Visit www.sunywcc.edu/MyWCC for Course Listings

Course listings for Summer 2014 Sessions are accessible to current and prospective students. Visit www.sunywcc.edu/MyWCC and select Search for Classes in the upper right of the page. As a reminder, course and program descriptions are available via the College Catalog found online at www.sunywcc.edu/catalog.

Summer Study
Each summer, hundreds of our own students, and those from other colleges who are home for the break, use our classes to get ahead. Join them during any of our three summer sessions and earn affordable, transferable credits and start the fall semester one step ahead!

Apply Online
Our online application is easy to use and helps us process your information faster! Each year, more than 10,000 students sign up for classes using our online registration system, and our online application allows new students to apply for admission in the same way. It's faster and easier for you, and you'll hear back from us promptly. It's the best and most convenient way to get your application in quickly. Visit www.sunywcc.edu/apply.

Single Stop Financial Services
The Single Stop Program can help you with your finances. We prepared nearly 1,000 tax returns for students and their families this past tax season. Those using this service received $1.6 million in critical tax credits and also saved money on tax preparation fees. All year long, Single Stop staffers in the Gateway Center help students with free financial and legal counseling. Just stop by or call 914-606-6725.

Summer 2014

Session 1:
May 27 – June 26

Session 2:
June 30 – July 31

Session 3:
(Online Courses Only)
August 4 – August 28

Registration Begins
March 31, 2014

Find Course Listings ONLINE
www.sunywcc.edu/MyWCC
How to Register

Online Using MyWCC

Visit www.sunywcc.edu/MyWCC and follow the How To Register instructions found on the login screen. It's easy! Note that incoming students need to apply and be accepted to the college before they are issued a User ID and password; both of which are required for online registration.

In-person

Full-service, in-person registration is available during regular business hours at the Valhalla campus or any of our larger extension locations. Visit www.sunywcc.edu/registrar for registration availability.

When and Where to Register

Online Registration

Registration (both online and in-person) will begin March 31 for all Summer 2014 sessions. Note that students registering on or after specific dates for each session will be charged a $25 late registration fee (May 22 for Session 1, June 26 for Session 2, July 31 for Session 3, and May 22 for the 10-Week Session). In-person registration at the Valhalla campus takes place in the Registrar’s Office (Room 107 of the Administration Building), or at any of our larger extension locations, Monday through Thursday from 9:00 am-7:30 pm, and Fridays from 9:00 am-4:00 pm.

Note that during the summer months, Friday hours are from 9:00 am-12:00 noon only.

The last day to add a course for each session is the first day the session begins.

Registration Checklist

Requirements before you can register...

- **College Application**
  All students need to have submitted an application and have been officially accepted to the college before they can register. If you have not yet submitted an application, please visit www.sunywcc.edu/apply to apply online. If you have questions regarding the application process, contact the Admissions Office at admissions@sunywcc.edu.

- **Financial Aid**
  Do not wait until you’re registered for classes at Westchester Community College to begin the Financial Aid Process. Apply early! You can begin filing the Free Application for Federal Student Aid (FAFSA) as early as January 1 each year. If you have questions email the Office of Student Financial Assistance at finaid@sunywcc.edu.

- **Placement Testing**
  Placement tests are used to establish which courses incoming students are prepared to take. Most students are required to take placement exams, though there are situations where they may be waived (for example, transfer students who meet certain criteria). Everything you need to know about placement exams, including who must take the tests, testing schedules, and testing locations can be found online at www.sunywcc.edu/testingcenter.

- **Counseling and Advisement**
  Visiting, non-matriculating students, who meet all the prerequisites for the courses for which they want to register, do not need to see a counselor. However, counseling is available at the main campus and at our larger extension sites. Call 914-606-6572 for help or to schedule a meeting with a counselor.

- **Immunization Requirements**
  State regulations require students taking 6 credits or more to be immunized or show proof of previous exposure to certain diseases; mumps, measles, rubella, etc. You cannot register for courses until your form has been submitted to the Health Office. Find out more and download an immunization form at www.sunywcc.edu/regforms.

