How to Generate a “What-If” Report

**STEP 1:** Go to the MyWCC Portal – HTTPS://MYWCC.SUNYWCC.EDU – and, under “SIGNON”, put in your “USER ID” and “PASSWORD”. (If you have not already created your USER ID and PASSWORD previously, that must be done first!)

Once you’ve successfully logged into your homepage, click on the “STUDENT CENTER” link located near the top of the page, in the middle. Inside your Student Center, under the “ACADEMICS” section, highlight “WHAT-IF REPORT” in the dropdown menu. Click the to continue.

**STEP 2:** You will be directed to the “WHAT-IF REPORT SELECTION” page. Click the green “CREATE NEW REPORT” button to begin.

**STEP 3:** The “CREATE WHAT-IF SCENARIO” allows you to select the “ACADEMIC PROGRAM” and “AREA OF STUDY” for the desired major. The “CONCENTRATION” section is not applicable to all majors. Click “SUBMIT REQUEST” once all necessary fields have been filled in.

**NOTE:** Only those “AREAS OF STUDY” coded (AS), (AAS), and (CRT) are active for selection.
The “What-If” Report:

**STEP 4:** The Academic Requirements Report for the What-If will look like this:

![Image of the What-If Report]

*When a portion of the “What-If” Report has been “SATISFIED”, it will appear “COLLAPSED”:

![Image of the SATISFIED portion]

*Any portion “NOT SATISFIED” in the What-If Report will appear “EXPANDED”:

![Image of the NOT SATISFIED portion]

**NOTE:** If there are any further questions on how to read/interpret your What-If Report, please do not hesitate to contact an Academic Counselor.

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