



SANCTIONING GUIDE

A sanction is a requirement or status imposed because a student either accepts responsibility or is found responsible for violating the Student Code of Conduct.

Because each conduct case is unique, it's not possible to cover every possible sanction for every possible violation. Instead, this guide is designed to cover the most common violations and a range of sanctions that would be considered appropriate.* In addition, the College may impose additional secondary sanctions in addition to those mentioned in this guide (i.e. referrals, educational programs, reflection/research papers, etc.). Please see the Student Code of Conduct for more information on secondary sanctions.

Sanctions are determined on a wide variety of factors, including but not limited to: (1) the severity and seriousness of the violation; (2) the violation's impact on the college and local community; (3) the number of violations which occurred during an incident; and (4) a student's prior disciplinary history.

The College reserves the right to impose a sanction on a student with no prior disciplinary record, commensurate with the violation, up to and including suspension or expulsion.

More information about the conduct process and sanctioning can be found in the Student Code of Conduct at www.sunywcc.edu/codeofconduct.

*In accordance with New York State Education Law 129-B, students found responsible for acts of sexual violence and/or sexual misconduct have specific sanctions listed that are available for Conduct Officers to require/impose.

Code Violation	Prohibited Behavior	Sanction Range
1. Abuse of the Student Conduct System	Failure to obey summons of a student conduct official	<ul style="list-style-type: none"> • Warning • Probation
	Failure to complete or comply with sanction(s)	<ul style="list-style-type: none"> • Probation • Suspension
	Knowingly alleging a violation of the Student Code of Conduct without cause.	<ul style="list-style-type: none"> • Warning • Probation
	Attempting to discourage an individual's proper participation in, or use of, the conduct system.	<ul style="list-style-type: none"> • Probation • Suspension
	Influencing or attempting to influence another person to commit an abuse of the conduct system.	<ul style="list-style-type: none"> • Warning • Probation
2. Academic Dishonesty NOTE: See Academic Honesty Policy in College Catalog for further information.	Acts of plagiarism or cheating with a previous history of academic dishonesty (1 previous violations)	<ul style="list-style-type: none"> • Warning • Probation
	Acts of plagiarism or cheating with a previous history of academic dishonesty (2+ previous violations)	<ul style="list-style-type: none"> • Probation • Suspension
	Acts of plagiarism or cheating deemed particularly egregious	<ul style="list-style-type: none"> • Probation • Suspension • Expulsion
3. Aiding & Abetting in Code Violations.	Aiding & abetting in Code violations that results in damage to property.	<ul style="list-style-type: none"> • See Destruction of Property
	Aiding & abetting in Code violations that results in physical harm to another.	<ul style="list-style-type: none"> • See Threatening, Attempting, or Actual Physical Harm or Violence
	Aiding & abetting in Code violations that results in threat of harm or endangerment to others or oneself.	<ul style="list-style-type: none"> • See Threatening, Attempting, or Actual Physical Harm or Violence
	Aiding & abetting in Code violations that results in disruption to the normal operations of the college or to others.	<ul style="list-style-type: none"> • See Disruptive Conduct

Code Violation	Prohibited Behavior	Sanction Range
4. Compliance	Failing to comply with the directions of an authorized local, state, federal official acting in the performance of his or her duties	<ul style="list-style-type: none"> • Warning • Probation • Suspension
	Failing to comply with the directions of an authorized College official acting in the performance of his or her duties	<ul style="list-style-type: none"> • Warning • Probation • Suspension
	Failing to comply with the directions of a person responsible for a facility or registered function acting in accordance with their duties	<ul style="list-style-type: none"> • Warning • Probation • Suspension
5. Destruction of Property	Removing College Property	<ul style="list-style-type: none"> • Warning • Probation
	Damaging College Property	<ul style="list-style-type: none"> • Probation • Suspension
	Destroying College Property	<ul style="list-style-type: none"> • Probation • Suspension
	Attempted College Property Removal/Damage/Destruction	<ul style="list-style-type: none"> • Probation • Suspension
	Damaging or Destroying Personal Property	<ul style="list-style-type: none"> • Probation • Suspension
6. Disruptive Conduct	Classroom Disruptions (NOTE: See Classroom Conduct Policy in College Catalog for further information)	<ul style="list-style-type: none"> • Warning • Probation • Class Removal
	Leading or inciting others to disrupt scheduled and/or normal activities within any College owned or rented facility	<ul style="list-style-type: none"> • Probation • Suspension
	Intentional obstruction which unreasonably interferes with freedom of movement, either pedestrian or vehicular, on campus	<ul style="list-style-type: none"> • Warning • Probation
	Participation in campus demonstrations which disrupt the normal operations of the College	<ul style="list-style-type: none"> • Probation • Suspension
	Actions that infringe on the rights of other members of the College	<ul style="list-style-type: none"> • Probation • Suspension