- **Proof of Residency**
  While anyone can attend our classes, students who are not residents of Westchester County will be charged non-resident tuition and fee rates. In order for non-Westchester County residents to qualify for the resident rates (which are significantly lower), an Application for Certificate of Residency form must be completed, notarized, authorized by your New York State county of residence and then submitted to the college’s Bursar’s Office. This form must be completed on an annual basis. Additional requirements pertaining to the length of one’s residency also apply. To download the application form and obtain full residency requirements, visit www.sunywcc.edu/regforms.

- **Tuition Payment**
  Payment in full for summer courses is expected at the time of registration. If payment is not received or your balance is not fully covered by financial aid, your course schedule is subject to deletion. Please be aware that once classes begin students will be charged for all tuition and fees according to the college’s Refund Schedule. See more about tuition on page 4.
New/Incoming Students

- All incoming credit students MUST complete an application for admission and be accepted before registering; even if taking only one course. If you have not submitted an application for admission and would like to do so, please visit www.sunywcc.edu/apply to apply online. If you have questions regarding the application process, visit the main campus or any of our extension centers or email your questions to admissions@sunywcc.edu.
- Find the current Student Handbook online at www.sunywcc.edu/handbook. Find the College Catalog online at www.sunywcc.edu/catalog.
- Before you can register, you will need to have addressed everything on the Registration Checklist found on page 2.

As an incoming student, be sure you are in direct contact with the Admissions Office to ensure all requirements have been met. Also, we recommend that you check out the Future Students section of the college website.

Online Education

Online education is a fast-growing means of course delivery. With no set meeting time, online students log in at their convenience to submit work by established deadlines. The college now offers more than 85 course subjects (and three entire programs!) in this way.

Admission to the Online Education program may require a few additional steps. If you plan to register only for online courses, there are a few things you’ll want to know—for example, the immunization requirements are waived. Students new to online education are advised to visit www.sunywcc.edu/online before attempting to register for online classes. Questions? Call the office of Online Education at 914-606-6827.

One more thing... the start and end dates for Online Education courses mirror those of the 5-week Valhalla campus Sessions 1 and 2. However, there is an additional 4-week session (Session 3) in the summer which consists solely of Online Education courses. To find online courses, visit www.sunywcc.edu/MyWCC and use the Search for Classes function in the right column. Expand the search using “Additional Search Criteria” then select “Mode of Instruction” followed by “Online.”

There is an additional $30 fee for each online course taken.

Services

Academic Support Center

Need a little help with your classes? The Academic Support Center offers free tutoring. Located on the ground floor of the library, our spacious, welcoming location features helpful tutors, a variety of audiovisual and computer tutorial programs, and workshops on various subjects. We offer help in Mathematics, English, ESL, Reading, the Sciences and more. Our services are also available at the Mt. Vernon extension center. Visit www.sunywcc.edu/asc for more information or call 914-606-6470.

Bookstore

Sure, our college bookstore offers hundreds of textbooks at reasonable prices. But we also have school supplies, electronics, magazines, clothing, backpacks and snacks. Stop by. It's located right next to the Student Center.

Students with Disabilities

Westchester Community College strives to be accessible to all students. Accommodations can often be made for students with special needs. Please visit www.sunywcc.edu/disabilities for details or call the Disabilities Office directly at 914-606-6287.

Dining Options

After a yearlong renovation and facelift the Student Center’s Viking Café has reopened for business. Additionally, the Student Center now houses Café Crema—serving coffee, soup, sushi, Panini’s and a whole lot more. The Gateway Center’s Siegel Café is open at convenient hours for students on the north end of campus.
Financial Aid

The Office of Student Financial Assistance is committed to ensuring that the ability to pay is not a barrier to achieving a college education. We help students and families apply for, and receive, the aid to which they may be entitled, including: federal grants, loans, work study and scholarships. We also partner with the Registrar and Bursar's Offices to administer the TAP Program. Although we are one of the busiest offices on campus, we invite you to ask for help if you ever need it. We continue to embrace new technologies and encourage students to email us at finaid@sunywcc.edu, which is the best way to reach us.

Students can check their financial aid status online via MyWCC.

Students Receiving Title IV Federal Financial Aid

If a student receiving Federal financial aid does not attend at least 60% of the semester for which he or she is registered, the college is not eligible to receive the full Federal aid benefit. Consequently, the student might be required to repay these unearned funds out of pocket.

