Visit www.sunywcc.edu/MyWCC for Course Listings

Course listings for Fall 2014 session are accessible online to current and prospective students. From the MyWCC home page, select Search for Classes in the upper right of the page. As a reminder, course and program descriptions are available via the College Catalog found online at www.sunywcc.edu/catalog.

College Transcripts
Now you can order your transcripts online. We’ve teamed up with Credentials, Inc. to provide better, quicker service. For details, visit www.sunywcc.edu/transcripts or log into your MyWCC account and click “Order Transcripts Online.” If you don’t have access to the Internet, order your transcripts by calling 1-847-716-3005. Once you place your order, you can check the processing status yourself online. With this new system, get transcripts more quickly for yourself or your transfer colleges and universities.

Stay Connected
There are plenty of ways to stay connected with us on important dates, new features, special offers and college news. Join your fellow students on the college’s Facebook page. We now have more than 16,000 friends/fans of the page! Also, the college has begun sending all official communications to your personal MyWCC email address. This is one of our primary methods of corresponding with students, so be sure to activate your MyWCC email account and check it often. To activate and access your college-sponsored email address, log in to MyWCC at www.sunywcc.edu/MyWCC and follow the directions in the lower right of the page. For assistance, contact the Helpdesk at mywchelpdesk@sunywcc.edu or call 914-606-5600.

Find us on:

Find Course Listings ONLINE
www.sunywcc.edu/MyWCC
How to Register

Online Using MyWCC

Visit www.sunywcc.edu/MyWCC and follow the How To Register instructions found on the login screen. It’s easy! Note that incoming students need to apply and be accepted to the college before they are issued a User ID and password, both of which are required for registration.

In-person

Full-service, in-person registration is available during regular business hours at the Valhalla campus or any of our large extension locations. See page 8 for locations and visit www.sunywcc.edu/registrar for registration office hours.

When and Where to Register

Registration (both online and in-person) will begin April 7, 2014 for the Fall 2014 term. Note that students registering on or after August 28 will be charged a $25 late registration fee. In-person registration at the Valhalla campus takes place in the Registrar's Office (Room 107 in the Administration Building), Monday through Thursday from 9:00 am-7:30 pm, and Fridays from 9:00 am-4:00 pm. In-person registration is available at our Ossining, Mt. Vernon, Peekskill, White Plains and Yonkers (Cross County) locations during regular business hours.

The last day to add a course held on the Valhalla campus is September 5. Registration for classes held off-campus will continue through September 12. See page 8 of this publication for Extension Center contact information.

Registration Checklist

Requirements before you can register

- **College Application**
  All students need to have submitted an application and to have been officially accepted to the college before they can register. If you have not submitted an application for admission and would like to do so, please visit www.sunywcc.edu/apply to apply online. If you have questions regarding the application process, contact the Admissions Office at admissions@sunywcc.edu.

- **Financial Aid**
  Do not wait until you’re registered for classes at Westchester Community College to begin the Financial Aid Process. Apply early! You can begin filling the Free Application for Federal Student Aid (FAFSA) as early as January 1 each year. If you have questions email the Office of Student Financial Assistance at finaid@sunywcc.edu. Your application for aid and all supporting documentation must be received by the Office of Student Financial Assistance by June 30 (for the Fall) or October 30 (for the Spring) if you want your aid to be applied to your tuition bill.

- **Placement Testing**
  Placement tests are used to establish which courses incoming students are prepared to take. Most students are required to take placement exams, though there are situations where they may be waived (for example, transfer students who meet certain criteria). Everything you need to know about placement exams, including who must take the tests, testing schedules, and testing locations can be found online at www.sunywcc.edu/testingcenter.

- **Immunization Requirements**
  State regulations require students taking 6 credits or more to be immunized or show proof of previous exposure to certain diseases; mumps, measles, rubella, etc. You cannot register for courses until your form has been submitted to the Health Office. Find out more and download an Immunization Form at www.sunywcc.edu/regforms.

- **Counseling and Advisement**
  Incoming students are required to meet with a counselor to receive academic advisement before they can register. The Counseling Office is located in the Student Center on the Valhalla campus. Call 914-606-6572 for help or to schedule a meeting with a counselor. Counseling is also available at some Extension Centers. Please call the Centers directly for details.

