



**Ratified at January 29, 2020 meeting**

**Board of Trustees Meeting  
December 18, 2019**

Minutes of the meeting of the Board of Trustees of Westchester Community College held on Wednesday, December 18, 2019, at 3 PM in the Event Room of the Student Center on the Valhalla campus.

**Trustees Present:**

Hon. John Nonna, Chairperson, Hon. Andrew Spano, Vice-Chairperson, Dr. LeRoy Mitchell, Vice-Chairperson, Robin Bikkal, Esq., Susan Gerry, Charles Greco, Dr. Norman Jacknis (via video), Deborah Raizes, Dr. Gregory Robeson Smith, and Yolanda Howell, Secretary to the Board of Trustees.

**Trustees Excused:**

Toni Cox-Burns.

**Cabinet Members Present:**

Dr. Belinda S. Miles, President, Dr. Vanessa Morest, Provost and Vice President, Academic Affairs, Dr. Shawn Brown, Chief of Staff and Vice President of Strategic Operations, Brian Murphy, Vice President and Dean of Administrative Services, Eve Lerner, Vice President and Dean, External Affairs, Executive Director, WCC Foundation, Anthony Scordino, Vice President, Information Technology, Tere Wisell, Vice President and Dean, Continuing Education and Workforce Development, Dr. Sara Thompson Tweedy, Vice President and Dean of Student Access, Involvement, & Success.

**Ceremonial Swearing In**

Chairman Nonna welcomed recently appointed Trustee Susan Gerry to the Board.

**Call to Order**

Chairperson John Nonna called the meeting to order.

**Ratification of Minutes**

Trustee Mitchell made a motion seconded by Trustee Robeson Smith to ratify the minutes of the November 20, 2019 Board meeting. The motion passed.

## **INFORMATION AND DECISION**

### **A. President's Report**

Dr. Belinda S. Miles reported:

President Miles gave updates on the following:

- Completion Ceremony
  - Thanks to John Nonna, and Debbie Raizes for your participation in our completion ceremony
  - About 150 students were in attendance plus families
  - First P-Tech graduates
  - First Viking ROADS graduates
- EOP Showcase – Prof. Roundtree Evans
  - Speaker was WCC EOP alumnus Cyrille Njikeng, Executive Director University Student Senate, CUNY
- SALT at Feeding Westchester
  - 825 bags of produce for seniors
- SUNY Voter Registration
  - Requirements for a webpage about voter registration
  - We are already ready – Voter Friendly Campus
- Enrollment
  - SUNY call-to-action; Reverse the trend
  - Winter is up (online), but it's a limited term
  - Spring is behind, but we still have time
  - Asking everyone to get involved, refer students, encourage advising, etc.

### **B. Board Chair's Report**

Trustee Nonna reported:

- It was a pleasure to attend the completion ceremony
- The Board had a retreat earlier today and discussed the following:
  - The Strategic Plan
    - Objectives and measurable outcomes

### **C. Committees**

#### Governance

Trustee Spano reported:

The Governance committee did not meet this month but we do have a resolution to present regarding the FSA agreement.

## **RESOLUTION**

**WHEREAS**, the Faculty Student Association, of Westchester Community College, Inc. (“FSA”) is an not for profit corporation that provides auxiliary services on the Westchester Community College campus on behalf of the College community, such as the operation of the campus bookstore, food services and programs of intramural and intercollegiate athletics; and

**WHEREAS**, the FSA has been providing auxiliary services on the Westchester Community College campus in accordance with an agreement entered into by the College and the FSA in 1981, and that was last amended in 1984; and

**WHEREAS**, New York State Education Law and the New York State Community College regulations authorize the College enter into such agreements with auxiliary service corporations such as the FSA subject to the approval of the College Board of Trustees and the College’s local sponsor; and now, therefore, be it

**RESOLVED**, that the Board of Trustees of Westchester Community College hereby authorizes Westchester Community College to terminate its existing agreement with the FSA and to enter into a new agreement with the FSA for the provision of auxiliary services on campus, having a base term of five (5) years, with four (4) additional five (5) year renewal periods.