This policy does not apply to students who:
- Either withdraw, drop out, or are expelled before the first day of class.
- Withdraw from some classes but continue to be enrolled in other classes (partial withdrawal).
- Do not receive Title IV funds. (ex. Pell, Loans)

More information about financial aid can be found online at www.sunywcc.edu/finaid.

Tuition & Fees

<table>
<thead>
<tr>
<th></th>
<th>Full-time (per semester)</th>
<th>Part-time (per credit)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resident</td>
<td>$2,140</td>
<td>$179</td>
</tr>
<tr>
<td>Non-resident</td>
<td>$5,885</td>
<td>$493</td>
</tr>
<tr>
<td>Registration Fee</td>
<td>$30</td>
<td>$15</td>
</tr>
</tbody>
</table>

Fees: In addition to the cost of tuition, each semester students will pay a variety of fees. Base rates for summer semester fees range from $40-$110. Additional fees may apply based on the requirements of particular programs of study. For a complete list and explanation of fees visit www.sunywcc.edu/tuition.

Tuition and Fees subject to change without notice.

Payment Information & Deadlines

Payment for Summer Session courses is required at the time of registration.

Accepted forms of payment:
- Online (MyWCC): VISA, MasterCard, and Discover
- In-person: Cash, personal check, money order, VISA, MasterCard, and Discover

If your financial aid does not cover your entire bill, payment of the remainder may be made online or in-person. Visit www.sunywcc.edu/bursar for more information about payments.

Refund Policy

When courses are dropped before specific dates, students are entitled to a full or partial refund. Refund policies can differ based on the campus and course subject matter. Visit www.sunywcc.edu/refundpolicy for details about refunds.

Reminders to All Students

Adding/Dropping Classes

For summer sessions, students may only add courses to their schedules up until (and including) the first day of class. After that, classes may only be dropped.

Withdrawal from Class

The cutoff date to withdraw from a class with a “W” grade is about halfway through any given semester. The dates for courses taken off-campus may differ. Check the expanded Academic Calendar for details at www.sunywcc.edu/academiccalendar.

Parking Regulations

All cars parked on campus grounds are required to have a parking decal. Get yours at the Security Office in the Student Center. Visitor parking is available in Lot 1.
Summer 2014
Academic Calendar
Visit www.sunywcc.edu/academiccalendar for more details.

Registration for all Summer Sessions begins March 31, 2014

Summer Session 1 (5W1/OEF)

Session Start/End Dates
Valhalla Campus: May 27–June 26, 2014*
Extension Centers: see Valhalla Campus dates for Summer Session 1
Online Education: see Valhalla Campus dates for Summer Session 1
* Note: Some Session 1 courses run the full length of Summer Sessions 1 and 2.

Holiday Observed – Memorial Day
May 26, 2014 (no classes held, all college offices closed)

Final Date to Withdraw with a “W” Grade: June 16, 2014
Final Assessment Date: June 26, 2014

Summer Session 2 (5W2/OF2)

Session Start/End Dates
Valhalla Campus: June 30–July 31, 2014
Extension Centers: see Valhalla Campus dates for Summer Session 2
Online Education: see Valhalla Campus dates for Summer Session 2

Holiday Observed – Independence Day
July 4, 2014 (no classes held, all college offices closed)

Final Date to Withdraw with a “W” Grade: July 21, 2014
Final Assessment Date: July 31, 2014

Session 3 - Online Courses Only (OF3)

Session Start/End Dates: August 4–August 28, 2014
Final Date to Withdraw with a “W” Grade: August 18, 2014
Final Assessment Date: August 28, 2014

10-Week Session (10W/OET)

Session Start/End Dates: May 27–July 31, 2014
Final Date to Withdraw with a “W” Grade: July 14, 2014
Final Assessment Date: July 31, 2014

Registration for Fall 2014 Semester begins April 7, 2014

Fall 2014 Semester classes begin:
Valhalla Campus: September 2, 2014
Extension Centers: September 6, 2014

Visit www.sunywcc.edu/academiccalendar for additional academic dates of interest.
Now Offering More than 60 Academic Programs!