Code Violation	Prohibited Behavior	Sanction Range
7. Drugs & Alcohol	a) <u>Possession</u> : Possession of alcohol or marijuana (small quantity)	<ul style="list-style-type: none"> • Warning • Probation
	a) <u>Possession</u> : Possession of alcohol or marijuana (large quantity/common source)	<ul style="list-style-type: none"> • Probation • Suspension
	a) <u>Possession</u> : Possession of controlled substance or dangerous drugs	<ul style="list-style-type: none"> • Probation • Suspension
	a) <u>Possession</u> : Possession of medication not prescribed to you	<ul style="list-style-type: none"> • Warning • Probation
	b) <u>Use</u> : Unlawful use of alcohol	<ul style="list-style-type: none"> • Probation • Suspension
	b) <u>Use</u> : Unlawful use of controlled substance or dangerous drugs	<ul style="list-style-type: none"> • Probation • Suspension
	b) <u>Use</u> : Under the influence of alcohol, controlled substance or dangerous drugs in class or at college sponsored activities	<ul style="list-style-type: none"> • Probation • Suspension
	b) <u>Use</u> : Use of medication not prescribed to you	<ul style="list-style-type: none"> • Suspension • Expulsion
	c) <u>Distribution, Delivery or Sale</u> : Unlawful distribution or sale of alcohol	<ul style="list-style-type: none"> • Warning • Probation
	c) <u>Distribution, Delivery or Sale</u> : Unlawful distribution or sale of controlled substance or dangerous drugs	<ul style="list-style-type: none"> • Probation • Suspension
	d) <u>Paraphernalia</u> : Use of drug paraphernalia	<ul style="list-style-type: none"> • Warning • Probation
	d) <u>Paraphernalia</u> : Possession of drug paraphernalia	<ul style="list-style-type: none"> • Probation • Suspension

Code Violation	Prohibited Behavior	Sanction Range
8. Endangerment	Reckless or intentional acts, which endanger, or put at risk, the welfare of oneself	<ul style="list-style-type: none"> • Probation • Suspension
9. Fire & Safety	Reckless or intentional acts, which endanger, or put at risk, the welfare of others	<ul style="list-style-type: none"> • Suspension • Expulsion
	Tampering or damaging fire/safety equipment	<ul style="list-style-type: none"> • Probation • Suspension
	Intentionally Creating/Causing a fire	<ul style="list-style-type: none"> • Suspension • Expulsion
	Unintentionally Creating/Causing a fire	<ul style="list-style-type: none"> • Probation • Suspension
	False Pull of Fire Alarm	<ul style="list-style-type: none"> • Probation • Suspension
	False Discharge of Fire Extinguisher	<ul style="list-style-type: none"> • Probation • Suspension
10. Forgery, Falsification, Fraud & Dishonesty	Possession of altered or fraudulent identification, documents, or currency.	<ul style="list-style-type: none"> • Warning • Probation
	Purchasing, distribution and/or sale of altered or fraudulent identification, documents or currency.	<ul style="list-style-type: none"> • Probation • Suspension
	Providing false information	<ul style="list-style-type: none"> • Warning • Probation
	Altering official documents (transcripts, currency, records, etc.)	<ul style="list-style-type: none"> • Warning • Probation

