Dear Prospective International Student:

Thank you for your interest in Westchester Community College.

The next page is a fact sheet containing important information about the admissions process for international students. Please note that Westchester Community College is a two-year community college and does not provide on-campus housing.

Instructions for completing the international student application are included in this package. Please read the instructions carefully. An application checklist is also included. Be sure to include all documents listed on the checklist. Incomplete applications will not be processed.

Applications are not accepted via email. Please mail all documents to:

Westchester Community College
75 Grasslands Road
Valhalla, NY 10595
USA
ATTN: Anne Marie Verini, G132

You will be notified of your admission decision in writing. Be sure to include an email address so we can contact you and provide you with your User ID. This ID will allow you access to your student portal called MyWCC. When you access the student portal, you will see if you are missing any documents by looking at your “To Do List.” Please note that we are unable to make international telephone calls. If you have any questions, regarding the admission process of the College, please do not hesitate to contact us by e-mail or phone at 914-606-8567. If you are already in the United States and would like to schedule an appointment to come in and review the application documents or process, please call (914) 606-5660.

We look forward to receiving your application.

Sincerely,

Anne Marie Verini
International Student Advisor
Health Professions

Applicants may not apply directly to any of our health profession programs. The health professions include Nursing, Radiologic Technology, Respiratory Care and Veterinary Technology. Applicants must apply to our Liberal Arts/Math and Science program to complete prerequisite coursework. Information about the admission requirements for each of the health professions is available on the college website http://catalog.sunywcc.edu/content.php?catoid=23&navoid=2091.

TOEFL

The TOEFL test is not required. Students who have not taken a TOEFL test can have an English language evaluation completed here at WCC when they arrive. Based upon these results, our English Language Institute may recommend that you start with English classes before being accepted into a degree program. To schedule an English Evaluation call (914) 606-6656.

If you have taken the TOEFL, a passing score would be 500 or higher on paper test, 173 or higher on computer test, or 61 or higher on internet based test. Even if you have a passing score, you will still be required to take the placement test. Please read below. Students from countries whose native language is English are exempt from this requirement.

Placement Test

ALL students are required to take the placement test in reading, writing and math to assess your current skill levels. The placement test must be completed before registering for classes to ensure proper class placement. Additional information regarding the placement test can be found on the college website at http://www.sunywcc.edu/student-services/testing-assessment-center.

Change of Immigration Status

If you are currently in the United States on a visa category other than F1 Student and would like to apply for change of status to F1 Student, please call 914-606-5660 to schedule an appointment for advisement.

Transfer Information

International students who wish to transfer from another college in the United States must be in good academic standing at their last attended institution with a grade point average of 2.0 or higher. Credits earned at another college and transferred to WCC are evaluated by the Transfer Credit Evaluator upon submission of official transcripts. Students transferring from a US college must submit a completed Transfer Recommendation Form together with their application for admission http://www.sunywcc.edu/cms/wp-content/uploads/2012/02/TransferrecommendationForm.pdf.

To receive transfer credit from college and university courses from institutions outside of the U.S., the transcripts must be evaluated by an evaluation service. The evaluation should be sent to the Admissions Office. Westchester Community College recommends the use of World Education Service, www.wes.org, for the evaluation of foreign college or university transcripts.

Housing

WCC does not provide housing and therefore students must find accommodations on their own.

Tuition

International students are not eligible for resident tuition and are therefore charged the non-resident rate. Financial Aid is not available for international students.

Health Insurance

WCC strongly encourages students to purchase adequate health insurance coverage.

Immunization Form

All students taking six or more credits are required to submit the Immunization Record Form http://www.sunywcc.edu/cms/wp-content/uploads/2012/05/immune_forms.pdf.
Application Instructions

Please submit the following items completely with supporting documentation. Incomplete applications will not be considered until all documents are received. Be sure to keep originals of everything you submit for your own records. All documents must be officially translated into English if the original is in another language.

