



Ratified at June 17, 2020 meeting

**Board of Trustees Meeting
May 20, 2020**

Minutes of the meeting of the Board of Trustees of Westchester Community College held on Wednesday, May 20, 2020, at 3 PM via zoom video conference.

Trustees Present:

Hon. John Nonna, Chairperson, Dr. LeRoy Mitchell, Vice-Chairperson, Hon. Andrew Spano, Vice-Chairperson, Robin Bikkal, Esq., Toni Cox-Burns, Sue Gerry, Charles Greco, Dr. Norman Jacknis, Deborah Raizes, Dr. Gregory Robeson Smith, and Yolanda Howell, Secretary to the Board of Trustees.

Trustees Excused:

None.

Cabinet Members Present:

Dr. Belinda S. Miles, President, Dr. Vanessa Morest, Provost and Vice President, Academic Affairs, Dr. Shawn Brown, Chief of Staff and Vice President of Strategic Operations, Brian Murphy, Vice President and Dean of Administrative Services, Eve Larner, Vice President and Dean, External Affairs, Executive Director, WCC Foundation, Anthony Scordino, Vice President, Information Technology, Tere Wisell, Vice President and Dean, Continuing Education and Workforce Development, Dr. Sara Thompson Tweedy, Vice President and Dean of Student Access, Involvement, & Success.

Call to Order

Chairperson John Nonna called the meeting to order.

Ratification of Minutes

Trustee Greco made a motion seconded by Trustee Spano to ratify the minutes of the April 15, 2020 Board meeting. The motion passed.

INFORMATION AND DECISION

A. President's Report

Dr. Belinda S. Miles reported:

President Miles gave updates on the following:

- Thank you to everyone for your leadership and camaraderie as we work through these trying times.
- We have honored our graduates through several virtual events.
- We have welcomed new team members
 - Dr. Rinardo Reddick – Chief Diversity Officer/Title IX Coordinator, Associate Dean of Diversity, Equity & Inclusion
 - Mark Stollar – Director of Strategic Marketing and Communications
 - Stewart Glass – Director of Contracting and Procurement
- We have several faculty searches underway.
- We have garnered new resources through our Foundation.
- We have also received funds from the CARES Act.
- The Metallica Band has a scholarship program, and Westchester Community College will be part of cohort 2. We have been awarded \$100,000 to support students interested in workforce and career and technical programs.
- We have also received \$100,000 from the Westchester Community Foundation to support workforce development efforts.
- Our government advocacy continues.
- We are grateful for the new partnerships that we have with the County.

Dr. Miles then introduced Adam Frank, who gave an update from the Pandemic Response Team.

Adam Frank discussed the proposed recovery plan for the College.

B. Board Chair's Report

Trustee Nonna reported:

- We are in the third month of this new abnormal. Westchester residents have stepped up to the plate and have adhered to the guidelines. Many of us, including our students, have also gone through challenges and tragedies. With respect to the College and administration, faculty, and staff, we have shown the ability to react to this adversity.

- Thanks to the Westchester Community College Foundation for the creation of a student emergency fund.
- Westchester Community College is acting as a staging area for tests that are being done on nursing home residents.
- The College is also helping to recruit both employees and students to be contact tracers.
- I virtually attended the student recognition ceremony.
- Vice President Sara Tweedy has been selected as the new President of Big Bend Community College in Washington state.
- Our Veterinary Technology, AAS program, has received full accreditation from the AVMA-CVTEA (American Veterinary Medical Association-Committee on Veterinary Technician Education and Activities).
- We have reached a compromise regarding the pass/fail issue for the students.

C. Committees

Governance

Trustee Spano reported:

The Governance Committee discussed the following topics.

- The evaluation of the President and the evaluation of the Board.
- A discussion on advocacy.
- We had a discussion regarding the increase in tuition.

Program Committee Report

Trustee Jacknis reported:

The Program Committee discussed the following topics.

- We discussed the pass/fail option.
- We reviewed some statistics regarding student's activity online. The students are doing reasonably well in keeping up.
- Summer enrollment.

Student Trustee Report

Trustee Greco reported:

- The SGA passed three resolutions at their last meeting.
 - COVID-19 – Academic Response Plan

- The Student Centric Pandemic and Disaster Respond Act
 - Tuition Increase resolution
- I will have all of these resolutions sent to the Board.