Code Violation	Prohibited Behavior	Sanction Range
11. Gambling	Participation in: games of chance, illegal lottery and/or games with an exchange of money or something of value	<ul style="list-style-type: none"> • Warning • Probation
	Promoting or advancing gambling	<ul style="list-style-type: none"> • Warning • Probation
	Gambling using College computing/network facilities;	<ul style="list-style-type: none"> • Probation • Suspension
	Possessing gambling devices or gambling records	<ul style="list-style-type: none"> • Warning • Probation
12. Harassment or Abuse of Another	Behaviors intended to bully, intimidate, insult, or create a hostile environment for another individual.	<ul style="list-style-type: none"> • Probation • Suspension • Expulsion
	Posting or distributing disparaging or compromising images of another, altered or otherwise or post denigrating text on, but not limited to, the following modes: internet websites or newspapers, without the express consent/authorization of the individual	<ul style="list-style-type: none"> • Suspension • Expulsion
13. Hate or Bias-Related Crime	When an individual intentionally selects a person against whom an offense/violation is committed or intended to be committed because of a belief or perception regarding the race, color, national origin, ancestry, ethnicity, gender, gender identity or expression, sexual orientation, religion, religious practice, age, physical or mental disabilities, including learning disabilities, and past/present history of a mental disorder, regardless of whether the belief or perception is correct.	<ul style="list-style-type: none"> • Suspension • Expulsion

Code Violation	Prohibited Behavior	Sanction Range
14. Hazing	Any reckless or intentional conduct in connection with the initiation into, or affiliation with, any organization, which degrades or humiliates any person, regardless of the person's willingness to participate.	<ul style="list-style-type: none"> • Suspension • Expulsion
	Any reckless or intentional conduct in connection with the initiation into, or affiliation with, any organization which endangers the mental or physical health of any person, regardless of the person's willingness to participate.	<ul style="list-style-type: none"> • Suspension • Expulsion
15. Misuse of College Property	Unauthorized possession of College property or other personal or public property,	<ul style="list-style-type: none"> • Probation • Suspension
	Unauthorized duplication of College property or other personal or public property,	<ul style="list-style-type: none"> • Warning • Probation
	Misuse of College property or other personal or public property,	<ul style="list-style-type: none"> • Probation • Suspension
	Public posting, selling of, or in any other way, distribution of notes of class lectures, course handouts and outlines, and/or any other College supplied materials without the express written permission of the instructor.	<ul style="list-style-type: none"> • Probation • Suspension

Code Violation	Prohibited Behavior	Sanction Range
16. Parking and Motor Vehicle Violations	Use of an unauthorized vehicle on campus	<ul style="list-style-type: none"> • Warning • Probation
	Failure to adhere to traffic regulations	<ul style="list-style-type: none"> • Warning • Probation
	Driving under the influence of alcohol or other drugs	<ul style="list-style-type: none"> • Suspension • Expulsion
	Causing damage to College property or personal property while operating a motor vehicle.	<ul style="list-style-type: none"> • Probation • Suspension
17. Physical Harm or Violence	Threatening Physical Harm	<ul style="list-style-type: none"> • Probation • Suspension
	Attempted Physical Harm	<ul style="list-style-type: none"> • Suspension • Expulsion
	Actual Physical Harm	<ul style="list-style-type: none"> • Suspension • Expulsion
18. Prohibited Recreational Activities	Use or operation of rollerblades, skates, skateboards, hover boards, bicycles, and similar items inside College facilities (1 – 2 violations)	<ul style="list-style-type: none"> • Warning • Probation
	Use or operation of rollerblades, skates, skateboards, hover boards, bicycles, and similar items inside College facilities (2+ previous violations)	<ul style="list-style-type: none"> • Probation • Suspension