- **Proof of Residency**
  While anyone can attend our classes, students who are not residents of Westchester County will be charged nonresident tuition and fee rates. In order for non-Westchester County residents to qualify for the resident rates (which are significantly lower), an Application for Certificate of Residency form must be completed, notarized, authorized by your New York State county of residence and then submitted to the college's Bursar's Office. This form must be completed on an annual basis. Additional requirements pertaining to the length of one's residency also apply. To download the application form and obtain full residency requirements, visit www.sunywcc.edu.

- **Tuition Payment**
  Payment in full for Fall 2014 courses is due by August 10, 2014 or your registration will be cancelled. Students who register on or after this date are expected to pay at the time of registration; if payment is not received your course schedule is subject to deletion. Please be aware that once classes begin students will be charged for all tuition and fees according to the college's Refund Schedule. See more about tuition on page 4.
New Students

- All incoming credit students MUST complete an application for admission and be accepted before registering; even if taking only one course. If you have not submitted an application and would like to do so, please visit www.sunywcc.edu/apply to apply online. If you have questions regarding the application process, visit the main campus or any of our extension centers or email your questions to admissions@sunywcc.edu.

- Find the current Student Handbook online at www.sunywcc.edu/handbook. Find the College Catalog online at www.sunywcc.edu/catalog.

- Before you can register, you will need to have addressed everything on the Registration Checklist found on page 2.

As an incoming student, be sure you are in direct contact with the Admissions Office to ensure all requirements have been met. Also, we recommend that you check out the Future Students section of the college website.

Online Education

Online education is a fast-growing means of course delivery. With no set meeting time, online students log in at their convenience to submit work by established deadlines. The college now offers more than 85 course subjects (and three entire programs!) in this way.

Admission to the Online Education program may require a few additional steps. If you plan to register only for online courses, there are a few things you’ll want to know—for example, the immunization requirements are waived. Students new to online education are advised to visit www.sunywcc.edu/apply before attempting to register for online classes. Questions? Call the office of Online Education at 914-606-6827.

To find online courses, visit www.sunywcc.edu/MyWCC and use the Search for Courses function in the right column. Expand the search using “Additional Search Criteria” then select “Mode of Instruction” followed by “Online.”

There is an additional $30 fee for each online course taken.

Services

Academic Support Center

Need a little help with your classes? The Academic Support Center offers free tutoring. Located on the ground floor of the library, our spacious, welcoming location features helpful tutors, a variety of audiovisual and computer tutorial programs, and workshops on various subjects. We offer help in Mathematics, English, ESL, Reading, the Sciences and more. Our services are also available at the Mt. Vernon extension center. Visit www.sunywcc.edu/asc for more information or call 914-606-6470.

Students with Disabilities

Westchester Community College strives to be accessible to all students. Accommodations can often be made for students with special needs. Please visit www.sunywcc.edu/disabilities for details or call the Disabilities Office directly at 914-606-6287.

Bookstore

Sure, our college bookstore offers hundreds of textbooks at reasonable prices. But we also have school supplies, electronics, magazines, clothing, backpacks and snacks. Stop by. It’s located right next to the Student Center.

Dining Options

After a yearlong renovation and facelift, the Student Center’s Viking Café has reopened for business. Additionally, the Student Center now houses Café Crema—serving coffee, soup, sushi, Paninis and a whole lot more. The Gateway Center’s Siegel Café is open at convenient hours for students on the north end of campus.

Find us on:
Financial Aid

The Office of Student Financial Assistance is committed to ensuring that the ability to pay is not a barrier to achieving a college education. We help students and families apply for, and receive, the aid to which they may be entitled, including: federal grants, loans, work study and scholarships. We also partner with the Registrar and Bursar’s Offices to administer the TAP Program. Although we are one of the busiest offices on campus, we invite you to ask for help if you ever need it. We continue to embrace new technologies and encourage students to email us at finaid@sunywcc.edu, which is the best way to reach us.

Students can check their financial aid status online via MyWCC.