**\*\*Motion: Spano/Mitchell – all in favor**

The Governance Committee would also like to pass the following proclamation

### **Proclamation for Elizabeth M. Stern** **December 18, 2019**

WHEREAS, the Board of Trustees wishes to express appreciation to Elizabeth M. Stern for her distinguished service to the Westchester Community College; and

WHEREAS, Mrs. Stern has served on the Westchester Community College Board of Trustees since 2009 and served as its vice chair from 2013 to 2018; and

WHEREAS, Mrs. Stern has served on the Westchester Community College Foundation Board since 1985 and served as its President for more than a decade and Chair for several more years; and

WHEREAS, Westchester Community College has expanded or improved a wide range of programs and services improving the quality of education for community college students for which Mrs. Stern has been a volunteer and advocate; and

WHEREAS, Examples of those programs include Gateway Center and its innovative immigrant education programs, Volunteer Center providing student mentoring and support, the establishment of an Honors College, and the development of the Native Plant Center; and

WHEREAS, Mrs. Stern's leadership brings people together and stewards public and private resources to maximize the impact of the community college mission to provide access to opportunity; and

WHEREAS, on behalf of the entire Board of Trustees, I want to express our sincere appreciation to Mrs. Stern for her committed service in education, her advocacy for students and community volunteers, and her continued service on the Foundation Board upon her retirement from the Westchester Community College Board of Trustees.

NOW, THEREFORE, I, John Nonna, Chair of the Board of Trustees, do hereby proclaim **Thursday, December 19, 2019**, as

**"ELIZABETH M. STERN DAY"**

at Westchester Community College, and urge all students, faculty, staff, and administrators to join me and the Board of Trustees in congratulating Mrs. Stern on an exemplary career in education and devoted service to the community college.

PROCLAIMED this 18<sup>th</sup> day of December 2019.

**\*\*Motion: Spano/Mitchell – all in favor**

Program Committee Report

Trustee Jacknis reported:

The Program committee had discussion on the following topic.

- Academic calendar

Student Trustee Report

Trustee Greco reported:

- There has been a change on the SGA Board.
  - A new Secretary has been appointed because the previous secretary has graduated
  - The SGA has a civic engagement committee. They are currently working on organizing a Democratic debate for Nita Lowey’s seat. The Republican candidate will also be invited.
- I have been working with Dr. Tweedy regarding the formation of focus groups for the improvement of the enrollment process at Westchester Community College.

Finance/Facilities

Trustee Mitchell reported:

The Finance committee had discussion on the following topics.

- Capital Budget
- Pending contracts
- TRS Adjunct Update

Trustee Mitchell asked Vice President Brian Murphy to go over the forecast for the month ending November 30, 2019 and the contracts.

Vice President Murphy presented the contracts to the Board.

Resolution: Contract Ratification

**WHEREAS**, Westchester Community College is required to enter into agreements for the continued operation of the College; and

**WHEREAS**, the attached schedule represents those agreements approved by the College since the last meeting of the Board of Trustees; therefore

**BE IT RESOLVED**, that the Board of Trustees of Westchester Community College hereby ratifies the aforementioned agreements.

<u>CONTRACT #</u>	<u>CONTRACTOR NAME</u>	<u>CONTRACT DESCRIPTION</u>	<u>TERM</u>	<u>AMOUNT</u>
-------------------	------------------------	-----------------------------	-------------	---------------

200240451 – FAC	OPTIMA ENVIRONMENTAL SERVICES, INC.	Repairs on the fueling station, pump spill box, and sump repairs.	1/1/20 – 4/30/20	\$10,420
200410452 – AA	COPYRIGHT CLEARANCE CENTER, INC.	Annual copyright license agreement for Academic institutions.	11/10/19 – 11/9/20	\$7,627.20
200130453 - ADM	UNISA, INC.	Vendor to provide monthly maintenance to the Perkins loans program.	1/1/20 – 12/31/20 with 1 year option	\$13,000
200310457 - SPS	ANGELIKI NAKOS-PARASHIS	Provide sign-language interpreting service for people with hearing impairments dependent on non-verbal communication.	1/1/20 – 12/31/22	\$65/hr. NTE \$14,135
200310458 - SPS	BARBARA PFINGST	Provide sign-language interpreting service for people with hearing impairments dependent on non-verbal communication.	1/1/20 – 12/31/22	\$65/hr. NTE \$14,135
200310459 - SPS	BARBARA RUSS SMITH	Provide sign-language interpreting service for people with hearing impairments dependent on non-verbal communication.	1/1/20 – 12/31/22	\$65/hr. NTE \$14,135
200310460 - SPS	CATHERINE (KIT) ROY	Provide sign-language interpreting service for people with hearing impairments dependent on non-verbal communication.	1/1/20 – 12/31/22	\$65/hr. NTE \$14,135
200310461 - SPS	CATIE PICA	Provide sign-language interpreting service for people with hearing impairments dependent on non-verbal communication.	1/1/20 – 12/31/22	\$65/hr. NTE \$14,135
200310462 - SPS	CHRIS FICO	Provide sign-language interpreting service for people with hearing impairments dependent on non-verbal communication.	1/1/20 – 12/31/22	\$65/hr. NTE \$14,135
200310463 - SPS	DANA V. SPICER	Provide sign-language interpreting service for people with hearing impairments dependent on non-verbal communication.	1/1/20 – 12/31/22	\$65/hr. NTE \$14,135
200310464 - SPS	DEBBIE GRANDINETTI	Provide sign-language interpreting service for people with hearing impairments dependent on non-verbal communication.	1/1/20 – 12/31/22	\$65/hr. NTE \$14,135
200310465 - SPS	DEBORAH KAIR	Provide sign-language interpreting service for people with hearing impairments dependent on non-verbal communication.	1/1/20 – 12/31/22	\$65/hr. NTE \$14,135
200310454 - SPS	JODY PRY SOCK	Provide sign-language interpreting service for people with hearing impairments dependent on non-verbal communication.	1/1/20 – 12/31/22	\$65/hr. NTE \$14,135
200310466 - SPS	LENORE CILMI	Provide sign-language interpreting service for people with hearing impairments dependent on non-verbal communication.	1/1/20 – 12/31/22	\$65/hr. NTE \$14,135
200310467 - SPS	LYNN MARTIRANO	Provide sign-language interpreting service for people with hearing impairments dependent on non-verbal communication.	1/1/20 – 12/31/22	\$65/hr. NTE \$14,135
200310468 - SPS	MICHELE GREEN	Provide sign-language interpreting service for people with hearing impairments dependent on non-verbal communication.	1/1/20 – 12/31/22	\$65/hr. NTE \$14,135