Code Violation	Prohibited Behavior	Sanction Range
19. Retaliation	Engaging indirectly in any action to harass, intimidate, retaliate against, or improperly influence any individual involved with the Student Conduct System.	<ul style="list-style-type: none"> • Probation • Suspension
	Engaging directly in any action to harass, intimidate, retaliate against, or improperly influence any individual involved with the Student Conduct System.	<ul style="list-style-type: none"> • Suspension • Expulsion
	Attempting to harass, intimidate, retaliate against, or improperly influence any individual involved with the Student Conduct System.	<ul style="list-style-type: none"> • Suspension • Expulsion
	An intentional act taken against an individual who initiates any sexual misconduct complaint, including stalking of intimate partner violence, pursues legal recourse for such a complaint, or participants in any manner in the investigation of such a report.	<ul style="list-style-type: none"> • Suspension • Expulsion
20. Solicitation	Disbursement of promotional/informational material on College property or on items or personal property on campus (i.e. motor vehicles), without prior written consent from the appropriate College official	<ul style="list-style-type: none"> • Warning • Probation
	Taking requests for donations without prior written consent from the appropriate College official	<ul style="list-style-type: none"> • Warning • Probation
	Selling or vending of any merchandise or services without prior written consent from the appropriate College official	<ul style="list-style-type: none"> • Warning • Probation

Code Violation	Prohibited Behavior	Sanction Range
21. Student Computer & Communications Technology	Using college systems to create an intimidating, hostile, discriminatory or derogatory environment for others	<ul style="list-style-type: none"> • Probation • Suspension
	Downloading of copyrighted material	<ul style="list-style-type: none"> • Warning • Probation
	Using college systems in any outside business activity	<ul style="list-style-type: none"> • Warning • Probation
	Using college systems for gambling	<ul style="list-style-type: none"> • Warning • Probation
	Any test or attempt to compromise computer or communication system security	<ul style="list-style-type: none"> • Probation • Suspension
	Knowingly or recklessly disrupting the normal operation of computers, peripherals, or networks. "Disruption" includes, but is not limited to, network sniffing, ping floods, packet spoofing, denial of service and forged routing information for malicious purposes	<ul style="list-style-type: none"> • Suspension • Expulsion
	Connecting unauthorized equipment to the network for any purpose	<ul style="list-style-type: none"> • Warning • Probation
	Running or installing games or any other unauthorized software on College computers, including personal Web servers	<ul style="list-style-type: none"> • Warning • Probation
	Copying of any software from College computers	<ul style="list-style-type: none"> • Probation • Suspension
	Using the College network to gain unauthorized access to any computer system	<ul style="list-style-type: none"> • Probation • Suspension
	Using College systems to access, transmit, store, display, or request obscene, pornographic, erotic, profane, racist, sexist, violent, drug-related or other offensive material (including messages, images, video, or sound) unless expressly required for educational purposes	<ul style="list-style-type: none"> • Probation • Suspension
Modifying College-issued computer software, especially anti-virus / security software.	<ul style="list-style-type: none"> • Probation • Suspension 	

Code Violation	Prohibited Behavior	Sanction Range
22. Student Group Violations	Failure to adhere to the policies & procedures of the Club/Organization Manual	<ul style="list-style-type: none"> • Probation • Loss of Recognition
23. Theft	Stealing Property/Services	<ul style="list-style-type: none"> • Probation or Suspension
	Possessing Stolen Property	<ul style="list-style-type: none"> • Probation or Suspension
24. Tobacco Use	Use of tobacco products, vaping devices, electronic cigarettes, and other nicotine delivery devices in any College facility or outdoor area WITH a previous history of smoking/tobacco use violations (1 – 2 previous violations)	<ul style="list-style-type: none"> • Warning or Probation
	Use of tobacco products, vaping devices, electronic cigarettes, and other nicotine delivery devices in any College facility or outdoor area WITH a previous history of smoking/tobacco use violations (3+ previous violations)	<ul style="list-style-type: none"> • Probation or Suspension
25. Unauthorized Entry or Use	Entering facilities/property without proper authorization	<ul style="list-style-type: none"> • Probation
	Using facilities/property without proper authorization	<ul style="list-style-type: none"> • Warning • Probation
26. Violations committed by guests, friends, or family members.	Any violation committed by a guest, friend or family member of a student.	***See associated violation

