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# Table of Contents

- Overview .................................................. 3
- Mission .................................................. 3
- Accreditation ............................................. 4
- **Governance and Organization** ..................... 4  
  Cabinet .................................................. 5  
  The Faculty Senate ................................... 5  
  Faculty Union .......................................... 5  
  Staff Union ............................................. 5
- Facilities ............................................... 6
- Faculty .................................................. 7
- Finances .................................................. 7
- Student Composition .................................. 10
- Graduates .............................................. 11
- **Programs of Study** ................................. 12  
  The Associate Degrees .................................. 12  
  Certificates ........................................... 14
- Continuing Education ................................ 14  
  Professional Development Center ............ 15  
  Extension Centers ................................... 15  
  Community Services .................................. 15  
  Mainstream, The Institute for  
  Mature Adults ......................................... 16  
  Project Transition ..................................... 16  
  The English Language Institute ............... 17  
  Center for the Arts ................................... 18
- Educational Opportunity Center ............... 19
- Online Education ...................................... 20
- Specialized Services .................................. 20  
  The Office of the Disabled ......................... 20  
  First Generation Students Program .......... 21  
  JobSTAR .................................................. 21
Westchester Community College

Overview

Westchester Community College is one of 30 community colleges affiliated with the State University of New York (SUNY). It is among the largest colleges in the system, ranking sixth in total credit student enrollments.

Located on a 218-acre campus in the center of Westchester County, the college enrolled 13,969 credit students in fall 2011 and an additional 14,106 annual non-credit students. The most recent graduating class (May 2011) boasted 1,383 degrees in 65 programs.

Tuition in fall 2011 is still very affordable: $2,075 per semester full-time with an additional student fee of $181.25. Students attending part-time pay $173.00 per credit hour.

Tuition costs for non-residents of New York State are $6,225 per semester, full-time, and $519 per credit, part-time.

Mission

Westchester Community College provides accessible, high quality and affordable education to meet the needs of our diverse community. We are committed to student success, academic excellence and lifelong learning.
Accreditation

Westchester Community College is fully accredited by the Middle States Association of Colleges and Secondary Schools, which accredits institutions in the states of New York, New Jersey, Pennsylvania, Delaware, Maryland, the District of Columbia, the Commonwealth of Puerto Rico, the Canal Zone, and the Virgin Islands.

The University of the State of New York (the Board of Regents) authorizes the college to award two-year Associate Degrees in Arts, Science, and Applied Science, as well as a number of one-year certificates in various program areas.

Governance and Organization

A ten-person Board of Trustees governs the college. Five are appointed by the County Board of Legislators, four by the Governor of the State; all serve seven-year terms. The student body elects a student member for a one-year term. Officers are elected by the Board of Trustees annually. A list of appointed members appears on the inside jacket of this booklet.

The President of the college is appointed by the Board of Trustees and is responsible for the implementation of its directives and for keeping the Board informed on all college matters. Since the college is under County sponsorship, the President is in close communication with the County Executive and the County Board of Legislators.
Cabinet: The President is advised by his Cabinet which is comprised of the following: Vice President/Dean of Academic Affairs, Vice President/Dean of Student Development and Support Services, Vice President/Dean of Administrative Services, Vice President of External Affairs/Executive Director of the Foundation for Westchester Community College, Vice President/Dean of Community Services & Continuing Education, Vice President of Information Technology, Associate Dean/Director of the Educational Opportunity Center and Assistant Dean of Evening Services.

The Faculty Senate: The Faculty Senate is a self-governing body composed of faculty, administrators, and two students. It is charged with the responsibility in the Union contract of expressing the faculty’s position to the President in the form of recommendations on professional appointments, reappointments, tenure, sabbaticals, and such other professional matters as educational policy, curriculum, student activities, and scholastic standards.

Faculty Union: In 1969, the Westchester Community College Federation of Teachers (WCCFT) was chartered as local #2431 of the American Federation of Teachers (AFL-CIO) and became the faculty’s bargaining agent. On the basis of certification issued by the Westchester County Employment Relations Board, the County and the college recognized the WCCFT as the exclusive representatives of all full-time and regular part-time professional employees, including adjunct faculty employed by the college.

