



Ratified at October 16, 2019 meeting

**Board of Trustees Meeting
September 19, 2019**

Minutes of the meeting of the Board of Trustees of Westchester Community College held on Wednesday, September 19, 2019, at 3 PM in the Event Room of the Student Center on the Valhalla campus.

Trustees Present:

Hon. Andrew Spano, Vice-Chairperson, Dr. LeRoy Mitchell, Vice-Chairperson, Toni Cox-Burns, Charles Greco, Deborah Raizes, Dr. Gregory Robeson Smith, and Yolanda Howell, Secretary to the Board of Trustees.

Trustees Excused:

Hon. John Nonna, Chairperson, Robin Bikkal, Esq., Dr. Norman Jacknis, Betsy Stern.

Cabinet Members Present:

Dr. Belinda S. Miles, President, Dr. Vanessa Morest, Provost and Vice President, Academic Affairs, Dr. Shawn Brown, Chief of Staff and Vice President of Strategic Operations, Brian Murphy, Vice President and Dean of Administrative Services, Eve Lerner, Vice President and Dean, External Affairs, Executive Director, WCC Foundation, Anthony Scordino, Vice President, Information Technology, Tere Wisell, Vice President and Dean, Continuing Education and Workforce Development, Dr. Sara Thompson Tweedy, Vice President and Dean of Student Access, Involvement, & Success.

Call to Order

Vice Chairperson Andrew Spano called the meeting to order.

Ratification of Minutes

Trustee Robeson-Smith made a motion seconded by Trustee Mitchell to ratify the minutes of the June 19, 2019 Board meeting. The motion passed.

INFORMATION AND DECISION

A. President's Report

Dr. Belinda S. Miles reported:

President Miles gave updates on the following:

- We are looking forward to Faculty Convocation on Wednesday, September 25 at 11 am in the Hankin Academic Theater.
- Congratulations to Professor Chad Thompson who joins us today as the new Faculty Senate Presiding Officer. Also with us today is Allan Seward, Staff Council President and Avalon Hernandez, Student Government Association President.
- Westchester Community College has received several honors and awards.
 - From SUNY for Guided Pathways.
 - National Center of Academic Excellence for Cyber Defense Education. NSA and U.S. Department of Homeland Security.
 - Our Native Plant Center will receive special Recognition from the Westchester Parks Foundation on Sept. 19 for 20 years of preserving Westchester County's natural landscapes.
- Strategic Plan
 - Our writing team is preparing a draft for the Board to review.

Dr. Miles introduced Jill Casner-Lotto, Director, Community College Consortium for Immigrant Education. Ms. Casner-Lotto spoke about CCCIE and upcoming publications on the CCCIE initiative.

B. Committees

Governance

Trustee Spano reported:

The Governance committee had discussion on the following topics.

- FSA Contract
- New York Community College Trustees (NYCCT) Conference in Saratoga – Trustees Spano and Mitchell will attend
- Association of Community College Trustees (ACCT) Conference in San Francisco – Trustee Mitchell will attend

Trustee Spano made a motion to recommend that Trustee Mitchell be the representative for Westchester Community College and a voting member at the ACCT Conference in San Francisco.

****Motion: Cox-Burns/Greco – all in favor**

Program Committee Report

Trustee Spano reported:

The Program committee had discussion on the following topics.

- The beginning of the school term
- Title V
- Viking Roads

Student Trustee Report

Trustee Greco reported:

- Department of Student Involvement has hosted two events since the semester began
- Student Government Elections are opening up
 - New position - Extension Senator Representative

Finance/Facilities

Trustee Mitchell reported:

The Finance committee had discussion on the following topics.

- The year to date financial report
- The Virginia Marx children's center

Trustee Mitchell asked Vice President Brian Murphy to go over the forecast for the month ending August 31, 2019 and the contracts.

Vice President Murphy presented the contracts to the Board.

Resolution: Contract Ratification

WHEREAS, Westchester Community College is required to enter into agreements for the continued operation of the College; and

WHEREAS, the attached schedule represents those agreements approved by the College since the last meeting of the Board of Trustees; therefore

BE IT RESOLVED, that the Board of Trustees of Westchester Community College hereby ratifies the aforementioned agreements.