Code Violation	Prohibited Behavior	Sanction Range
27. Weapons, Firearms, Explosives, & Other Dangerous Objects	Possession of a Knife	<ul style="list-style-type: none"> • Probation • Suspension
	Possession or Use of Fireworks	<ul style="list-style-type: none"> • Probation • Suspension
	Possession of BB, Paintball, or Airsoft Gun	<ul style="list-style-type: none"> • Probation • Suspension
	Possession of a handgun or long gun	<ul style="list-style-type: none"> • Probation • Suspension
	Use of any type of weapon	<ul style="list-style-type: none"> • Probation • Suspension
	Use of any object as a weapon	<ul style="list-style-type: none"> • Probation • Suspension
28. Other Violations	See definition in <i>Student Code of Conduct</i> .	<ul style="list-style-type: none"> • Warning • Probation • Suspension • Expulsion

Sex Based Offenses:

Code Violation	Prohibited Behavior	Sanction Range
29. Intimate Partner Violence	<p>Domestic Violence</p> <p>See definition of <i>Student Code of Conduct</i>.</p>	<p>When an individual is found responsible for Intimate Partner Violence: Domestic Violence or Dating Violence, the following sanctions are available:</p> <ul style="list-style-type: none"> a. Expulsion b. Suspension for 8, 7, 6, 5, 4, 3, 2, or 1 semesters c. If suspended and readmitted, loss of privileges and/or campus restriction upon return d. If suspended and re-admitted and applicable, extension of restriction of contact with the reporting individual e. Mandated counseling assessment while suspended
	<p>Dating Violence</p> <p>See definition of <i>Student Code of Conduct</i>.</p>	
30. Sexual Assault, Rape	<p>Sexual Assault I</p> <p>See definition of <i>Student Code of Conduct</i>.</p>	<p>When an individual is found responsible for Sexual Assault I and/or (29) Sexual Assault II, the following sanctions are available:</p> <ul style="list-style-type: none"> a. Expulsion b. Suspension for 8, 7, 6, 5, 4, 3, 2, or 1 semesters c. If suspended and readmitted, loss of privileges and/or campus restriction upon return d. If suspended and re-admitted and applicable, extension of restriction of contact with the reporting individual e. Mandated counseling assessment while suspended
	<p>Sexual Assault II</p> <p>See definition of <i>Student Code of Conduct</i>.</p>	

Code Violation	Prohibited Behavior	Sanction Range
31. Sexual Exploitation	See definition of <i>Student Code of Conduct</i> .	<p>When an individual is found responsible for Sexual Exploitation, the following sanctions are available:</p> <ul style="list-style-type: none"> a. Expulsion b. Suspension for 8, 7, 6, 5, 4, 3, 2, or 1 semesters c. If suspended and readmitted, loss of privileges and/or campus restriction upon return d. If suspended and re-admitted and applicable, extension of restriction of contact with the reporting individual e. Mandated counseling assessment while suspended i. College Probation j. Loss of privileges and/or campus restrictions
32. Sexual Harassment	See definition of <i>Student Code of Conduct</i> .	<p>When an individual is found responsible for Sexual Harassment, the following sanctions are available:</p> <ul style="list-style-type: none"> a. Expulsion b. Suspension for 8, 7, 6, 5, 4, 3, 2, or 1 semesters c. If suspended and readmitted, loss of privileges and/or campus restriction upon return d. If suspended and re-admitted and applicable, extension of restriction of contact with the reporting individual e. Mandated counseling assessment while suspended f. College Probation g. Loss of privileges and/or campus restrictions h. Educational Programming

Code Violation	Prohibited Behavior	Sanction Range
33. Stalking	See definition of <i>Student Code of Conduct</i> .	<p>When an individual is found responsible for Stalking, the following sanctions are available:</p> <ul style="list-style-type: none"> a. Expulsion b. Suspension for 8, 7, 6, 5, 4, 3, 2, or 1 semesters c. If suspended and readmitted, loss of privileges and/or campus restriction upon return d. If suspended and re-admitted and applicable, extension of restriction of contact with the reporting individual e. Mandated counseling assessment while suspended f. College Probation g. Loss of privileges and/or campus restrictions h. Educational Programming