Staff Union: The majority of the college’s staff are members of the Civil Service Employees Association (CSEA), Local 860, and Unit 9202. Unit 9202 became a new unit in 2008.
Facilities

In addition to 23 buildings on a beautiful 218-acre campus, student facilities include a 400-seat theater, a collegiate-size pool, tennis courts, athletic fields, art and dance studios, 18 science laboratories, approximately 3,118 PC stations, special laboratories in computer-assisted drafting/design and robotics, an Accounting/Office Technologies Lab, and 89 student computer labs, a simulated business environment Management Training lab and a commercially-equipped kitchen/laboratory.

The Gateway Center was conceived as an educational venue that would have a positive impact on Westchester County’s community and businesses. A 70,000 square foot structure, this landmark houses business, language, volunteers and international student programs. The new building includes state-of-the-art labs, classrooms and an auditorium that accommodates 175 people. It’s café is a vibrant hub where students meet with friends and/or faculty in a relaxed friendly atmosphere.

The college boasts a modern, state-of-the-art 100,000 square foot library. The panoramic views of evergreens seen from all points in the large, ground-floor study area provide a very attractive work space for students. The ground floor houses the Academic Support Center, the Testing & Assessment Center, Learning Disabilities Services, the Writing Center, a large open computer lab for student use, and two computer-based classrooms.

The Virginia Marx Children’s Center provides on-campus day care for the children of students, administrators, staff, faculty and the Westchester community.
Faculty

Westchester Community College is particularly noted for the high quality of teaching provided by its faculty.

Since the inception of the Chancellor’s Excellence Awards in 1973, 211 Westchester Community College faculty and professional staff have received these highly prized awards for excellence in teaching, professional services, librarianship, faculty services, scholarship and creative activities. In addition, we have 7 SUNY distinguished professors for teaching and service.

In the annual Study of the Graduates, a survey of Westchester Community College graduates conducted each year since 1979, a very substantial percentage of the alumni have consistently expressed great satisfaction or satisfaction with the Overall Quality of Instruction (94.4% in 2010) and their Overall Experience at the college (96.3% in 2010).

As of fall 2011, 97.5% of the 161 full-time teaching faculty have doctorate or master’s degrees.

Finances

Revenues: The college 2011-2012 total budget (including restricted funds such as federal and state grants) was $144,675,056. The unrestricted funds in the budget was $117,189,332 and the restricted funds was $27,485,724. Please see Table I listed on page 8 for a listing of revenues by sources.

In-state tuition for the 2011-2012 academic year is $2,075 for full-time enrollment with an additional activity fee of $181.25 per semester.
### Table I: Revenues by Source, 2011-2012

<table>
<thead>
<tr>
<th>Revenues</th>
<th>N</th>
<th>%</th>
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<tbody>
<tr>
<td>State Aid</td>
<td>29,186,833</td>
<td>24.9%</td>
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<td>Student Tuition and Fees</td>
<td>56,344,758</td>
<td>48.1%</td>
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<td>Chargebacks</td>
<td>4,340,000</td>
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<td>County Contributions</td>
<td>26,997,741</td>
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<tr>
<td>Other Income</td>
<td>320,000</td>
<td>0.3%</td>
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<td><strong>Total Operating Budget</strong></td>
<td><strong>117,189,332</strong></td>
<td><strong>81.0%</strong></td>
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<tr>
<td>(Unrestricted)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Federal &amp; State Grants</strong></td>
<td><strong>27,485,724</strong></td>
<td><strong>19.0%</strong></td>
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<tr>
<td>(Restricted)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Budget</strong></td>
<td><strong>144,675,056</strong></td>
<td><strong>100.0%</strong></td>
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</tbody>
</table>

**Revenues 2011-2012: Total Operating Budget (Unrestricted)**

[Diagram showing the distribution of revenues]

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8
**Expenditures:** In 2011-2012, the majority of revenues (52.0%) from the unrestricted operating budget were spent on Instructional Activities.

**Table II: Expenditures by Category, 2011–2012**

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>N</th>
<th>%</th>
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</thead>
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<tr>
<td>Administration</td>
<td>8,056,617</td>
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<td>Institutional Services</td>
<td>5,564,027</td>
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<td>Maintenance</td>
<td>13,854,529</td>
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<td>Student Services</td>
<td>13,420,322</td>
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<td>Library</td>
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<tr>
<td>Academic Support</td>
<td>7,246,819</td>
<td>6.2%</td>
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<td>Instructional Activities</td>
<td>60,931,623</td>
<td>52.0%</td>
</tr>
<tr>
<td>Public Service</td>
<td>67,714</td>
<td>0.1%</td>
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<tr>
<td>Debt Services/Cash to Capital</td>
<td>3,936,396</td>
<td>3.4%</td>
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<tr>
<td><strong>Total Operating Budget (Unrestricted)</strong></td>
<td><strong>117,189,332</strong></td>
<td><strong>81.0%</strong></td>
</tr>
<tr>
<td>Federal &amp; State Grants (Restricted)</td>
<td><strong>27,485,724</strong></td>
<td><strong>19.0%</strong></td>
</tr>
<tr>
<td><strong>Total Budget</strong></td>
<td><strong>144,675,056</strong></td>
<td><strong>100.0%</strong></td>
</tr>
</tbody>
</table>

