



Ratified at April 21, 2021 meeting

**Board of Trustees Meeting
March 17, 2021**

Minutes of the meeting of the Board of Trustees of Westchester Community College held on Wednesday, March 17, 2021, at 3 PM via zoom video conference.

Trustees Present:

Hon. John Nonna, Chairperson, Dr. LeRoy Mitchell, Vice-Chairperson, Robin Bikkal, Esq., Susan Gerry, Dr. Norman Jacknis, Deborah Raizes, Dr. Gregory Robeson Smith, Hon. Andrew Spano, Hon. Lyndon Williams and Yolanda Howell, Secretary to the Board of Trustees.

Trustees Excused:

Estefany Palencia

Cabinet Members Present:

Dr. Belinda S. Miles, President, Dr. Vanessa Morest, Provost and Vice President, Academic Affairs, Dr. Shawn Brown, Chief of Staff and Vice President of Strategic Operations, Brian Murphy, Vice President and Dean of Administrative Services, Eve Lerner, Vice President and Dean, External Affairs, Executive Director, WCC Foundation, Anthony Scordino, Vice President, Information Technology, Tere Wisell, Vice President and Dean, Continuing Education and Workforce Development, & Student Access, Involvement, & Success.

Call to Order

Vice Chairperson LeRoy Mitchell called the meeting to order and welcomed our newest trustee Hon. Lyndon Williams. Judge Williams is replacing out-going trustee Toni Cox-Burns. (Chairman Nonna had some internet issues and joined the meeting during the President's report).

Ratification of Minutes

Trustee Spano made a motion seconded by Trustee Robeson Smith to ratify the minutes of the February 3, 2021 Board meeting. The motion passed.

INFORMATION AND DECISION

A. President's Report

Dr. Belinda S. Miles reported:

President Miles gave updates on the following:

- Thank you to out-going Trustee Toni Cox-Burns.
- Welcome to our new Trustee the Hon. Lyndon Williams.
- Thank you to our faculty and staff members who have joined us at our Wednesday Pandemic Response Team (PRT) meetings.
- Thank you to everyone who expressed condolences regarding the death of my husband Keith Miles.

Dr. Miles introduced Ilene Lieberman who gave a brief presentation on recent notable investments in Westchester Community College students – funded by the Westchester Community College Foundation.

B. Board Chair's Report

Trustee Nonna reported:

- Thank you to Trustee Toni Cox-Burns for her more than 16 years of service.
- Welcome to the Hon. Lyndon Williams.
- Hope has come to our students with the enactment of the American Rescue Plan.
 - This brings a level of economic justice to our students.
- Westchester Community College has been designated a voter friendly site.
- Westchester Community College is contributing to the vaccination effort by having a vaccination center on campus in the Physical Education building.
- The Foundation has managed to have virtual events to keep continuing to raise money for the college.
- Westchester Community College is celebrating their 75th anniversary of fulfilling the college's mission as a college but I think it is important that we focus on the present, dealing with the problems that we are facing now which the college is doing. We also need to look to the future. I would like to thank those who worked on the Masterplan effort. It set forth a program for moving the college forward for the next 5-10 years.

C. Committees

Governance

Trustees Robeson Smith and Raizes reported:

The Governance committee had discussion on the following topics.

Trustee Robeson Smith

- Resolution to amend article 2, section 2 of the Bylaws. We will take a vote in April.

Trustee Raizes

- Summer Board of Trustees retreat
 - We are beginning to plan
 - We hope to have the retreat on campus

Program Committee Report

Trustee Jacknis reported:

The Program committee had discussion on the following topics.

- Registration has been shifted from March 29 to April 15.
- Discussion regarding the Black and Hispanic Male initiative.
- Viking Roads Program

Finance/Facilities

Trustee Mitchell reported:

Since we last met, I attended the ACCT National Legislative Summit. Additionally, I attend the NYSID finance committee meeting.

The Finance committee had discussion on the following topics.

- Reviewed our operating forecast
- Capital Projects

Trustee Mitchell asked Vice President Brian Murphy to go over the forecast for the month ending February 28, 2021 and the contracts.

Vice President Murphy presented the contracts to the Board.

Resolution: Contract Ratification

WHEREAS, Westchester Community College is required to enter into agreements for the continued operation of the College; and

WHEREAS, the attached schedule represents those agreements approved by the College since the last meeting of the Board of Trustees; therefore

BE IT RESOLVED, that the Board of Trustees of Westchester Community College hereby ratifies the aforementioned agreements.

