD, \$15.  
D Matson. #WJ-D066

### **NEW** Argentine Tango

Discover Argentine tango—a popular social couples' dance to be enjoyed by ordinary people who express the music as they move extemporaneously on the dance floor. Learn to move as “one mind, one heart, four legs.”

10 Wed., June 10-Aug. 12, 8:00-9:30 pm,  
AAB-218, \$150. W & M Kane. #WJ-D060

### Latin Ballroom Dancing

*Dancing with the Stars*, *Shall We Dance*, and *Mad Hot Ballroom* are all prime examples of this up and coming craze. Learn to fox trot, waltz, and tango. This is an intermediate level course for those with some experience. A great way to meet people! No partner required.

6 Sun., June 14-July 26 (skip 7/5), 10:00-11:30 am, AAB-218, \$125 (+ \$20 for optional DVDs of dances, payable to instructor). F Elia & D Peng. #WJ-D107

### Singing for Non-Singers

Whether you fantasize about becoming a professional singer, a karaoke star, or simply want to sound better in the shower, this is for you. The instructor has developed classical techniques to enable anyone to sing in any vocal style from pop, R&B, rock, musical theatre, to opera. Level 1 is for either observers or participants; Level 2, will welcome all styles and voices.

6 Thurs., June 11-July 16, Room TBD, \$125  
(+ \$15 materials fee, payable to instructor).  
S Miller.

Level 1, Live Your Dream: 6:00-8:00 pm.  
#WJ-D278

Level 2, The Master Class: 8:00-9:30 pm.  
#WJ-D017

### Guitar Workshop

Learn to read music and play a melody together with a bass line. Discover shortcuts that can save you time.

10 Thurs., June 4-Aug. 6, AAB-116.  
J Lorusso.

**Beginners:** 6:00-8:00 pm, \$175 (+ \$35 for book & Companion Music CD, payable to instructor). J Lorusso. #WJ-D211

**Intermediate:** 8:15-10:15 pm, \$175 (+ \$45 for book & double Companion Music CD, payable to instructor). J Lorusso. #WJ-D177

### Folk Guitar

This course is designed for those who wish to strum chords as an accompaniment to songs. Chords, accompaniment patterns and techniques will be the focus.

10 Tues., June 2-Aug. 4, AAB-116, \$175  
(+ \$25 materials fee, payable to instructor).  
M Lorusso. #WJ-D028

### Intensive Piano for Adults: Beginners

Learn how to read music and play with basic theory. Individualized and group instruction.

8 M/Th, July 13-Aug. 6, 6:00-8:00 pm,  
AAB-138, \$150 (+ \$16, or \$20 with CD,  
materials fee, payable to instructor). H Dutton.  
#WJ-D031

### Piano for Adults: Intermediate

If you have basic skills, but do not know how to take on the piece you have always wanted to play, this course is for you! Bring the music that you would like to work on.

4 Tues., July 14-Aug. 4, 6:00-8:00 pm,  
AAB-138, \$80. H Dutton. #WJ-D033

### ROOM ASSIGNMENTS

For classes held at the Valhalla campus, the building/room location is indicated for your class. If ADM-207 is the listed location, you can obtain the correct assignment 48 hours prior to the course's start by visiting our web site at [www.sunywcc.edu/CE](http://www.sunywcc.edu/CE) and clicking on “room assignments,” or by calling us at 914-606-6830 (choose option 1).

## LEARNING CAMPS FOR KIDS AND TEENS

### **NEW** ACT Prep

The ACT is quickly becoming the test of choice for many college-bound students. Navigate vocabulary and reasoning issues with the ACT! Learn the format, structure and effective strategies for each section of the exam with this introductory course.

6 Wed., July 15-Aug. 19, 10:00 am-1:00 pm,  
Room TBD, \$175. A Whigham &  
K MacDonald. #WJ-D064

### **NEW** SAT Prep

Learn the tricks and strategies necessary to “beat” the SAT and reach your maximum score potential. The SAT is a patterned test, and this course introduces the strategies that give you an extra edge on test day.

6 Wed., July 15-Aug. 19, 10:00 am-1:00 pm,  
Room TBD, \$175. A Whigham & K  
MacDonald. #WJ-D065

### Skills for Babysitters

Learn the skills needed for the safe and responsible care of children. Covers safety and safe play, basic care, first aid and professionalism. Participants earn American Red Cross certification. For ages 11-15. Must bring manual to class.

2 Sun., June 14 & 21, 9:00 am-1:00 pm,  
CLA-103, \$80 (+ \$7 for Red Cross certificate;  
order manual before class at  
[www.shopstaywell.com](http://www.shopstaywell.com) or pick up at the  
college bookstore). B Bischoff. #WJ-D373

### Judo for Children – Ages 4-13

**Note:** Parent required to attend each session with child.

10 Sat., June 6-Aug. 15, 12:00 noon-2:00 pm,  
PEB-Mat Room, \$195. #WJ-D372

## Mr. Davis's Cartooning Lessons for Teens

This class has it all, for beginners and experienced cartoonists alike! You'll learn all the necessary basics for creating your own outrageous cartoon/comic book characters while improving your drawing skills. Lessons include expressions, hands & feet, figures in motion, perspective, exaggeration, animals, action figures, gag writing, and shading techniques.

5 Sun., June 7-July 12 (skip 7/5),  
1:00-3:00 pm, HSC-02, \$95  
(+ \$5 materials fee & \$15 for textbook,  
payable to instructor). V Davis. #WJ-D998

## **NEW** Creativity Connection Workshop for Teens

Tap into your own creative potential! Students will explore the concept of a "muse" and will participate in journaling, poem sketching, and theatrical exercises.

5 Wed., July 1-29, 4:30-6:30 pm, AAB-307,  
\$95. T A Malandrucolo. #WJ-D048

## Jr. Chef Academy at Mt. Vernon Center

Jr. Chefs, ages 9-16, will learn kitchen safety, basic nutrition, cooking and baking techniques, and food preparation skills. Weekly topics include Fun with Healthy Foods, Snack Attack, Baker's Delight, and Let's Make a Meal. New recipes and menus are introduced each week. Students will sample treats and take them home along with recipes. Choose one or more age-appropriate weeks for a food-and-fun-filled summer! Held at the Mt. Vernon Center, 175 Gramatan Ave.

M/T/W/Th, 9:00 am-4:00 pm, includes supervised lunch break (students must bring their own lunch), \$275 (+ \$50 materials and lab fee, payable at the time of registration). D Colon.

**Call 914-606-7200 to register.**

### Ages 9-11

■ June 29-July 2.  
#MV-V133

### Ages 10-12

■ July 6-9. #MV-V134  
■ July 13-16. #MV-V135

### Ages 12-14

■ July 20-23. #MV-V136  
■ July 27-30. #MV-V137

### Ages 14-16

■ Aug. 3-6. #MV-V212

## - The Ossining Summer Science Academy -

**The Ossining Extension Center is located on Route 9 in the Arcadian Shopping Center.**

For those who select a day-long experience, a 30-minute supervised lunch is scheduled between morning and afternoon sessions (student-provided lunch).

For complete course descriptions, visit our web site at [www.sunywcc.edu/CE/summercamps](http://www.sunywcc.edu/CE/summercamps) or call 914-606-7400. Call 914-606-7400 to register.

### Fact or Fiction: The Science Behind the Media – For Those in 9th-12th Grades

M/T/W/Th, July 20-30, 9:30 am-12:00 noon and 12:30-3:00 pm. \$315. #OS-D195

### Intro to Human Anatomy – For Ages 8-12

M/T/W/Th, Aug. 3-13, 9:30-11:30 am, \$157. #OS-D126

### The Scientist as Detective – For Ages 8-9

M/T/W/Th, Aug. 3-13, 12:00 noon-2:00 pm. \$157. #OS-D125

### The Scientific Method – For Ages 10-12

M/T/W/Th, Aug. 3-13, 12:00 noon-2:00 pm, \$157. #OS-D199

### The Science of Forensics: What's Behind CSI? – For Ages 13-17

M/T/W/Th, Aug. 3-13, 9:30-11:30 am. \$157. #OS-D128

### The World of Emergency Medicine – For Ages 13-17

M/T/W/Th, Aug 3-13, 12:00 noon-2:00 pm, \$157. #OS-D119

### **NEW** Go Green! For Ages 9-12

Engage in hands-on activities that will raise energy awareness, encouraging you to think critically about energy and make informed decisions that will save energy and money in homes, schools and communities.

