



Ratified at April 17, 2019 meeting

**Board of Trustees Meeting
March 20, 2019**

Minutes of the meeting of the Board of Trustees of Westchester Community College held on Wednesday, March 20, 2019, at 3 PM in the Event Room of the Student Center on the Valhalla campus.

Trustees Present:

Hon. John Nonna, Chairperson, Hon. Andrew Spano, Vice-Chairperson, Dr. LeRoy Mitchell, Vice-Chairperson, Robin Bikkal, Esq., Toni Cox-Burns, Dr. Norman Jacknis (via zoom), Elizabeth Lugones, Deborah Raizes (via zoom), Betsy Stern, and Yolanda Howell, Secretary to the Board of Trustees.

Trustees Excused:

Dr. Gregory Robeson Smith

Cabinet Members Present:

Dr. Belinda S. Miles, President, Dr. Vanessa Morest, Provost and Vice President, Academic Affairs, Dr. Shawn Brown, Chief of Staff, Brian Murphy, Vice President and Dean of Administrative Services, Anthony Scordino, Vice President, Information Technology, Tere Wisell, Vice President and Dean, Continuing Education and Workforce Development, Dr. Sara Thompson Tweedy, Vice President and Dean of Student Access, Involvement, & Success.

Call to Order

Chairperson John Nonna called the meeting to order.

Ratification of Minutes

Trustee Mitchell made a motion seconded by Trustee Bikkal to ratify the minutes of the January 30, 2019 Board meeting. The motion passed.

INFORMATION AND DECISION

A. President's Report

Dr. Belinda S. Miles reported:

President Miles gave updates on the following:

- This is the time of year for community college advocacy.
 - State / SUNY focus is on +\$125/FTE and floor funding model
 - Assembly proposed +\$100/FTE and floor.
 - Working on Senate, which proposed +\$50/FTE and no floor.
 - We had a breakfast meeting on March 8 with nine members of the state delegation plus additional staff members.
 - Information is just being announced on federal funding for the U.S. Department of Education and reauthorization of the Higher Ed Act.
 - It is early in the process; advocacy will take place over the next several months.
 - We can expect to be proponents of Pell Grants, including for short-term workforce training; financial aid and scholarships for students, including simplifying the process; child care funding; and opposition to risk sharing.
- We are a Voter Friendly Campus.
 - Sponsored by Campus Vote Project and NASPA – Student Affairs Administrators in Higher Education
 - Student Involvement Office led our effort
 - For campuses that plan and implement programs and resources to help students participate in the political process
- Center for the Arts
 - We have experienced an outpouring of support from our students from the Center for the Arts. We appreciated their sincere and passionate advocacy.
 - As part of our ongoing communications with students and faculty affected by this decision, we met last Friday for 90 minutes at the CFA in White Plains.
 - We had robust and honest dialogue with students about persistent deficits at the center caused by changing conditions, including factors outside of our control.

- We have classes ongoing until August. We are still making plans to move some classes to other locations. We are accommodating requests from potential new partners who could run the program at the County Center.
- We hosted a variety of events through Black History Month, and events are occurring now for Women’s History Month.

B. Board Chair’s Report

Trustee Nonna reported:

- Earlier today I had the opportunity to attended a meeting with the Veterans Affairs Office of the County and the Communications Director of the County and our veterans club here on campus
 - We have almost 200 veterans attending Westchester Community College
 - A journalist from CBS was present so there may be coverage on the news tonight
- I am happy to hear that we have been given the designation as a voter friendly campus

C. Committees

Governance

Trustee Spano reported:

The Governance committee had discussion on the following topics.

- Faculty Student Association (FSA) discussion on the agreement with Westchester Community College
- Honorary Degrees
 - Basis for awarding
- Imaginarium

Program Committee Report

Trustee Spano reported:

The Program committee had discussion on the following topics.

- Placement testing
- Multiple measures
- 2nd – 4th year faculty reappointments

Student Trustee Report

Trustee Lugones reported:

Course Scheduling

- After conducting student interviews and assessing student responses we have found that the implementation of a block schedule could positively impact full-time enrollment, degree completion and transportation conflicts.
- These past few weeks we have also been interviewing Curriculum and Department Chairpersons to better understand the scheduling process. We are in the process of aggregating the data.