<u>CONTRACT #</u>	<u>CONTRACTOR NAME</u>	<u>CONTRACT DESCRIPTION</u>	<u>TERM</u>	<u>AMOUNT</u>
21-0240-483- FAC	Waverly Pest Control, Inc. and Extension Centers.	Extermination services for WCC (EOC \$792)	4/1/21 – 3/31/23	\$25,504
21-0240-489-FAC	Peter J. Landi Inc.	4" Water main break at PE Building. Emergency dig up, repair, and repave.	2/12/21 – 3/31/21	\$14,039.59
21-0240-490-FAC	Thermodynamics Corp.	Repair leaks on both ends of the boiler of the Hartford Hall boiler. Four leaking sections and corroded burner tubes will need to be replaced.	4/1/21 – 6/1/21	\$15,740

****Motion: Mitchell/Spano – all in favor**

Resolution: 2020 Facilities Master Plan

WHEREAS, Westchester Community College is presenting the 2020 Facilities Master Plan Update (hereinafter referred to as the Master Plan Update) to its Board of Trustees; and

WHEREAS, said Master Plan Update was prepared by JMZ Architects and Planners, PC in conjunction with the President’s Cabinet and input from the Master Plan Steering Committee consisting of Westchester Community College and Westchester County representatives; and

WHEREAS, said Master Plan Update is currently in the estimated gross amount of \$146,995,000 and addresses major building renovations, infrastructure improvements and site improvements over a span of approximately 10 years into the future ; and

WHEREAS, the projects contained in the Master Plan Update will become part of the Westchester Community College Capital Program which will be presented to the Board of Trustees annually for approval prior to submission to the State and County for funding; therefore,

BE IT RESOLVED that the Board of Trustees of Westchester Community College hereby approves the Westchester Community College 2020 Facilities Master Plan Update.

****Motion: Mitchell/Robeson Smith – all in favor**

Resolution: Gender Neutral Bathrooms

Whereas the County of Westchester and Westchester Community College are committed to protecting the safety and well-being of its students and staff and maintaining educational and working environments that are free from discrimination and harassment; and

Whereas the County of Westchester and Westchester Community College recognize the need to take all possible precautionary steps to prevent harassment from occurring, and believes that college officials can play a crucial role in creating a space of inclusivity to protect transgender, gender nonconforming, and non-binary (TGNCNB) individuals from discrimination and harassment on its campuses; and

Whereas on December 23, 2020, Governor Cuomo signed into law Chapter 353 of the Laws of 2020, relating to the single-occupancy bathroom requirement; now therefore, be it

Resolved that the Board of Trustees of Westchester Community College authorizes and directs that:

(a) All public single-occupancy bathroom facilities at Westchester Community College's campuses, Extension Centers and SUNY Educational Opportunity Centers under the exclusive control of the College shall be designated as gender neutral for use by no more than one occupant at a time or for family or assisted use.

(b) Such gender neutral bathroom facilities shall be clearly designated by the posting of such on or near the entry door of each facility.

(c) For purposes of this section, single-occupancy bathroom shall have the same meaning as paragraph (d) of subdivision one of section one hundred forty-five of the public buildings law.

****Motion: Mitchell/Jacknis – all in favor**

Trustee Robeson Smith reported

Proclamation for Toni Cox-Burns

WHEREAS, the Board of Trustees wishes to express appreciation to Toni Cox-Burns for her distinguished service to the Westchester Community College Board of Trustees; and

WHEREAS, Trustee Cox-Burns has served on the Westchester Community College Board of Trustees since 2004 by appointment of the Westchester County Board of Legislators; and

WHEREAS, Contributions to the Board of Trustees by Trustee Cox-Burns has included service on the Program and Planning Committee with contributions to the college's mission of access, student success, and academic excellence in certificate, degree, and workforce programs; and

WHEREAS, Examples of those contributions include promoting diversity, equity, and inclusion and advocating for public transportation for students who rely on that mode to attend classes at the Valhalla main campus and extension locations located throughout Westchester County; and

WHEREAS, on behalf of the entire Board of Trustees, I want to express our sincere appreciation to Trustee Cox-Burns for her advocacy for student success and the college's mission;

NOW, THEREFORE, I, John Nonna, Chair of the Board of Trustees, do hereby proclaim **Thursday, March 18, 2021**, as

"TONI COX-BURNS DAY"

at Westchester Community College, and urge all students, faculty, staff, and administrators to join me and the Board of Trustees in congratulating Trustee Cox-Burns on devoted service to the community college.

PROCLAIMED this 17th day of March 2021.

****Motion: Robeson Smith/Nonna – all in favor**

Trustee Toni Cox- Burns addressed the members of the Board and the college community.

Public Comment

Trustee Nonna invited members of the community for public comment

Rita Cassinelli addressed the Board regarding non-representative managers salary steps being suspended.

Vanessa Goncalves (SGA Senator) addressed the Board regarding the SGA Green Committee Plastic Ban.

The Chairperson convened an Executive Session under provisions of Section 105 of Article 7 of the Public Officers Law to discuss personnel matters.

Motion to go into Executive Session to discuss personnel issues.

****Motion: Spano/Gerry – all in favor**

Motion out of Executive Session

****Motion: Jacknis/Robeson Smith – all in favor**

Adjournment

****Motion: Spano/Gerry – all in favor**

The next meeting of the Board of Trustees is scheduled for April 21, 2021.

Respectfully submitted,

Yolanda Howell

Yolanda Howell
Secretary, Board of Trustees