Students Receiving Title IV Federal Financial Aid

If a student receiving Federal financial aid does not attend at least 60% of the semester for which he or she is registered, the college is not eligible to receive the full Federal aid benefit. Consequently, the student does not attend at least 60% of the semester for which he or she is registered, as a consequence the student is not eligible to receive the full Federal aid benefit. In such cases, the student may be enrolled in the college’s Refund Policy.

Refund Policy

When courses are dropped before specific dates, students are entitled to a partial or full refund. Refund policies can differ based on the campus and course delivery method utilized. Base rates for Spring semester fees range from $55-$221. Additional fees may apply based on the requirements of particular programs of study. For a complete list and explanation of fees visit www.sunywcc.edu/tuition. Tuition and Fees subject to change without notice.

Payment Information & Deadlines

Payment in full for early registrations is required by August 10, 2014. For students who register after this date, payment is required at the time of registration. Registrations not paid for by the payment deadline are cancelled and those reserved seats are once again made available to other registering students. Students will be responsible for all tuition charges and fees according to the college’s Refund Policy.

Accepted forms of payment:
- Online (MyWCC): VISA, MasterCard, and Discover
- In-person: Cash, personal check, money order, VISA, MasterCard, and Discover
- If your financial aid does not cover your entire bill, payment of the remainder may be made online or in-person. Visit www.sunywcc.edu/bursar for more information about payments.

Reminders to All Students

Adding/Dropping Classes

Students can add courses to their schedules for about one week into a fall/spring semester. After that, courses may only be dropped. Note that the add/drop dates for courses taken off-campus may differ from those taken in Valhalla. Check the Academic Calendar on page 5 for details.

Withdrawal from Class

The cutoff date to withdraw from a class with a "W" grade is about halfway through any given semester. The dates for courses taken off-campus may differ. Check the Academic Calendar on page 5 for details.

Parking Regulations

All cars parked on campus grounds are required to have a parking decal. Get yours at the Security Office in the Student Center. Visitor parking is available in Lot 1.

Fall 2014

Academic Calendar

Registration for the Fall Semester begins April 7, 2014

Holiday Observed

September 1, 2014 (no classes held, all college offices closed)

Session Start/End Dates

Valhalla Campus (session 1): September 2–December 21, 2014
Extension Centers* (session EXT): September 6–December 21, 2014
Online Education (session OER): See Valhalla Campus Dates Above

Final Dates to Add a Class/Change Schedule

Main campus classes: September 5, 2014
Off-Campus classes: September 12, 2014

Academic Advisement for Spring 2015: Begins October 20, 2014
Registration for Spring 2015: Begins October 27, 2014
Final Date to Withdraw with a “W” Grade (Valhalla & Extensions): November 3, 2014
Thanksgiving Holiday Observed
November 27–November 30, 2014
(no classes held, all college offices closed)
Deadline by which to apply for December 2014 Graduation: November 14, 2014
Instruction Ends: December 14, 2014
Final Course Assessment: December 15–21, 2014
Final Assessment Make-up Day: December 22, 2014

Wintersession 2015

An intensive 3-week session for select General Education courses. See our website at www.sunywcc.edu/ wintersession for classes and schedules. Applications Accepted Beginning: October 1, 2014

Spring 2015

Registration Begins for the Spring Semester: October 27, 2014
Session Start/End Dates: January 20–May 17, 2015
Final Course Assessment Dates: May 11–17, 2015

Tuition & Fees

<table>
<thead>
<tr>
<th></th>
<th>Full-time (per semester)</th>
<th>Part-time (per credit)</th>
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<tr>
<td>Resident</td>
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<tr>
<td>Non-resident</td>
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<td>$501</td>
</tr>
<tr>
<td>Registration Fee (non-refundable)</td>
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</tbody>
</table>

Refund Policy

If your financial aid does not cover your entire bill, payment of the remainder may be made online or in-person.

FastTrack 7-Week Courses

Intensive 7-week sessions of select General Education courses. Visit www.sunywcc.edu/quicktrack for more information including refund policies and withdrawal dates for these classes.

Wintersession 2015

An intensive 3-week session for select General Education courses. See our website at www.sunywcc.edu/wintersession for classes and schedules. Applications Accepted Beginning: October 1, 2014

Spring 2015

Registration Begins for the Spring Semester: October 27, 2014
Session Start/End Dates: January 20–May 17, 2015
Final Course Assessment Dates: May 11–17, 2015

Winter 2015 (Center for the Arts) (session CAW)

1-credit art courses offered at the County Center in White Plains.

