



Westchester  
Community College

State University of New York

# **SANCTIONING GUIDE**



A sanction is a requirement or status that is imposed as a result of either accepting responsibility or being found responsible for violating the Student Code of Conduct.

This guide is designed to cover many, but not all possible behaviors that would violate the *Code of Conduct*. Also, this guide is designed to cover a range of sanctions that would be considered appropriate for a particular violation or behavior. However, **the College's response and imposition of sanctions is NOT restricted to the sanctions listed in this guide.\*** Sanctions are determined on a wide variety of factors, including but not limited to: (1) the severity and seriousness of the code violation; (2) the violation's impact on the college and local community; (3) the number of violations which occurred during an incident; and (4) a student's prior disciplinary history. It should be noted that, a student with no prior disciplinary record may be assigned a sanction, commensurate with the violation, up to and including college suspension or expulsion.

The sanctions outlined in this guide describe a student's disciplinary status (warnings, probations, suspension and dismissal). However, other sanctions listed in the *Student Code of Conduct* can also be applied in addition to those mentioned in this guide, for example, parental notifications, educational programs, etc.

\*In accordance with New York State Education Law 129-B, students found responsible for acts of sexual violence and/or sexual misconduct have specific sanctions listed that are available for Conduct Officers to require/impose.



Code	Behavior	Warning	College Probation	Withdrawal from Class	Suspension	Expulsion
1. Academic Dishonesty	<i>See definition in Student Code of Conduct.</i>	X	X	X	X	X
2. Drugs & Alcohol	Possession or Use of Alcohol, Controlled Substance or Dangerous Drugs	X	X		X	X
	Under the Influence of Alcohol, Controlled Substance or Dangerous Drugs in Class or at College Sponsored Activities		X	X	X	X
	Distribution or Sale of Alcohol, Controlled Substance or Dangerous Drugs		X		X	X
	Possession or Use of Drug Paraphernalia	X	X			
	Use or possession of medication not prescribed to you		X		X	X
3. Smoking & Tobacco Use	<i>See definition in Student Code of Conduct.</i>	X	X			
4. Misuse of College Property	<i>See definition in Student Code of Conduct.</i>	X	X	X	X	
5. Destruction of Property	<i>See definition in Student Code of Conduct.</i>	X	X	X	X	
6. Theft	<i>See definition in Student Code of Conduct.</i>	X	X	X	X	X
7. Unauthorized Entry or Use	<i>See definition in Student Code of Conduct.</i>	X	X	X	X	X
8. Disruptive Conduct	<i>See definition in Student Code of Conduct.</i>	X	X	X	X	
9. Threatening, Attempting, or Actual Physical Harm or Violence	Threatening Physical Harm		X	X	X	X
	Attempted Physical Harm		X	X	X	X
	Actual Physical Harm			X	X	X



Code	Behavior	Warning	College Probation	Withdrawal from Class	Suspension	Expulsion
10. Harassment or Abuse of Another	Behaviors intended to bully, intimidate, insult, or create a hostile environment for another individual.		X	X	X	X
11. Endangerment	<i>See definition in Student Code of Conduct.</i>	X	X	X	X	X
12. Solicitation	<i>See definition in Student Code of Conduct.</i>	X	X			
13. Compliance	<i>See definition in Student Code of Conduct.</i>	X	X		X	X
14. Forgery, Falsification, Fraud & Dishonesty	Possession of altered or fraudulent identification, documents, or currency.	X	X		X	
	Purchasing, distribution and/or sale of altered or fraudulent identification, documents or currency.		X		X	X
	Providing false information		X		X	
	Altering official documents (transcripts, currency, records, etc.)		X		X	X
15. Fire & Safety	Failure to Evacuate	X	X			
	Tampering or damaging fire/safety equipment	X	X	X	X	X
	Creating/Causing a fire				X	X
	False Pull of Fire Alarm/Extinguisher Discharge		X		X	X
16. Weapons, Firearms, Explosives, & Other Dangerous Objects	Possession of a Knife	X	X			
	Possession or Use of Fireworks		X		X	X
	Possession of BB, Paintball, or Airsoft Gun		X		X	
	Possession of a hand gun or long gun				X	X



Code	Behavior	Warning	College Probation	Withdrawal from Class	Suspension	Expulsion
	Use of any type of weapon				X	X
	Use of any object as a weapon				X	X
17. Gambling	<i>See definition in Student Code of Conduct.</i>	X	X		X	X
18. Parking and Motor Vehicle Violations	Use of an unauthorized vehicle on campus	X	X		X	X
	Failure to adhere to traffic regulations	X	X		X	
	Driving under the influence of alcohol or other drugs.				X	X
	Causing damage to College property or personal property while operating a motor vehicle.	X	X		X	X
19. Student Group Violations	<i>See definition in Student Code of Conduct.</i>	X	X		X	X
20. Hazing	<i>See definition in Student Code of Conduct.</i>		X		X	X
21. Violations committed by guests, friends, or family members.	<i>See definition in Student Code of Conduct.</i>	X	X	X	X	X
22. Aiding & Abetting in Code Violations.	<i>See definition in Student Code of Conduct.</i>	X	X	X	X	X
23. Prohibited Recreational Activities	<i>See definition in Student Code of Conduct.</i>	X				
24. Student Computer & Communications Technology	<i>See definition in Student Code of Conduct.</i>	X	X	X	X	X
25. Hate or Bias-Related Crime	<i>See definition in Student Code of Conduct.</i>				X	X