M/T/W/Th, Aug 3-13, 12:00 noon-2:00 pm, \$157. #OS-D200

## - PEEKSKILL PRE-COLLEGE 2009 OFFERINGS -

For more information or to register call 914-606-7300. The Peekskill Extension Center is located at 27 N. Division Street in Peekskill, NY. For complete course descriptions, visit us at [www.summeroncampus.com/main/ProgramDetail.asp?ID=986](http://www.summeroncampus.com/main/ProgramDetail.asp?ID=986) or call 914-606-7300.

*Affordable Digital Art Classes for Teens and Children  
State of the Art Equipment • Nurturing Instruction • Opportunity for Fun & Creativity*

Students may register for one or more classes for their age group. These 2-hour classes meet from 9:30-11:30 am and from 12:00 noon-2:00 pm, with a half hour supervised lunch break. The only time exception is Game Design, which meets from 9:30-11:30 am and continues from 12:00 noon-2:00 pm with a half hour lunch at 11:30 am (4 total class hours). Students must bring their own non-perishable lunches. \$1 student fee will be added per child.

### Digital Art Classes for Teens: Ages 12-17

Game Design is \$150 (+ \$50 lab fee); all other classes are \$100 (+ \$50 lab fee).  
All classes meet M/T/W/Th.

#### **NEW** Digital Storytelling

- July 6-16, 9:30-11:30 am. #PE-P160
- July 20-30, 12:00 noon-2:00 pm. #PE-P161

#### Digital Animation

- July 6-16, 12:00 noon-2:00 pm. #PE-P162
- July 20-30, 9:30-11:30 am. #PE-P163

#### Digital Video

- July 6-16, 12:00 noon-2:00 pm. #PE-P172
- July 20-30, 9:30-11:30 am. #PE-P173

#### Graphic Design

- July 6-16, 9:30-11:30 am. #PE-P174
- July 20-30, 12:00 noon-2:00 pm. #PE-P175

#### Web Design

- July 6-16, 12:00 noon-2:00 pm. #PE-P176
- July 20-30, 9:30-11:30 am. #PE-P177

#### Digital Audio

- July 6-16, 9:30-11:30 am. #PE-P179
- July 20-30, 12:00 noon-2:00 pm. #PE-P180

#### Game Design

- \$150 (+ \$50 lab fee).
- July 6-16, 9:30 am-2:00 pm. #PE-P182
- July 20-30, 9:30 am-2:00 pm. #PE-P183

### Digital Art & Studio Classes for Children: Ages 7-11

All classes meet M/T/W/Th, \$100 (+ \$50 lab fee).

#### **NEW** Multimedia Storytelling

- July 6-16, 12:00 noon-2:00 pm. #PE-P184.
- July 20-30, 9:30-11:30 am. #PE-P185

#### Digital Art

- July 6-16, 9:30-11:30 am. #PE-P212
- July 20-30 12:00 noon-2:00 pm. #PE-P213

#### Stop-Motion Filmmaking

- July 6-16, 9:30-11:30 am. #PE-P214
- July 20-30, 12:00 noon-2:00 pm. #PE-P215

#### Sculpture with Reusable Materials

- July 6-16, 12:00 noon-2:00 pm. #PE-P216
- July 20-30, 9:30-11:30 am. #PE-P217

#### Painting and Drawing

- July 6-16, 9:30-11:30 am. #PE-P287
- July 20-30, 12:00 noon-2:00 pm. #PE-P288

#### Cartooning

- July 6-16, 12:00 noon-2:00 pm. #PE-P289
- July 20-30, 9:30-11:30 am. #PE-P290

## FINANCES AND WEALTH BUILDING

### Money Smarts for Women/Inteligencia Financiera Para La Mujer

Do money matters frustrate you? Regardless of age, marital status or income, money affects every aspect of our lives. Learn to calculate your current money position and differentiate between good and bad debt. Familiarize yourself with basic financial terms to help you handle your banking and credit more efficiently. Leave with the basic tools necessary to establish and meet your financial goals.

\$45. H Cuevas Zakhar.

in English: 1 Sat., July 11, 9:00 am-1:00 pm, CLA-108. #WJ-D270  
en Espanol: 2 Fri. July 17 & 24, 7:00-9:00 pm, AAB-305. #WJ-D381

## How to Get the Best Mortgage

Gain valuable insight to determine the right mortgage product based on your individual short and long-term financial goals.

2 Sat., June 6 & 13, 10:00 am-1:00 pm, AAB-308, \$60. S Kaplan. #WJ-D632

## How to Buy and Sell Real Estate Wisely

Learn negotiating techniques, obtaining financing, buying for no money down, renting with options, and screening potential buyers or renters. Learn how to buy and sell your home, foreclosure property, raw land, condo, co-op, multi-family, vacation home, and timeshare or retirement home with or without a realtor for the best possible price.

1 Thurs., June 18, 6:00-8:00 pm, CLA-104, \$35 (+ \$20 optional materials fee, payable to instructor). R Nathan. #WJ-D908

## Managing Your Personal Finances to Build Wealth

Understanding your finances has become much more complicated. Learn how to maximize return while considering risks including options on saving money long term and short term saving instruments. Explore how to establish, manage or rebuild credit; discuss factors to consider when borrowing money, credit and debit cards, purchasing vs. leasing, renting vs. owning and how to invest wisely.

1 Thurs., June 18, 6:00-8:00 pm, AAB-306, \$25 (+ \$20 optional materials fee, payable to instructor). B Nathan. #WJ-D679

## **NEW** Secrets Wall Street Doesn't Want You to Know When Investing

It's time to take charge of your money! Learn how not to get ripped off when buying or leasing cars, buying insurance, investigating long-term care insurance, investing with or without financial planners and when investing in mutual funds on your own. Gain confidence to invest on your own or be able to interview financial planners to find someone to truly work for you.

1 Thurs., June 18, 8:00-10:00 pm, CLA-104, \$25 (+ \$20 optional materials fee, payable to instructor). R Nathan. #WJ-D187

# FAMILY & PARENTING

## **NEW** Caring For Your Baby, From Newborn Through One Year

Learn what to expect, including developmentally appropriate milestones at each age, feeding and sleeping patterns, and caring for yourself. For both new and expectant parents.

C Stringham.

### First Weeks: Caring for Your Newborn.

2 Sat., June 6 & 13, 9:00-11:00 am, CLA-204, \$40. #WJ-D039

### Next Months: Caring for Your 3-6 Month Old

2 Sat., June 20 & 27, 9:00-11:00 am, CLA-204, \$40. #WJ-D041

### Sitters and Rollers: Caring for Your 6-9 Month Old

2 Sat., July 11 & 18, 9:00-11:00 am, AAB-310, \$40. #WJ-D042

### Crawlers and Cruisers: Caring for Your 9-12 Month Old

2 Sat., July 25 & Aug. 1, 9:00-11:00 am, CLA-109, \$40. #WJ-D043

### First Foods

1 Sat., Aug. 8, 9:00-11:30 am, CLA-108, \$25. #WJ-D044


### Sleepy Baby

1 Sat., Aug. 15, 9:00-11:30 am, CLA-108, \$25. #WJ-D045

## Baby Steps: The Path from Motherhood to Career

You've gone through playtime at home with your kids and now you're thinking about going back to work. Nervous about how to fill the "gap" on your resume? If you have been out of the labor force for a while and are worried about "getting back into the swing of things," this workshop is for you!

1 Tues., June 16, 7:00-9:00 pm, CLA-104, \$20 (+ textbook). D Lang. #WJ-D954

Required textbooks are available at  Westchester Community College Bookstore unless otherwise noted. Phone 914-606-6475 or order online at [www.sunywcc.edu](http://www.sunywcc.edu)

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## HOME, GARDEN, & FOOD

### - The Institute for Sustainability -

#### **NEW** Green Building & Sustainability

Learn what Green Building is in everyday language. This introductory workshop will give an overview of the socio-environmental effects that the green movement is having on today's society. Course topics will include current research and practices in alternative energy such as solar and geothermal, water, natural and sustainable construction materials, LEED, waste management and the "art" of recycling.