Registration Begins: October 27, 2014
Visit www.sunywcc.edu/academiccalendar for details.

Reminders to All Students

Adding/Dropping Classes

Students can add courses to their schedules for about one week into a fall/spring semester. After that, courses may only be dropped. Note that the add/drop dates for courses taken off-campus may differ from those taken in Valhalla. Check the Academic Calendar on page 5 for details.

Withdrawal from Class

The cutoff date to withdraw from a class with a “W” grade is about halfway through any given semester. The dates for courses taken off-campus may differ. Check the Academic Calendar on page 5 for details.

Parking Regulations

All cars parked on campus grounds are required to have a parking decal. Get yours at the Security Office in the Student Center. Visitor parking is available in Lot 1.
FastTrack 7-Week Courses
Intensive 7-week sessions of select General Education courses. This fall FastTrack courses are offered at locations in Shrub Oak, and Yonkers. Visit www.sunywcc.edu/fasttrack for more information including refund policies and withdrawal dates for these classes.

First 7-week Session (session 7W1): Sept. 8–Oct. 23, 2014

Wintersession 2015
An intensive 3-week session for select General Education courses. See our website at www.sunywcc.edu/Wintersession for classes and schedules.

Applications Accepted Beginning: October 1, 2014

Late Start 11-Week Courses
Our Late-Start 11-week Session (11W) begins Monday, September 29 at Port Chester Middle School.

Winter 2015 (Center for the Arts) (session CAW)
1-credit art courses offered at the County Center in White Plains.

Registration Begins: October 27, 2014
Visit www.sunywcc.edu/academiccalendar for details.

Spring 2015
Registration Begins for the Spring Semester: October 27, 2014

Session Start/End Dates: January 20–May 17, 2015
Final Course Assessment Dates: May 11-17, 2015
Now Offering More than 60 Academic Programs!

**Associate in Arts Degree Programs**
- Communications & Media Arts
- Liberal Arts & Sciences/Childhood Education (Teacher Education Transfer)
- Liberal Arts & Sciences/Humanities
- Liberal Arts & Sciences/Social Science

**Associate in Science Degree Programs**
- Accounting
- Business Administration
- Computer Science
- Digital Filmmaking
- Engineering Science
- Environmental Science
- Environmental Studies
- Food Service Administration/ Foods & Nutrition
- Global Business
- Human Services
- Individual Studies
- Journalism
- Liberal Arts & Sciences/ Mathematics & Science
- Marketing

**Associate in Applied Science Degree Programs**
- Business Administration
- Chemical Dependency Counseling
- Civil Technology
- Computer Information Systems
- Criminal Justice: Corrections
- Criminal Justice: Police
- Cybersecurity
- Early Childhood
- Electrical Technology
- EMT-Paramedic
- Energy Systems
- Mechanical Technology
- Fashion Design & Technology
- Fashion Merchandising
- Food Service Administration/
  - Culinary Arts & Management
- Food Service Administration/
  - Dietetic Technician
- Human Services
- Marketing
- Networking
- Nursing (RN)
- Office Technologies
- Paralegal
- Performing Arts
- Radiologic Technology
- Respiratory Care
- Veterinary Technology
- Visual Arts

**Certificate Programs**
- Applied Art
- Chemical Dependency Counseling
- Computer Aided Drafting (CAD)
- Computer Applications Specialist
- Computer Programming
- Cybersecurity
- Digital Art
- Digital Filmmaking
- Direct Care Practice
- Early Childhood
- EMS Management
- EMT Paramedic
- Medical Billing & Coding
- Networking
- Office Technologies
- Paralegal
- Professional Bookkeeper
- Small Business Entrepreneurship
- Teaching Assistant
- Web Development

For an updated list of programs and specific program requirements, visit the College Catalog at www.sunywcc.edu/catalog.

*Not accepting new students

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**Student Self-Service**

MyWCC is the college’s self-service, web-accessible portal. Available 24/7 and easy to use!

Using MyWCC students can:
- View course offerings
- Order official transcripts
- Pay tuition
- Check financial aid status
- Register for classes
- View unofficial transcripts
- Track degree progress
- And more!