<u>CONTRACT #</u>	<u>CONTRACTOR NAME</u>	<u>CONTRACT DESCRIPTION</u>	<u>TERM</u>	<u>AMOUNT</u>
190240197 – FAC	OPTIMA ENVIRONMENTAL SERVICES	Remove the above ground fuel tank in Native Plant Center.	10/1/19 – 9/30/20	\$2,375
190240198 – FAC	OPTIMA ENVIRONMENTAL SERVICES	Perform hydrostatic tests of fuel tank spill buckets, sumps, and under dispenser sumps.	10/1/19 – 9/30/20	\$2,170
200240430 – FAC	CASE SYSTEMS, INC.	Emergency 911 Blue phone annual full service maintenance – 25 stationary and outside solar powered cellular telephones.	10/1/19 – 9/30/20	\$11,250
190110569 – EA	STAMATS	Consists of an audit, analysis, and recommendations of our marketing and communications department and our marketing and communications efforts.	10/1/19 – 6/1/20	\$42,500
190110570 – EA	ASHWORTH CREATIVE	Consists of an audit, analysis, and design encompassing all elements of our brand including but not limited to logo, colors, college name, voice, etc.	10/1/19 – 1/31/20	\$24,950
208301580 - CE	HUAXIA CHINESE SCHOOL	Provide Chinese cultural and language educational programming for Chinese-American children and adults.	9/1/19 – 8/31/20	\$47,850 (revenue)
208301431 - CE	GREATER WESTCHESTER YOUTH ORCHESTRA	To partner with the Greater Westchester Youth Orchestra to offer music practices and performances.	9/1/19 – 8/31/20	\$13,200 (revenue)
190101424 - PRE	FOCUS MEDIA	Strategic messaging consulting services. to be provided on an as needed basis. contract not to exceed \$10,000/year, with the College having sole option to renew for one additional year.	10/1/19 – 9/30/20	\$10,000
190101425 - PRE	GALVANIZE	Strategic messaging consulting services. To be provided on an as needed basis. contract not to exceed \$10,000/year, with the College having sole option to renew for one additional year.	10/1/19 – 9/30/20	\$10,000
209110437 – EOC	GOLDEN CROWN DRIVING	Provide NYS DMV driver’s license, commercial driver’s license w/endorsements training to EOC students by referral	10/1/19 - 9/30/21	\$100,000
20910438 – EOC	AL SORANO’S PROFESSIONAL TRUCK DRIVING SCHOOL	Provide NYS DMV driver’s license commercial driver’s license & commercial drivers license w/endorsements training to EOC students by referral	10/1/19 – 9/30/21	\$100,000

<u>CONTRACT #</u>	<u>CONTRACTOR NAME</u>	<u>CONTRACT DESCRIPTION</u>	<u>TERM</u>	<u>AMOUNT</u>
209110435 – EOC	PERRY ONAH ENTERPRISES, Inc. D/B/A Sec-urity Safety	Provide onsite NYS Security Guard Training course consisting of 8 hr pre-assignment training & 16 hr on-the-job training.	10/1/19 - 9/30/20	\$10,000
209110436 – EOC	GENCON SAFETY, LLC	On-site OSHA 10 hr General Industry Training to students enrolled in EOC programs.	10/1/19 - 9/30/20	\$10,000
209110439 – EOC	BRENSHIRER CONSULTANTS & CONTRACTORS, LLC	On-site OSHA 10 hr. General Industry training to students enrolled in EOC programs.	10/1/19 – 9/30/20	\$6,000
209075434 – CSPS7	MY MONEY WORKSHOP	Providing a money management workshop series covering banking, budgeting, improving credit scores, and debt management. Funded under the JOBSTAR contract.	10/1/19 – 6/30/20	\$6,000
20110576 – EA	DOTTED LINE LLC	To provide typography services to Westchester Community College for the period Sept 1, 2019 through July 31, 2023	9/1/19 – 7/31/23	\$40,000