1 Sat., June 20, 10:00 am-1:00 pm, AAB-412, \$30. D Alvarez. #WJ-D913

#### **NEW** The "Going Green" Revolution: An Introduction to Green Technology, Sustainability and Personal Eco-Assessments

Learn how to reduce your carbon foot print and transform it into a "green print." All areas of recycling will be discussed along with case histories of how specific cities are dealing with the challenges of alternative fuels. We'll also discuss composting at home or at work, and how we all can benefit from recycling, reduction and reusing materials.

4 W/Th, June 17-18 and June 24-25, 6:30-8:30 pm, Room TBD, \$75. T Martins. #WJ-D062

#### **NEW** Fruit and Vegetable Carving

Learn the art of culinary carving and plate decorating using a combination of shapes and strips, floral carvings, and animal and bird carvings.

1 Sat., July 11, 12:30-4:30 pm, CLA-107, \$40 (+ \$30 materials fee for vegetables, fruits, display trays, etc., payable to instructor). N Salama. #WJ-D057

#### Create Vegetable & Fruit Platters & Watermelon Boats

Create elegant, fancy vegetable and fruit salads, as well as platters and watermelon boats for large parties and gatherings. Make them as gifts or create platters for your catering business. Learn how to select fruits and vegetables, how to cut designs, and how to arrange, wrap and store the final product. Take home what you create in class!

1 Sat., July 11, 9:00 am-12:00 noon, CLA-107, \$30 (+ \$30 optional nominal fee for fruits, vegetables, two trays, knife, cutting board, wrapping paper and more...or bring your own). N Salama. #WJ-D783

#### Fern Workshop

Learning to identify our local ferns is easy when you can see them in the classroom. Discuss how they reproduce, their place in literature, and herbal uses.

1 Wed., June 3, 7:30-9:30 pm, CLA-111, \$25 (+ \$5 materials fee, payable to instructor). M Penziner. #WJ-D792

#### Gardening with Ferns

Ferns are great for shady areas or for use as ground covers, or as high growing or low spreading focal points. Some are evergreen, and some even come in colors.

1 Fri., June 5, 7:30-9:00 pm, CLA-111, \$20. M Penziner. #WJ-D793

#### Starting Your Vegetable Garden

The basics of starting your vegetable garden from initial soil preparation through the process of putting the plants and seeds into the soil. Perennials will be included.

2 Tues., June 2 & 9, 6:00-9:00 pm, CLA-104, \$60. G Hohenstein. #WJ-D343

#### Heirloom Tomatoes

Embark on a visual, slideshow, and tasting tour of the heirloom tomatoes grown in Ms. Kish's Irvington garden. Learn about the history of heirlooms and what makes them different from other tomatoes. Taste some of her over 50 different varieties of tomatoes. Available in all colors of the rainbow plus white and black, heirloom tomatoes are as beautiful to look at as they are delicious to eat!

1 Tues., Aug. 25, 7:00-9:00 pm, CLA-109, \$20. A Kish. #WJ-D283

## PRACTICAL SKILLS FOR EVERYDAY LIFE

#### Adult/Child CPR

Earn American Red Cross certification. Sections include use of the automated external defibrillator (AED).

\$55 (+ \$7 materials fee, payable to instructor). J Lederman.

At Valhalla Campus: 1 Sat., July 18, 9:00 am-2:00 pm, Phys Ed Bldg #4. #WJ-D348

At Ossining Center: 1 Thurs., June 25, 5:00-10:00 pm. #OS-D091

#### Responding to Emergencies

A more in-depth course than Standard First-Aid. Participants learn how to recognize and care for victims of injuries and sudden illness. RTE meets New York State requirements for coaches in First-Aid only; CPR needs to be taken as well.

S/Su, June 6 & 7, 9:00 am-4:00 pm, Phys Ed Bldg #4, \$145 (+ \$15 materials fee for book, skill card and certificate, payable to instructor). J Lederman. #WJ-D110

## First Aid

Covers first aid basics: how to handle sudden illness, bleeding control, burns, injuries to bones and joints, and emergencies involving excessive heat and cold.

1 Sat., July 25, 9:00 am-2:00 pm, Phys Ed Bldg, Rm. 4, \$45 (+ \$5 materials fee for book, skill card and certificate, payable to instructor). J Lederman. #WJ-D110

## **NEW** Speed Reading

Increase your reading rate through practice with timed exercises while incorporating skills of skimming, scanning, avoiding sub-vocalizing, understanding structures of different types of text and other techniques.

5 Wed., June 3-July 1, 6:00-9:00 pm, 6:00-9:00 pm, Room TBD, \$125. L Tomlinson. #WJ-D046

## Time Management: Get A Life!/ Adios a La Vida Loca: Estudio de Tiempo

We're all allocated the same 24 hours in a day; how we utilize our time is a balancing act! Are you feeling overwhelmed with your daily routine? Regardless of the demands on your life, there are proven techniques to alleviate stress and become more efficient. Learn to establish priorities, identify "time robbers" and develop an action plan.

1 Sat., 9:00 am-1:00 pm, \$45.

H Cuevas Zakhar.

in English: July 25, CLA-107. #WJ-D269

en Espanol: Aug. 8, AAB-305. #WJ-D804

## Defensive Driving

This classroom course qualifies you for 10% reduction in insurance premiums for 3 years and a reduction of up to 4 points from your driver's record. Co-sponsored by "I Drive Safely" and approved by the NYS DMV and the NYS Dept. of Insurance. You MUST arrive 15 minutes early for pre-registration.

1 Sun. July 12, 8:45 am-4:00 pm, Room TBD, \$50 (includes \$15 materials fee). #WJ-D394

## 5-Hr. Drivers Pre-Licensing Class

Required five-hour pre-licensing class needed to earn your MV-278 and schedule your road test. Bring learner's permit to class. Call 914-606-7405 to register. For ages 16 and older.

1 Sat., 9:00 am-2:00 pm, \$45. T Gomes.

At Ossining Center:

■ June 6. #OS-D038

■ June 13. #OS-D039

■ July 18. #OS-D040

■ Aug. 15. #OS-D041

### ROOM ASSIGNMENTS

For classes held at the Valhalla campus, the building/room location is indicated for your class. If ADM-207 is the listed location, you can obtain the correct assignment 48 hours prior to the course's start by visiting our web site at [www.sunywcc.edu/CE](http://www.sunywcc.edu/CE) and clicking on "room assignments," or by calling us at 914-606-6830 (choose option 1).

## HEALTH & WELLNESS

### **NEW** Introduction to Human Energy Field

This course is an interactive workshop that will explore ways to adjust our energy field for a smoother, effortless daily experience. Students will leave with tools for continued study.

5 Sat., June 20-July 25, 11:00 am-1:00 pm, CLA-109, \$95. P King. #WJ-D464

### Self Hypnosis for Change

Learn to enter a hypnotic state to change habits, reduce stress, improve self-esteem, increase your potential, and promote better health.

1 Mon., June 22, 6:30-9:30, Room TBD, \$30 (+ \$15 for optional CD and booklet, payable to instructor). J Abrahamsen. #WJ-D352

### **NEW** Create Balance and Relieve Anxiety

This workshop is designed to help create a balanced lifestyle by relieving stress and anxiety. Learn the signs of burnout. Learn the impact of stress and anxiety on your body and tips/techniques that will help you deal with stress.

1 Tues., June 23, 7:00-9:00 pm, CLA-105, \$20. D Lang. #WJ-D047

### Breast Cancer: Facts and Myths

This course addresses important myths and misconceptions about breast cancer and breast imaging. Learn the facts about breast compression plus valuable information on the latest breast imaging technology.

2 Tues., June 9 & 16, 6:00-9:00 pm, CLA-105, \$50 (+ \$10 materials fee, payable to instructor). O Peart. #WJ-D864

### The FELDENKRAIS METHOD®: Awareness through Movement

These gentle movement lessons are designed to improve flexibility and coordination by increasing awareness of habitual movement patterns and introducing new ones. Lessons will be done sitting in a chair and lying on the floor. Bring mat and towel to class.

6 Sat., June 6-July 18 (skip 7/4), 10:00-11:30 am, Room TBD, \$95. K Plumridge. #WJ-D817

### Stress Relief

Learn and practice in one session how to disconnect and quiet your stress responses for better stress management and, ultimately, improved physical and emotional health.