<u>CONTRACT #</u>	<u>CONTRACTOR NAME</u>	<u>CONTRACT DESCRIPTION</u>	<u>TERM</u>	<u>AMOUNT</u>
200310469 - SPS	NANCY E. KAPLAN	Provide sign-language interpreting service for people with hearing impairments dependent on non-verbal communication.	1/1/20 – 12/31/22	\$65/hr. NTE \$14,135
200310470 - SPS	NINA STURMER	Provide sign-language interpreting service for people with hearing impairments dependent on non-verbal communication.	1/1/20 – 12/31/22	\$65/hr. NTE \$14,135
200310456 - SPS	SHARON R. BELL	Provide sign-language interpreting service for people with hearing impairments dependent on non-verbal communication.	1/1/20 – 12/31/22	\$65/hr. NTE \$14,135
200310455 - SPS	SHARON NOVIELLI	Provide sign-language interpreting service for people with hearing impairments dependent on non-verbal communication.	1/1/20 – 12/31/22	\$65/hr. NTE \$14,135

**\*\*Motion: Mitchell/Spano – all in favor**

Resolution

**RESOLUTION SUPPORTING A PERMANENT FUNDING FLOOR FOR  
COMMUNITY COLLEGE BASE STATE AID FORMULA FISCAL YEAR 2020**

**WHEREAS**, community colleges serve as economic engines that provide a trained workforce and educated citizenry for the State of New York and the local communities in which they’re located; and

**WHEREAS**, community colleges are anchor institutions that help keep their communities strong and vibrant by serving as major employers, community hubs, and social centers; and

**WHEREAS**, community colleges are the primary catalyst to the middle class by serving more low-income students than any other sector of higher education; and

**WHEREAS**, community colleges anticipate and respond to the emerging needs of their local communities and remain the most adaptable sector of higher education; and

**WHEREAS**, community colleges serve nearly half of all undergraduates enrolled in the SUNY System along with nearly as many life-long learners through non-credit classes; and

**WHEREAS**, a level of predictability in State funding is essential to provide community colleges the ability to plan and budget accordingly and recognizes each college’s annual fixed costs; and

**WHEREAS**, the 98% of the previous year or \$100 increase per FTE, whichever is greater, language added to the community college funding model for fiscal year 2019 was a step in the right in the direction and appreciated; and

**WHEREAS**, the funding floor should be set in State statute at 100% of the previous year or \$100 increase per FTE, whichever is greater; and now therefore, be it

**RESOLVED**, that the Board of Trustees of Westchester Community College fully supports the proposal that New York State change the base state aid formula allocation for each community college to be permanently set at 100% of the previous year or \$100 increase per FTE, whichever is more.

**\*\*Motion: Mitchell/Robeson Smith – all in favor**

#### **Evaluation of the President**

Trustee Nonna reported:

The Board had a retreat in July 2019 and discussed the Presidential Evaluation. The Board would like to amend the President’s contract to provide for a 10% increase in compensation for the years 2020 and 2021.

**\*\*Motion: Nonna/Mitchell – all in favor**

#### **Public Comment**

Trustee Nonna invited members of the community for public comment

Claudia Jacques addressed the Board regarding a situation with the adjunct faculty.

#### **Adjournment**

**\*\*Motion: Nonna/Mitchell – all in favor**

The next meeting of the Board of Trustees is scheduled for January 29, 2020.

Respectfully submitted,

*Yolanda Howell*

Yolanda Howell  
Secretary, Board of Trustees