

# Fall 2017

## Guide to Registration

WESTCHESTER COMMUNITY COLLEGE



### Introducing: Priority Registration

For the Fall 2017 registration period, we are happy to introduce a new approach to enrollment which will make it easier for you to get the courses you need to finish your degree or certificate!

**Priority Registration** will provide a staggered timeline for registration access—basically, the more credits you have earned, the earlier you will be able to register. Registration start dates for Fall 2017 appear to the right. Questions? Find answers at [www.sunywcc.edu/registrar](http://www.sunywcc.edu/registrar) or email [registrar@sunywcc.edu](mailto:registrar@sunywcc.edu).

### Did You Know?

**File for financial aid right now!** To apply for federal financial aid, begin the application process online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). New York state residents can apply for state aid by visiting <https://www.tap.hesc.ny.gov/totw/>.

**Saturday Enrollment Days: July 15, August 5 & 19.** These are additional days when enrollment services are available on the weekend. Visit [www.sunywcc.edu/enroll](http://www.sunywcc.edu/enroll) for details and to RSVP.

Registration begins...	for these students
<b>Monday April 3</b>	Matriculated ( <i>degree-seeking</i> ) students who have earned 48+ credits
<b>Thursday April 6</b>	Matriculated students who have earned 31+ credits
<b>Monday April 10</b>	Matriculated students who have earned 30 credits or fewer
<b>Monday April 17</b>	New degree-seeking students ( <i>first-time WCC registrants, including transfers</i> )
<b>Wednesday April 19</b>	Non-matriculated ( <i>non-degree-seeking</i> ) students and all other students

### Important Dates

Semester/Session >>	Primary Fall Semester (15 weeks)		First 7.5-week Session	Second 7.5-week Session	12-week Session
	Valhalla & Online Classes	Extension Sites			
Registration Begins	see table above	see table above	see table above	see table above	see table above
Register for classes by (to avoid the \$25 Late Registration Fee)	Wed., Aug. 30	Sat., Sept. 2	Wed., Aug. 30	Tues., Oct. 24	Tues., Sept. 19
Semester Begins/Ends (includes finals)	Sept. 5 – Dec. 22	Sept. 8 – Dec. 22*	Sept. 5 – Oct. 26	Oct. 30 – Dec. 21	Sept. 25 – Dec. 22
Last Day to Add a Course	Mon., Sept. 11	Wed., Sept. 13*	Wed., Sept. 6	Tues., Oct. 31	Fri., Sept. 29

\* Biology courses with labs offered in Ossining follow the [Valhalla Campus & Online Classes schedule](#).

Find our complete Academic Calendar online at [www.sunywcc.edu/academiccalendar](http://www.sunywcc.edu/academiccalendar)



Course listings available online at [www.sunywcc.edu/MyWCC](http://www.sunywcc.edu/MyWCC)

Course descriptions available online at [www.sunywcc.edu/catalog](http://www.sunywcc.edu/catalog)

## How to Register

### New Student Registration

Students new to Westchester Community College will register for their first semester of classes during the required Academic Counseling and Advisement Session. The checklist below outlines the necessary steps to take before and after that session. For details about what is required in these areas, please visit [www.sunywcc.edu/regchecklist](http://www.sunywcc.edu/regchecklist).

- ✓ College Application
- ✓ Apply for financial aid (if applicable)
- ✓ Immunization Requirements
- ✓ Placement Testing
- ✓ “Welcome to WCC” Information Session
- ✓ In-person Academic Counseling and Advisement
- ✓ Make Payment Arrangements by August 6
  - See **Payment Arrangements** section for ways to ensure your tuition and fees are covered
  - After August 6, payment arrangements will have to be made *prior* to registering for classes
- ✓ Proof of Residency (non-Westchester residents)
- ✓ New Student Orientation (mandatory for all new students, online and in-person sessions available)

### Continuing Student Registration

There are two ways for continuing students to register:

**Online Registration** is open to students whose academic and student accounts are in good standing (without “holds”). To register online, visit [www.sunywcc.edu/MyWCC](http://www.sunywcc.edu/MyWCC) and follow the *How To Register* instructions on the login screen. Note that your User ID and Password are required. For questions about holds, contact 914-606-5600.