Finance/Facilities

Trustee Mitchell reported:

The Finance Committee discussed the following topics.

- A presentation from the auditors regarding the audited financial statements for the year ending August 31, 2019. I am pleased to report that there were no problems with our report.
- We reviewed the tuition increase resolution that was voted on at the last meeting and am pleased to report that after a lot of discussions, the committee is recommending that we amend the resolution to implement the increase of \$75.00 in the Spring of 2021 instead of the Fall of 2020. This increase includes tuition and equipment fees.

****Motion: Robeson Smith/Greco – all in favor**

- We also like to recommend for the Board’s consideration waving the distance learning fee for students effective summer 2020.

****Motion: Mitchell/Jacknis – all in favor**

Trustee Mitchell asked Vice President Brian Murphy to go over the forecast for the month ending April 30, 2020, and the contracts.

Vice President Murphy presented the contracts to the Board.

Resolution: Contract Ratification

***WHEREAS**, Westchester Community College is required to enter into agreements for the continued operation of the College; and*

***WHEREAS**, the attached schedule represents those agreements approved by the College since the last meeting of the Board of Trustees; therefore*

***BE IT RESOLVED**, that the Board of Trustees of Westchester Community College hereby ratifies the aforementioned agreements.*

<u>CONTRACT #</u>	<u>CONTRACTOR NAME</u>	<u>CONTRACT DESCRIPTION</u>	<u>TERM</u>	<u>AMOUNT</u>
20-0245-450 - FAC	SRI FIRE SPRINKLER, LLC and testing.	Fire sprinkler systems inspections	1/1/20 – 12/31/21	\$20,000

****Motion: Mitchell/Spano – all in favor**

Resolution: NYSHIP

WHEREAS, *Westchester Community College's employee and retiree health insurance program is currently funded through a program of self-insurance administered by UMR, Inc.; and*

WHEREAS, *the Westchester Community College Federation of Teachers and the CSEA Local 860 Unit 9202, agreed to a change of the health insurance coverage provider from the College's program of self-insurance to the New York State Health Insurance Program (NYSHIP).*

THEREFORE, BE IT RESOLVED, *that the Board of Trustees of Westchester Community College hereby authorizes Westchester Community College to participate as a participating employer in the New York State Health Insurance Program ("NYSHIP") effective January 1, 2021, and to include in such plan its officers and employees, and to provide its retired officers and employees and those that retire on or before December 31, 2020, the option to participate in NYSHIP, subject to and in accordance with the provisions of Article XI of the Civil Service Law and the Regulations governing the New York State Health Insurance Program, as presently existing or hereafter amended, together with such provisions of the insurance contracts as may be approved by the President of the Civil Service Commissions and any administrative rule or directive covering the plan.*

****Motion: Mitchell/Raizes – all in favor**

Election of Board Officers

Trustee Cox-Burns

WHEREAS, *the annual meeting of the Board of Trustees for the election of Officers of the Board of Trustees shall be held in May of each year; and*

WHEREAS, *a nominating committee consisting of four members of the Board (Toni Cox-Burns, Robin Bikkal, Esq., Deborah Raizes, Dr. Gregory Robeson Smith) was appointed by the Board, therefore;*

BE IT RESOLVED, *that the nominating committee of the Board of Trustees hereby present the following slate of officers for the following positions:*

*Chairperson – Hon. John Nonna
Vice-Chairperson – Hon. Andrew Spano
Vice-Chairperson – Dr. LeRoy Mitchell
Secretary – Yolanda Howell*

BE IT FURTHER RESOLVED that this slate of Officers will take office on July 1 and hold office until their elected successors take office.

****Motion: Cox-Burns/Robeson Smith – all in favor**

Public Comment

Trustee Nonna invited members of the community for public comment

Professor Sheldon Malev addressed the Board regarding student enrollment.

Adjournment

****Motion: Nonna/Mitchell – all in favor.**

The next meeting of the Board of Trustees is scheduled for June 17, 2020.

Respectfully submitted,

Yolanda Howell

Yolanda Howell
Secretary, Board of Trustees