**Expenditures 2011–2012: Total Operating Budget (Unrestricted)**
Student Composition

The fall 2011 credit student headcount was 13,969. Of these students 53.0% attended full-time and 47.0% attended part-time; 53.2% were female and 46.8% were male.
There were 52.2% minority students enrolled in fall 2011. Backgrounds were 20.3% Black, 26.7% Hispanic, 4.5% Asian, 0.5% American Indian/Alaskan Native, and 0.2% Native Hawaiian/Pacific Islander.

Fall 2011

Graduates

A survey is conducted each year to determine the activities of our graduates. The respondents of the 2010 survey of 1,328 graduates revealed:

- 65.6% transferred to other colleges and universities.
- 76.8% transferred as full-time students.
- 61.6% were employed after six months.
- 112 companies in Westchester employed our 2010 graduates.
- 45 additional companies in New York, but outside Westchester, employed college grads. $35,826 was the mean salary for full-time jobs.
Westchester Community College offers 44 programs leading to an associate degree and 22 certificate programs. Many of these programs prepare students to transfer with full credit to four-year colleges and universities. Others enable students to find jobs in their field immediately upon graduation.

**The Associate Degrees**

The *Associate in Arts Degree (A.A.)* and the *Associate in Science Degree (A.S.)* are awarded to candidates who successfully complete a liberal arts program which parallels the first half of a bachelor’s degree in accredited four-year institutions. The programs are:

- Business Accounting
- Business Administration
- Communications and Media Arts
- Computer Science
- Engineering Science
- Digital Filmmaking
- Food Service Administration:
  - Foods & Nutrition
- Global Business
- Human Services
- Individual Studies
- Journalism
- Liberal Arts & Science: Childhood Education (Teacher Education Transfer)
- Liberal Arts/Humanities
- Liberal Arts/Mathematics and Science
- Liberal Arts/Social Science
- Marketing

Graduates with an Associate in Arts or an Associate in Science degree are prepared for transfer to
four-year colleges and universities. *The Associate in Applied Science Degrees (A.A.S.)* are awarded to candidates who successfully complete a program combining specific career preparation with a foundation in the liberal arts and sciences and who plan for immediate employment or transfer.

The college offers A.A.S. career curricula in:

- Business Administration
- Business Marketing
- Chemical Dependency Counseling
- Civil Technology
- Computer Information Systems
- Computer Security & Forensics
- Criminal Justice: Corrections
- Criminal Justice: Police
- Early Childhood
- Electrical Technology
- Emergency Medical Technology—Paramedic
- Energy Systems
- Fashion Merchandising
- Fashion Technology and Production
- Food Service Administration:
  - Dietetic Technician
- Food Service Administration:
  - Culinary Arts and Management
- Human Services
- Mechanical Technology
- Networking
- Nursing RN
- Office Technologies
- Paralegal
- Performing Arts
- Radiologic Technology
- Respiratory Care
- Telecommunications Technology
- Veterinary Technology
- Visual Arts
Certificates

Westchester Community College’s 22 certificate programs prepare students for immediate employment in a variety of skilled occupations. The college currently offers one-year certificate programs in:

- Applied Art
- Chemical Dependency Counseling
- Computer Aided Drafting (CAD)
- Computer Applications Specialist
- Computer Programming
- Computer Security and Forensic
- Digital Arts
- Digital Filmmaking
- Direct Care Practice
- Early Childhood
- Emergency Medical Service Mgmt
- Emergency Med. Tech—Paramedic
- Financial Office Specialist
- Medical Billing and Coding
- Networking
- Office Technologies
- Paralegal
- Practical Nursing
- Small Business Entrepreneur
- Teaching Assistant
- Telecommunication Technology
- Web Development

Continuing Education

The Division of Continuing Education works with all divisions and departments of the college to provide non-traditional programs for the community through varied delivery systems. Educational opportunities are available seven days a week, all around the county. Programs include the following:
**Professional Development Center:** Since 1984, the Professional Development Center (PDC) has assisted area businesses in achieving a competitive edge and reaching their business goals by providing cost-effective, customized employee training and other organizational development solutions. Training through PDC is designed to help improve productivity, increase profitability and sharpen problem solving and people skills among the employees of Westchester-based companies.