Code	Behavior	Warning	College Probation	Withdrawal from Class	Suspension	Expulsion
26. Sexual Harassment	<i>See definition in Student Code of Conduct.</i>	<p>When an individual is found responsible for (27) Sexual Harassment, the following sanctions are available:</p> <ul style="list-style-type: none"> <li>a. Expulsion</li> <li>b. Suspension for 8, 7, 6, 5, 4, 3, 2, or 1 semesters</li> <li>c. If suspended and readmitted, loss of privileges and/or campus restriction upon return</li> <li>d. If suspended and re-admitted and applicable, extension of restriction of contact with the reporting individual</li> <li>e. Mandated counseling assessment while suspended</li> <li>f. College Probation</li> <li>g. Loss of privileges and/or campus restrictions</li> <li>h. Educational Programming</li> </ul>				
27. Stalking	<i>See definition in Student Code of Conduct.</i>	<p>When an individual is found responsible for (27) Stalking, the following sanctions are available:</p> <ul style="list-style-type: none"> <li>a. Expulsion</li> <li>b. Suspension for 8, 7, 6, 5, 4, 3, 2, or 1 semesters</li> <li>c. If suspended and readmitted, loss of privileges and/or campus restriction upon return</li> <li>d. If suspended and re-admitted and applicable, extension of restriction of contact with the reporting individual</li> <li>e. Mandated counseling assessment while suspended</li> <li>f. College Probation</li> <li>g. Loss of privileges and/or campus restrictions</li> <li>h. Educational Programming</li> </ul>				
28. Intimate Partner Violence	Domestic Violence	<p>When an individual is found responsible for (28) Intimate Partner Violence: Domestic Violence or Dating Violence, the following sanctions are available:</p> <ul style="list-style-type: none"> <li>a. Expulsion</li> <li>b. Suspension for 8, 7, 6, 5, 4, 3, 2, or 1 semesters</li> <li>c. If suspended and readmitted, loss of privileges and/or campus restriction upon return</li> <li>d. If suspended and re-admitted and applicable, extension of restriction of contact with the reporting individual</li> <li>e. Mandated counseling assessment while suspended</li> </ul>				
	Dating Violence					



Code	Behavior	Warning	College Probation	Withdrawal from Class	Suspension	Expulsion
29. Rape, Sexual Assault & Sexual Exploitation	Sexual Assault I	When an individual is found responsible for (29) Sexual Assault I and/or (29) Sexual Assault II, the following sanctions are available: <ul style="list-style-type: none"> <li>a. Expulsion</li> <li>b. Suspension for 8, 7, 6, 5, 4, 3, 2, or 1 semesters</li> <li>c. If suspended and readmitted, loss of privileges and/or campus restriction upon return</li> <li>d. If suspended and re-admitted and applicable, extension of restriction of contact with the reporting individual</li> <li>e. Mandated counseling assessment while suspended</li> </ul>				
	Sexual Assault II					
	Sexual Exploitation	When an individual is found responsible for (29) Sexual Exploitation, the following sanctions are available: <ul style="list-style-type: none"> <li>a. Expulsion</li> <li>b. Suspension for 8, 7, 6, 5, 4, 3, 2, or 1 semesters</li> <li>c. If suspended and readmitted, loss of privileges and/or campus restriction upon return</li> <li>d. If suspended and re-admitted and applicable, extension of restriction of contact with the reporting individual</li> <li>e. Mandated counseling assessment while suspended</li> <li>i. College Probation</li> <li>j. Loss of privileges and/or campus restrictions</li> </ul>				
30. Abuse of the Student Conduct System	Failure to obey summons of a student conduct body or official	X	X		X	
	Failure to complete or comply with sanction(s)		X		X	X
	Knowingly alleging a violation of the Student Code of Conduct without cause.					
	Attempting to discourage an individual's proper participation in, or use of, the conduct system.					
	Influencing or attempting to influence another person to commit an abuse of the conduct system.					



Code	Behavior	Warning	College Probation	Withdrawal from Class	Suspension	Expulsion
31. Retaliation	<i>See definition in Student Code of Conduct.</i>		<b>X</b>		<b>X</b>	<b>X</b>
32. Other Violations	<i>See definition in Student Code of Conduct.</i>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>