**In-person Registration** is available to returning students during regular business hours on the Valhalla campus (Administration Building, Registrar’s Office, Room 107) and at our Ossining, Mount Vernon, Peekskill, White Plains, and Yonkers extension locations. For office hours, visit [www.sunywcc.edu/registrar](http://www.sunywcc.edu/registrar) or [www.sunywcc.edu/locations](http://www.sunywcc.edu/locations).

#### Know This Before You Register!

- Continuing students who are taking developmental, non-credit classes or students with a cumulative GPA of less than a 2.0 **must** meet with a counselor before registering. To meet with an Academic Counselor, visit the Student Center, Room 219. Counselors are also available at our Mt. Vernon, Cross County, Ossining and Peekskill locations. For Counseling hours visit: [www.sunywcc.edu/student-services/counseling/counseling-office-hours/](http://www.sunywcc.edu/student-services/counseling/counseling-office-hours/)
- You do not need your Spring 2017 grades in order to register for Fall 2017.
- Meeting with a counselor or your faculty advisor before you register will ensure that you register for courses that apply towards your degree!

## Contact Us

Admissions..... 914-606-6735 ..... [admissions@sunywcc.edu](mailto:admissions@sunywcc.edu)  
Bursar ..... 914-606-6870 ..... [bursar@sunywcc.edu](mailto:bursar@sunywcc.edu)  
Counseling ..... 914-606-6572 ..... [counseling@sunywcc.edu](mailto:counseling@sunywcc.edu)

For complete office and division contact listings, visit [www.sunywcc.edu/contact](http://www.sunywcc.edu/contact). For office hours, visit the office pages on the college website.

## Tuition and Fees

	Full-time (per semester)	Part-time (per credit)
Resident Tuition	\$2,140	\$179
Non-Resident Tuition	\$5,885	\$493

In addition to the cost of tuition, students pay a variety of fees each semester. Fees vary based on full-time/part-time status, method of course delivery, and campus. Base rates for Fall 2017 fees range from \$55.75-\$221.25. Additional fees may apply based on your program of study. For a complete list and explanation of fees, visit [www.sunywcc.edu/tuition](http://www.sunywcc.edu/tuition). *Tuition and Fees subject to change. Please check the WCC website for updates.*

## Payment Arrangements

Students must make payment arrangement by August 6, 2017 to prevent being dropped from their first choice of classes. Payment arrangement options include:

1. Making payment in full. You can make payment in person with cash, check or credit card. Or pay online via credit card at [www.sunywcc.edu/MyWCC](http://www.sunywcc.edu/MyWCC).
2. Enroll in a payment plan and make the payments as scheduled. Visit [www.sunywcc.edu/bursar](http://www.sunywcc.edu/bursar) for information about the plan. Visit [www.sunywcc.edu/cms/wp-content/uploads/2012/06/Payment-Plan.pdf](http://www.sunywcc.edu/cms/wp-content/uploads/2012/06/Payment-Plan.pdf) to enroll.
3. Apply for financial aid and use the financial aid award towards your tuition and fees. For any portion of your bill that is not covered by aid, please make payment by August 6. *Financial Aid processing can take up to two weeks and requires the student to be responsive to requests for documentation.* Please plan accordingly to have aid in place by August 6.

**After August 6**, students must have payment arrangements in place prior to registering for classes.

## Campuses/Locations

Students can take classes at any of our 11 convenient locations. For location details, visit [www.sunywcc.edu/locations](http://www.sunywcc.edu/locations). Scan this code to visit a Google map of our sites.



- Valhalla - Main Campus • 914-606-6600
- Mount Vernon Extension Center • 914-606-7200
- Ossining Extension Center • 914-606-7400
- Peekskill Extension Center • 914-606-7300
- White Plains Extension Center • 914-606-7500
- Yonkers Extension Center • 914-606-7100  
(at Cross County Shopping Center)

Local School-based Sites (evening classes only) • 914-606-6839

- Mahopac (Mahopac High School)
- New Rochelle (The Ursuline School)
- Port Chester (PC Middle School)
- Shrub Oak (Lakeland High School)
- Yonkers (Educational Opportunity Center & Roosevelt High School)

Financial Aid ..... 914-606-6773 ..... [finaid@sunywcc.edu](mailto:finaid@sunywcc.edu)  
Registrar ..... 914-606-6810 ..... [registrar@sunywcc.edu](mailto:registrar@sunywcc.edu)  
Welcome Center ..... 914-606-5600