( ) Application for Admission

( ) Declaration of Financial Responsibility Form and supporting financial documents

International students at WCC must document their ability to meet all educational and living expenses for their first year of study before an I-20 (Certificate of Eligibility) can be prepared. International students are required to show sponsorship of at least $24,200. The breakdown of approximate annual expenses is as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>Tuition and fees *</td>
<td>$12,200</td>
</tr>
<tr>
<td>Living expenses</td>
<td>10,000</td>
</tr>
<tr>
<td>Books</td>
<td>1,000</td>
</tr>
<tr>
<td>Health Insurance</td>
<td>1,000</td>
</tr>
<tr>
<td>Total</td>
<td>$24,200</td>
</tr>
</tbody>
</table>

An applicant who will be bringing a dependent child or spouse will need to add an additional $5,000 to the estimated annual expenses for each dependent. An applicant who has a sponsor providing free room and board would be required to document their ability to meet financial obligations of $14,000 per year.

( ) High School Transcripts or Diploma

High School transcripts and/or diplomas do not need to be evaluated by an evaluation service. However, if they are not in English, they need to be translated into English. Both the translation and the original should be submitted together.

( ) College/University Transcript

If a student has studied at a foreign college or university and would like to receive transfer credit, the transcript needs to be officially evaluated and sent to our Admissions Office.

( ) Copy of the information pages of student’s passport

( ) Immunization Record Form

( ) Transfer Recommendation Form and copy of all I-20s

ONLY if you are transferring to WCC from another college within the United States.

For students who are already in the United States and want to apply for change of status, the following documents are also required when applicable:

( ) Copies of any current Visa, Copy of I-94, Copy of U.S. Driver’s License, Copy of DS 2019 (for J-1) or IAP-66 (for G-1)

*TUITION AND FEES ARE SUBJECT TO CHANGE WITHOUT NOTICE
### Application for Admission

#### A. Biographical Information

<table>
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<tr>
<th>Name</th>
<th>Last</th>
<th>First</th>
<th>Middle</th>
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<table>
<thead>
<tr>
<th>Country of Birth</th>
<th>Country of Citizenship</th>
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</table>

Date of Birth: 

Gender: Male Female

Email address (please write very clearly): 

Foreign Address (no P.O. Box): 

<table>
<thead>
<tr>
<th>Street</th>
<th>City</th>
<th>Province</th>
<th>Country</th>
<th>Postal Code</th>
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</table>

U.S. Address (if applicable): 

<table>
<thead>
<tr>
<th>Street</th>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
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</table>

US telephone number (if available): 

Where do you want your admission documents mailed? US Address Foreign Address Other Address?

If other, please specify:

#### B. Current Immigration Status

*Please check off the box that applies to you.*

- [ ] A student applying from outside the United States
- [ ] Transfer from another college/university **within the United States**
  
  School: 
  
  Name: 
  
  Address: 
  
  I-20 Expiration date: 
  
  Mm/dd/yy
  
  Must include copy of I-20, I-94, Visa and Transfer Recommendation Form.

- [ ] Student applying who is already in the United States with a visa status other than F-1 and wants to change their visa status to F-1 international student. You must include copy of I-94, and Visa.
  
  Current visa category: 

#### C. Dependent Information

Are you traveling with dependents? yes no

*If yes, please list below and include a copy of information pages of the dependent’s passport and demonstrate an additional $5,000 is available to cover the expenses for each dependent.*
D. Academic History

Secondary School __________________________________________________________________________
Name of School

__________________________________________________________
Address

Graduation Date ____________/___________
Month/Year

College/University __________________________________________________________________________
Name of School

__________________________________________________________
Address

Did you graduate? __ yes ____ no  If yes, date of graduation ________________ Degree Received ________________
Month/year

Native Language _____________ Have you taken the TOEFL? ____yes ____no  If yes what was your score _____________

E. Educational Goal

I am applying as a: _____ Freshman ____Transfer

I plan to begin my studies (check one): ____ January ___________ or ____ September ___________
(Year) (Year)

Please choose your intended major from the list of majors on our website.
http://catalog.sunywcc.edu/content.php?catoid=23&navoid=2091

My intended major (program of study) is: ___________________________________________________________

For what reason are you requesting admission to Westchester Community College? Choose the one response that best describes your intention.