**Associate in Arts Degree Programs**
- Communications & Media Arts
- Liberal Arts & Sciences/Childhood Education (Teacher Education Transfer)
- Liberal Arts & Sciences/Humanities
- Liberal Arts & Sciences/Social Science

**Associate in Science Degree Programs**
- Accounting
- Business Administration
- Computer Science
- Digital Filmmaking
- Engineering Science
- Environmental Science
- Environmental Studies
- Food Service Administration/ Foods & Nutrition
- Global Business
- Human Services
- Individual Studies
- Journalism
- Liberal Arts & Sciences/ Mathematics & Science
- Marketing

**Associate in Applied Science Degree Programs**
- Business Administration
- Chemical Dependency Counseling
- Civil Technology
- Computer Information Systems
- Criminal Justice: Corrections
- Criminal Justice: Police
- Cybersecurity
- Early Childhood
- Electrical Technology
- EMT-Paramedic
- Energy Systems
- Mechanical Technology
- Fashion Design & Technology
- Fashion Merchandising
- Food Service Administration/
  - Culinary Arts & Management
- Food Service Administration/
  - Dietetic Technician
- Human Services
- Marketing
- Networking
- Nursing (RN)
- Office Technologies
- Paralegal
- Performing Arts
- Radiologic Technology
- Respiratory Care
- Veterinary Technology
- Visual Arts

**Certificate Programs**
- Applied Art
- Chemical Dependency Counseling
- Computer Aided Drafting (CAD)
- Computer Applications Specialist
- Computer Programming
- Cybersecurity
- Digital Art
- Digital Filmmaking
- Direct Care Practice
- Early Childhood
- EMS Management
- EMT Paramedic
- Medical Billing & Coding
- Networking
- Office Technologies
- Paralegal
- Professional Bookkeeper
- Small Business Entrepreneurship
- Teaching Assistant
- Web Development

For an updated list of programs and specific program requirements, visit the College Catalog at [www.sunywcc.edu/catalog](http://www.sunywcc.edu/catalog).

*Not accepting new students*

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**Student Self-Service**

MyWCC is the college's self-service, web-accessible portal. Available 24/7 and easy to use!

Using MyWCC students can:
- View course offerings
- Register for classes
- Pay tuition
- Check financial aid status
- Track degree progress
- View transcripts
- And more!

Forgot your password? Need help registering online? No problem. Help is available. There are numerous How-To guides available on the MyWCC login page and throughout the MyWCC site. If you’re stuck and can’t find what you’re looking for, try these other helpful resources: Visit [www.sunywcc.edu/MyWCChelp](http://www.sunywcc.edu/MyWCChelp) or email the MyWCC Helpdesk at MyWCChelpdesk@sunywcc.edu.
Campus Security

In compliance with the Federal Crime Awareness and Campus Security Act, Westchester Community College publishes an annual “Campus Security & Safety Report.” This report includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off campus buildings or property owned or controlled by the college; and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies related to campus security, such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, bias crimes and other crimes. The Advisory Committee on Campus Safety will provide upon request all campus crime statistics as reported to the United States Department of Education. To obtain these crime statistics, access the U.S. Department of Education website at: www.ope.ed.gov/security/Search.asp. To get a copy of the full report and crime statistics, contact the Security Office, Room 113 in the Student Center (914-606-6730) or visit: www.sunywcc.edu/security.

Emergency Alert System

Sign up now for the SUNY Emergency Alert system at: www.suny.edu/sunyalert. In the event of an emergency the college will contact you via text, email, phone, etc. Any information you provide us will be kept confidential and used only in the case of an emergency.
In addition to the main campus in Valhalla, NY, we offer classes online and at 10 extension locations spread throughout Westchester and Putnam Counties. With this many locations, we’re probably just minutes from where you live.

Valhalla (Main Campus)
The Valhalla campus is built on an impressive 218 acres. Our grounds consist of five educational buildings, a gymnasium, library, three baseball fields, four tennis courts, a full-time childcare facility, and more than 2,500 student parking spaces. Parking for handicapped persons is available. For information, call the Student Health Office at 914-606-6610.