**Extension Centers:** Westchester Community College has long been a leader in providing off-campus sites for the convenience of its students. As of fall 2011, there were 10 off-campus locations throughout the county. They include the following five hub centers that offer a range of services to students as well as a variety of scheduling options: the Center for the Digital Arts Peekskill Extension, established in 1995 and specializes in the digital arts; the Ossining Center opened in spring 2001 and specializes in the life sciences and health care training; the Yonkers Extension Center at the Cross County Shopping Center opened in 2001 offering classes in most degree and certificate programs; the Mount Vernon Center opened in 2003 specializing in business, entrepreneurship, and culinary arts; and finally, the Center for the Arts in White Plains, formerly the Westchester Art Workshop, now offers general education classes in addition to art classes. The college also has extensions in Port Chester Middle School, Mahopac High School, Blessed Sacrament High School in New Rochelle, Lakeland High School in Shrub Oak and Roosevelt High School in Yonkers.

**Community Services:** Community Services offers a variety of personal enrichment and professional development classes to the community.
Courses range from Property Management and Investments, Greening Your Home, and Grant Writing to Yoga and Judo; from a variety of Languages to Insurance, Personal Fitness Training, Home Inspection and Real Estate Sales and Broker Career Training; from Hudson River History and Memoir Writing to CPR, Cooking and Wine Appreciation courses. Responding to the changing needs of community residents, classes are designed to help prepare students for a new career, advance or maintain credentialing in a current career, or simply to expand and enjoy leisure time.

**Mainstream, The Institute for Mature Adults:**
Mainstream brings innovative educational programming and career change options to mature adults. Responding to a broad range of older adult learning needs, Mainstream develops and presents challenging courses, workshops, conferences, and special events on the college’s Valhalla campus and at community locations. Mainstream supports the Collegium for Lifelong Study and the Northwest Livable Community Connection, a grant funded program under the Westchester County Office for Senior Programs and Services.

Course topics include: Selecting an Encore Career, Health Information Technology Training, Adjunct Clinical Nurse Instructor Training, Small Business Training, Computer Basics, Basic Bookkeeping, Job Search Strategies, enrichment and personal growth. These non-credit courses are taught by Westchester Community College faculty and are tailored in content and length to meet different instructional needs.

**Project Transition:** Project Transition, the Center for Displaced Homemakers for Westchester and Putnam counties has been a leader for almost twen-
ty-five years in training women, and a few men, who are divorced, separated, widowed, or whose spouse is unemployed or disabled to successfully re-enter the paid workforce. The program provides 18 hours of career strategies training which includes skills assessment, career decision counseling, work readiness, and job search training, as well as 80 hours of the latest in computer skills training (which includes file management, Microsoft Office 2010 Word, Excel, Outlook, and PowerPoint) to help participants gain marketable skills and thus make a successful transition into suitable employment. Graduates of Project Transition training work with our job developer to create an individualized job search strategy.

**The English Language Institute:** With offices located in the new Gateway Center, the ELI offers accessible, affordable classes seven days a week at the main campus and at 15 additional locations around the county. A part of the college’s Division of Continuing Education, the ELI has been serving a broad spectrum of highly motivated English language learners for over 22 years. General-purpose English as a second language (ESL) programs offered at 8 levels covering the range from zero-level beginner to advanced. Representing over 100 countries and 50 languages, the 4,000 students who enroll in the ELI each year have diverse objectives. For many learners, special ELI testing and assessment services to determine linguistic readiness for college study enables the ELI to serve as their point of entry to the college’s degree and certificate programs. For others, a selection of special purpose courses such as English Pronunciation or Business English may address a particular focus. In spring 2010 the ELI initiated a three-month, 126-hour, non-credit certificate program in teaching English to speakers of other languages, or TESOL.
Since it’s founding in 1926, Westchester Community College Center for the Arts (formerly Westchester Art Workshop) has provided the Westchester Community the opportunity to explore and expand its creativity and gain an education in the visual arts. From the most traditional methods to the most cutting-edge technology, the Center is dedicated to providing education in the arts and craft media, supporting the notion that the arts and creativity are fundamental to life.