1 Sat., June 13, 9:30 am-1:00 pm, AAB-412, \$35. B Bruno. #WJ-D090

### Meditation: Practical Tool for Living Today

Want to live with less worry, less stress? Want to grow your inner strengths? Or maybe you want to live each day with more vitality? Come see what meditation can do for you. For beginners, an easy way to explore the possibilities. For the experienced, a chance to expand skills and refresh insights.

\$65. M Harmin.

■ 4 Sat., June 6-27, 10:30 am-12:00 noon, AAB-310. #WJ-D441

■ 4 Tues., July 14-Aug. 4, 7:30-9:00 pm, SCI-316. #WJ-D821

### Stress Reduction through Meditation Visualization

Focus on relaxation techniques, use of affirmations, as well as meditative and visualization techniques. Wear comfortable clothes.

3 Wed., June 3-17, 6:30-8:00 pm, Room TBD, \$50. D Atkins. #WJ-D040

## SPORTS & FITNESS

### **NEW** The Equine Athlete

What's involved in developing the equine athlete? Subjects covered include confirmation, equine nutrition, equine anatomy, exercise physiology, behavior, and care and management.

5 Tues., July 7-Aug. 4, 7:00-9:30 pm, Room TBD, \$125. R Monticelli. #WJ-D067

### Kripalu Yoga

For men and women. Focuses on yoga breathing techniques and exposure to a variety of yoga postures to increase flexibility and help manage stress through mind/body union. Wear fitness clothing and bring your yoga mat and towel to class.

6 Sat., June 27-Aug. 8 (skip 7/4), Room TBD, \$75. M Stitt.

**Beginners:** For those new to yoga or with limited experience. 9:30-10:45 am. #WJ-D552

**Intermediate:** For those who have completed Beginners, or who have basic experience with yoga. 11:00 am-12:15 pm. #WJ-D422

### Dance it Off With Belly Dancing

Belly dancing workouts relax your mind and flatten your belly. Wear comfortable workout clothes and bring a bottle of water, hip scarf, veil, and, if possible, a pair of cymbals. Acceptable foot attire includes socks or dance slippers. For those of all experience levels.

6 Fri., June 5-July 10, 6:30-8:00 pm, AAB-218, \$75 (+ \$30 optional materials fee, for scarf and cymbals, payable to instructor). N Salama. #WJ-D549

### **NEW** Hula Hoops Body Fitness

If you want to get into shape, trim your waistline, get some exercise while strengthening your core, or just have fun, this is for you! Wear comfortable workout clothes such as leggings or leotards. Acceptable foot attire includes socks or dance slippers. Bring a Hula Hoop and bottle of water.

6 Fri., July 17-Aug. 21, 6:30-8:00 pm, AAB-218, \$75. N Salama. #WJ-D056

### Adult Beginners Ballet

Explore ballet's foundations in a fun, active environment. Gain an understanding of the basics which, when combined, create "dance." Class sessions will include bare work, center floor, adagio, pirouettes, petite allegro and grandee allegro. Bring ballet slippers, tights & leotard or leggings.

10 Sun., June 7-Aug. 23 (skip 6/21 & 7/5), 11:00 am-1:00 pm, AAB-218, \$195. I Kent. #WJ-D601

### Judo – Ages 13 and up

**Note:** Parent required to attend each session for students under 18 years of age. PEB-Mat Room, \$185. K Watanabe.

■ 10 Mon., June 8-Aug. 10, 8:00-10:00 pm. #WJ-D292

■ 10 Wed., June 10-Aug. 12, 8:00-10:00 pm. #WJ-D547

■ 10 Sat., June 6-Aug. 15 (skip 7/4) 10:00 am-12:00 noon. #WJ-D307

**Save \$\$ and register in two classes for only \$350. Use #WJ-D408**

**Save \$\$\$ and register in all three classes for only \$500. Use #WJ-D545**

### Aikido (Tomiki Style)

An art of self-defense utilizing strikes, arm locks, wrist locks and off-balancing techniques to control or defeat an opponent.

PEB-Mat Room, \$185, Sensei Watanabe.

■ 10 Tues., June 9-Aug. 11, 8:00-10:00 pm. #WJ-D548

■ 10 Sat., June 6-Aug. 15 (skip 7/4), 2:00-4:00 pm. #WJ-D748

**Save \$\$ and register in both Tues. and Sat. classes for only \$350. #WJ-D749**

### Golf – Beginners and Advanced

First class meets on campus, remaining classes held off campus. Cost of balls extra. Group instruction. Bring a 9 iron. Registration limited to 12.

6 Mon., June 8-July 13, Phys Ed Bldg, \$85 (+ \$7 materials fee, payable to instructor). T Stanton

**Beginners:** for new golfers and those with little experience. 5:30-6:30 pm. #WJ-D406

**Advanced:** for those with some experience. 6:30-7:30 pm. #WJ-D407

## Swimming for Adults

For beginners (those who cannot float), intermediates and advanced swimmers. Bring swimsuit & several towels. A Lee.

10 Sat., June 6-Aug. 15 (skip 7/4) or 10 Sun., June 7-Aug. 16 (skip 7/5), PEB-Pool, \$130.

### Beginners:

■ Sat., 9:00-10:00 am. #WJ-D081

■ Sun., 9:00-10:00 am. #WJ-D082

### Intermediate:

■ Sat., 10:00-11:00 am. #WJ-D083

■ Sun., 10:00-11:00 am. #WJ-D084

### Advanced:

■ Sat., 11:00 am-12:00 noon. #WJ-D704

■ Sun., 11:00 am-12:00 noon. #WJ-D705

### Mixed Levels:

■ 10 Mon., June 1-Aug. 3, 7:45-8:45 am. #WJ-D973

■ 10 Fri., June 5-Aug. 14 (skip 7/3), 8:00-9:00 am. #WJ-D974

## Water Exercise/Aerobics

Exercises are performed in shallow water and paced to individual levels. PEB-Pool, \$130. A Lee.

■ 10 Sat., June 6-Aug. 15 (skip 7/4), 8:00-9:00 am. \$130. #WJ-D118

■ 10 Sun., June 7-Aug. 16 (skip 7/5), 8:00-9:00 am. \$130. #WJ-D119

■ 10 Mon., June 1-Aug. 3, 8:45-9:45 am. #WJ-D974

■ 10 Fri., June 5-Aug. 14 (skip 7/3), 9:00-10:00 am. #WJ-D975

## Scuba Diving Basics

Prepare to apply for Professional Association of Diving Instructors certification. You must be at least an intermediate swimmer. Ages 10-14 must be accompanied by an adult; ages 15-17 must have written parental permission.

Physician's approval may be required. NOTE: To apply for PADI Certification, additional dives required. Textbook and materials (mask, fins and snorkel) are required and will be available for purchase at the first session. For additional information, call 201-327-2822.

8 T/Th, July 14-Aug. 6, 7:00-10:00 pm, PEB-Pool, \$200. D Riscinti. #WJ-D006

## Tennis for Adults (Beginners Only)

Tennis sneakers, racquet, and fresh can of tennis balls required. Classes held rain or shine (indoors in the gym or outside on the courts).

6 Sun., June 14-July 26 (skip 7/5), PEB-Courts (behind gym), \$80.

■ 9:00-10:00 am. #WJ-D012

■ 10:00-11:00 am. #WJ-D013

■ 11:00 am-12:00 noon. #WJ-D014

■ 12:00 noon-1:00 pm. #WJ-D015

## Hatha & Kundalini Yoga: The Anti-Aging Combination

Combines the basics of Hatha Yoga, using posture alignment, strength and flexibility, with Kundalini Yoga, using breathing and movement to regenerate and heal the nervous system. Wear comfortable clothes; towel or mat is optional.

8 Thurs., June 11-Aug. 6 (skip 7/2), 7:00-9:00 pm, PEB-Mat Room, \$140. M Orfino. #WJ-D021

## Self Defense for Women

A multi-dimensional martial arts course consisting of basic striking/grappling techniques, rape defense, escapes and weapons defense. Course includes fitness regimen.