****Motion: Smith /Spano – all in favor**

In State Tuition for Displaced Hurricane Victims Extension

WHEREAS, a substantial number of students from Puerto Rico and the U.S. Virgin Islands have been displaced as a consequence of Hurricanes Maria and Irma; and

WHEREAS, on October 6, 2017, the SUNY Board of Trustees adopted a resolution authorizing the SUNY Chancellor to amend the SUNY guidelines governing residency for tuition purposes to make undergraduate and graduate students from Puerto Rico and the U.S. Virgin Islands who have been displaced by either Hurricane Maria or Irma eligible for resident tuition rates for the 2017/18 academic year at SUNY State-operated institutions and, the resolution encouraged the boards of trustees of the thirty (30) community colleges operating under the program of SUNY, to take similar action or to otherwise provide assistance and support to facilitate the ability of these students to continue their academic studies at SUNY; and

WHEREAS, on October 18, 2017 the Westchester Community College Board of Trustees adopted a resolution that authorized students from Puerto Rico and the U.S. Virgin Islands who have been displaced by either Hurricane Maria or Irma to be eligible

for resident tuition rates for the 2017/18 academic year in accordance with the amended SUNY guidelines governing residency for tuition purposes; and

WHEREAS, on June 14, 2018, the SUNY Board of Trustees adopted a resolution authorizing the SUNY Chancellor to amend the SUNY guidelines governing residency for tuition purposes to make undergraduate and graduate students from Puerto Rico and the U.S. Virgin Islands who have been displaced by either Hurricane Maria or Irma eligible for resident tuition rates for the 2018/19 academic year at SUNY State-operated institutions and, the resolution encouraged the boards of trustees of the thirty (30) community colleges operating under the program of SUNY, to take similar action or to otherwise provide assistance and support to facilitate the ability of these students to continue their academic studies at SUNY;

WHEREAS, on September 18, 2018 the Westchester Community College Board of Trustees adopted a resolution that authorized students from Puerto Rico and the U.S. Virgin Islands who have been displaced by either Hurricane Maria or Irma to be eligible for resident tuition rates for the 2018/19 academic year in accordance with the amended SUNY guidelines governing residency for tuition purposes; and

WHEREAS, on June 20, 2019 the SUNY Board of Trustees adopted a resolution authorizing the SUNY Chancellor to amend the SUNY guidelines governing residency for tuition purposes to make undergraduate and graduate students from Puerto Rico and the U.S. Virgin Islands who have been displaced by either Hurricane Maria or Irma eligible for resident tuition rates for the 2019/20 academic year at SUNY State-operated institutions and, the resolution encouraged the boards of trustees of the thirty (30) community colleges operating under the program of SUNY, to take similar action or to otherwise provide assistance and support to facilitate the ability of these students to continue their academic studies at SUNY; and now therefore

BE IT RESOLVED, that the Board of Trustees of Westchester Community College hereby authorizes students from Puerto Rico and the U.S. Virgin Islands who have been displaced by either Hurricane Maria or Irma to be eligible for resident tuition rates for

the 2019/20 academic year in accordance with the amended SUNY guidelines governing residency for tuition purposes.

****Motion: Smith/Cox-Burns – all in favor**

Public Comment

Vice Chairman Spano invited members of the community for public comment

James Werner

- Introduced himself to the Board members and informed them that he is looking forward to working with them as the new President of the Westchester Community College Federation of Teachers Faculty Union.

The Vice-Chairperson convened an Executive Session under provisions of Section 105 of Article 7 of the Public Officers Law to discuss personnel matters.

Motion to go into Executive Session to discuss personnel issues.

****Motion: Spano/Mitchell– all in favor.**

Motion out of Executive Session

****Motion: Cox-Burns/Smith – all in favor.**

Adjournment

****Motion: Cox-Burns/Mitchell – all in favor.**

The next meeting of the Board of Trustees is scheduled for October 16, 2019.

Respectfully submitted,

Yolanda Howell

Yolanda Howell
Secretary, Board of Trustees