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| --- | --- |
| **Name:** | **Student ID:** |
| **Email:** | **Phone#:** |

**BOARD POSITION PREFERENCE**

***Please rank the Board positions you would like to have in order of your preference from 1 – 4, from most desired to least desired (1 = most desired & 4 = least desired). Do not leave any item blank:***

**In order to ensure that the student body is offered a diverse and frequent range of events, the following event categories are led by two (2) event coordinators referred to as Co-Chairs:**

**Evening Events Co-Chairs**

*The Evening Events Co-Chairs shall be responsible for planning events that occur after 4:00pm. These events should be planned with part-time students and evening students in mind. These Co-Chairs will coordinate events such as evening open mics, comedy shows etc.*

**Trips and Films Co-Chairs**

*The Trips and Films Co-Chairs shall be responsible for planning both traditional and unique events that help enhance the social and educational environment on campus. Additionally, they will be responsible for organizing movie showings and/or student film festivals on or off campus.*

**Multicultural Events and Lecture Co-Chairs**

*The Multicultural Events and Lecture Co-Chairs will be responsible for planning events that celebrate and educate the campus about the many cultures found at the College. These events may include guest speakers, interactive workshops, cultural celebrations, etc. This position will be responsible for collaborating with the cultural clubs/organizations at the College.*

**Performing Arts Event Co-Chairs**

*The Performing Arts Co-Chairs will be responsible for planning events that bring unique art experiences to the campus community. These events may include events related to the arts such as musical performances, talent showcases, dance, theater, painting, photography etc.*

**QUESTIONS:**

***Here is your chance to express yourself! Please type your responses in a separate document, print and attach them to this application when you turn it in.***

1. Why do you want to be a member of the Westchester Events Board?
2. Please answer the question below that pertains to the position for which you are applying. If you are not applying for one of the below positions – skip this question.

A.) If you are applying for Treasurer/Secretary, describe how you balance your bank account.

B.)If you are applying for any Co-Chair positions, please describe an event that you would want to plan.

C.) If you are applying for Social Media Coordinator, execute a plan describing how you would maintain and build upon our current online audience.

1. Please list and describe three (3) skills, attributes, or traits that you think will make you a qualified Board member.
2. What other clubs/organizations either on or off campus have you been involved with and why do you think they have helped you prepare to be a member of WEB?
3. Are you able to make the MANDATORY Board meetings Wednesday at 4pm?

**Agreement and Verification of Information:**

I have read, understood and feel I am able to complete the Westchester Events Board position description and responsibilities. I affirm that the information which I have provided on this application form and all other application materials for the position are complete, accurate, and true to the best of my knowledge.

|  |  |  |
| --- | --- | --- |
| **Print:** | **Signature:** | **Date:** |

**COMPLETED APPLICATIONS ARE DUE TO THE**

**STUDENT INVOLVEMENT OFFICE (STUDENT CENTER 108)**

**NO LATER THAN FRIDAY, SEPTEMBER 21ST AT 3:00 PM\***

**\*LATE APPLICATIONS WILL NOT BE ACCEPTED\***

**\*\*Interviews: To Be Determined. You will be emailed with a date and time.\*\***

**Westchester Events Board meetings are held Wednesdays at 4pm in the Student Center Conference Room 111**