Forgot your password? Need help registering online? No problem. Help is available. There are numerous How-To guides available on the MyWCC login page and throughout the MyWCC site. If you’re stuck and can’t find what you’re looking for, try these other helpful resources: Visit www.sunywcc.edu/MyWCChelp, email the MyWCC Helpdesk at MyWCChelpdesk@sunywcc.edu or call 914-606-5600.
Campus Security
In compliance with the Federal Crime Awareness and Campus Security Act, Westchester Community College publishes an annual “Campus Security & Safety Report.” This report includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off campus buildings or property owned or controlled by the college; and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies related to campus security, such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, bias crimes and other crimes. The Advisory Committee on Campus Safety will provide upon request all campus crime statistics as reported to the United States Department of Education. To obtain these crime statistics, access the U.S. Department of Education website at: www.ope.ed.gov/security/Search.asp. To get a copy of the full report and crime statistics, contact the Security Office, Room 113 in the Student Center (914-606-6730) or visit: www.sunywcc.edu/security.

Emergency Alert System
Sign up now for the SUNY Emergency Alert system at: www.suny.edu/sunyalert. In the event of an emergency the college will contact you via text, email, phone, etc. Any information you provide us will be kept confidential and used only in the case of an emergency.

College News and Notes

Apply Online
Our online application is easy to use and helps us process your information faster! Each year, more than 10,000 students sign up for classes using our online registration system, and our online application allows new students to apply for admission in the same way. It’s faster and easier for you, and you’ll hear back from us promptly. It’s the best and most convenient way to get your application in quickly. Visit www.sunywcc.edu/apply.

Reminder: Register for regular Fall Semester courses before August 28, 2014 to avoid the Late Registration Fee.

A New Location in Mount Vernon
The new Mount Vernon Extension Center opened in January at 17 S. Fifth Avenue. The building offers more space for everyone and includes more state-of-the-art classrooms, a lecture hall, and an expanded Academic Support Center. Parking options are better, too.

On-campus Childcare
The college’s Virginia Marx Children’s Center is here to help assist you by providing superior childcare to your child while you are in class. This accredited facility for preschoolers provides a kind, nurturing environment. The trained staff will help your child explore, learn, create and discover in a safe and healthy environment. Since 1986, we have been providing for children (six weeks through five years old). For information, call the Center at 914-606-6644.

Foul Weather Closings
There are many ways to find out about college delays or cancellations due to bad weather (or any other reason). The website is your best resource, but there’s also Facebook and Twitter; in fact, you can receive text messages via Facebook (see sunywcc.edu/weather-announcements for details). Students can also call the college’s information line at 914-606-6900. If there’s no mention of any delay or closure, it means that all classes will meet as scheduled.

Smart Arts Cultural Events
All year long, the college’s Office of Cultural Affairs offers a wide variety of terrific performances. Use student discounts for dance, drama, poetry, literature, film and music events. The full schedule of fun and affordable events can be found at www.sunywcc.edu/smartarts.

Access the Student Handbook Online
Need a quick resource for college policies, important dates, information on clubs, etc.? Visit our new online Student Handbook. Flip through this easy to use digital document at www.sunywcc.edu/handbook.

Scholarships
Each year, the Westchester Community College Foundation office more than $1 million in scholarships to new students, incoming students, continuing students, and graduating students. But if you don’t apply for a scholarship, you won’t get one. So why not try? Get information on the website (www.sunywcc.edu/scholarships) and then just go ahead and apply online. Or call the office at 914-606-6442.
In addition to the main campus in Valhalla, NY, we offer classes online and at 10 extension locations spread throughout Westchester and Putnam Counties. With this many locations, we’re probably just minutes from where you live.

Valhalla (Main Campus)
The Valhalla campus is built on an impressive 218 acres. Our grounds consist of five educational buildings, a gymnasium, library, three baseball fields, four tennis courts, a full-time childcare facility, and more than 2,500 student parking spaces. Parking for handicapped persons is available. For information, call the Student Health Office at 914-606-6610.