The Center’s programs have evolved over the years into a full spectrum of offerings in the visual arts, computer arts, design, and craft media. More recently, courses in film, music, and a range of general education courses have been added to complement the center’s offerings. The Center offers a rich variety of credit and non-credit courses every semester, serving matriculated students working toward a certificate or Associate Degree, as well as the community’s needs for enrichment.

Westchester Community College Center for the Arts in White Plains is centrally located at the Westchester County Center. The warm and friendly environment makes the facility conducive to creativity and artistic endeavors. The Center offers thirteen fully equipped laboratories for Black & White and Color Photography, Digital Photography and Digital Arts, Ceramics, Jewelry/Metalworking, Sculpture, Painting, and Drawing, and multimedia-equipped lecture rooms. Specialized technicians facilitate the efficient operations of this wide range of technologies. The school is also accessible to the handicapped.
Educational Opportunity Center

The EOC, located in Yonkers, provides tuition-free developmental, academic and vocational education to underserved adults (16 years and older). Any undeserved resident of New York State who meets the economic and educational guidelines set forth by the State University may be admitted. Program offerings include Certified Nurses’ Aide, Certified Pharmacy Technician, Commercial Driver, Direct Care/Support Professional, Emergency Medical Technician, Home Health Aide/Personal Care Aide, Medical Coding and Billing clerk, and Office Assistant. To meet the basic skills of applicants who must develop academic skills in order to qualify for enrollment in other programs, the EOC also offers an Accelerated Academic Prep Program. Additionally, EOC provides GED Prep for students interested in obtaining a high school equivalency diploma, several levels of English as a Second Language, (I ESOL, II & III English for the Workplace, and IV English for Business and Health Careers), and a College Preparatory Academy for individuals interested in attending college. To supplement and/or reinforce instruction, EOC students have access to computerized courseware through its ATTAIN Lab. Support services are available to students to promote retention and success as well as job placement upon the completion of vocational training. EOC is an official GED testing site.
Online Education

Online Education at Westchester Community College offers students the convenience of choosing an instructional delivery system and time schedule best suited to their individual learning needs and lifestyles. The college offers several approaches to becoming involved in this exciting new way to learn.

In fall 2011, about 2,822 online students enrolled in one or more of the 100 online sections available. A Computer Programming Certificate, Associate Degree in Liberal Arts/Social Science, Associate’s Liberal Arts and Sciences/Humanities and a Computer Forensics degrees are all offered completely online. For more information about the Online program at the college visit the Online Education website at www.sunywcc.edu/dl

Specialized Services

A wide range of tutorial services are available to students, free of charge. Developmental students needing tutorial support are assisted by the Academic Support Center. Many of the senior tutors are also adjunct faculty teaching in the Reading, Math, ESL, Science and English departments.

The Office of the Disabled assisted over 1,000 students during the 2010-2011 academic year in providing supportive counseling, academic accommodations, advocacy, and referrals.
**First Generation Students Program:** A TRIO grant from the U.S. Department of Education supports the college’s efforts to assist students with basic college requirements and serves to motivate students toward the successful completion of their education. The Student Support Services Program is geared towards remedial education students who are also first-generation college students, low-income and/or disabled. Identified at the outset of their college experience, a group of 165 students are offered a myriad of special academic support services and financial assistance to help them complete their degree and transfer to a four-year institution. A full-time coordinator, counselor and office assistant are working actively to oversee the program. The retention rate of students participating in the program has been remarkably higher than a control group of similar students.

**JobSTAR** originated in 1990 when Westchester Community College and the Westchester County Department of Social Services began a relationship as collaborative partners. Since the program’s inception, its primary goal has been to assist participants to improve their educational and vocational skills, maximize their earning potential, provide case management, work readiness, and promote self-sufficiency. JobSTAR is involved in the design and implementation of several programs on campus providing services to TANF individuals.
WESTCHESTER COMMUNITY COLLEGE
Dr. Joseph N. Hankin, President

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Matthew McCrosson, Treasurer

Prepared by
The Office of Institutional Research & Planning
June 2012
Nancy M. DeRiggi, Associate Dean
Michael D’Alessandro, Research Analyst
Naomi R. Dogani, Research Assistant
Marci Keon, Office Assistant
Dionne Hutchinson, Secretary
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<td>Hankin, Joseph N.</td>
<td>President</td>
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<td>606-6777</td>
<td>Barato, Ruben</td>
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<td>606-6651</td>
<td>Bernstein, David</td>
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<td>606-6795</td>
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