Alternative Spring Break Trips

- Students who applied and were selected for the opportunity attended service learning trips focused on the criminal justice system and immigration and border issues.
- There were a record number of 64 applicants this year and about 16 students were selected to participate in these two trips.
- Students were able to get a 360 view of the complicated issues of migration and border-life in addition to the issues of mass incarceration.

Finance/Facilities

Trustee Mitchell reported:

The Finance committee had discussion on the following topics.

- The preliminary budget for the coming fiscal year
- Tuition – we are currently the lowest in the area
- Reviewed current financial statements

We will be having a committee of the whole meeting to apprise the entire board of the progress regarding the budget for next year prior to our April Board meeting.

Trustee Mitchell asked Vice President Brian Murphy to go over the forecast for the month ending February 28, 2019 and the contracts.

Vice President Murphy presented the contracts to the Board.

Resolution: Contract Ratification

WHEREAS, Westchester Community College is required to enter into agreements for the continued operation of the College; and

WHEREAS, the attached schedule represents those agreements approved by the College since the last meeting of the Board of Trustees; therefore

BE IT RESOLVED, that the Board of Trustees of Westchester Community College hereby ratifies the aforementioned agreements.

<u>CONTRACT #</u>	<u>CONTRACTOR NAME</u>	<u>CONTRACT DESCRIPTION</u>	<u>TERM</u>	<u>AMOUNT</u>
198191560-CE	RC SERVICE CORP. CLEANING AND MAINTENANCE	Emergency short term contract for cleaning and maintenance of the Peekskill Extension Center. A multi-year contract for these Services will be publicly bid.	3/1/19 – 8/21/19	\$46,920
199110190 – EOC	YONKERS PUBLIC SCHOOLS	Rental of Saunders High School auditorium for EOC graduation and rehearsal	6/1/19 – 6/30/19	\$2,500
190245563 – FAC	GLOBAL SYSTEMS INTEGRATOR	Keltron service and systems testing for critical fire alarm monitoring hardware and software	9/1/19 – 8/31/20	\$16,600
190245388 – FAC	STERICYCLE, INC.	Regulated medical waste pickup and disposal from the main campus Biology and Health Services Department and the Extension Centers (required as per NYS Health Dept., EPA and OSHA regulations)	9/1/19 – 8/31/24	\$5,185
190245565 – FAC	RED HAWK FIRE & SECURITY	Annual inspection/testing of electronic fire alarm systems on main campus	8/1/19 – 12/31/19	\$25,000
1902403806 – FAC	RENTOKIL D/B/A J.C. EHRLICH, CO	Extermination services for WCC campus and extension centers	4/1/19 – 3/31/20	\$11,812
190310561 – SPS	KARASCH & ASSOCIATES	Provide CART. C-Print, captioning and transcription services for students requiring access by way of speech to text	1/1/19 – 12/31/21	\$56,160

****Motion: Mitchell/Cox-Burns – all in favor**

Resolution

WHEREAS, Westchester Community College’s employee and retiree health insurance program is currently funded through a program of self-insurance administered by UMR, Inc.; and

WHEREAS, the Westchester Community College Federation of Teachers and the CSEA Local 860 Unit 9202 agreed to a change of the health insurance coverage provider from the College’s program of self-insurance to the New York State Health Insurance Program (NYSHIP);

BE IT RESOLVED, that the Board of Trustees of Westchester Community College hereby authorizes Westchester Community College to participate as a participating employer in the New York State Health Insurance Program and to include in such plan its officers and employees and retired officers and employees, and to exclude from such plan its retired officers and employees that retire on or before August 31, 2019, subject to an in accordance with the provisions of Article XI of the Civil Service Law and the Regulations governing the New York State Health Insurance Program, as presently existing or hereafter amended, together with such provisions of the insurance contracts as may be approved by the President of the Civil Service Commissions an deny administrative rule or directive covering the plan.

****Motion: Mitchell/Spano – all in favor**

State Minimum Wage Law

The Westchester Community College Board of Trustees has elected to enact the State's minimum wage effective retroactively to January 1, 2019

****Motion: Mitchell/Spano – all in favor**

Public Comment

Chairman Nonna invited members of the public for public comment

No public comment

Adjournment

****Motion: Nonna/Spano – all in favor**

The next meeting of the Board of Trustees is scheduled for April 17, 2019.

Respectfully submitted,

Yolanda Howell

Yolanda Howell
Secretary, Board of Trustees