10 Tues., June 2-Aug. 4, 6:30-8:00 pm, PEB-Mat Room, \$150. R Varian. #WJ-D400

## Cardio Kickboxing

A multi-dimensional fitness course consisting of basic kickboxing instruction, calisthenics, stretching and aerobic conditioning. Students learn proper skill development and practical application.

10 Fri., June 5-Aug. 14 (skip 7/3), 7:00-9:00 pm, PEB-Mat Room, \$180. R Varian. #WJ-D418

# SELF-AWARENESS & RELATIONSHIPS

## **NEW** Love is a Verb

Grow in your relationships by focusing on actions, rather than on talking. Learn creative ways to affect positive changes, even without your partner's cooperation.

4 Thurs., July 16-Aug. 6, 7:00-8:45 pm, Room TBD, \$65. D Gullery. #WJ-D038

## The New Midlife

For women only: explore cultural expectations and new possibilities around menopause and midlife. Discover an exciting vision for our collective and individual potential—in heart and soul.

1 Fri., July 10, 7:00-9:00 pm, Room TBD, \$20. D Gullery. #WJ-D063

## Health at Every Size

It is possible to be fit, healthy and fat, thin or in-between. Learn ways to improve your mental and physical health, fitness and mobility at your current size.

1 Sat., June 13, 1:00-4:30 pm, AAB-412, \$35. B Bruno. #WJ-D613

## **NEW** How to Wear Your Makeup: Everyday and Special Occasions

Learn how to turn daytime makeup into nighttime makeup. Find out how to apply makeup in five minutes! Also, learn to apply "night out," prom, and wedding day makeup.

1 Sun., July 12, 12:00-4:00 pm, AAB-308, \$40 (+ \$30 materials fee, payable to instructor). N Salama. #WJ-D058

## Mind-Body Healing

Our minds can heal our bodies, and our spirits can heal our minds. Learn and practice some powerful ways to heal.

1 Sat., June 20, 9:30 am-1:00 pm, AAB-308, \$35. B Bruno. #WJ-D256

## WRITING CENTER

### **NEW** Poetry Writing Workshop

Explore ideas through writing! Emphasis is placed on getting words onto the page and keeping the "internal editor" out. We'll learn about poem development and apply these techniques in class. Bring a lined notebook and pen to class.

5 Wed., July 1-29, 7:00-9:00 pm, AAB-307, \$45. T A Malandrucolo. #WJ-D814

### **NEW** Journal Writing Workshop

Explore your thoughts through journal writing. Using prompts, students will focus on getting words on the page and keeping the "internal editor" out. Bring a lined notebook and pen to class. We'll also discuss topics for further development.

4 Tues., July 7-28, 7:00-9:00 pm, CLA-109, \$75. T A Malandrucolo. #WJ-D836

### Advanced Writer's Workshop

This workshop is designed for writers with work in progress. Focus will be on editing and revising. Works will be read aloud and comments will be made on writing pieces. Discussions and lessons will be generated by student work.

5 Wed., July 1-29, 6:00-9:00 pm, Room TBD, \$150. V Dacquino. #WJ-D835

## HOBBIES & CRAFTS

### Professional Matting and Framing

Learn from a professional how to mat and frame works of art. Focuses on mat design and cutting, and provides hands-on-training. Give your artwork the presentation it deserves!

M/W, June 15 & 17, 6:00-9:00 pm, \$150 (+ \$50 lab fee). #PE-P218

### Mr. Davis's Cartooning Lessons

You'll learn all the necessary basics for creating your own outrageous cartoon/comic book characters while improving your drawing skills. Lessons include expressions, hands & feet, figures in motion, perspective, exaggeration, animals, action figures, gag writing, and shading techniques.

5 Sun., June 7-July 12 (skip 7/5), 10:00 am-12:00 noon, HSC-02, \$95 (+ \$5 materials fee & \$15 for textbook, payable to instructor). V Davis. #WJ-D593

### **NEW** Chess for Beginners

An introductory course for casual players. Students will study tactical devices, calculation techniques, opening and middlegame strategies, and basic endgame theory. Analysis of student games and current grandmaster games included.

4 Fri., June 19-July 17 (skip 7/3), 6:30-9:00 pm, AAB-304, \$95. J DeMauro. #WJ-D866

### Introduction to Tarot

Tarot is a fun and fascinating tool to gain insight. This class covers how to give a tarot reading, free will versus fortune telling, using one and three card tarot spreads, and understanding Major and Minor Arcana cards. By the end of the class you will be able to give a basic reading for yourself, friends and family. Bring a tarot deck to class if you own one.

3 Thurs., June 11-25, 6:30-8:30 pm, AAB-414, \$60. V Sarnicole. #WJ-D254

### Dress Making Using a Pattern

Learn to take measurements, cut your pattern and sew the fabric. Learn to attach zippers, pockets, elastic bands and finishes. Bring a skirt, pant, and blouse in one pattern, good scissors, cotton thread, needle, fabric, measuring tape, and your sewing machine if you have one or pay \$30 to instructor for supplies and use of machine.

1 Sat., July 18, 9:00 am-5:00 pm, CLA-107, \$75. N Salama. #WJ-D781

### Crochet

Create fabric from a length of cord, yarn, or thread with a hooked tool in this popular pastime for people of all ages. Bring a size J hook and yarn to class.

1 Sat., Aug. 1, 9:00 am-12:00 noon, CLA-211, \$30. N Salama. #WJ-D652

### **NEW** Crochet with Beads and Sequins

Looking for beautiful projects that combine beading and wire working techniques with traditional fiber arts? Learn beginner friendly crochet stitches combined with beads and sequins to create memorable items. Materials supplied by instructor.

1 Sat., Aug. 1, 12:30-4:30 pm, Room TBD, \$40 (+ \$30 materials fee, payable to instructor). N Salama. #WJ-D055

### **NEW** Shirt/Jacket Making

Gain tips on using patterns and adding buttons and button holes using a sewing machine or by hand. Other sewing instructions for the sleeve, interface, cuff and collar will be provided.

1 Sun., Aug. 9, 9:00 am-5:00 pm, AAB-308, \$75 (+ \$30 materials fee, payable to instructor). N Salama. #WJ-D053

### Fashion Projects: STYLE ReMiX

The ultimate cure for the wardrobe blues! Deconstruct your shrunken, old, out of style clothes to create sew or no-sew fashions that are all about you. Turn a T-shirt into a tube top, an old sweater into a new purse or make a hot dress from a pillow case. Bring an old item of clothing that you think has potential.

1 Sat., Aug. 15, 9:00 am-12:30 pm, AAB-305, \$35 (+ \$20 materials fee, payable to instructor). N Salama. #WJ-D600

### Arts & Crafts Fun Day

Dream it, create it, share it and take it! This arts and crafts program is for parents, grandparents and children. Make hats, a coloring project, beading project, quelling, pinwheel punches, card making and more. Come spend some quality time together as a family. For ages 7 and up (adult and child must register together).

1 Sat., Aug. 15, 1:00-5:00 pm, CLA-211, \$35 per person (+ \$20 materials fee per person, payable to instructor). N Salama. #WJ-D667

### **NEW** Sand Painting

Learn how to create sand paintings as traditionally done by Native Americans—especially the Navajo. Create paintings made of fine colored sands on a neutral background. Materials supplied by instructor.

1 Sun., Aug. 16, 10:00 am-1:00 pm, CLA-211, \$30 (+ \$20 materials fee, payable to instructor). N Salama. #WJ-D051

### Beginning Quilt Making

Learn the basic skills of quilt making, including all the techniques to complete a quilt: choosing fabrics, cutting, piecing, borders, quilting, and binding. Bring your fabric, quilt cutting board, cutter, pins and sewing machine or pay \$30 to instructor for supplies.

1 Sat., Aug. 22, 9:00 am-5:00 pm, CLA-108, \$75. N Salama. #WJ-D506

### Altered Books

Turn used books into sculptural works of art through paper folding and paint techniques. Bring a hard-covered book to class.

1 Sat., June 20, 9:30 am-12:30 pm, Room TBD, \$35 (+ \$10 materials fee, payable to instructor). G Gazes. #WJ-D822

### Art of the Circle

Create multimedia art using one of the most ancient, basic shapes—the circle. Explore circles of all sizes from small to large, inspired by such artists as Klimt, Miro, Kandinsky, Seurat, and Chuck Close.