Beeline buses regularly frequent the campus (#1C, 1X, 15, 40 & 41) and the Valhalla train station (Metro North) is less than a quarter mile away. For a virtual tour visit our custom Google Map (above for PDF viewers) or visit www.sunywcc.edu/map1.

75 Grasslands Road • Valhalla, NY 10595
914-606-6600

Ossining
This extension center features state-of-the-art science and health skills labs. Ossining offers healthcare classes leading to non-credit short-term certificates, and professional development opportunities. In addition, there are courses in the Life Sciences, Liberal Arts, and English as a Second Language.

Arcadian Shopping Center
22 Rockledge Avenue • Ossining, NY 10562
914-606-7400 • www.sunywcc.edu/ossining
ossining@sunywcc.edu

Peekskill
The Hudson Valley’s largest and most advanced electronic media arts center is our Peekskill Center for the Digital Arts. Courses in Web design, animation, digital filmmaking, and digital imaging post-production and studio arts courses are taught. The site also offers Liberal Arts, Non-credit Quickstart Software Training, Community Arts, and ESL classes. In addition, the Center offers a renown pre-college digital arts program for youth ages 7-17 which includes multimedia storytelling, game design and more.

27 North Division Street • Peekskill, NY 10566
914-606-7300 • www.sunywcc.edu/peekskill
peekskill@sunywcc.edu

Mt. Vernon
This new location is one of our largest. The 22,000 square-foot building includes cutting-edge lab facilities, modern classrooms and academic support. Select from dozens of classes in Business, Accounting, Nutrition, Math, English, History, English as a Second Language and more.

17 S. Fifth Avenue • Mount Vernon, NY 10550
914-606-7200 • www.sunywcc.edu/mountvernon
mountvernon@sunywcc.edu

Yonkers
Conveniently located in the heart of the Cross County Shopping Center, this extension offers ten new classroom and computer lab facilities and instruction in a wide variety of areas including, but not limited to: Mathematics, Business, English and Human Services. ESL courses are also offered.

Cross County Center
8510 Mall Walk • Yonkers, NY 10704
914-606-7100 • www.sunywcc.edu/crosscounty
crosscounty@sunywcc.edu

White Plains
Since opening in 1930, the Center for the Arts has been the county’s leading resource for arts education. This huge extension features spacious facilities for hands-on art classes, gallery exhibitions, lectures and other events. Liberal Arts courses are also offered.

196 Central Avenue • White Plains, NY 10606
914-606-7500 • www.sunywcc.edu/arts
arts@sunywcc.edu

Mahopac, Shrub Oak, New Rochelle, Yonkers & Port Chester
The college offers Liberal Arts classes in schools right in your community. Mahopac High School, Lakeland High School (in Shrub Oak), Roosevelt High School (in Yonkers), and a new location in New Rochelle (The Ursuline School) will offer a traditional 15-week semester. A Late Start 11-week session beginning on September 29 is offered at our Extension Center in Port Chester Middle School.

For more information about these locations please contact us at:
914-606-6839 • extensions@sunywcc.edu

Mt. Vernon
Please call 914-606-7200 for information on advising and financial aid schedules.

Yonkers/Cross County
Please call 914-606-7100 for information on advising and financial aid schedules.

Valhalla Campus
Open House
Please visit www.sunywcc.edu/openhouse for date, time and to RSVP.

Upcoming Events
Academic advisors and staff will be on hand to answer your questions. Registration will be open. See locations for addresses.

Peekskill
Monday, June 23 (5:30-7:30 pm)
Thursday, July 10 (5:30-7:30 pm)
Tuesday, July 22 (5:30-7:30 pm)
Thursday, August 7 (5:30-7:30 pm)
Monday, August 18 (5:30-7:30 pm)
Tuesday, August 26 (5:30-7:30 pm)

Ossining
Tuesday, July 29 (10:00 am-1:00 pm)
Wednesday, July 30 (5:30-7:30 pm)
Monday, August 4 (10:00 am-1:00 pm)
Wednesday, August 6 (5:30-7:30 pm)
Wednesday, August 13 (5:30-7:30 pm)
Wednesday, August 20 (10:00 am-1:00 pm)

Mount Vernon
Please call 914-606-7200 for information on advising and financial aid schedules.

Yonkers/Cross County
Please call 914-606-7100 for information on advising and financial aid schedules.