___ Transfer to another SUNY college after earning a degree/certificate at Westchester Community College.
___ Transfer to a non-SUNY college after earning a degree/certificate at Westchester Community College.
___ Transfer to a SUNY college without earning a degree/certificate at Westchester Community College.
___ Transfer to a non-SUNY college without earning a degree/certificate at Westchester Community College.
___ Earn a degree/certificate and seek employment rather than pursue further post-secondary education.
___ Enroll in coursework to learn new skills or upgrade job skills without earning a degree.
___ Enroll in coursework for personal enrichment or enjoyment, rather than earning a degree.
___ Obtain a Certificate of General Education (GED) through the accumulation of college credits.
___ Uncertain. I have not determined my educational goal at this time.
F. Ethnicity

A variety of government agencies require that institutions of higher education report student enrollments by ethnic status. The information requested in this section will assist us in meeting this requirement. Please check the appropriate box. (Response is optional and will not affect your admission in any way.)

Are you Hispanic/Latino ____yes ____no?

If Hispanic/Latino, please indicate which of the following would best describe your background? (select one)

____ Cuban ____ Dominican ____ Puerto Rican ____ Mexican ____ Other Hispanic/Latino

Please indicate your race (select one or more)

____ American Indian or Alaskan Native _____ Native Hawaiian or other Pacific Islander
____ Asian ____ White ____ Black or African American

G. Additional Information

Have you ever been dismissed from a college for academic reasons? _____yes _____no

Have you ever been dismissed from a college for disciplinary reasons? _____yes _____no

If yes, when and for how long
________________________________________________________________________

Have you ever been convicted of a felony? _____yes _____no

H. Applicant’s Signature

I certify that the information provided on this application is complete and accurate in every respect. I understand that falsifying any part of this application may result in cancellation of my admission or dismissal from the college

Signature of Applicant __________________________________________________ Date ____/____/______
## DECLARATION OF FINANCIAL RESPONSIBILITY

Name of applicant __________________________ / __________________________ / __________________________

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Required Documentation</th>
<th>Year One Dollar Amount</th>
</tr>
</thead>
</table>
| Personal                | 1. Applicant’s signature on Part II below  
                          2. Official Bank Statement showing specific amount of money available          | $                     |
| Family/Relative/Sponsor | 1. Applicant’s signature on Part II below  
                          2. Signature and indication of relationship in Part I below  
                          3. Official Bank Statement(s) showing specific amount of money available  
                          4. Proof of employment                                                          | $                     |

### Scholarship(s) or Grant

1. Applicant’s signature on Part II below  
2. Official scholarship letter from institution awarding the scholarship/grant. The letter must contain:
   * Signature of sponsoring organization, government office or appropriate agency  
   * Name of applicant  
   * Amount of money available for each year of study  
   * Duration of award (start and end dates)  
   * Major field of study for which the scholarship is awarded
3. Must be at least $24,200

### Loan

1. Applicant’s signature on Part II below  
2. Copy of loan agreement specifying amount of approved loan
3. Proof of employment

### Room and Board Sponsor

1. Applicant’s signature on Part II below  
2. Signature and indication of relationship on Part I below  
3. Indicate an amount of $10,000 in the column on the right. If a student has a sponsor providing free room and board, the minimum amount of funding from other sources must be at least $14,200.  
4. Proof of employment

### Total

Must be at least $24,200

### PART I VERIFICATIONS

#### Family/Relative/Sponsor

This is to certify that I (we), the undersigned, agree to provide the funding indicated above to the applicant for all years of study at Westchester Community College and that I am (we are) submitting bank statements (except room and board sponsors) indicating the availability of these funds.

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<tr>
<th>Name</th>
<th>Signature</th>
<th>Date</th>
<th>Relationship</th>
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### PART II APPLICANT’S SIGNATURE

I certify that all statements above are true and correct to the best of my knowledge and that funding will be provided as stated above. I am fully aware that any misrepresentation may result in denial of admission or cancellation of registration.

Applicant’s Signature ___________________________________________ Date ___________________