4 Thurs., June 11-July 2, 6:30-9:30 pm, Room TBD, \$35 (+ \$15 materials fee, payable to instructor). G Gazes. #WJ-D831

### Fun with Monoprints

Using simple tempera paints, learn how to create original monoprints suitable for prints, cards, gift wrap, and decorative paper for collages.

4 Tues., June 9-30, 6:30-9:30 pm, Room TBD, \$115 (+ \$25 materials fee, payable to instructor). G Gazes. #WJ-D832

### **NEW** How to Make Mosaic Glass Art

Learn how to sketch a design for glass mosaics. Class designed for beginners.

1 Sat., Aug. 8, 9:00 am-4:00 pm, CLA-211, \$60 (+ \$30 materials fee, payable to instructor). N Salama. #WJ-D095

### **NEW** Jewelry Clay Creation

Discover the art of creating clay beads and jewelry with polymer clay. Learn basic techniques and tools used. Take your creations home! Materials supplied by instructor.

1 Sun., Aug. 23, 9:00 am-5:00 pm, CLA-211, \$65 (+ \$30 materials fee, payable to instructor). N Salama. #WJ-D096

### **NEW** Creative Gift Wrapping Ideas

Give presents with an extra-special touch with these simple, festive and creative gift-wrapping ideas.

Learn to think “out-of-the-box” when wrapping your next gift for a friend or loved one.

2 Mon., June 1 & 8, 7:00-9:00 pm, Room TBD, \$40. L Molloy. #WJ-D068

### Knitter's Workshop

Learn the basic knitting techniques or refresh and expand your knowledge and skills. Start at the very beginning or improve your current skill level. Bring #7 needles and a skein of solid, light colored worsted weight yarn or a current project or both.

6 Tues., July 7-Aug. 11, 6:00-8:00 pm, CLA-204, \$100. D Freeman. #WJ-D277

### Wire Jewelry and Beading Creations

Learn how to make beautiful home décor and jewelry projects. All it takes is a few inexpensive wires, pliers and beads (all supplied by the instructor).

1 Sat., June 27, 9:00 am-5:00 pm, CLA-211, \$65 (+ \$20 materials fee, payable to instructor). N Salama. #WJ-D780

## - Gemology -

Each class meets for 1 Sat., CLA-211. N Salama. For complete course descriptions, visit us online at [www.sunywcc.edu](http://www.sunywcc.edu) and click on Gemology, or call us at 914-606-6830 (option 1).

### A Diamond is Forever

June 6, 9:00 am-1:00 pm, \$40 (+ \$20 for optional loupe, payable to instructor). #WJ-D315

### Jewelry Essentials

June 6, 1:30-4:30 pm, \$35 (+ \$20 optional materials fee, payable to instructor). #WJ-D313

### Pearl Essentials

June 13, 9:00 am-12:00 noon, \$35 (+ \$20 for optional loupe, payable to instructor). #WJ-D319

### Colored Stone Essentials

June 13 12:30-4:30 pm, \$40 (+ \$20 for optional loupe, payable to instructor). #WJ-D317

### Pearl and Bead Stringing

June 20, 9:00 am-5:00 pm, \$65 (+ \$30 materials fee for bead and pearl kit, payable to instructor). #WJ-D320

# ENGLISH LANGUAGE INSTITUTE

English as a Second Language (ESL) classes meet the needs of learners whose native language is not English. Beginner through advanced levels are offered. Level is determined by placement exam. Registration begins at the English Language Institute in Academic Arts Bldg., Rm. 302. The Institute Office is open Tues. & Thurs., 12:00 noon-7:30 pm, Wed. & Fri. 9:00 am-4:30 pm, Sat., 9:00-11:30 am and closed Mondays. See registration instructions on page 30.

## GENERAL MULTI-LEVEL ESL INTENSIVE (5-DAY) SATURDAY (ALL DAY) EVENING (2-DAY)

Nine levels of ESL instruction are offered. Each level provides balanced instruction and active practice in all English language skills: listening, speaking (including pronunciation), standard grammar, reading, and writing. New students take an examination to determine the level at which they begin study. Most ESL students use a language laboratory for additional practice. Our English-only environment for all activities promotes maximum learning. These courses serve the needs of the general learner and learners preparing for college/university study. Instructors are professionals in TESOL (Teaching English to Speakers of Other Languages). Our courses are also offered in Fall (Sept.-Dec.) and Spring (Jan.-Apr.).

### Semi-Intensive English Programs

Nine levels (Pre-1 to 8): A multi-level program in English as a Second Language providing balanced instruction in all language skills. New students are placed by exam. See below for test date and location (registration required to take placement test).

**Saturday All-Day ESL:** 12 ½ Sat., May 2-Aug. 8 (skip 5/9; 7/4), 9:00 am-3:30 pm. Placement test on May 2, 9:00 am in CLA-200. \$256\* (+ \$8 FSA fee). #WK-D001

**T/Th Evening ESL:** 25 T/Th, May 5-Aug. 6 (skip 5/7-14), 6:30-9:30 pm. Placement test on May 5, 6:30 pm in CLA-200. \$256\* (+ \$8 FSA fee). #WK-D002

**M/W Evening ESL:** 25 M/W, May 6-Aug. 10 (skip 5/11, 13, 25), 6:30-9:30 pm. Placement test on May 6, 6:30 pm in CLA-200. \$252\* (+ \$8 FSA fee). #WK-MWE

**Sunday All-Day ESL:** 12 ½ Sun., May 10-Aug. 9 (skip 7/5), 9:00 am-3:30 pm. Placement test on May 10, 9:00 am in KNC-5. \$256\* (+ \$8 FSA fee). #WK-D005

**Three-Morning ESL:** 36 T/W/F, May 5-July 29 (skip 5/6, 8), 7:00-9:00 am. Placement test on Friday, May 5, 7:00 am in KNC-5. \$256 (+ \$8 FSA fee). WK-D065

**Morning ESL:** 24 classes, 9:00 am-12:00 noon in Mt. Vernon, Yonkers, Ossining and Peekskill. \$245\*. (See schedules and available levels below, under In Your Neighborhood).

### Intensive English Program (Morning or Afternoon)

5 days, Mon-Fri. This 15-hour per week course allows motivated learners of English to advance rapidly starting at any level from zero-beginner to advanced. The Intensive English Program meets the needs of serious learners, such as preparation for university study, or to increase career possibilities. Placement test is required of all new students. ESL Special Topics, open to all IEP students, supplements the Intensive English Program with an additional 3 hours per week of instruction and practice in one or more particular skill or content areas. Students who have F-1 status (have an I-20 form) can satisfy the full-time requirement by adding Special Topics OR any other non-credit ESL course meeting at least 3 hours per week. Register early to obtain your choice of morning or afternoon schedules.

**Morning Dates & Schedule:** 65 sessions, May 1-Aug. 7 (skip 5/4-8, 25), 9:00 am-12:00 noon, \$872\* (+ \$8 FSA fee), Last Placement test Fri., 5/1, 9:00 am, KNC-5; 1st class: May 11. #WK-D020/D021

**Afternoon Dates & Schedule:** 35 sessions, June 15-Aug. 7 (skip 5/4-8, 25), 3:00-6:00 pm, \$483\* (+ \$8 FSA fee), Placement test Mon., 6/15, 9:00 am, KNC-5; 1st class: Jun. 22. #WK-D017/D018

**ESL Special Topics (IEP)\*:** 25 T/Th, May 12-Aug. 4, 1:00-2:30 pm, \$167. #WK-ST

**\*Textbooks are required for all courses and are not included in fee.**

F-1 Students: See Specialized Courses section for more course options.

Note: Immigration form I-20A/B available to F-1 student visa/status applicants;  
Call 914-606-6163 for important information and a special application.

## Specialized ESL Courses

### Pronunciation for Basics/ESL

Pronunciation course designed for mid-beginning to low-intermediate level (ELI Levels 2-4) English language students to help students at this level master essential basics. This course will introduce students to essential elements of English pronunciation such as sounds (and how to produce them), rhythm, intonation, word stress and vowel reduction. These skills will help improve students' ability to both make themselves better understood when they speak, and comprehend what they hear, thereby improving students' confidence.