Beeline buses regularly frequent the campus (#1C, 1X, 15, 40 & 41) and the Valhalla train station (Metro North) is less than a quarter mile away. For a virtual tour visit our custom Google Map (above for PDF viewers) or visit www.sunywcc.edu/map1.

75 Grasslands Road
Valhalla, NY 10595
914-606-6600

Ossining
This extension center features state-of-the-art science and health skills labs. Our Ossining site offers healthcare classes leading to non-credit short-term certificates, and professional development opportunities. In addition, there are courses in Liberal Arts and English as a Second Language.

Arcadian Shopping Center
22 Rockledge Avenue
Ossining, NY 10562
914-606-7400 ■ www.sunywcc.edu/ossining
ossining@sunywcc.edu

Peekskill
The Hudson Valley’s largest and most advanced electronic media arts center is our Peekskill Center for the Digital Arts. Courses in Web design, animation, digital filmmaking, and digital imaging post-production and studio arts courses are taught. The site also offers Liberal Arts, Non-credit Quickstart Software Training, Community Arts, and ESL classes. In addition, the Center offers a renown pre-college digital arts program for youth ages 7-17 which includes multimedia storytelling, game design and more. See website for details.

27 North Division Street
Peekskill, NY 10566
914-606-7300 ■ www.sunywcc.edu/peekskill
peekskill@sunywcc.edu

Mt. Vernon
This new location is one of our largest. The 22,000 square-foot building includes cutting-edge lab facilities, modern classrooms and academic support. Select from dozens of classes in Business, Accounting, Nutrition, Math, English, History, English as a Second Language and more.

17 S. Fifth Avenue
Mount Vernon, NY 10550
914-606-7200 ■ www.sunywcc.edu/mountvernon
mountvernon@sunywcc.edu

Yonkers
Conveniently located in the heart of the Cross County Shopping Center, this extension offers ten new classroom and computer lab facilities and instruction in a wide variety of areas including, but not limited to: Mathematics, Business, English and Human Services. ESL courses are also offered.

Cross County Center
8510 Mall Walk
Yonkers, NY 10704
914-606-7100 ■ www.sunywcc.edu/crosscounty
crosscounty@sunywcc.edu

White Plains
Since opening in 1930, the Center for the Arts has been the county’s leading resource for arts education. This huge extension features spacious facilities for hands-on art classes, gallery exhibitions, lectures and other events. Liberal Arts courses are also offered.

196 Central Avenue
White Plains, NY 10606
914-606-7500 ■ www.sunywcc.edu/arts
arts@sunywcc.edu

Mahopac, Shrub Oak, New Rochelle, Yonkers & Port Chester
The college offers Liberal Arts classes in schools right in your community. Mahopac High School, Lakeland High School (in Shrub Oak), Roosevelt High School (in Yonkers), and a new location in New Rochelle (The Ursuline School) will offer a traditional 15-week semester. A Late Start 11-week session is offered at our Extension Center in Port Chester Middle School. All of these locations offer courses in Fall and Spring. For more information about these locations please contact us at: 914-606-6839 ■ extensions@sunywcc.edu

Locations
In addition to the main campus in Valhalla, NY, we offer classes online and at 10 extension locations spread throughout Westchester and Putnam Counties. With this many locations, we’re probably just minutes from where you live.

Upcoming Events
Academic advisors and staff will be on hand to answer your questions. Registration will be open. See locations for addresses.

Valhalla Campus Open House
Tuesday, May 20: 4:00-6:00 pm
Visit www.sunywcc.edu/openhouse for details and to RSVP.

Peekskill
Thursday, May 1 (5:30-7:30 pm)
Monday, May 12 (5:30-7:30 pm)
Tuesday, June 3 (5:30-7:30 pm)

Ossining
Monday, May 5 (5:30-7:30 pm)
Wednesday, May 14 (10:00 am-12:00 noon)
Tuesday, June 10 (10:00 am-12:00 noon)
Wednesday, June 18 (5:30-7:30 pm)

Mount Vernon
Tuesday, June 3 (5:00-7:00 pm)

Yonkers
Thursday, March 20 (6:00 pm) (RSVP for this event to 914-606-7100).

Find us on:

Westchester Community College
State University of New York