14 Mon., May 4-Aug. 10 (skip 5/25), 1:00-4:00 pm, KNC-3, \$186 (+ \$8 FSA fee). #WK-02A

## English Pronunciation I/ESL – on Mondays or Saturdays

Designed for intermediate to advanced learners. Prerequisite: Conversational Proficiency in American English or ELI level 6+, or with permission. All new pronunciation students, except the most advanced, should begin with this course. Upon completion of the course, students will have improved their ability to discriminate similar English sounds and to better articulate English sounds in a variety of phonetic environments to improve comprehensibility and build confidence. Participants will have identified problematic areas in their speech related to the production of vowels and consonants.

■ 14 Mon., May 4-Aug. 10 (skip 5/25), 6:30-9:30 pm, KNC-3, \$186 (+ \$8 FSA fee). #WK-03A

■ 14 Sat., May 9-Aug. 15 (skip 7/4), 9:00 am-12:00 noon, KNC-3, \$186 (+ \$8 FSA fee). #WK-03B

## English Pronunciation II/ESL – on Mondays or Saturdays

Pronunciation for high intermediate to advanced English language learners. This course is for intermediate to advanced learners of ESL (ELI Level 6+). Improve English sounds, rhythm and intonation at a more advanced level. Prerequisite: Conversational Proficiency in American English, or ELI Level 6+, or with permission, or the course WK-003.

■ 14 Mon., May 4-Aug. 10 (skip 5/25), 6:30-9:30 pm, KNC-2, \$186 (+ \$8 FSA fee). #WK-04A

■ 14 Sat., May 9-Aug. 15 (skip 7/4), 9:00 am-12:00 noon, KNC-2, \$186 (+ \$8 FSA fee). #WK-04B

## Pronunciation and Conversation Workshop/ESL

For intermediate to advanced learners whose spoken English is at ELI level 6+. This course is designed to help students increase their communication skills particularly in the areas of pronunciation and speaking. Students will learn sentence rhythm, intonation, and stress. In addition, students will also learn the difference between similar English sounds, how to better pronounce difficult sounds and how a sound's pronunciation changes depending on where it occurs in a word. By the end of the course students should improve their comprehensibility and build confidence. Students will engage in a variety of individual and group activities including class discussion and home assignments. While oral language is stressed, students will be required to read articles for discussion and submit written homework assignments reinforcing vocabulary.

At Yonkers/Cross County Center: 22 M/W, May 27-Aug. 10, 9:00-11:30 am, \$217. #YK-K006

## ESL Writing Workshop

A course in academic and general purpose writing offered at the low intermediate to advanced level. Level determined by testing at first session. Improve personal, academic, and job-related writing skills. Prerequisite: Intermediate English proficiency (ELI level 5+).

22 M/W, May 20-Aug. 5 (skip 5/25), 7:00-9:30 pm, \$217 (+ \$8 FSA fee). Placement test for new, registered, students at first class, May 20 in KNC-1 at 6:30 pm. #WK-019.

## TOEFL Preparation Workshop

This course is designed to help improve the English language and test-taking skills of learners preparing for the Test of English as a Foreign Language or other high intermediate level learners focusing on academic reading and listening comprehension, grammatical accuracy and clarity in speech and writing. Prerequisite: High intermediate to advanced proficiency in English (ELI Level 6+).

■ 22 M/W, May 18-Aug. 3 (skip 5/25), 7:00-9:30 pm, SCI-218, \$217 (+ \$8 FSA fee). #WK-14A

■ 14 Sat., May 9-Aug. 15 (skip 7/4), 12:30-4:25 pm, KNC-4, \$217 (+ \$8 FSA fee). #WK-14B

## Business English for Internationals

Develop your spoken and written English skills for business study and practical applications. Participants build fluency and increase their knowledge of terminology and cultural differences affecting communication. Prerequisite: High intermediate proficiency in English (ELI Level 6+).

14 Sat., May 9-Aug. 15 (skip 7/4), 12:30-3:30 pm, CLA-202, \$186 (+ \$8 FSA fee). #WK-15C

## Computer Skills: Basics for ESL Learners

For non-native speakers of English only. This course has been adapted to the special requirements of students with only a basic (or higher) ability to understand, speak and read English. Intro to computers, Windows basics, Intro to Word and Internet skills. Prerequisite: High beginner proficiency in English or ELI Level 3 or higher.

At Valhalla Campus: 6 Mon., June 1-July 6, 6:30-9:30 pm, TEC-13D, \$117. #WK-PC1

At Peekskill Center: 6 Tues, May 26-June 30, 6:30-9:30 pm, \$117. #PE-PC1

At Cross County Center: 6 Thurs., May 21-June 25, 6:30-9:30 pm, \$117. #YK-PC1

## Test Taking Skills/ESL:

### Citizenship Prep for English Learners

Visit us online at [www.sunywcc.edu/esl](http://www.sunywcc.edu/esl) for info.

## English for Academic Purposes Program

The ELI's General Multi-Level ESL programs are designed to help you prepare for college courses and other uses of English, but we also offer this program that focuses on academic English skills necessary for success in college courses. It is designed especially for learners scoring 4 on the college's English placement essay at the Testing and Assessment Center, or who have attained ELI level 6 or higher. Additional assessment will be completed at the first class session.

At Valhalla Campus:

24 W/F, May 15-Aug. 5, 9:00 am-12:00 noon, AAB-302, \$285 (+ \$8 FSA fee). #WK-D057

24 M/W, May 20-Aug. 12 (skip 5/25), 6:30-9:30 pm, KNC-5, \$285 (+ \$8 FSA fee). #WK-D058

14 Sat., May 9-Aug. 15 (skip 7/4), 9:00 am-12:00 noon, KNC-5, \$186 (+ \$8 FSA fee).

#WK-D059

At Mt. Vernon Center: 24 M/W, May 13-Aug. 5 (skip 5/25), 9:00 am -12:00 noon, \$285.

#MV-V058

## LEARN ENGLISH IN YOUR NEIGHBORHOOD

We also offer ESL courses close to your home or job in Mt. Kisco, Mt. Vernon, New Rochelle, Peekskill, Port Chester, Ossining, and Yonkers/Cross County Shopping Center.

The placement test is on the first day of each course.

**Information for all locations: call us at 914-606-6656. Se habla español.**

### **MOUNT KISCO** (Lutheran Church of the Resurrection, 15 S. Bedford Rd)

**ESL: All the Basics (levels 0-1):** 24 M/W, May 4-July 29 (skip 5/6 & 25), 6:30-9:30 pm, \$79. Register, pay and take test on 5/4 at Luth. Ch. of the Resurrection. #MK-D006

### **MOUNT VERNON** (175 Gramatan Ave.)

**Evening ESL (levels 4-7):** 24 T/Th, May 7-Aug. 4 (skip 5/12 & 14), 6:30-9:30 pm, \$245. #MV-V002

**Saturday ESL (levels 0-3):** 12 Sat., May 2-Aug. 8 (skip 5/9 & 7/4), 9:00 am-3:30 pm, \$245. #MV-V001

**Morning ESL (levels 0-3):** 24 T/Th, May 12-Aug. 6 (skip 5/14 & 19), 9:00 am-12:00 noon, \$245. #MV-V003

**English for Academic Purposes:** 24 M/W, May 20-Aug. 12 (skip 5/25), 9:00 am-12:00 noon. \$285. #MV-V058

**NEW! Real World ESL: Cooking:** 8 Wed., May 6-June 24, 9:00 am-12:00 noon, \$103. (+ \$96 fee for food, due at registration). #MV-CK1 (visit [www.sunywcc.edu/ESL](http://www.sunywcc.edu/ESL) for complete description.)

### **NEW ROCHELLE** (Blessed Sacrament High School, 15 Shea Place)

**Evening ESL (Levels 2-5):** Offered in Fall and Spring only

### **OSSINING** (22 Rockledge Ave., behind Arcadian Shopping Center)

**Evening ESL (levels 0-4):** 24 M/W, May 11-Aug. 10 (skip 5/14 & 19), 6:30-9:30 pm, \$245. #OS-D002

**Saturday ESL (levels 0-4):** 12 Sat., May 9-Aug. 15 (skip 5/16 & 7/4), 9:00 am-3:30 pm, \$245. #OS-D001

**Sunday ESL (levels 0-4):** 12 Sun., May 10-Aug. 9 (skip 7/5), 9:00 am-3:30 pm, \$245. #OS-D001

**Morning ESL (levels 5-7):** 24 T/Th, May 14-Aug. 6 (skip 5/19), 9:00 am-12:00 noon, \$245. #OS-003

### **PEEKSKILL** (27 N. Division St.)

**Morning ESL (levels 0-3):** 24 T/Th, May 7-Aug. 4 (skip 5/12 & 14), 9:00 am-12:00 noon, \$245. #PE-003

**Evening ESL (levels 0-6):** 24 M/W, May 6-Aug. 3 (skip 5/11 & 25), 6:30-9:30 pm, \$245. #PE-002

**Saturday ESL (levels 5-8):** 12 Sat., May 9-Aug. 15 (skip 5/16 & 7/4), 9:00 am-3:30 pm, \$245. #PE-001

**Computer Skills: Basics for ESL Learners:** 6 Tues., May 26-June 30, 6:30-9:30 pm, \$117. #PE-PC1

### **PORT CHESTER** (Port Chester Middle School, across from Rye Ridge Shopping Center cinema)

**Evening ESL (levels 0-5):** 24 sessions, M/T/W/Th, May 4-June 18 (skip 5/5, 7, & 25), 6:30-9:30 pm, \$245. #PC-P002

### **YONKERS/CROSS COUNTY** (6 Xavier Dr., 5th Fl., entrance between Wachovia and Bank of America)

**M/W Evening ESL (levels 0-3):** 24 M/W, May 13-Aug. 10 (skip 5/18 & 25), 6:30-9:30 pm, \$245. #YK-K002

**T/Th Evening ESL (levels 0-3):** 24 T/Th, May 14-Aug. 11 (skip 5/19, 21), 6:30-9:30 pm, \$245. #YK-K005

**Saturday ESL (levels 4-7):** 12 Sat., May 9-Aug. 15 (skip 5/16 & 7/4), 9:00 am-3:30 pm, \$245. #YK-K001

**Morning ESL (levels 4-7):** 24 T/Th, May 7-July 30 (skip 5/12), 9:00 am-12:00 noon, \$245. #YK-K004

**Pronunciation and Conversation Workshop/ESL:** 22 M/W, May 27-Aug. 10, 9:00-11:30 am, \$217. YK-K006

**Computer Skills: Basics for ESL Learners:** 6 Thurs., May 21-June 25, 6:30-9:30 pm, \$117. #YK-PC1

**Test Taking Skills/ESL: Citizenship Prep for English Learners:** June 6. (Visit us online at

[www.sunywcc.edu/esl](http://www.sunywcc.edu/esl) for info)

## HOW TO REGISTER FOR ESL

**WHEN?** Registration for Summer 2009 ESL courses opens Tues., Mar. 24.

**WHERE?** First, English Language Institute Office in AAB-302; then pay in Continuing Education Office in Administration Bldg, room 207 (ADM-207)

**FIRST:** Obtain all information about courses & placement testing; complete registration form at English Language Institute Office, AAB-302.

**SECOND:** Take completed form to ADM-207 (Office of Continuing Education). Payment by Visa or MasterCard, check/money order or cash. All on-campus students pay an \$8.00 F.S.A. fee once per semester in addition to the tuition.



**Telephone and Internet registration also begins Tues., Mar. 24. Call 914-606-6656 or go to [www.sunywcc.edu/ESL](http://www.sunywcc.edu/ESL) and pay with Visa or MasterCard.**

■ **NY/Westchester County Residency:** All ESL tuition rates in this section are resident rates. Call 914-606-6656 for information. Non-residents are welcome, but pay a 150% non-resident surcharge in addition to the regular tuition. Residents have been in New York for one year or more.

■ **PLACEMENT TEST:** Testing required if you are new or did not take final exam in Fall 2008 or Spring 2009. Placement test is given at first session of all Semi-Intensive and Intensive ESL programs. You must already be registered to take the test. Testing information and appointments are provided at time of registration.

English Language Institute Office: AAB-302

**INFO:** 914-606-6656 ■ [www.sunywcc.edu/ESL](http://www.sunywcc.edu/ESL)

# Express Registration



## Online

www.sunywcc.edu/CE/registration  
MasterCard or Visa



## By Phone

914-606-6830  
MasterCard or Visa



## By Fax

914-606-6129  
MasterCard or Visa



## By Mail

Continuing Education  
Westchester Community College  
75 Grasslands Rd.  
Valhalla, NY 10595  
MasterCard, Visa, or  
Check/Money Order



## In Person

Administration Bldg., Rm. 207  
MasterCard, Visa, or  
Check/Money Order

# Customer Information

## Refunds

- There are no refunds for classes that meet for one session only
- Before first class: 100% refund of tuition.
- Before second class: 50% refund.
- After second class: no refund.

All refund requests must be made to the college in writing. If you paid by check, please allow 6-8 weeks for your refund to be processed. Credit card refunds are processed immediately.

## Changes and Closings

The college reserves the right to make faculty substitutions at its discretion. The college also reserves the right to cancel any under-enrolled class and return all fees. Time and date changes and other rescheduling may be made if necessary. In the event of severe weather or other emergencies, classes may be cancelled and every effort will be made to reschedule the class. For information on emergency closings, call 914-606-6900.

## Returned Check Fee

The charge for a returned check is \$10.

## Confirmations

You are officially enrolled when we receive your registration and payment. We will contact you only if there is a change in your class. If you are not contacted, your class will meet as scheduled. Please make a note of your course information.

**DO NOT USE FOR ESL REGISTRATION. SEE PAGE 57.**

Social Security Number |\_\_\_\_\_|-|\_\_\_\_\_|-|\_\_\_\_\_|

Date of Birth |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_|  
MM DD YY

Last Name |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_|

First Name |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_|

Address |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_|

City |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_|

State |\_\_\_\_\_| |\_\_\_\_\_| Zip |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_|

Home Phone (\_\_\_\_\_|) |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_|

Business Phone (\_\_\_\_\_|) |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_|

Fax (\_\_\_\_\_|) |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_|

Email Address \_\_\_\_\_

Enclosed is my check, payable to Westchester Community College.

Charge to my  Visa   MasterCard 

Card No. |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_| |\_\_\_\_\_|

Exp Date \_\_\_\_\_ Approval Code No. \_\_\_\_\_ (from back of card)

Signature \_\_\_\_\_

COURSE NUMBER	COURSE TITLE	STARTING DATE	TUITION
*F.S.A. fee (registration fee)			\$8.00
TOTAL ENCLOSED			\$

\* Payable once each semester for non-credit courses that meet more than one day or are longer than 8 hours. **This fee is waived for non-credit courses held off campus.** (Materials fees are payable to the instructor at the first class).

The Department of Health & Human Services requires institutions of higher education to report student enrollments by ethnic status.

The information requested below will assist in meeting this requirement.

Please check the appropriate box (Response is optional.)

- |                                      |  |
|--------------------------------------|--|
| 1. <input type="checkbox"/> White    | 4. <input type="checkbox"/> Asian or Pacific Islander        |
| 2. <input type="checkbox"/> Black    | 5. <input type="checkbox"/> American Indian or Alaska Native |
| 3. <input type="checkbox"/> Hispanic | 6. <input type="checkbox"/> Non-resident Alien               |

## Parking

A parking permit is required for all day classes on the Valhalla campus. For classes which meet for one session only, use Lot 1; for classes with multiple sessions, use Lot 1 for the first class and obtain a permit from your instructor or at the guardhouse at the E. Grasslands Gate. Cars parked in other lots during the day without a permit are subject to ticketing by campus or County police. Parking at our community locations varies; call the site directly for information.

## Room Assignments

For classes held at the Valhalla campus, the building/room location is indicated for your class. If Room TBD is the listed location, you can obtain the correct assignment 48 hours prior to the course's start by visiting our web site at www.sunywcc.edu/CE and clicking on "room assignments," or by calling us at 914-606-6830 (choose option 1).

*Westchester Community College adheres to the policy that no person on the basis of race, color, creed, national origin, age, gender, sexual orientation or handicap is excluded from, or is subject to discrimination in any program or activity. Westchester Community College is an equal opportunity, affirmative action employer.*

Register online at [www.sunywcc.edu/ce/registration](http://www.sunywcc.edu/ce/registration)  
or call 914-606-6830